

## Commissioner Minutes of July 14, 2015

*The Gladwin County Board of Commissioners met in Regular Session on Tuesday, July 14, 2015. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present, with the exception of Commissioner Hinman who had been excused.*

*Motion by Commissioner Smith, supported by Commissioner Aultman, to proceed with the consent agenda as prepared. Ayes carried, **motion passed.***

**Public Comments:** *Dick Metz inquired on the “glitch” with the siren system that caused the siren to go off at 6:46 a.m. Discussion.*

**Linda Kaufman, Executive Director of Community Mental Health**, came before the Board with Program Director Craig Derr with an **annual program update**. Ms. Kaufman thanked the Board for their continued interest in the program and for their annual allocations. Discussion on expenditures and programs statistics. Ms. Kaufman thanked the Board for their support, noting she would be retiring in September after 37 years with Mental Health. Mr. Derr gave the Board local program information then discussed the sale of the Northern Espresso building.

**Mark Robison, County Representative – Remonumentaion**, spoke to the Board on the “section corners project”, noting approximately 1400 of the 1800 corners have been completed. Discussion and review of the process. The Board thanked Mr. Roberson for his time.

The cash balances were then read by Commissioner Birgel. *General Fund – (\$46,215.37). Unallocated has a balance of \$26,060.18. Total General Fund and Tax Unallocated Cash (\$20,155.19) before the payment of the bills. An advance of \$400,000 has been made from the Unallocated Fund, and \$300,000 from the 280 fund, to the General fund for payment of bills.*

**Marianne Hill, Emergency Management Director**, spoke to the Board on the following topics:

- The hazardous spill in Smallwood Creek has been blocked off and the hazardous materials have been removed. The dyke will remain closed at this time.
- She has prepared a posting for sealed bid for the CERT vehicle that is to be sold.
- They has “Adopted a Highway” in Hay Township from Wildwood to Centerline Fire road.
- Bradley Gallagher, Gladwin High School Senior, is the recipient of the \$500.00 scholarship from Emergency Management.
- The available AED that was in the EOC has been moved to the Veterans office.
- Ted Bek is the new Emergency Communications Coordinator for amateur radio in the EOC.
- The 2014 Grant is \$19,757.65. There will be purchases of two radios for Gladwin Fire Department and four AEDs.
- The Fire Department has requested assistance in the purchase of gas detectors.
- Beaverton City Fire Department is requesting the purchase of surveillance equipment.
- The Sheriff’s Department is in need of \$5,000 for a “Net Motion” project.
- There will be a balance of grant dollars in the amount of \$457.65, with projects to be determined.
- That the NIXLE program is running. 500 people are using and she will work on getting the information out for more use.

Ms. Hill thanked the Board for their thoughts while she was dealing with her father, noting he has a long recovery, but is home now.

The Board then reviewed the **Section 3 Handbook from the Housing Commission.**

Discussion. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the contents and use of the handbook as presented.* Ayes carried, **motion passed.**

### **Finance Matters – Commissioner Birgel:**

1. Undersheriff Hartwell has requested permission to post for a **vacant dispatcher position** due to the retirement of Joe Nunn. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow for the hiring of a new dispatcher.* Ayes carried, **motion passed.**
2. The freezer project at the Jail is complete and the Undersheriff would like to **sell four (4) of the upright freezers by sealed bid.** Discussion. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Undersheriff to sell the freezers under a sealed bid advertisement.* Ayes carried, **motion passed.**
3. Three Sheriff's Department employees are requesting payout of **unused PTO hours per their contracts.** Susan Walker – 40 hours, Kyle Binger – 54 hours and Chad Smith – 50 hours. *Motion by Commissioner Birgel, supported by Commissioner Smith to allow the Clerk to pay the employees as requested per their union contracts.* Ayes carried, **motion passed.**
4. Ann Manning, Registrar, is requesting permission to attend her **Summer Conference in Petoskey September 14-17<sup>th</sup>.** Registration is \$185.00 and can be paid from 101-236-860.000 once approved. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Registrar to attend the conference as requested.* Ayes carried, **motion passed.**
5. Bob Evans, Drain Commissioner, has provided the committee with costs to attend his **annual conference at Mackinac Island July 15<sup>th</sup> – 16<sup>th</sup>.** Registration with late fee - \$275.00, Hotel (2 nights) - \$522.60, Ferry ticket - \$18.00, Shuttle fee - \$5.00, plus mileage and one meal. Total estimated cost of \$1,055.20 to be taken from 101-275-860.000 once approved. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to approve the training as outlined.* Ayes carried, **motion passed.**
6. **Veterans Director, Krystal Peck, has requested to attend two training sessions.** "Vet Accreditation Training" August 3- 8<sup>th</sup> in Lansing. This training has no registration costs, but will require 4 nights lodging at \$75.00 plus mileage and meals. The second training is "Veterans Advocacy Training" August 21 – 23<sup>rd</sup> at the Ralph A. MacMullen Center. Registration is \$195.00 and will cover meals and lodging. Mileage costs will be submitted upon return. Both conferences will be paid from 101-682-860.000 once approved. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the trainings as requested.* Ayes carried, **motion passed.**
7. **Joe Nunn, Dispatcher, has requested payout of his unused and pro-rated PTO time upon his retirement.** Total hours of 509.75 will be paid from 101-422-704.000 in the amount of \$8,502.63 once approved. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to make the payment as outlined.* Ayes carried, **motion passed.**
8. Construction Codes has made a request to amend their budget as follows: \$500 from 101-400-802.000 to 101-400-702.00 - \$300.00 and 101-400-727.000 - \$200.00. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Clerk to perform the budget amendment as requested.* Ayes carried, **motion passed.**
9. The **County Clerk** has obtained two quotes for needed **equipment repairs** in her office. Four (4) scanner kits = \$320.00 from 101-215-933.000 and a new PC for the Circuit Courtroom = \$750.00 from 101-131-933.000. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to authorize the purchase of the equipment.* Ayes carried, **motion passed.**

## **Commissioner Reports by District –**

### **Commissioner Smith reported:**

- That she attended the special Library Board meeting on June 23<sup>rd</sup>. The Board made a decision to apply for a loan for the purchase of the entire Arena/Library building.
- That the Barracuda reports were discussed at the special DATA meeting on June 24<sup>th</sup>.
- On attending the Tri County meeting on June 24<sup>th</sup>, noting the next meeting is August 27<sup>th</sup> at 1:00 p.m.
- That she went to the Buckeye Township meeting on June 24<sup>th</sup>.
- On attending the Council of Local Government meeting on June 29<sup>th</sup>, noting she enjoyed the ice cream and short meeting.
- On the regular DATA meeting on July 1<sup>st</sup>, and the discussion over the Barracuda report distribution.
- That she enjoyed the Beaverton Fourth of July events.
- On the Hay Township regular meeting on July 9<sup>th</sup>.
- That she enjoyed Ginny Grant's retirement celebration and hopes her retirement is as nice as hers has been.
- On the walk through with MOS on July 13<sup>th</sup>, noting it was very interesting to hear the wants and copier needs of each department.
- On attending the Tobacco Township meeting last night where they announced there will be a FEMA meeting on July 23<sup>rd</sup> at the Beaverton Community Center. Public Officials are invited to attend from 3 – 4:30 p.m. and the public from 5 – 7:30 p.m.
- That the Tobacco Muzzle Loaders Club will be holding their first Veterans Shoot on Thursday July 16<sup>th</sup> from 4-8 p.m. The club will be providing refreshments and supplies. Veterans are asked to bring their own firearm and ammunition.

### **Commissioner Birgel reported:**

- On attending the retirement celebration of Ginny Grant, noting she is a wonderful person and he is happy for her.
- On the Planning Commission meeting where they had discussion on the building of site condos in Butman Township. He will report more on the issue once it has been approved by Zoning.
- That he attended the Recreation Committee meeting. They are working on the County's Master Plan so that they can proceed with the funding for the bike trail.
- On attending the Grout Township meeting last week and the Beaverton Township meeting last night.
- On discussion with the Drain Commissioner Association and MAC on the assessment of Indirect Costs. It was the consensus of the meeting that the County could not charge Indirect Costs to assessment districts. Discussion.

### **Commissioner Aultman reported:**

- On attending the Round Table discussion on the 24<sup>th</sup>.
- On the Mid Michigan Community Health meeting where the Board replaced Dr. Graham with Jennifer Morse after his retirement. There was discussion on the "bird disease" and they have begun work on their budget.
- That she attended the Mid Michigan Community Action Agency meeting, noting they are also working on their budget and concerned with their retirees cost.

- On the Michigan Works meeting where there was concern with the merger. They have also started working on their budget. Employment statistics have been provided for the Board's review.
- On attending the Lake Board meeting on July 11<sup>th</sup>.
- That she was unable to make the Airport meeting.

**Comments from the Chairman:**

- That he also attended the "Tri-County" meeting on June 24<sup>th</sup>.
- On attending the Finance meeting on June 9<sup>th</sup>.
- That he attended the retirement party of Ginny Grant on July 11<sup>th</sup>, commenting that he appreciated the tribute from the Governor, Joel Johnson and Jim Stamas.
- On the MOS walk through with Commissioner Smith yesterday.
- That Mr. Ghent will be off for a few days, noting he will be helping out with department requests until Rick is able to return.
- The Board needs to review a policy to alleviate the direct calling of the Maintenance Supervisor. Discussion.

Commissioner Smith asked that the Board meet as a Committee of the Whole for the next Finance meeting in order to review expenditure and revenue shortages, so that questions can be asked as needed. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to hold the Finance meeting of July 23<sup>rd</sup> as a Committee of the Whole.* Ayes carried, **motion passed.**

**Public Comments** – Sheriff Shea spoke on the two year freezer project that is now complete. The Sheriff noted that the project could have been up to \$22,000 with a brand new freezer, but due to local contractors and a used freezer, the project was estimated at \$8,000. Discussion on utility cost savings.

*Commissioner Smith stated that the Board each received the Library distribution report. The report now includes figures for children's services.*

*Chairman Walters then circulated a copy of the proposed amendments to the Airport Agreement. He asked that each Board member take time to review prior to the special meeting on July 27<sup>th</sup>.*

*Commissioner Aultman inquired of the use of inmates for cleaning services in the Courthouse. Discussion.*

*Motion by Commissioner Aultman, supported by Commissioner Smith, to receive and file various correspondence and reports.* Ayes carried, **motion passed.**

Robert Evans, Drain Commissioner, inquired on the refund of 2014 Indirect Costs. Discussion. The Board will speak with the Treasurer on the matter.

Mike Brubaker spoke on the siren issue in the City of Gladwin, commenting that Gladwin City Fire Department is working with the siren company on the issue. Any concerns, or complaints, should be directed to City Hall.

*Motion by Commissioner Smith, supported by Commissioner Aultman, to adjourn.* Ayes carried, **motion passed.** Meeting adjourned at 10:18 a.m. until the regularly scheduled Board meeting on July 28, 2015 at 9:00 a.m.

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Laura Brandon-Maveal  
County Clerk

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Terry Walters  
Chairman