

Commissioner Minutes of May 24, 2016

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, May 24, 2016. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present

There were no changes or additions to the agenda. *Commissioner Aultman stated that the minutes of May 10th should read Bay City and not Beaverton City. The Clerk will make the change as noted. Motion by Commissioner Smith, supported by Commissioner Hinman, to proceed with the agenda as prepared. Ayes carried, **motion passed.***

The **cash balances** were then read by Commissioner Birgel. *General Fund - \$160,712.05. Unallocated has a balance of \$138,248.16. Both of these balances are before that payment of the bills.*

Public Comments: None at this time.

New Business:

Karen Blonde, Housing Commission, spoke on the excess funding in the CDBG grant program, noting the funding can be used for demo of blight properties in Beaverton City, Gladwin City and Billings Township. Discussion. The Township and City blight ordinances will supersede the new ordinance and the Cities and Township are on board with this process. Motion by Commissioner Aultman, supported by Commissioner Birgel, to adopt the Resolution Declaring Slum and Blighted Areas. Roll call vote as follows: Hinman –yes, Walters – yes, Aultman – yes, Smith –yes, Birgel – yes. 5 yes, 0 no. Ayes carried, resolution 2016-010 declared adopted.

Kathryn Burkholder, Consumers Energy, came before the Board to explain the new meter process and installation time frame to the Board. Ms. Burkholder stated that over 1 million meters have been installed already and the Gladwin County area would start in March 2017. The installation and information process to the customer was explained and questions were answered.

Finance Matters – Commissioner Birgel:

1. Northern Michigan Counties Association has submitted their 2016 billing for dues in the amount of \$75.00. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to authorize the payment of the dues as discussed. Ayes carried, **motion passed.***
2. Terry Sarazin, 911 Dispatcher, has requested payment of 58 PTO hours per her union contract. A total of \$957.60 will be paid from 101-422-704.000 once approved. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Clerk to make the payment as outlined. Ayes carried, **motion passed.***
3. Stearns Services has proposed an offer to the Board to handle the website design, management, domain registration and hosting. After a 20% “hometown proud” and 20% “non-profit” discount, Stearns Services will handle the project for \$960.00 with a \$40.00/month maintenance cost. This service will be signed with a 2-year contract and be paid from 101-258-802.000. Discussion on the current website design vs. the offered website services, noting the contract will begin June 1, 2016. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Chairman to enter into the contract with Stearns Services as outlined. Ayes carried, **motion passed.***
4. The Finance committee has researched a quote from Genesis Computers for laptops for Board use. Additional quotes have been requested. At this time, the matter will be referred to Finance so that the funding can be established.
5. Gladwin City has requested to share a \$5,000 cost for startup stages to the bike/walk trail. The committee is recommending not to share the cost at this time. Discussion. *Motion by*

*Commissioner Birgel, supported by Commissioner Smith, to not share in any costs at this time. Ayes carried, **motion passed.***

6. Undersheriff Hartwell has submitted a request to order a new vest for Deputy Foster. The cost of the vest is \$717.00 and can be paid from 101-301-758.000 once approved. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to purchase the vest as requested. Ayes carried, **motion passed.***
7. The Personnel Committee has selected a candidate for the Equalization Director position to replace Bill Mason. Discussion. *Motion by Commissioner Hinman, supported by Commissioner Birgel, to offer Kim Halis a one year contract for \$65,000 for Equalization and GIS services. Ms. Halis will be offered all full time benefits as provided under the personnel policy and will be handling all of the same duties that were handled by Bill Mason. Ayes carried, **motion passed.***
8. The Drain Commissioner has entered into a contact with an employee to handle the work of his secretary. Discussion. No deposits have been received from his office and there is a bank note due June 1st with the Bank of Melon. A letter will be sent to the Drain Commissioner outlining various issues. *Motion by Commissioner Smith, supported by Commissioner Hinman, to require the Drain Commissioner to request all reports from the Treasurer until such time that an employee has been hired to represent the office and gain access to such reports. Discussion. Ayes carried, **motion passed.***
9. The Board will need to take action to allow the Treasurer to advance funds as needed to the General Fund for the payment of bills. All funds will be transferred as a “due to due from” and will be re-paid by the end of 2016. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Treasurer to transfer funds as needed and outlined. Ayes carried, **motion passed.***
10. The new security area at the Courthouse entrance is moving along. The doors have been moved back to allow for personnel and metal detectors. Posts have been added and a new counter area is being reviewed. All of these projects are being funded from the 245 fund.
11. A Business Associate Agreement has been prepared by Benefit Consulting Group who will be merging with the General Agency Company. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Chairman to sign the agreement as presented. Ayes carried, **motion passed.*** Mr. Janes also stated that there is no rate increase for the renewal to the Lincoln National benefits and that the Chairman would be presented with the renewal paperwork once it became available. Commissioner Birgel spoke on rate increase vs. policy increase and that the policy most likely would be higher based on “aging population”. Discussion. The Chairman will be allowed to sign the renewal paperwork upon presentation.

Commissioner Reports by District –

Commissioner Birgel reported:

- That Beaverton City is running along just fine.
- On attending the Sports Complex meeting where they did not authorize the purchase of a new lawn mower.
- That he attended the Airport meeting, noting everything is well.
- On the interviews for the Equalization Director, commenting that he believes they have found the best candidate.

Commissioner Aultman reported:

- On attending both the Grim and Bourret Township meetings, noting all is well.
- That she attended the EDC meeting and they are moving forward.
- The Wixom Lake Association will be asking to renew their special assessment.
- On the projects the Airport is working on, noting the fly-in will be June 11th and 12th.
- On attending the MAC meeting where they discussed “FLOW”, a group wanting to shut down the pipeline under the Great Lakes.
- On the Secord Township meeting, commenting that they have a new fire truck and the “goose roundup” will be done in June.

Commissioner Hinman reported:

- On meeting with the Clare County Board of Commissioners to speak on the need to work together on the Court contracts and negotiations. Commissioner Hinman stated that the Board has good dialog with Judge Farrell and would like to thank Magistrate Willing for attending meetings.
- That he has been “working out the bugs” with the new Equalization Director, Kim Halis.

Commissioner Smith reported:

- That she attended the Hay Township meeting on May 12th, noting she likes the new start time of 7:00 p.m. Condolences to Ralph Vanderbush on the passing of his wife.
- On the special DATA meeting May 13th, noting discussion of a possible new IT support company, Linked Technology from Midland, Michigan.
- On attending the DATA meeting on May 16th where they met with Stearns Services on maintaining the County’s website, commenting that it was a good meeting.
- On the HSBC meeting on May 17th, stating it was a very information meeting on the following:
 - MMCAA has money remaining for home delivery of burnable fuels. They can also assist with water and sewer repairs.
 - Council on Aging needs drivers for home delivered meals.
 - DHS will offer extended Medicaid to address any health issues to individuals impacted by the Flint Water Crisis.
 - Pedal Across Michigan will be coming to Gladwin on Wednesday, June 22nd. They will be staying at Gladwin High School and eating in town. Expected visitors are around 1,000.
 - There will be a health fair on August 23rd at Gladwin City Park.
- That she attended the Gladwin County District Library Board meeting on May 17th. The Auditor’s report was received and everyone is asked to remember the millage request on the August ballot.
- On the Land Bank meeting on May 18th, noting the tax auction will be on August 22, 2016.
- That she attended the Buckeye Township meeting on May 18th.
- On attending the Committee of the Whole Finance meeting on May 19th.
- That she would like to wish Gayle a Happy Birthday.

Comments from the Chairman:

- That he attended all of the Committee of the Whole meetings.
- The rodeo will be held Memorial Day weekend. Tickets are \$12.00 for adults and \$6.00 for children.
- That the Fair will begin on July 27th.
- On attending the Finance and Insurance meetings.
- The Veterans Golf Outing will be May 23rd which will raise over \$3,500 for the Veterans.
- On May 25th the Freedom Park will unveil their wall of tears at 1:00 in Harrison and May 27th will be the Freedom Ride.
- That he would like to thank the many people that placed 1,629 flags on veteran gravestones: Mike Perry, Joe Nunn, John Mella, Mike Schertz, Frank Peters, Ginny Grant and Leo Martinosi.

- The DNR will host their 100th anniversary of Field Trials on June 18th in Meredith. Commissioner Birgel will be attending.

Commissioner Birgel stated that he and his wife Linda will be celebrating their 60th wedding anniversary.

Commissioner Hinman thanked Chairman Walters for power washing and making the necessary repairs to the memorial wall.

Treasurer VanTiem asked the Board to consider and accept the 2015 Annual Investment Report, noting she has provided a copy for each Board member. Motion by Commissioner Smith, supported by Commissioner Hinman, to accept the report as presented. Discussion. Ayes carried, motion passed.

Public Comments – none at this time.

*Motion by Commissioner Smith, supported by Commissioner Hinman, to receive and file various correspondence and reports. Ayes carried, **motion passed**.*

*Motion by Commissioner Hinman, supported by Commissioner Aultman, to adjourn. Ayes carried, **motion passed**. Meeting adjourned at 10:11 a.m., until the next regular Board meeting on June 14, 2016 at 9:00 a.m., unless otherwise ordered.*

Laura Brandon-Maveal
County Clerk

Terry Walters
Chairman