

Commissioner Minutes of August 23, 2016

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, August 23, 2016. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present, Commissioner Hinman, was previously excused.

*Motion by Commissioner Smith, supported by Commissioner Aultman, to proceed with the consent agenda as prepared. Ayes carried, **motion passed.***

The **cash balances** were then read by Commissioner Birgel. *General Fund has a balance of – \$138,387.59 before bills. Treasurer Christy VanTiem stated there was an advance from Fund 210 of \$400,000.00 and an advance from Fund 516 of \$200,000.00.*

Public Comments - None at this time.

Commissioner Walters asked that we all take a moment to send our thoughts and prayers to Linda Kowalski from the Prosecutor's Office, noting she is very ill.

Finance Matters – Commissioner Birgel:

1. Rick Ghent, Maintenance Supervisor, has requested to construct a barrier at the southwest end of the health department that would prevent the use of their lawn as a “driveway”. Fencing costs for the project was approximately \$1,700.00. The recommendation is to use 8 to 10 large rocks to create the barrier in the amount of \$750.00 for the rocks and up to \$250.00 for the excavator. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the project to proceed. To be paid from 101-265-935-.002. Ayes carried, **motion passed.***
2. Core Technology has submitted a contract for the “Talon 3 Client User” agreement. The total of \$1,800.00 will be paid from 101-258-815.006. *Motion by Commissioner Birgel, supported by Commissioner Smith, to authorize the Chairman to sign the contract as presented. Ayes carried, **motion passed.***
3. Matthew McGourty, Jail Administrator, has submitted a detailed request for Justin Longstreth to attend the LEORTC Corrections Academy in Grand Blanc, Michigan. Total costs are as follows: \$1,000.00 academy, \$420.00 estimated mileage, \$1,648.00 estimated lodging (16 nights and 20 days) plus overtime charges of approximately \$746.28. All costs to be paid from the **CO Training Fund 264-000-607-000**. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow payment for training. Ayes carried, **motion passed.***
4. Undersheriff Hartwell will be ordering his annual ammunition supply. The total from Kiesler's Police Supply is \$1,458.52 and will be paid for as follows: \$993.24 from 101-301-728.000 and \$465.28 from 285-000-804.000. *Motion by Commissioner Birgel, supported by Commissioner Smith to allow the Undersheriff to make the purchase as outlined. Ayes carried, **motion passed.***
5. Josh Reid, City-County Transit, has secured a project authorization to purchase the propane conversion kits for three buses. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Chairman to sign the contract authorization for the project and to adopt the resolution as presented. Roll Call vote as follows: Walters – yes, Aultman – yes, Smith – yes, Birgel – yes, Hinman – excused. 4 yes, 0 no. Ayes carried-**resolution 2016-011 declared adopted.***
6. The County Clerk has found several of the items used for the County's vending machine are priced cheaper at Sam's Club than the County can order through Quill. Following discussion, the Finance Committee has given authorization to the Clerk to use the credit card for vending purchases only through Sam's Club. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to authorize the use of the credit card as outlined. Ayes carried, **motion passed.***
7. Christy VanTiem, County Treasurer, has requested permission to post to fill a full time position in her office created by the resignation of Carol Gravelle. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Treasurer to post for the open position. Ayes carried, **motion passed.***
8. The Secondary Road Patrol grant application for 2017 is due on September 1, 2016. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Clerk to handle the grant application and process. Ayes carried, **motion passed.***

9. The passport camera and printer in the Clerk's Office needs to be replaced, as the current system is no longer operational. Cost of new equipment is \$1,695.00 with photo paper cost of \$269.95 for 600 images will be paid from 101-215-933.000 once approved. The additional photo paper from the old system will be returned for a credit of \$167.20. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Clerk to purchase the new equipment and supplies as requested from Pakor.* Ayes carried, **motion passed.**
10. The Administrative Services Contact for the Gladwin County Inmate program through BCBSM has been submitted for signature. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Chairman and Clerk to sign the document as submitted.* Ayes carried, **motion passed.**
11. Ann Manning, Register of Deeds, requested approval to collect quarterly recording fees for UIA Liens to be paid into 701-000-228-068. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the collection of fees.* Ayes Carried, **motion passed.**
12. Commissioner Birgel, mentioned a safe environment in the building. Discussion. They will be obtaining further numbers, bids are out. Continue discussion at next Finance Meeting.

Commissioner Reports by District -

Commissioner Smith reported:

- That she attended the Hay Township on the 11th. They had an interesting presentation from Central Michigan District Health Department concerning a possible ordinance overseeing placement of septic fields, water wells and disclosure when property is being considered for sale.
- On the HSCB meeting held on August 16th. MMCAA has a new grant that allows them to help fill propane tanks. All individuals need is a driver's license, social security card, and proof of income. United Way's campaign is getting ready to kick off on 9/23, noting each Board member has been given a copy of the minutes from this meeting and that the Board should check them out to see if there is any more for your constituents.
- That she attended the Library Board on 8-16-16. There will be another used book sale on September 22, 23 and 24th. Trustee Judy Johnston's term will be up in December 2016. We are asking for her re-appointment to the Library Board and I will make that motion to re-appoint Judy Johnston. *Motion by Commissioner Smith, supported by Commissioner Aultman, to re-appoint Judy Johnston to the Library Board, term ending 2020.* Ayes carried, **motion passed.**
- On the Buckeye on 8-17-16, noting things are going well there.
- That computers that are older will need Microsoft office updates to be able to use email in Outlook on the new email server. There are 14 computers that may need the update at an approximate cost of \$210.00 each. Total cost will be about \$2,940 and can be installed on Monday when Caleb will be here to be sure each computer is logged into the new email server. To be paid from 101-258-815.003. *Motion by Commissioner Smith, supported by Commissioner Aultman, to accept as presented.* Ayes carried, **motion passed.**
- The Michigan Territorial Championships went well this past weekend. We had 26 registered shooters from Michigan, Ohio and Indiana. They shot 68 aggregates and we did not get rained out.

Commissioner Birgel reported:

- That Beaverton City is in the planning stage of moving City Hall to the Library Building.
- On discussion of the major maintenance issues with the dam.
- On meeting last Friday for four hours regarding union negotiations.
- That there are issues with the Sports Complex mower.

Commissioner Aultman reported:

- On attending the MAC Meeting in Grayling. Not much to report at this time.
- On attending the Housing Commission Meeting.
- On attending Finance Meeting.
- That all her meetings start next week.
- Discussion on Back to School Flyer.
- On the ORV Fun Run. It was a success, lots of planning and so many people involved.

Comments from the Chairman:

- On attending the Housing Commission Meeting.
- On attending the Sage Township Meeting.
- On attending the EDC Meeting 8-11-16.
- Mayor Winarski stepped down, in the process of appointing a new Mayor.
- On attending the Finance Meeting.
- That he met with Mr. Borushko on August 19th.
- That he attending the meeting on 8-20-16 for the Veterans Program.
- Mentioned the 2016 Collection Day on August 27th, for household hazardous materials. The collection will be held at the Gladwin City Department of Public Works, 201 South State Street, from 9:00 a.m. to 2:00 p.m.

Commissioner Smith commented, on the Big Red Block Party on Saturday, August 20th. It was moved into the BAC because of the weather. There were approximately 250 people there, with 97 backpacks being handed out. The remaining 3 backpack were given to the Elementary School Principle.

Christy VanTiem, Treasurer, mentioned her computer continues to shut down in the middle of working on it. This has been a problem since receiving the new computer. She spoke with Caleb last week. Commissioner Smith asked her to call the Help Desk and report it again.

Public Comments – none at this time.

*Motion by Commissioner Walters, supported by Commissioner Aultman, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Birgel, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:45 a.m. until the regularly scheduled Board meeting on September 13, 2016 at 9:00 a.m.*

Laura Brandon-Maveal
County Clerk

Terry Walters
Chairman