

Commissioner Minutes of June 23, 2015

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, June 23, 2015. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present.

*Motion by Commissioner Smith, supported by Commissioner Aultman, to proceed with the consent agenda as prepared. Ayes carried, **motion passed.***

The cash balances were then read by Commissioner Birgel. *General Fund – (\$116,050.46). Unallocated has a balance of \$25,938.00. Total General Fund and Tax Unallocated Cash (\$90,112.46) before the payment of the bills. An advance of \$400,000 has been made from the Unallocated Fund to the General fund for payment of bills.*

Public Comments: none at this time.

The Board then presented a resolution and plaque of appreciation to Lynn Wright in memory of Dennis Carl. Resolution read by Commissioner Hinman. Motion by Commissioner Aultman, supported by Commissioner Smith, to adopt the resolution as read. Roll call vote as follows: Hinman – yes, Walters – yes, Aultman – yes, Smith –yes, Birgel – yes. 5 yes, 0 no. Ayes carried, resolution 2015-016 declared adopted.

Finance Matters – Commissioner Birgel:

1. Bill Mason, GIS Director, has requested a transfer from 101-226-933.000 to 101-226-727.001 in the amount of \$3,688.00. This will correct the line item that was previously in the red. Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Clerk to perform the budget amendment as requested. Ayes carried, motion passed.
2. The motor home that was previously used by EOC is no longer utilized and can be sold. Discussion. Motion by Commissioner Birgel, supported by Commissioner Aultman, to advertise for sealed bid of the motor home with the proceeds of the sale to be deposited into 101-000-673.001 (sale of fixed assets – vehicles). Ayes carried, motion passed. These revenues will be used to offset the costs of CERT supplies. A new line item 101-426-727.002 – CERT Supplies will need to be created to accommodate the expenses. Discussion. Motion by Commissioner Birgel, supported by Commissioner Aultman, to create the new line item as listed. Ayes carried, motion passed.
3. Clare County has conference tables for sale. The committee is recommending the purchase of two tables at \$150.00 each, with the total of \$300.00 to be paid to Clare County Central Dispatch from 245-000-701.000. Motion by Commissioner Birgel, supported by Commissioner Hinman, to purchase the tables as outlined. Ayes carried, motion passed.
4. JP Communications has submitted a bill in the amount of \$440.00 for work to the MSU phone system. It is the desire of MSU to take from their budget 101-257-850.000, which is millage funded. Discussion. Motion by Commissioner Birgel, supported by Commissioner Smith, to pay the bill from the requested line. Ayes carried, motion passed.
5. The draft audit was presented by the Auditors at the Finance meeting. A copy of that draft was provided to the Board for their review. Motion by Commissioner Birgel, supported by Commissioner Smith, to accept the audit as prepared. Ayes carried, motion passed.
6. Per the recommendation of the Auditors, the 255 Remonumentation Fund will be moved to the General Fund effective July 1, 2015. Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Clerk and Treasurer to establish any revenue lines and create “department 255” within the General Fund budget to facilitate the payment of the bills. Ayes carried, motion passed.

7. After much discussion within the committee, it is the recommendation to hire Krystal Peck, effective June 23, 2015, to fill the vacancy created by the retirement of Ginny Grant. Motion by Commissioner Birgel, supported by Commissioner Smith, to hire Ms. Peck full time to the Unit 7 position effective today. Ayes carried, motion passed. This will require the following budget amendments to accommodate the increase to the budget.
 - \$11,000 decrease 101-682-706.000 County Counselor
 - \$ 3,454 decrease 101-891-969.000 Contingent
 - \$14,454 increase 101-682-703.000 Veterans Director – Wages
 - \$ 5,892 increase 101-682-720.000 Fringes
 - \$ 5,892 decrease 101-891-969.000 Contingent
 Motion by Commissioner Birgel, supported by Commissioner Aultman, to amend the budget by \$9,346.00 to accommodate the changes in the department. Ayes carried, motion passed.
8. The Drain Commissioner has submitted a bill for legal services in the amount of \$5,100.00. After much discussion in the Finance committee, the bill will be paid from 101-275-802.000. Motion by Commissioner Birgel, supported by Commissioner Hinman, to pay the bill as outlined. Discussion on obtaining an Attorney General opinion. Roll call vote as follows: Walters – yes, Aultman – no, Smith –no, Birgel – yes, Hinman – yes. 3 yes, 2 no. Ayes carried, motion passed.
9. The Jail is implementing a “collection program” for the past due charges due on Room and Board. Once the civil collection process begins, the revenue generated will need to be collected independently of the current costs. Motion by Commissioner Birgel, supported by Commissioner Hinman, to create line item 101-000-641.351 (Room & Board – Collections). Ayes carried, motion passed.
10. Judge Mienk’s office has quoted the repairs on their broken typewriter vs. purchasing a new machine. Repairs are \$450.00 and a new machine is \$599.00. The request of Judge Mienk’s Secretary is to purchase the new machine with warranty for \$599.00 from 101-131-933.000. Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow for the purchase or repairs as outlined in the quote from Alexander Business Machines. Ayes carried, motion passed.
11. Tammy Lane, Treasurer’s Office, has requested the donation of 42.5 hours (5 sick days) to a fellow employee who will be undergoing medical treatments. Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Clerk to adjust the leave balances for the two employees. Ayes carried, motion passed.

Commissioner Hinman then presented the resolution establishing FOIA policies and guidelines. This policy will become effective July 1, 2015. Discussion. Motion by Commissioner Hinman, supported by Commissioner Smith, to adopt the resolution effective July 1, 2015. Roll call vote as follows: Aultman –yes, Smith – yes, Birgel – yes, Hinman – yes, Walters – yes. 5 yes, 0 no. Ayes carried, resolution 2015-017 declared adopted.

Airport contract 2015-0287 was reviewed by the Board. Mr. Fotineas from the Airport was available for questions, stating that this project is grant funded through MDOT and will be of no cost to the County. Discussion. Motion by Commissioner Hinman, supported by Commissioner Aultman, to adopt the resolution with the date of June 23, 2015. Roll call vote as follows: Smith –yes, Birgel – yes, Hinman – yes, Walters –yes, Aultman –yes. 5 yes, 0 no. Ayes carried, resolution 2015-18 declared adopted.

Chairman Walters stated that the Emergency Management Plans have been completed and are ready for review and signature. Discussion. Motion by Chairman Walters, supported by Commissioner Birgel, to allow for the Chairman to sign the plans as prepared. Ayes carried, motion passed.

The Board then welcomed Tim London, and his wife Linda, for a presentation of an honorary plaque and resolution. The resolution was read by Clerk Maveal. The Board thanked Mr.

London for his years of service to Gladwin County. Motion by Chairman Walters, supported by Commissioner Smith, to adopt the resolution as read. Roll call vote as follows: Birgel – yes, Hinman – yes, Walters –yes, Aultman –yes, Smith - yes. 5 yes, 0 no. Ayes carried, resolution 2015-019 declared adopted.

Commissioner Reports by District –

Commissioner Smith reported:

- That she had a great time at the National matches, noting they raised \$3,333.00 at their silent auction.
- There will be a special public hearing at the Library tonight at 6:00 p.m.
- On the MAC training that was attended yesterday.
- There will be a special DATA meeting tomorrow to review the “Barracuda reports” with the department heads.
- That the Buckeye Township meeting is tomorrow night.
- On the upcoming 4th of July Celebration in Beaverton, noting she hopes that everyone participates.

Commissioner Hinman reported:

- On attending the Roll Rite open house.
- That he went to the Clement Township meeting.
- On the Butman Township meeting.
- On attending the Sherman Township meeting.
- On the Gladwin Township meeting.
- That he went to the Airport meeting.
- On attending the United Way meeting on behalf of Commissioner Smith who was not able to attend.
- That he participated in the County Affairs meeting.
- On the LPT meeting.
- On attending the Personnel meeting.
- That he attended the MAC training.

Commissioner Birgel reported:

- On attending the MAC training.
- On the open house held for Roll Rite.
- That he has started contract negotiations.
- On the Central Michigan District Health Department meeting.
- On attending the Health Board meeting.

Commissioner Aultman reported:

- That she attended the meetings of Grim, Bourret and Secord, noting all Townships are doing well. She was presented with a question from the Secord Township Supervisor on the per diem pay for volunteer services.
- On the EDC meeting held on June 10th, noting the “Garden Walk” will be held July 16th in the Wiggins Lake area.
- On the Airport meeting on June 11th, noting the runway project that is underway with airport funding, the hanger project that will begin in 2016 and the upcoming “fly-in” with WWII Veterans.
- That the ORV Poker Run will be held on August 15th.

- On attending the MAC meeting on June 15th, where they spoke about new classes that would be available.
- On the FOIA meeting with the Clerk and Commissioner Hinman and June 17th.
- On attending the MAC meeting yesterday.

Comments from the Chairman:

- The Treasurer has asked for action on a small section of property in Beaverton Township on Waters Edge that was foreclosed on. This parcel will be given to the Road Commission for their maintenance. Discussion. Motion by Commissioner Hinman, supported by Commissioner Walters, to allow the parcel to be deeded to the Road Commission. Ayes carried, motion passed.
- On receipt of two USDA notifications.
- That the Midland Area Community Foundation has a new contact; Melissa Kesterson.
- On the upcoming event at the DNR field office on July 22nd from 3-6 p.m. for the Forest Management System.
- On attending the open house for Roll Rite on June 9th.
- The Sage Township Lake Improvement Board will hold their public hearing on July 4th at 9:00 a.m. at the Township hall.
- On attending the MAC meeting in Mt. Pleasant.
- That the Council of Local Government meeting will be on June 29th at the Gladwin City Park, beginning at 7:00 p.m.
- That his prayers and thoughts are with the father of Marianne Hill.
- Charlotte Sutherland passed away yesterday, noting she will be missed by the community.
- Thanking the vets for the placement of flags in the following cemeteries:
 - Earl and Jean Chervus – Butman, Sacred Heart, McClure, Skeels and Ridge.
 - Bob Sperry – Beaverton.
 - Mike Perry – Billings.
 - Leo Martinosi and Mark Schultz – Highland.
 - Mark Schultz – Dale, Tobacco and Grout.
 - Ginny Grant – Arbutus.

A total of 1,606 flags were placed upon the graves of Veterans buried in Gladwin County.

Veterans Lost:

William Boyke, Secord Township – Peacetime
 John Zupancic, Hay Township – Vietnam
 John Scott, Bourret Township – Korea
 Jerry Brush, Sherman Township – Korea

Public Comments – Linda Birgel, member of the Region VII committee, spoke on the presentation to various groups on the benefits available to senior citizens. Mrs. Birgel will keep the Board aware of more information once she has attended additional meetings.

Discussion with Mike Brubaker, 911 Administrator, on the advance of \$300,000 to the General Fund for the assistance of cash flow to pay the bills. Motion by Commissioner Hinman, supported by Commissioner Smith, to allow the Treasurer to advance \$300,000 from the 216 fund, to be paid back by December 31, 2015. Ayes carried, motion passed.

Commissioner Aultman spoke on the MAC meeting discussion on the bill for road improvements. Discussion on working with other County Boards to determine what can be done on the matter. A meeting date will be established for this purpose.

*Motion by Commissioner Smith, supported by Commissioner Hinman, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Hinman, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:01 a.m. until the regularly scheduled Board meeting on July 14, 2015 at 9:00 a.m.*

Laura Brandon-Maveal
County Clerk

Terry Walters
Chairman

RESOLUTION

NOW COMES the Board of District Commissioners for Gladwin County, Michigan on its behalf of the citizens of Gladwin County and, now adopts the following Resolution of Commemoration on the 23rd day of June 2015.

WHEREAS, Dennis Carl served Gladwin County as a District Commissioner for 8 year, serving Butman, Clement, Sherman and Gladwin Townships.

WHEREAS, Dennis Carl carried himself with dignity and patience in his public work, speaking well of all and able to engage in civil discourse even when others were beset with emotion, and

WHEREAS, Dennis Carl earned the respect of his fellow County and Township officials and the public at large, by his willingness to do the extra effort that others might avoid, and

WHEREAS, Dennis Carl's public like mirrored his private life, which centered on helping his family and friends, with sage advice and honest sweat, always with a cheerful attitude, and

WHEREAS, Dennis Carl's passing on April 5, 2015 creates a void which will be difficult to fill, although Dennis would be modest and never recognize how important he was to all who knew him.

NOW THEREFORE, in session assembled, the Board of District Commissioners commends the memories of Dennis Carl as a true servant and friend of the public, and expresses its appreciation for the time spent with Dennis Carl and joins all in its sorrow at his departure from this Earth to this just rewards and reunification with his beloved wife Rosalind first and then greatest sympathy to his beloved friend Lynn.

This foregoing resolution was offered by Commissioner Arltman, supported by Commissioner Smith. Upon roll call vote, the following totals voted were: "aye": 5 "nay" 0: absent: 0

The Chairperson declared the resolution adopted.


Terry Walters, Chairman


Laura Brandon-Maveal, Clerk

I, Laura Brandon-Maveal, the duly elected and acting Clerk of Gladwin County, hereby certify that the foregoing resolution, 2015-016 was adopted by the Gladwin County Board of Commissioners at a regular meeting by said Board held on June 23, 2015 at which a meeting quorum was present, by roll call vote of said members.


Laura Brandon-Maveal, Clerk

Introduced by the County Affairs Committee of the:
GLADWIN COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING A FREEDOM OF INFORMATION ACT (FOIA)
POLICIES AND GUIDELINES, PUBLIC SUMMARY OF THE PROCEDURES
AND GUIDELINES, AND FOIA OPERATIONAL PROCEDURES FOR
GLADWIN COUNTY**

RESOLUTION #2015- 017

WHEREAS, the Michigan legislature adopted 2014 Public Act 563 enacting numerous amendments to the Michigan Freedom of Information Act (FOIA), being MCL 15.231 *et seq.*, that require revision of the current County FOIA Policy; and

WHEREAS, from time to time Gladwin County Departments will receive Freedom of Information Act (FOIA) requests; and

WHEREAS, it is necessary to adopt, and to post online, “FOIA Policies and Guidelines” and a “FOIA Policy Summary” to ensure that the FOIA requests are addressed in an efficient and consistent manner, and to comply with these FOIA statutory amendments; and

WHEREAS, it is necessary to adopt FOIA Operational Procedures to implement these County FOIA Policies and Guidelines.

THEREFORE BE IT RESOLVED, the Gladwin County Board of Commissioners hereby adopts, effective from and after July 1, 2015, the attached:

1. “Gladwin County FOIA Policies and Guidelines,” including the FOIA Forms attached to these Policies and Guidelines; and
2. “Gladwin County FOIA Public Summary of Procedures and Guidelines”, and
3. “Gladwin County FOIA Operational Procedures.”

BE IT FURTHER RESOLVED that copies of the “Gladwin County FOIA Policies and Guidelines,” including the attached FOIA forms, and the “Gladwin County FOIA Public Summary of Procedures and Guidelines” shall be posted on the County’s website.

BE IT FURTHER RESOLVED that the Gladwin County Clerk is the County FOIA Coordinator for Gladwin County per the designation of the County Chairperson.

BE IT FURTHER RESOLVED that the attached Gladwin County FOIA Policies and Guidelines, including the attached FOIA Forms, the Gladwin County FOIA Public Summary of Procedures and Guidelines, and the Gladwin County FOIA Operational Procedures will be effective July 1, 2015, and will supersede and previous resolutions setting FOIA policies or establishing formulas for the cost of FOIA requests.

BE IT FURTHER RESOLVED that the County Clerk will forward a copy of this resolution to each County Department.

AYES: Aultman, Smith, Birgel, Hinman, Walters

NAYES: Ø

ABSTAIN: Ø

Dated this 23rd day of June, 2015.

Laura Brandon-Maveal
Laura Brandon-Maveal
Clerk

Terry Walters
Terry Walters
Chairperson

RESOLUTION

RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF THE CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE CITY OF GLADWIN, JOINTLY AND SEVERALLY AND THE GLADWIN COUNTY BOARD OF COMMISSIONERS, JOINTLY AND SEVERALLY FOR THE PURPOSE OF AMENDING CONTRACT NO. 2015-0287 (CONTRACT) DATED JUNE 23, 2015.

BE IT RESOLVED, by members of the Gladwin County Board of Commissioners, County of Gladwin, Michigan:

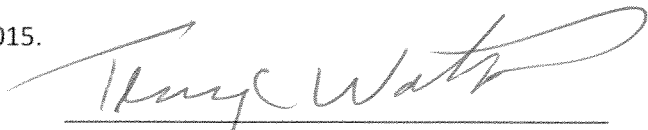
Section 1: That the Chairman of the Gladwin County Board of Commissioners is hereby authorized to execute the contract acting on behalf of the County of Gladwin.

The foregoing resolution was offered by Board Member Hiemann and supported by Board Member Aultman.

Roll Call Vote:

Ayes: 5
Nays: 0
Absent: 0
Abstain: 0

Resolution adopted the 23rd day of June, 2015.



Terry Walters, Chairman Gladwin County Commissioner

CERTIFICATE

I, Laura Brandon-Maveal, Gladwin County Clerk, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin County Board of Commissioners at a regular meeting held June 23, 2015



Laura Brandon-Maveal, Gladwin County Clerk

2018-019

RESOLUTION

NOW COMES the Board of District Commissioners for Gladwin County, Michigan on its behalf of the citizens of Gladwin County and, now adopts the following Resolution of Commemoration on the 23rd day of June 2015.

WHEREAS, Tim London served Gladwin County as a Region 3 Planner for a number of years.

WHEREAS, Tim London share his knowledge unselfishly, taking time to answer questions.

WHEREAS, Tim London gained the respect of everyone, including the County of Gladwin, having served over 30 years in the Emergency Management Field.

WHEREAS, Tim London went above and beyond to help Gladwin County's new Emergency Management Director with 2011 and 2012 Homeland Security Grants.

WHEREAS, Tim London gave his time, share his experience and documents to further establish the Gladwin County Emergency Management / Homeland Security Department.

WHEREAS, Tim London provided the knowledge and guidance to Gladwin County in order that the money saved was significant to the County.

NOW THEREFORE, in session assembled, the Board of District Commissioners commends the years of dedicated service Tim London worked as a true servant and friend of the public, and expresses its appreciation for the time spent with Tim London and joins all in wishing Tim London goodwill and happiness in his departure from Gladwin County.

This foregoing resolution was offered by Commissioner Walters, supported by Commissioner Smith. Upon roll call vote, the following totals voted were: "aye": 5 "nay" 0 : absent: 0

The Chairperson declared the resolution adopted.


Terry Walters, Chairman


Laura Brandon-Maveal, Clerk

I, Laura Brandon-Maveal, the duly elected and acting Clerk of Gladwin County, hereby certify that the foregoing resolution, 2015-019 was adopted by the Gladwin County Board of Commissioners at a regular meeting by said Board held on June 23, 2015 at which a meeting quorum was present, by roll call vote of said members.


Laura Brandon-Maveal, Clerk