

## Commissioner Minutes of May 12, 2015

*The Gladwin County Board of Commissioners met in Regular Session on Tuesday, May 12, 2015. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present.*

*Motion by Commissioner Smith, supported by Commissioner Hinman, to proceed with the consent agenda as prepared. Ayes carried, **motion passed.***

The cash balances were then read by Commissioner Birgel. *General Fund - \$11,238.32. Unallocated has a balance of \$225,845.84. Total General Fund and Tax Unallocated Cash \$237,084.16 before the payment of the bills. An advance of \$200,000 has been made from the Unallocated Fund to the General fund for payment of bills.*

**Public Comments:** none

Commissioner Birgel then spoke on the full time employment of Marianne Hill, Emergency Management Director, noting her full time date of hire should reflect January 1, 2015 for the purpose of benefits. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to direct the Clerk to enroll Ms. Hill in the MERS benefit plan effective January 1, 2015. Ayes carried, **motion passed.*** Discussion on health care coverage.

Marianne Hill, Emergency Management Director, spoke on ongoing projects, that the Nixle program has been approved by the grant for \$3,5000, not the \$3,000 as previously approved. The additional \$500 in funding will be paid from the same grant, but utilized from a different program. Discussion on the use of the Nixle program. Ms. Hill informed the Board that Tim London has resigned and the region is looking for his replacement. Projects are underway in the EOC, with printers, projectors and white boards being ordered. Contractors will be coming in to quote the work for the drop line and electrical installation. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to authorize Ms. Hill to finalize the Nixle purchase. Ayes carried, **motion passed.***

### **Finance Matters – Commissioner Birgel:**

1. Bill Mason, Equalization Director, has presented the committee with the **Taxable Valuation Statements (L-4046)** for review. Review and discussion. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the statements as presented. Ayes carried, **motion passed.***
2. The Data committee has reviewed the need for **additional backup of the County's three servers**. Total cost would be \$500.00 per server, per year, and may be prorated by IT Right for the balance of 2015. If approved, the funding would come from 101-258-815.002. Discussion. Commissioner Smith stated that she feels until the issues can be worked out with the current provider then it is the recommendation of the DATA committee to contract with IT Right for the services, not to exceed \$1,500.00. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to contract with IT Right for the back up of the County's three servers at a cost not to exceed \$1,500.00. Ayes carried, **motion passed.***
3. Mike Brubaker, 911 Administrator, has requested that he and Karee Barlow be allowed to attend **"Professional Supervisor II" training** in Howell, Michigan on May 28-29<sup>th</sup>. Total cost is \$715.00 plus meal and mileage expenses and will be paid from 282-000-804.001. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the training as outlined. Ayes carried, **motion passed.***

4. The Clerk has requested permission to purchase a new **APS backup battery** for the AS400. The battery is awaiting a quote from IT Right, but should be no more than \$350.00 which she has budgeted. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Smith to allow for the purchase from 101-215-933.000 and to allow for 50% to be billed back to Clare County.* Ayes carried, **motion passed.**
5. Commissioner Birgel stated that the Board needs to review their options for borrowing in anticipation of the tax collection. Discussion with the Treasurer. The Finance committee will meet with Mike Brubaker regarding the use of 911 funds.
6. Discussion on the appropriations to the Airport, noting the County is not financially stable enough at this point to give any more than what they have budgeted for. Discussion on insurance coverage and indirect costs. The Board will ask for a special meeting to review and discuss these issues with Gladwin City.
7. DHS is in need of **additional appropriations for the Child Care Fund.** Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman to allow for the Treasurer to appropriate an additional \$15,000 for payments through the end of May.* Ayes carried, **motion passed.**
8. MidState Health Network has submitted their bill for **\$28,554.00 for their portion of the Cobo Hall Liquor Tax.** *Motion by Commissioner Birgel, supported by Commissioner Hinman, to authorize the payment of the bill as presented.* Ayes carried, **motion passed.**

Sheriff Shea asked the Board for consideration in funding the **Marine Patrol services for Memorial Day weekend.** Sheriff Shea stated that the State has not yet released the grant funding for 2015 and will not know how much we are eligible for until June. Discussion. *Motion by Commissioner Hinman, supported by Commissioner Aultman, to authorize spending up to \$5,000 for the 2015 Marine season pending the release of Grant funding.* Ayes carried, **motion passed.**

The **Board minutes from April 28, 2015** were then reviewed. *Motion by Commissioner Smith, supported by Commissioner Hinman, to approve the minutes as prepared.* Ayes carried, **motion passed.**

#### **Commissioner Reports by District –**

##### **Commissioner Hinman reported:**

- On attending both the Gladwin and Sherman Township meetings, noting both are doing well.
- That he attended several personnel meetings.
- On attending DATA meetings.

##### **Commissioner Smith reported:**

- On the DATA meeting held April 29<sup>th</sup> where they discussed the following:
  - Departments were asked to make a report on MOS machines and if they are in working order, or need replaced.
  - Back-ups being done each night.
- On attending the County Recreation meeting for Commissioner Hinman on April 30<sup>th</sup>. Work is continuing on the revision of the Countywide Recreation Plan.
- That she went to the open house to celebrate the 40<sup>th</sup> year of County Transit, noting she had a great time and found the statistics most interesting.
- On attending the DATA meeting on May 6<sup>th</sup>, commenting that there was discussion on the current provider not doing a complete backup on all three servers and the lack of communication. The committee recommended service by IT Right as already approved.

- That she attended the Finance meeting on May 7<sup>th</sup> to request support of the back-up pricing for the servers.
- On the Department Head meeting on May 7<sup>th</sup>, where Department Heads were asked to fill out a report on their printers & copiers in preparation of contract renewal with MOS.
- The Friends of the Library will hold their spring book sale on May 21 – 23<sup>rd</sup>.
- Library statistics for the month of April were: 9,821 items placed in circulation, 4,281 patrons and 1771 used the computers.
- That she attended the Tobacco Township meeting last night where a report on the draw down of Wixom Lake was given. The drawdown will begin no sooner than September 8, 2015 and will drop the level 6 inches each day until the 4 foot maximum is met. Construction will stop by November 28<sup>th</sup> and the winter lake levels will be raised 2 feet.
- On the newsletter prepared by the Secretary, noting a color copier will be considered for her office.

**Commissioner Birgel reported:**

- On attending the County Transit's 40<sup>th</sup> Anniversary celebration, noting the giveaways were nice.
- On the Grout Township meeting.
- That he attended the Planning Commission meeting.
- On the Central Michigan District Health Department meeting and the merger with Mid-State. They have begun work on their budget and Union negotiations.
- That he attended the Finance committee.
- On the Department Head meeting.
- That he met the new UAW representative, Brian Bosek.
- On his surgery tomorrow to repair his other shoulder, asking for well wishes.

**Commissioner Aultman reported:**

- That she attended the open house for County Transit on May 1<sup>st</sup>, noting it was very nice and well attended and that she received a tour of the buildings and garage.
- On May 5<sup>th</sup> she attended an EDC meeting where they spoke on the ORV poker run on August 15<sup>th</sup>.
- On attending the Billings and Buckeye Township meetings on May 11<sup>th</sup>, noting both are doing well.
- That Thunder on the Strip will be held on May 16<sup>th</sup> at the Airport.

**Comments from the Chairman:**

- That it has been a busy month so far.
- On attending the Recreation Plan meeting on April 30<sup>th</sup>.
- On the open house for County Transit on May 1<sup>st</sup>, commenting that it is a great program.
- That he participated in the Finance meeting on May 7<sup>th</sup>.
- On attending the Department Head meeting after Finance.
- That he went to the Region VII Agency meeting.
- On the Legislative Breakfast with Moolenaar on May 8<sup>th</sup>.
- Lt. Roach will be here this afternoon at 1:00 p.m. for a presentation to the Townships.
- The Veterans meeting is today at 3:00 p.m. and FEMA at 4:00 p.m.
- Ginny Grant will be retiring after 36 years of service. Discussion on preparing a plaque for her years of service. *Motion by Commissioner Walters, supported by Commissioner*

*Hinman, to authorize the purchase of a plaque for Ms. Grant. Ayes carried, **motion passed.***

- MAC will be hosting a conference on May 22<sup>nd</sup> in Isabella County if any Commissioner would like to attend.

*Veterans Lost:*

Albert Plozah II, Vietnam – Sage Township

**Comments from the Board –**

Commissioner Hinman commented on the Indirect Costs that will be assessed to the Drain funds, noting the Attorney believes that these should not be taken until an opinion is drafted by the Attorney General. Discussion on the attorney billing submitted by the Drain Commissioner. *Motion by Commissioner Hinman, supported by Commissioner Smith, to authorize the drafting and signing of the letter to the Attorney General. Ayes carried, **motion passed.***

Commissioner Smith spoke on 139 pages of colored copies that were printed in the Drain Commissioner's Office. IT Right verified through the Barracuda filter that the pages had been printed from their computer. Discussion. This matter will be referred to committee for resolution.

**Public Comments** – Don Zackett spoke on the draw down procedure for Wixom Lake.

*Motion by Commissioner Hinman, supported by Commissioner Aultman, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Hinman, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:11 a.m. until the regularly scheduled Board meeting on May 26, 2015 at 9:00 a.m.*

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Laura Brandon-Maveal  
County Clerk

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Terry Walters  
Chairman