

Commissioner Minutes of February 23, 2016

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, February 23, 2016. The meeting was called to order at 9:00 a.m. by Vice-Chairman Birgel. The Pledge of Allegiance was recited. Roll call found all Commissioners present, except for Chairman Walters who had been excused.

The **Board minutes from February 9, 2016** were then reviewed. *Motion by Commissioner Aultman, supported by Commissioner Hinman, to approve the minutes as prepared. Ayes carried, **motion passed.***

The **Committee of the Whole minutes of February 10, 2016** were then reviewed. *Motion by Commissioner Smith, supported by Commissioner Hinman, to approve the minutes as prepared. Ayes carried, **motion passed.***

*Motion by Commissioner Smith, supported by Commissioner Hinman, to proceed with the agenda as prepared. Ayes carried, **motion passed.***

The **cash balances** were then read by Commissioner Birgel. *General Fund - \$228,387.07. Unallocated has a balance of \$228,946.76. Total General Fund and Tax Unallocated Cash \$457,333.83 before the payment of the bills.*

The Board then went into public hearing to address the plan draft for the Gladwin County Community Recreation Plan. Don Hamilton spoke on the final draft that was available for public comment at this time. Discussion on proposed changes and suggested corrections. Discussion on watershed sites and canoe portages. *Motion by Commissioner Smith, supported by Commissioner Hinman, to close the public hearing. Ayes carried, **motion passed.***

Return to Regular Session 9:20 a.m.

*Motion by Commissioner Hinman, supported by Commissioner Aultman, to approve the 2016-2021 Gladwin County Community Recreation Plan as presented with the discussed changes and to adopt the resolution as prepared. Roll call vote as follows: Hinman – yes, Walters – excused, Aultman –yes, Smith – yes, Birgel – yes. 4 yes, 1 excused. Ayes carried, **resolution 2016-003 declared adopted.***

Finance Matters – Commissioner Birgel:

1. The food service contract for Jail Inmates is up for renewal through CBM Managed Services. The contract has been presented for review. *Motion by Commissioner Birgel, supported by Commissioner Hinman to allow the Chairman to sign the contract with a 2.8% CPI increase. Ayes carried, **motion passed.***
2. The Board's Secretary would like to join membership with SHRM for Human Resources Management. The cost is \$180.00 and will be paid from 101-101-801.000 upon approval. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approved the membership fee as outlined. Ayes carried, **motion passed.***
3. Discussion on 2016 Indirect Cost billings, specifically Gypsy Moth. The Treasurer explained that she will be billing for 2014 cost this year and that the reports are typically two years behind. Gypsy Moth was charged in 2015 for 2013 costs when there was still an "active" Gypsy Moth department. Discussion. *Motion by Commissioner Smith, supported by Commissioner Hinman, to allow the Clerk and Treasurer to bill for the 2016 Indirect Costs. Ayes carried, **motion passed.***

4. DHS has requested their 2016 appropriation of \$5,000. After discussion, and review, it appears that they have \$3,467.88 that can still be utilized from past years appropriations. The Committee will request a full list of their financials and send a letter of response stating that they will not be making an appropriation at this time and that the appropriation that is given each year should be used on items of necessary. *Motion by Commissioner Smith, supported by Commissioner Hinman, to send the letter as discussed.* Ayes carried, **motion passed.**

5. Commissioner Birgel spoke on the option to clear cut the 40 acres on Clendening Road that is owned by the County. Discussion on the use of the approximately \$50,000 from the sale of the timber. *Motion by Commissioner Birgel, supported by Commissioner Hinmen, to sign the contract with Biewer Forest Management, LLC for the clear cut of the property.* Ayes carried, **motion passed.**

6. Mike Brubaker, 911 Administrator, has requested training for three individuals as follows:
 - Joseph Laidlaw to “Bulletproof Spirit” at Oakland Community College on March 23rd in the amount of \$75.00 plus lodging, mileage and meals.
 - Jennifer Gratopp to “911 Peak Performance, Personal Balance” at Mt. Pleasant on March 10th in the amount of \$229.00 plus mileage and meal expenses.
 - Mike Brubaker to “Individuals in Crisis and Group Crisis Intervention” at Midland County on April 27th – April 29th in the amount of \$160.00 plus mileage and meal expenses.
 All expenses can be paid from 282-000-804.001 once approved. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the training as outlined.* Ayes carried, **motion passed.**

7. Mike Brubaker has also asked for reimbursement for a refrigerator that he purchased for the 911 center. Cost of \$80.00 to be paid from 101-422-933.000 upon approval. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to repay Mr. Brubaker for the purchase.* Ayes carried, **motion passed.**

8. Krystal Peck, Veterans Director, has registered for two conferences that will be paid from 101-682-860.000 once approved.
 - MACVC Spring Conference April 26th – April 29th in Mt. Pleasant. Rooms, mileage and meals to be paid for by the State. The registration fee is \$45.00.
 - Accreditation Basic Training March 7th – March 11th in Lansing. The County will be responsible for the lodging and mileage. There is no registration cost for this class.*Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Clerk to register for the classes and lodging as outlined.* Ayes carried, **motion passed.**

9. The 2016 Salary Schedule has been updated from the recently signed Union contracts. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Smith, to accept the schedule as prepared.* Ayes carried, **motion passed.**

10. Rick Ghent, Maintenance Supervisor, has requested to purchase cleaning clothes in the amount of \$79.95. *Motion by Commissioner Birgel, supported by Commissioner Smith to allow the Clerk to establish an account with the company and to use the credit card for the purchase if required.* Ayes carried, **motion passed.**

Public Comments: Thomas Winarski, Gladwin City Mayor, introduced himself as a candidate of the 97th State Representative seat on the Republican ticket. Mr. Winarski spoke on his experiences and asked for the Board’s support in August.

Christy VanTiem, County Treasurer, presented the Board with the Resolution to Borrow Against Anticipated Delinquent 2015 Real Property Taxes. Mrs. VanTiem discussed the terms of repayment and asked the Board for their permission to sign for the borrowing. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Treasurer to borrow the funding as discussed.* Roll call vote as follows: Walters – excused, Aultman – yes, Smith –yes, Birgel – yes, Hinman – yes. 4 yes, 1 excused. Ayes carried, **resolution 2016-004 declared adopted.**

New Business –

The Board discussed the personal use of County vehicles to commute home for the purposes of “on call” emergencies. Commissioner Birgel stated that there is no abuse by the employees using the vehicles, but there is an economic benefit to the use of the vehicles. Discussion. Undersheriff Hartwell spoke on the use of the vehicles from both the Animal Shelter and the Maintenance Departments, noting both departments have been reduced so much that the vehicles going home should be considered “on call” for emergency use. After further discussion, Commissioner Hinman stated that he would like to table this matter until the Board can get a legal opinion from their attorney.

Commissioner Hinman then spoke on the combination of the Clerk and Registrar’s positions, noting he has confirmed that there will be no true savings and that they are to stay as they are. Discussion. *Motion by Commissioner Hinman, supported by Commissioner Aultman, to leave the positions separate as discussed.* Ayes carried, **motion passed.**

Commissioner Birgel asked the Board to consider the re-appointment of Teesha Loose to the DHS committee with a term expiration of December 31, 2019. *Motion by Commissioner Birgel, supported by Commissioner Smith, to make the appointment as outlined.* Ayes carried, **motion passed.**

Commissioner Reports by District –

Commissioner Hinman reported:

- That he met with the LPT on February 18th and the discussion on the addition of the City Managers to the Board. The managers will decide on who the member to the Board will be, with the other serving as the alternate. Motion by Commissioner Hinman, supported by Commissioner Smith, to make the appointments to the LPT as discussed. Ayes carried, motion passed.
- On the communication with Judge Farrell on the letter presented to the Board on a potential lawsuit. The matter will be resolved through mediation with tentative dates of March 6th-10th.
- That Dan Gonzales, the new Butman Township Supervisor, is here today. Mr. Gonzales introduced himself and the Board welcomed him.
- On attending all four of his Township meeting, noting all are doing well.
- That he participated in the DATA meeting on February 3rd.
- On the Committee of the Whole meeting on February 10th.

Commissioner Smith reported:

- That she attended the Committee of the Whole meeting on February 10th where the Board discussed the combination of the Clerk and Registrar’s offices.
- On the Hay Township meeting on February 11th.
- That she attended the Legislative Breakfast on February 12th, commenting that she had made a power point presentation on the Headlee millage.
- On the Strong Families Safe Children meeting held on February 16th, noting the minutes from that meeting were made available to the Board.

- That the Library Board met on February 16th at the BAC. The Board now meets at 5:00 p.m. and alternates locations between Beaverton and Gladwin. The Library report for January is as follows: 3,671 patrons, 1,469 computer use, 4,800 wireless use.
- On attending the Finance meeting on February 18th.
- Worked with the County Affairs committee to “polish” the Headlee presentation.
- That she has provided a handout listing of the 2016 Arts and Culture Events at the BAC.
- On meeting with the President of MMCC tomorrow where they will be recording a voiceover on the Headlee presentation. This presentation will then be available for public viewing in the Courthouse.

Commissioner Aultman reported:

- On attending the EDC meeting, noting the committee is working on “where to go next” and a new master plan with the Townships.
- That she participated in the Committee of the Whole meeting on February 10th.
- On the Airport meeting, stating that the US Fish and Wildlife Division uses our Airport to monitor wild hog activities.
- That she attended the Second Township meeting on February 17th, commenting that they run a nice meeting.
- On attending the “Heart Hop” at the BAC on February 13th with her granddaughter.

Commissioner Birgel reported:

- That he has been to many of the meetings that were already reported on.
- On spending a lot of time “crunching numbers”.

Public Comments – Commissioner Smith congratulated Commissioner Aultman on the birth of her new great-granddaughter born on Saturday.

*Motion by Commissioner Hinman, supported by Commissioner Aultman, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Smith, supported by Commissioner Hinamn, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:08 a.m. until the regularly scheduled Board meeting on March 8, 2016 at 9:00 a.m.*

Laura Brandon-Maveal
County Clerk

Don Birgel
Vice - Chairman