

Commissioner Minutes of February 10, 2015

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, February 10, 2015. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present.

Motion by Commissioner Smith, supported by Commissioner Hinman, to proceed with the agenda as prepared. Ayes carried, **motion passed.**

The **Board minutes from January 27, 2015** were then reviewed. Motion by Commissioner Aultman, supported by Commissioner Hinman, to approve the minutes as prepared. Ayes carried, **motion passed.**

The **cash balances** were then read by Commissioner Birgel. *General Fund - \$303,478.91. Unallocated has a balance of \$564,785.73. Total General Fund and Tax Unallocated Cash \$868,264.64 before the payment of the bills.*

Public Comments: Shari Spoelman, MSU, introduced the new 4-H Coordinator, Jessica Hufford of Beaverton. Ms. Spoelman stated that Ms. Hufford has a bachelor's degree from Ball State and comes to the County with a lot of experience in volunteer management. Ms. Hufford stated that she is excited to begin her new position and thanked the Board for their support of the MSU millage.

Finance Matters – Commissioner Birgel:

1. **Rick Ghent, Maintenance Supervisor**, has been unable to use his **vacation time** this year. His anniversary is March 2nd and still has a balance of **141 hours**. Discussion on union contract caps and the need to change wording in the upcoming contracts and to handle these requests on an individual basis. Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow for the payment of 141 hours, which is over the Unit 7 contract allowance. Ayes carried, **motion passed.**
2. **Kable Thurlow, MSU Extension**, has requested a **new computer for the secretary**. The computer will be purchased through MSU and the County will cut a check for the **payment from the 287 Project Fresh Funds**. Motion by Commissioner Birgel, supported by Commissioner Aultman, to approve the purchase as outlined. Ayes carried, **motion passed.**
3. The **GIS budget needs a new line created to accommodate billings for contractual services**. Motion by Commissioner Birgel, supported by Commissioner Smith, to create line 101-226-802.000 – GIS Contractual for the payment of billings. Ayes carried, **motion passed.**
4. A proposal has been given to the Board for the **painting of the Commissioners' office and conference room**. Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the proposal for payment as presented. Ayes carried, **motion passed.**
5. Josh Reid, City County Transit, reviewed the **Senior Millage funding** with the Finance Committee. Due to a decline in donations for meal delivery, Mr. Reid has asked that the **shortage for \$14,078.00 be paid from the Senior Millage Fund with their next payment from the Treasurer**. Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the transfer payment of funds as requested. Ayes carried, **motion passed.**
6. Mr. Reid also reviewed the **2014-15 Annual State Operating Budget** with the committee. A resolution has been drafted to approve the Financial Assistance Application for the 2015-16 fiscal year. Motion by Commissioner Birgel, supported by Commissioner Smith, to adopt the resolution of intent for Financial Assistance Application for fiscal year 2015-16. Roll call vote as follows: Hinman – yes, Walters –yes, Aultman – yes, Smith –yes, Birgel –yes. 5 yes, 0 no, **resolution 2015-006 declared adopted.**
7. Lt. Troy Rabidue asked the Board to approve the **re-certification fee for Greg Guild to attend Taser Instruction School**. Total cost of \$175.00 can be paid from 101-301-804.000 once approved. There will be no lodging or travel expenses associated with this class. Motion by Commissioner Birgel, supported by Commissioner Hinman, to approve the training as outlined. Ayes carried, **motion passed.**

Commissioner Reports by District –

Commissioner Hinman reported:

- On the need to update the personnel policy in regards to the part time wage scale and to include the MERS language for part time employees ineligibility. Discussion on obtaining copies of personnel policies from other counties for comparison.
- He starts his Township meetings tomorrow night for the month.

Commissioner Smith reported:

- That she attended the Buckeye Township meeting on January 28th, noting they have posted for the vacant Clerk's position and will be accepting applications until February 18th.
- On the DATA meeting held on February 4, 2015 where department issues were addressed as submitted by departments. Some of the topics are as follows: 1.) Construction Codes will need an updated computer and words program. IT Right will provide a quote for the equipment and training on the program. 2.) Junk emails can be handled with filters at the employees' request. 3.) Discussion on the Barracuda system and how it will work. 4.) Caleb will be checking with the secretary each day he arrives for updated service requests. 5.) Each department will be responsible for the information posted on the County web page that affects their department. The department will have the right to keep the page updated, or requests can be sent to IT Right support and they will make the updates. 6.) **That the DATA usage policy manual, section 12, will be updated to include "social networks"**. This will cover the changes they are making with the new filter that will be installed. *Motion by Commissioner Smith, supported by Commissioner Hinman, to change the wording in the policy as outlined and discussed. Ayes carried, motion passed.*
- That she attended the Department Head meeting on February 5th where she clarified the information shared at the DATA meeting.
- On attending the Beaverton City meeting last night for Commissioner Birgel. The City amended their Park and Rec plan to support the development of the Rail Trail.
- That she also attended the Tobacco Township meeting on February 9th, noting much discussion on the future development of the Rail Trail project.
- John Blades announced the vintage snowmobile race is this Saturday. The cost is \$5.00.
- IT Right has provided a quote for a **new computer and software program for the Zoning Department**. Total cost is \$838.00 and will be paid from 101-371-933.000 once approved. Discussion. *Motion by Commissioner Smith, supported by Commissioner Hinman, to approve the purchase as quoted. Ayes carried, motion passed.*

Commissioner Birgel reported:

- That he is recovering well since his stay in Beaumont Hospital last week following his shoulder surgery.
- On the CMDHD Finance meeting scheduled for tomorrow to pay the bills.
- That he appreciates everyone's patience and thoughts while he has been recovering.

Commissioner Aultman reported:

- That she attended the MI Works meeting on January 27th, noting she provided the Board with December work statistics and information on the online GED courses.

- On attending the Bentley and Billings Township meetings last night. Billings Township will be looking for a new assessor, due to health issues with the current assessor. Their Easter Egg hunt will be April 5th, discussion on their 4th of July celebration and parade and their ice fishing tournament this weekend.
- That the weather in Cozumel, Mexico was 92 and beautiful and that she had a great time on her vacation.
- The Gladwin Gladiators hockey team will be in the final tournament in Grand Rapids this weekend.

Comments from the Chairman:

- That he has been available on Mondays for “General Operations” meeting.
- On the recent painting in the Courthouse, noting it is looking very nice.
- That new tiles have been installed in the basement and more will be installed throughout the week in other areas of the Courthouse.
- On meeting with the Gladwin City Manager many times regarding the Rail Trail project. Attorney Jacobson will be reviewing the contract before the Board signs it.
- The Board will be viewing the Lodge with Rick Seebeck today after the meeting.
- On working through negotiations with Soil Conservation to handle Gypsy Moth and Soil Erosion services. There should be a contract for the Board to review by the end of the month.
- That he attended the Gladwin City Board meeting.
- On the Department Head meeting.
- On Fair Board activities, noting the vintage snowmobile races this Sunday.
- That Gayle Reid, the new secretary, is doing a great job. They have been working on cleaning out old files and cabinets.
- The Legislative Breakfast is this Friday at 7:00 a.m. at the KC Hall.
- That he attended the Sage Township meeting.
- Noting this has been a very busy week.

Veterans Lost: James Friday, Tobacco Township – Vietnam
Michael Guckian, Beaverton City – Vietnam
James Neal, Gladwin City – WWII
Herbert Zeitz, Grout Township – Korea

Public Comments – Jessica Hufford, MSU, reminded the Board of the 4-H fish fry this Friday night at the KC Hall.

The Clerk stated that Glomar, Auditor for MMRMA, has provided the County with their report and there will be a check submitted to the County for the overages paid for coverage.

Chairman Walters commented on the work on the security door and camera system. He plans to meet with the Sheriff and EOC Director to revise policies.

Commissioner Aultman spoke on the recent MI Works audit and the new GASB requirement that shows a liability if MERS is underfunded. Discussion. Commissioner Birgel spoke on the EVIP requirements with MERS.

*Motion by Commissioner Hinman, supported by Commissioner Aultman, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Smith, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:44 a.m. until the regularly scheduled Board meeting on February 24, 2015 at 9:00 a.m.*

Laura Brandon-Maveal
County Clerk

Terry Walters
Chairman