

COMPLETE ONLINE FORM. PRINT FORM. MAIL IN OR HAND DELIVER WITH PAYMENT.

ADDRESS APPLICATION

APPLICANT INFORMATION

Property Owner's Name:

Date: Telephone numbers:

Current mailing address:

City: State: ZIP Code:

Fee paid: \$50.00 Cash ___ Check # _____

Appl. # _____ Property Owner's signature:

LOCATION OF SITE NEEDING ADDRESS

Property ID#: Township: Section:

Subdivision: Block/Lot #s:

Road Name: Which side of road: (N, S, E or W)

Name of nearest crossroad : Distance driveway is from crossroad:

SKETCH OF LOCATION

NEWLY ASSIGNED ADDRESS

It is the **property owner's** responsibility to display the new street number on a post of suitable strength and construction adjacent to the driveway of the premises. The post height shall be sufficient to allow for a clear unobstructed view of the numbers from either direction. It is recommended that the bottom height be a minimum of 40" above the street level. The numbers shall be no less than three (3) inches in height and shall be reflectorized and contrast with the background color. It is the responsibility of the **property owner** to verify which U.S. post office covers this new street address in order to obtain the correct mailing city and zip code. The **property owner** is also responsible for giving the new address to any agencies you are working with, including utility companies such as Consumers Energy & phone company.

Received: _____ Scanned to 911: _____ Confirmed: _____