

## Commissioner Minutes of July 28, 2015

*The Gladwin County Board of Commissioners met in Regular Session on Tuesday, July 28, 2015. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present.*

*Motion by Commissioner Smith, supported by Commissioner Hinman, to proceed with the consent agenda as prepared. Ayes carried, **motion passed.***

The cash balances were then read by Commissioner Birgel. *General Fund – \$26,383.28. Unallocated has a balance of \$26,037.96. Total General Fund and Tax Unallocated Cash \$52,421.24 before the payment of the bills. An advance of \$400,000 has been made from the Unallocated Fund, and \$300,000 from the 280 fund, to the General fund for payment of bills.*

**Public Comments:** *none at this time.*

*The Board then welcomed John Nielson and his family and presented him with a plaque for his 18 years of dedicated service to the Gladwin County Sheriff's Office.*

**Annette Jeske, Region VII Area on Aging**, came before the Board with a review of their program and funding levels. Ms. Jeske handled questions from the Board and stated that Linda Birgel is the County's current representative. Discussion.

**Mark Berdan, Michigan Works – Region 5**, spoke with the Board on the update to the consolidation of agencies. Discussion on the goals and objectives of the Michigan Works Board. Noted concern by Commissioner Birgel on the make up of the consortium membership. Discussion. *Motion by Commissioner Aultman, supported by Commissioner Smith, to approve the Interlocal agreement and to keep the PA 7 in place with the local Michigan Works 7B Training Consortium. Ayes carried, **motion passed.***

**Jeff Mueller, IGS – Regional Sales Manager**, spoke to the Board about his program and the potential savings to the County's natural gas charges. Discussion. Commissioner Aultman asked that the Board table the matter until she could speak with Harmony Nowlin from Consumers on the issue. The Board will take up the matter again at the August 11, 2015 meeting.

### **Finance Matters – Commissioner Birgel:**

1. A motion is needed to approve the purchase of **accounting software upgrade for District Court**. This is an annual cost of \$2,000.00 with start up funding of \$1,500.00 to be paid in two installment payments in 2015 and 2016. The annual cost for 2015 will be prorated upon installation. The funding for the project will come from 101-136-933.000. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow for the purchase of the software as requested. Ayes carried, **motion passed.***
2. With this approval of the purchase of equipment, Mr. Greer has requested a **transfer of \$250.00 from 101-136-860.000 (travel) to 101-136-933.000 (equipment maintenance) to cover the expense.** *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Clerk to perform the budget amendment as requested. Ayes carried, **motion passed.** Commissioner Aultman voting no.*
3. Charles Peters, Dispatcher, has been enrolled in a CTO (Communications Training Officer) training August 3-4<sup>th</sup> in Warren, Michigan. Cost of the training is \$375.00 plus mileage, meals and lodging and will be paid from 282-000-804.001 once approved. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the training as outlined. Ayes carried, **motion passed.***

4. Jason Wendling, Dispatcher, will be taking an online Domestic Violence course. The cost of the course is \$259.00 and will be paid from 282-000-804.001 once approved. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow for the training as requested.* Ayes carried, **motion passed.**
5. Two additional dispatchers, Peters and Sarazin, will be attending a “Survive and Thrive” training on September 8<sup>th</sup> in Mt. Pleasant. The cost of the training is \$718.00 plus mileage and meals and will be paid from 282-000-804.001. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the request as outlined.* Ayes carried, **motion passed.**
6. Dispatch Administrators, Brubaker and Barlow, will be attending the Leadership III Course on September 10<sup>th</sup> and 11<sup>th</sup> in Howell, Michigan. The cost of the training is \$718.00 plus meals and mileage and will be paid from 282-000-804.001 once approved. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the attendance at training as requested.* Ayes carried, **motion passed.**
7. Mike Brubaker requested payment for the temporary tower height expansion from Radio North in the amount of \$2800.00. This has increased the radio reception in the County and the department will be moving forward on the permanent correction to the tower. *Motion by Commissioner Birgel, supported by Commissioner Smith, to pay the bill of \$2,800.00 from 280-000-933.* Ayes carried, **motion passed.**
8. Mr. Brubaker also presented the committee with the quote for the permanent height expansion for the tower. Radio North has given a quote of \$19,350.00 to be paid from 280 and 282 funding. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the project to proceed as outlined.* Ayes carried, **motion passed.**
9. A motion is needed to perform the following budget amendment for the correction of an over expense in the maintenance department due to a flooring project at the Health Department and overtime costs due to flooding at the Jail.
 

101-265-930.002	\$6,120.00 increase
101-265-706.004	\$ 385.00 increase
from 101-891-969.000	\$6,505.00

*Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Clerk to perform the budget amendments as outlined.* Ayes carried, **motion passed.**
10. The Board discussed the purchasing of awards and plaques for retirees and employees. *Motion by Commissioner Birgel, supported by Commissioner Smith, to establish a new expense line “County Promotions” for the payment of such items.* Ayes carried, **motion passed.** Commissioner Hinman voting no.

Chairman Walters commented on the communication he has had with the Drain Commissioner on the untimely deposits from their department. A follow up letter has been sent to the department.

### **Commissioner Reports by District –**

#### **Commissioner Birgel reported:**

- On attending the Beaverton City meeting.
- That he has been passing out the NIXLE informational brochure at all of his meetings, noting he is receiving positive response.
- On participating in the FEMA meeting, commenting that it was a better meeting then has been held in the past.
- That he was in the Fair parade on Sunday.

#### **Commissioner Aultman reported:**

- That she attended the MAC meeting on the 20<sup>th</sup> where they took a tour of Camp Grayling.

- On attending the meeting for the poker run on August 15<sup>th</sup>. The event will be named the “Gladwin County Fun Run”.
- That she participated in the Committee of the Whole meeting on July 23<sup>rd</sup>.
- On the special meeting held with Gladwin City regarding the Airport contract on July 27<sup>th</sup>.

**Commissioner Hinman reported:**

- On attending all four Township meetings.
- On the meeting with Gladwin City last night and concerns with the contract that was presented for signature. Commissioner Hinman noted several discrepancies in the contract from the contract that they were given for review. Discussion. Motion by Commissioner Hinman, supported by Commissioner Smith, to reconsider the signing of the contract and to meet with Gladwin City on the language that was presented during the meeting. Ayes carried, motion passed.

**Commissioner Smith reported:**

- That she attended the Human Services Coordinating Body on July 21<sup>st</sup>. Where the following items were mentioned:
  - MMCC has a good welding and plastics program, both are under enrolled.
  - There will be a new VA shelter in Clare for male veterans. The location is at the old Days Inn in Clare.
  - Distribution of eyeglasses for Gladwin County are available at Mid Michigan Family Eye Care. This covers an exam and glasses.
- On attending the Land Bank meeting on July 21<sup>st</sup>, noting the house still has not been sold.
- That she did the tour at the Airport on July 21<sup>st</sup>, noting it was interesting.
- On the Library Board meeting on July 21<sup>st</sup>. The fall book sale will be held September 24-26. The open house for the newly revised Beaverton Activity Center is tentatively scheduled for October 17<sup>th</sup>, commenting that the original building was dedicated on October 16, 1936. The Friends of the Library will be hosting a fish fry at the KC Hall on August 14, 2015.
- On meeting with MOS on Jul 22<sup>nd</sup> to review the list of existing equipment.
- That she met with Buckeye Township on July 22<sup>nd</sup> where the Board decided not to implement a noise ordinance.
- On participating in the Committee of the Whole meeting on July 23<sup>rd</sup>.
- On the special meeting with Gladwin City concerning the Airport and financing.

Discussion on the position change of the Board’s secretary to “Executive Secretary” with no increase in pay, or increase in weekly hours worked. *Motion by Commissioner Birgel, supported by Commissioner Smith, to amend the personnel policy to make Gayle Reid an entry level Executive Secretary effective July 28, 2015 with no pay increase or change in working hours.* Ayes carried, **motion passed.**

**Comments from the Chairman:**

- That he would like to thank the Sheriff for completing the outdoor freezer project, noting it will save the County money on electricity costs.
- On attending the Finance meeting on July 23<sup>rd</sup>.
- That he attended the FEMA meeting in Beaverton City on the use of the County’s GIS maps.
- On the Airport meeting with Gladwin City regarding contract amendments.

- That Gladwin County and Clare County will be using a combined Friend of the Court beginning August 10, 2015. The Finance committee will meet with Mr. Schlese on the salary and benefit information at the next finance meeting.
- On communication received from State Senator Stabenow that she will be in Frankenmuth on August 11<sup>th</sup>. Commissioners Hinman and Aultman stated that they will be attending.

The bids for the EOC Van and Jail Freezers were then opened:

EOC Van	Gerald Elliott	\$1,002.00 *
	Albert Hall	\$ 250.00
Freezer #1	No Bids	
Freezer #2	Rick Ghent	\$115.00
	Sandra Aultman	\$150.00 *
	Cassaday Shea	\$126.00
Freezer #3	Sandra Aultman	\$150.00 *
	Cassaday Shea	\$126.00
Freezer #4	Cassaday Shea	\$126.00 *

*Motion by Commissioner Smith, supported by Commissioner Birgel, to sell each item to the highest bidder (designated by \*). Ayes carried, **motion passed.***

**Public Comments** – *Don Zackett gave an update on the NIXLE and FEMA programs at the Wixom Lake meeting.*

*Motion by Commissioner Hinman, supported by Commissioner Smith, to go into Executive Session to discuss Union Negotiations. Ayes carried, **motion passed.***

#### **EXECUTIVE SESSION 11:02 a.m. – 12:01 p.m.**

*Motion by Commissioner Birgel, supported by Commissioner Smith, to return to regular session. Ayes carried, **motion passed.***

*Motion by Commissioner Birgel, supported by Commissioner Hinman, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Hinman, supported by Commissioner Birgel, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 12:03 a.m. until the regularly scheduled Board meeting on August 11, 2015 at 9:00 a.m.*

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Laura Brandon-Maveal  
County Clerk

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Terry Walters  
Chairman