

## Commissioner Minutes of March 22, 2016

*The Gladwin County Board of Commissioners met in Regular Session on Tuesday, March 22, 2016. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present.*

The **Board minutes from March 8, 2016** and the **Executive Session Minutes of March 8, 2016** were then reviewed. *Motion by Commissioner Smith, supported by Commissioner Hinman, to approve the minutes as prepared and to proceed with the agenda as prepared. Ayes carried, motion passed.*

**Public Comments** – none at this time.

The **cash balances** were then read by Commissioner Birgel. *General Fund - \$122,085.51. Unallocated has a balance of \$313,006.71. Total General Fund and Tax Unallocated Cash \$435,092.22 before the payment of the bills.*

### **Finance Matters – Commissioner Birgel:**

1. Jamie Raymond, Friend of the Court, has requested that her **final quote for new computer equipment** for her office be reviewed and approved. The Board was provided the quote information from IT Right and the compliance acceptance from the State. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow for the purchase of the equipment in the amount of \$7,146.00 from 101-900-970.141. Ayes carried, motion passed.*
2. Bill Mason, Equalization Director, has requested permission to **purchase two new computers** for his department. Total cost of \$2,274.00 to be paid from 101-225-933.000. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow for the purchase as requested. Discussion on the County's plan to handle computer replacements for the future. Ayes carried, motion passed.*
3. Krystal Peck, Veterans Director, will be utilizing **part time temporary help this summer for 6-12 weeks** while off on leave. It was discussed that Ed Salisbury and Mike Perry would be in the office and charge a \$25.00 per diem rate for the day plus mileage. This would be paid from the vacation help line within Ms. Peck's budget. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the handling of part time help as outlined. Ayes carried, motion passed.*
4. Matt McGourty, Jail Administrator, has submitted a **contract for tether services** with the State for all work release inmates. The expense of \$28.00 per week will be paid from the newly created expense line #101-351-802.003 (tether contract expense). The inmates will be responsible for paying for the service and the revenue collected will be deposited into 101-000-641.001 (work release). *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Jail to begin this project and to enter into the contract as presented. Discussion on standards of work release in respect to these payments. Ayes carried, motion passed.*
5. Undersheriff Hartwell has requested that he be allowed to **fill the vacancy created by Kyle Binger** who has resigned effective April 3, 2016 to go to work for Clare County. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Undersheriff to post for the vacancy. Ayes carried, motion passed.*
6. Michael Brubaker, 911 Administrator, has submitted two requests for training.
  - Diane Doherty to "Emergency Mental Health Dispatching" training on April 11<sup>th</sup> and 12<sup>th</sup> in Bay City. Cost of the training is \$359.00 plus mileage and food expenses. Once approved, the training costs will be paid from 282-000-804.001.
  - Terry Sarazin and Cindy Teffner to "Customer Service for 911 Professionals" training on April 20<sup>th</sup> in Auburn Hills. Total cost is \$190.00/dispatcher plus lodging, mileage and meal expense. Once approved, the training costs will be paid from 282-000-804.001.

*Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Dispatchers to attend the training as outlined. Ayes carried, **motion passed.***

7. The County Clerk has presented a quote for **shelving in her cubicle at the Health Department**. The shelving is used from Advantage Business Solutions and will allow for the legal files that are in storage to be removed from boxes and off the floor. The total cost is \$1350.00 and will be paid from 101-215-727.001 once approved. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the purchase of shelving as requested. Ayes carried, **motion passed.***

*Commissioner Smith spoke on the special DATA meeting with CMC representatives and John Pung. There was discussion on the problems that the County was experiencing and the potential renewal of the contract with CMC. Contact numbers were given for CMC contacts and technicians in the event that there are further issues. John Pung assured the committee that all lines within the Courthouse are fine and the issues are from the outside with CMC.*

### **Commissioner Reports by District –**

#### **Commissioner Hinman reported:**

- On attending the meetings of Butman, Clement, Sherman and Gladwin, noting all are doing well.
- That he participated in the DATA meeting on March 14<sup>th</sup> with CMC.
- On attending the Finance meeting on March 17<sup>th</sup> and the mediation session with the Courts on the same afternoon. The County is still waiting for a response from Treasury and Commissioner Hinman has met with Judge Farrell on several occasions to keep the lines of communication open.

*Commissioner Hinman then made motion to go into Executive Session to discuss an open lawsuit. Motion supported by Commissioner Smith. Ayes carried, **motion passed.***

### **EXECUTIVE SESSION 9:20 – 9:30 a.m.**

*Motion by Commissioner Hinman, supported by Commissioner Smith, to return to regular session. Ayes carried, **motion passed***

*Commissioner Hinman stated that there will be a Committee of the Whole meeting on March 23, 2016 to review the financials of the Gypsy Moth millage fund.*

#### **Commissioner Smith reported:**

- On attending the Hay Township meeting on March 10<sup>th</sup>, noting they are doing well. Wanda Ramer commented on her ideas to fund certain projects in the County since the failure of the Headlee. Discussion. Further discussion to be sent to County Affairs for a plan.
- That she attended the Legislative Breakfast on March 22<sup>nd</sup>, noting she received great information from Dave Pettersch from the Road Commission on road projects for the summer. Sheryl Presler gave information regarding the RESD career training center and the millage question that would be placed on the May 3<sup>rd</sup> ballot. Jim Stamas gave a report on Lansing activities.
- On the special DATA meeting with CMC and John Pung where telephone issues were discussed and the renewal of the CMC contract.

- On attending the Tobacco Township meeting on March 14<sup>th</sup>, noting things are going well there. John Blades gave a report on the snowmobile race fundraiser at the fairgrounds, commenting there were 180 entries and it raised almost \$10,000 toward Fair expenses.
- That she attended the HSCB on March 15<sup>th</sup> where a report was given on the Veterans' home at the old Day's Inn of Clare.
- On the Library Board meeting also on March 15<sup>th</sup>, noting the Board will be requesting a millage renewal on the August ballot. The Library also recognized the passing of Laurel Breault stating she will be missed.
- On attending the Land Bank meeting on March 16<sup>th</sup>. The house has been sold that was built by the RESD construction trades class. The Land Bank will be building another home with the trades class beginning in the Fall, hopefully in Beaverton.
- On the Finance meeting on March 17<sup>th</sup>.
- That she also attended the Court Mediation meeting the afternoon of March 17<sup>th</sup>.

**Commissioner Birgel reported:**

- On attending the Sports Complex meeting, noting there are getting ready for all spring sports.
- On the Beaverton Township regular Board meeting and Finance meeting, noting they are in good financial shape with their budget.
- On the Grout Township meeting, commenting that their budget meeting will be held Sunday night. There will be many changes to the Board after the November Election since the Supervisor and Treasurer are not running.
- That he attended the Beaverton City meeting last night where there was a presentation by USDA on the water and sewer systems. Beaverton City has secured a grant for their section of the walk trail.
- On the proposal from the Undersheriff on the lease options for patrol vehicles. This matter will be reviewed in committee at a later date.

**Commissioner Aultman reported:**

- That she attended the Billings and Bentley meetings on March 14<sup>th</sup>. Billings Township was very excited to report that their Fire Department millage had passed.
- On attending the Secord Township meeting on March 16<sup>th</sup>, noting all is well there.
- That her other committee meetings will begin this week.
- On a potential conflict with the EMCOG Board meeting with the County Board meeting. There may be other options for her to attend both meetings. She will check into the conflict and get back with the Board. Discussion.

**Comments from the Chairman:**

- The repairs from the flood have started. New trim board and steel fascia for the entry way is being installed.
- There have been three individuals assigned to the DPW committee: Bob Moffitt, Terry Walters and Chuck Hinman.
- On attending the Sage Township meeting on March 9<sup>th</sup>, noting they have completed their budget and started talking about their mosquito spray program.
- That he volunteered at the "Mock Interview Day" at MMCC in Mt. Pleasant on March 11<sup>th</sup>. Discussion on participation.
- On speaking to the Leadership group on the afternoon of the 11<sup>th</sup>.
- On attending the Finance meeting on March 17<sup>th</sup>.

- That he attended the Gladwin City meeting last night where they discussed their snow removal problems from the winter. They are working with MDOT on a plan to remove from the curbside and handicap approaches. Gladwin City also entered into a 26 month extension on Mr. Moffitt’s contract.

*Commissioner Smith stated that due to a conflict, she may not be able to attend the Board meeting of April 12<sup>th</sup>. Commissioner Hinman commented that he would not be able to attend that meeting date either. The Board excused both of the Commissioners as requested for the April 12, 2016 Board meeting.*

*Commissioner Aultman asked if there had been any further discussion on the security for the entrance of the Courthouse. Chairman Walters commented that he will be addressing that tomorrow at the Budget meeting.*

*Motion by Commissioner Hinman, supported by Commissioner Smith, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

**Public Comments** – Bob Balzer, EDC, stated that the Chamber and EDC would be co-hosting a meeting on March 31<sup>st</sup> at 5:30 for the “Pure Michigan” campaign for small businesses. Discussion.

*Motion by Commissioner Smith, supported by Commissioner Aultman, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:01 a.m. until the regularly scheduled Board meeting on April 12, 2016 at 9:00 a.m.*

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Laura Brandon-Maveal  
County Clerk

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Terry Walters  
Chairman