

## Commissioner Minutes of April 14, 2015

*The Gladwin County Board of Commissioners met in Regular Session on Tuesday, April 14, 2015. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a moment of silence was given for Dennis Carl. Roll call found all Commissioners present.*

*Motion by Commissioner Hinman, supported by Commissioner Aultman, to proceed with the agenda as prepared. Ayes carried, **motion passed.***

The **Board minutes from March 24, 2015** were then reviewed. *Motion by Commissioner Aultman, supported by Commissioner Hinman, to approve the minutes as prepared. Ayes carried, **motion passed.***

**Public Comments:** none

**Bob Hauch, MMRMA Representative**, gave the Board an overview of their current policy; highlighting their net asset distribution and RAP grant availability. Discussion on Airport liabilities and the need to draft a policy. Mr. Hauch stated that an asset list, complete with photos, has been prepared for the Board. Questions were addressed. The Board thanked Mr. Hauch for his time.

**Bill Mason, Equalization Director**, presented the Board with the **2015 Equalization Report** for the Board's consideration. Mr. Mason stated that the County values have increased overall, with Equalized Value raising 2.5% and Taxable Value raising 1.48% from last year. Discussion on Veterans exemption. Mr. Mason handled questions. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to accept the report as prepared and to allow the Chairman to sign the L4029's. Ayes carried, **motion passed.***

**Christy VanTiem, Treasurer**, spoke on the agreement with Gladwin Schools for the collection of **summer taxes for Secord Township**. Discussion. *Motion by Commissioner Smith, supported by Commissioner Hinman, to allow the Chairman to sign the contract as presented. Ayes carried, **motion passed.***

The Board then reviewed the **appointments to the Gladwin County Recreation Plan Committee**. The following individuals will be appointed with a term expiration date of April 14, 2018.

Don Birgel – Commissioner Representative  
Martin Looker – Buckeye Township Representative  
Charles Hinman – Commissioner Representative  
Dee Jungman – Gladwin City Representative  
Mike Greer – Gladwin County Local Government Representative  
Colin Combs – Secord Township Representative  
Walter Hart – Sherman Township Representative

*Motion by Commissioner Smith, supported by Commissioner Aultman, to accept the appointments as listed. Ayes carried, **motion passed.***

The cash balances were then read by Commissioner Birgel. *General Fund - \$134,734.26. Unallocated has a balance of \$522,706.69. Total General Fund and Tax Unallocated Cash \$657,440.95 before the payment of the bills.*

## **Finance Matters – Commissioner Birgel:**

1. Josh Reid, CCT, came to the committee to request a **resolution of intent to be adopted for the purpose of Section 5311 Operating for the 2015 grant cycle**. The Board reviewed the contract and the resolution. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to adopt the resolution as drafted.* Roll call vote as follows: Hinman – yes, Walters –yes, Aultman –yes, Smith – yes, Birgel – yes. 5 yes, 0 no. Ayes carried, **resolution 2015-009 declared adopted.**
2. A **revenue line for tower reimbursement** needs to be created to itemize the spending from General Funds that is collected back from the entities. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the creation of line #101-000-671.280 – Tower Reimbursement.* Ayes carried, **motion passed.**
3. Marianne Hill, EOC, has requested permission to attend the **Homeland Security Conference** in Grand Rapids, May 5-7th. The majority of all the expenses will be reimbursed by HSGP funds. *Motion by Commissioner Birgel, supported by Commissioner Hinman to allow for the registration fees of \$600.00 for the Sheriff and Ms. Hill to attend, lodging, parking, mileage and meals. Ms. Hill will then submit for reimbursement.* Ayes carried, **motion passed.**
4. There is not a travel and training line in the Emergency Management budget. In order to voucher expenses for the upcoming conference, a motion is needed to **establish a travel/training line in department 426 for Emergency Management. Line # 101-426-860.000.** *Motion by Commissioner Birgel, supported by Commissioner Hinman, to establish the line as requested.* Ayes carried, **motion passed.**

Discussion on upcoming Courthouse projects and the funding required to finish them. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to transfer \$25,000 from the General Fund to the 245 Courthouse Preservation Fund to allow for the completion of the upcoming projects.* Ayes carried, **motion passed.**

5. The Chairman has asked for pricing on a “**split handrail system**” on the entry stairs. Total project will cost **\$1,170.00 and can be paid from 245 funds** once approved. *Motion by Commissioner Birgel, supported by Commissioner Smith, to proceed with the project as quoted.* Ayes carried, **motion passed.**
6. Rick Ghent, Maintenance, has requested permission to purchase a **new drill** for his department. The purchase is estimated at no more than \$600.00 and can be paid from 101-265-933.000 once approved. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow for the purchase as outlined.* Ayes carried, **motion passed.**
7. A quote from Cady Construction has been reviewed to handle the **blocking of 6 windows in the Jail**. Because the materials are becoming hard to obtain, the committee would like authorization for Cady Construction to purchase the blocks now, with the project to be done at a later date. Total project of \$6400.00 to be paid from 101-351-930.000 once completed. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Chairman to sign the contract for repairs and to allow for the purchase of materials.* Ayes carried, **motion passed.**
8. MSU has incurred a bill for **\$240.00 for the repair to their phone system**. Once approved, the bill will be paid from 287-000-727.000. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow for the expense from the 287 fund.* Ayes carried, **motion passed.**
9. Mike Brubaker, 911 Administrator, has requested permission to attend the “**Becoming a Great Supervisor**” training in Howell with Karee Barlow. Total cost is \$718.00 plus meal reimbursement from 282-000-804.001. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to approve the training as outlined.* Ayes carried, **motion passed.**
10. Mr. Brubaker also spoke with the committee on the new equipment purchase for the 911 center this summer. Because of the new equipment, he will **pro-rate his service contract** for ½ a year with Radio North on the old equipment. Total costs of **\$16,302.50 will be paid from 280 funds** once approved. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the payment of the service contract as discussed.* Ayes carried, **motion passed.**

11. Paul Graveline, Recovery Court Coordinator, has requested an **allocation of \$5,000 from Gladwin County to Clare County to cover Drug Court expenses**. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Clerk to make the payment as requested. Ayes carried, motion passed.*

12. Matt McGourty, Jail Administrator, will be attending the **Michigan Sheriff's Association conference June 7-9th at Crystal Mountain Resort**. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to approve the \$275.00 registration fee and lodging of \$352.94 for the 2 night stay. Ayes carried, motion passed.*

13. The County has received a bill **from Lapham and Associates for the beginning stages of the Community Recreation Plan**. Once approved, payment can be made from 298 funds. The line 298-000-802.000 must be created to allow for the payment of these contractual services. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the payment of the bill and the creation of the line as requested. Ayes carried, motion passed.*

14. The County Clerk has obtained pricing on **document holders** for her office. This has been budgeted for in her 2015 budget and can be paid from 101-215-727.000 once approved. The lowest price for qty 2000 is **\$580.00** from GBS. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the purchase as outlined. Ayes carried, motion passed.*

15. Jail Administrator McGourty has requested to send **Officer Rolph to the Corrections Academy at Delta College from May 11th to June 9th**. The estimated costs for the academy, travel and overtime costs are \$1,120.00 and can be from 264-000-607.000. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow Officer Rolph to enroll in the training as requested. Ayes carried, motion passed.*

16. Stacey Gasiciel, District Court Probation Officer, will be attending the **MADCPO Conference May 20-22nd**. Cost for registration is \$125.00, plus meals and mileage, to be paid from 101-136-804.000 once approved. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow Ms. Gasiciel to attend the conference as requested. Ayes carried, motion passed.*

*The County Clerk then asked the Board to send correspondence to the departments reminding them of the deadlines associated with Finance matters and bills. Discussion.*

#### Old Business:

The contract between The Seebeck Family Foundation and the County has expired. An extension agreement (expiring April 14, 2017) was reviewed by the Board. Discussion provided no changes to the current report and that the Seebeck Foundation will be responsible for mosquito and garbage assessment on the tax roll. *Motion by Commissioner Smith, supported by Commissioner Hinman, to renew the contract with the original terms. Ayes carried, motion passed.*

#### **Commissioner Reports by District –**

*Commissioner Hinman read a resolution in memory of Dennis Carl. Motion by Commissioner Hinman, supported by Commissioner Smith, to allow for the signing of the resolution and the placement of his photo in the Board room. Roll call vote as follows: Walters – yes, Aultman – yes, Smith – yes, Birgel –yes, Hinman –yes. 5 yes, 0 no. Ayes carried, resolution 2015-010 declared adopted.*

#### **Commissioner Hinman reported:**

- On attending the Clement Township meeting.
- That he was unable to attend the Butman Township meeting.
- That after meeting with Mr. Borushko it was the suggestion to place the Emergency Management Director in the Unit #7 contract. Discussion on issues. *Motion by*

*Commissioner Birgel, supported by Commissioner Aultman, to amend the personal policy to recognize the Emergency Manager. This will entitle the position to all employee benefits under the policy and the non-union benefits manual. Ayes carried, **motion passed**. Commissioner Hinman voting no.*

**Commissioner Smith reported:**

- On attending the Buckeye Township meeting on March 25, 2015.
- On the DATA meeting held April 1<sup>st</sup>, noting that IT Right is still working with EJournal to perform nightly backups.
- That she attended the Hay Township meeting on April 9<sup>th</sup>, stating that the Township approved the \$2,500 for the GIS Lidar.
- On attending the Department Head meeting on April 13<sup>th</sup> to discuss the restrictions on the approved social media sites for all County employees.
- That she attended the Tobacco Township meeting on April 13<sup>th</sup>.
- That she and her husband just celebrated their 53 wedding anniversary.

**Commissioner Birgel reported:**

- On May 26<sup>th</sup>, he and his wife Linda will celebrate their 59<sup>th</sup> wedding anniversary.
- On attending the Grout Township meeting where they have decided to participate in the Lidar fly over.
- That he attended the Beaverton Township meeting, stating that they will also participate in the Lidar project.

**Commissioner Aultman reported:**

- That she attended the Board of Health meeting in Harrison on March 25<sup>th</sup> where there was discussion on disease containment and outbreak situations. It was announced that Dr. Graham will be leaving the Health Department.
- On attending the EDC meeting on March 28<sup>th</sup>.
- That she attended the Airport meeting on April 9<sup>th</sup>, noting Thunder on the Strip will be held on May 16<sup>th</sup> and runway repairs will begin in June.
- On the Billings Township meeting where they noted more fire and medical runs in the past month than they have had in many years.
- That the Bentley Township Board has approved the 12" Lidar project.

**Comments from the Chairman:**

- On attending the Sage Township meeting on April 8<sup>th</sup>.
- That he attended the funeral of Dennis Carl.
- On the Gladwin City meeting on the 13<sup>th</sup>, noting they like the newsletter.

*Veterans Lost:*

John Heins Jr. – Butman Township, Post Korea  
Steven McCutcheon – Butman Township, Vietnam  
Walter Stoike – Gladwin Township, WWII  
Edward Allen – Secord Township, Vietnam

- On a Department Head meeting that was held on the 13<sup>th</sup>.
- That he attended a Parks and Recreation organizational meeting on April 13<sup>th</sup> with Don Hamilton.

**Public Comments** – Ray Hartwell, Undersheriff, clarified the EJournal “exchange for services” and the need for service agreements on department camera systems. Undersheriff Hartwell stated that the RAP grants are only 50% funded, so that the Board understands that there will be a match for each grant they apply for. The vehicle list will need to be updated and added to for the coverage provided through MMRMA.

**Comments from the Board** –

Commissioner Smith stated that the Wixom Lake Association will be sending correspondence to the Board urging them to contact FERC to ensure proper standards are followed.

Chairman Walters stated that FEMA maps have been sent to each of the Townships for a review period. The Drain Commissioner will be holding a meeting on April 22<sup>nd</sup> at 4:00 p.m. with the Townships for the 90 day review process. Discussion. The Board would like a countywide map for their review.

Commissioner Aultman stated that brought to the Board a copy of the Consumers Energy newsletter that was provided to her at the EDC meeting by Harmony Nowlin.

*Motion by Commissioner Aultman, supported by Commissioner Hinman, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Hinman, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:55 a.m. until the regularly scheduled Board meeting on April 28, 2015 at 9:00 a.m.*

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Laura Brandon-Maveal  
County Clerk

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Terry Walters  
Chairman