

Commissioner Minutes of July 26, 2016

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, July 26, 2016. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present.

There were no changes or additions to the agenda. *Motion by Commissioner Smith, supported by Commissioner Hinman, to proceed with the agenda as prepared. Ayes carried, **motion passed.** Chairman Walters commented that Annette Swain from the Red Cross has cancelled for the day.*

The **cash balances** were then read by Commissioner Birgel. *General Fund - \$29,062.57. The Treasurer has made an advance of \$200,000 from the 516 fund and \$400,000 from the 210 fund for the payment of bills. Both of the advances will be paid back prior to December 1, 2016.*

Commissioner Birgel spoke on the funding for the full time employee in the Zoning department. Discussion. This matter will be taken up as part of the Finance Matters.

Finance Matters – Commissioner Birgel:

1. The Board reviewed the **1st semi annual budget amendments for 2016.** *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Clerk and Treasurer to perform the budget amendments as drafted. Ayes carried, **motion passed.***
2. Randy Carr, Corrections Office, has resigned his employment from the county. **Mr. Carr has a balance of 166 unused and accrued PTO hours** that are due to him. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Clerk to payout the balance of hours as requested by Mr. Carr. Ayes carried, **motion passed.***
3. Undersheriff Hartwell has submitted a quote for **water pump repairs on car 26-8.** Total estimate from Ford is \$1,184.94 and will be paid from 101-301-932.000 once approved. *Motion by Commissioner Birgel, supported by Aultman, to approve the repairs as outlined. Discussion on quote process on “emergency repairs” and the possibility of entering into maintenance contract for services. Ayes carried, **motion passed.***
4. Ann Manning, **Register of Deeds, has requested to attend her Annual Summer Conference** in Crystal Mountain September 11-14th. Total cost of registration is \$185.00 and will be paid from 101-236-860.000 if approved. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the conference attendance as outlined. Ayes carried, **motion passed.***
5. Kim Halis, Equalization Director, has requested to purchase tape measures and measuring wheel from Quill for County use. Ms. Halis explained that these would be items she would like to take with her when she leaves employment and has asked to reimburse the County for the three items totaling \$85.47, but utilize their discount for purchase. Discussion. *Motion by Commissioner Smith, supported by Commissioner Aultman, to allow for the purchase with county funds for use in the Equalization Department and that the items will be County property for future use in the office. Ayes carried, **motion passed.***
6. Ms. Halis has also made the recommendation to send employee **Janine Marchington for continuing education classes.** Total cost of the class is \$150.00 plus \$381.99 in lodging. Ms. Marchington will also be eligible for mileage and meal reimbursement. All travel and training costs to be paid from 101-225-860.000 if approved. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow for the training costs to be paid as outlined,*

with permission given to the Clerk to use the credit card for the registration costs. Ayes carried, **motion passed.**

7. Kim Halis and Janine Marchington, Equalization Department, have **annual dues in the amount of \$15.00 each due to NorthEast Michigan Assessors Association.** Once approved, the payment will come from 101-225-801.000. *Motion by Commissioner Birgel, supported by Commissioner Smith, to pay the dues as requested.* Ayes carried, **motion passed.**
8. Justin Schneider, Building Official, would like **to amend the contract with Area Code Enforcement to include electrical and building for \$30.00 / \$43.00 per inspection.** Currently the contract provides for mechanical and plumbing inspection services. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow Mr. Schneider to enter into the contract as outlined and to present to the Chairman for signature if needed.* Ayes carried, **motion passed.**
9. A budget amendment needs to be handled to account for the full time employee in zoning effective the first of 2016. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Clerk to move the “full time” wage and fringes of one employee from department 371 to department 410.* Ayes carried, **motion passed.**
10. The **ballot language for the 911 millage** has been drafted for the Board’s review and approval. If the language is accepted, a motion will be needed to place the millage question on the November 2016 ballot. Discussion on further language that may need to be placed on the question. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the language pending approval from the County’s Attorney.* Ayes carried, **motion passed.**
11. Undersheriff Hartwell has requested permission to **hire two part time corrections officers.** This is for the replacement of one part time officer that has been moved to full time status, and the replacement of a court officer that has resigned. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Undersheriff to post and hire for the positions as outlined.* Ayes carried, **motion passed.**
12. Discussion on the signage at the Recreation Area regarding “no firearms”. Chairman Walters commented that the last sign was corrected yesterday and a response will be sent to Mr. Ferguson on his concern.
13. Chairman Walters has been appointed to the Gladwin County Housing Commission and City County Transit committee. Currently there is an issue that does not allow Chairman Walters to vote on the committee because he is not a resident of Gladwin City. The Board feels that this is a “countywide tax” and that the County should have voting rights on the committee. Discussion. The issue will be looked into and updates will be given as they come available. Commissioner Hinman asked that HUD come before the Board with a presentation.

Commissioner Reports by District –

Commissioner Birgel reported:

- On the water issue in Friend of the Court, noting the paint issue has been cleared from any mold contamination. MIOSHA has received a complaint on the issue; which has now been resolved by maintenance. Discussion

Commissioner Aultman reported:

- On attending the Airport meeting; however there was no quorum. The Airport did accept the County’s offer to reduce the 2016 appropriation by \$1,500.00 for the donation of a used police vehicle.
- That she attended the MAC meeting in Grayling, noting the revisions to the by-laws were reviewed. They also had discussion on education of youth on the importance of Boards and Commissions.

- On the Secord Township meeting, where they were given a report on the “goose roundup”, noting it was very successful.
- That she attended the Finance meeting.
- On the meeting with Marianne in the new EOC center.
- That she would like to remind everyone that the ORV Fun Run is coming up on August 20th.

Commissioner Hinman reported:

- That he has met with the Clare County Board several times on various issues with Mr. Borushko and Chairman Walters, noting their goal was to have discussion on the best way to handle Court issues by utilizing a “**Court Management Council**” which is comprised of two Commissioners from both Gladwin and Clare Counties and three Judges as appointed by the Supreme Court. Discussion. *Motion by Commissioner Hinman, supported by Commissioner Birgel, to establish a court management council, with Clare County, pursuant to Supreme Court Administrative Order number 1998-5, Section IV, and to adopt the bylaws for the council as set forth in Section IV.* Ayes carried, **motion passed**. A letter will be sent by the Chairman to Chief Judge Farrell. Discussion. *Motion by Commissioner Hinman, supported by Commissioner Birgel, to deny Gladwin County’s share of funding for the combined Friend of the Court position, set forth as in excess of \$100,000 as proposed by the Courts to the Clare County Board of Commissioners.* Ayes carried, **motion passed**.
- That he has attended four of his Township meetings.
- On attending both Butman and Clement on July 13th, noting both are doing well.
- That he also attended the EOC training on the 21st.
- On meeting to review the personnel policy on July 14th.
- On the DATA meeting to review the server quotes and issues on July 22nd.
- That he went to the Gladwin Township meeting on July 20th.
- On attending the Sherman Township meeting.

Commissioner Smith reported:

- On attending the Hay Township meeting on July 14th.
- On the HSCB meeting on July 19th, noting the following:
 - There will be a health fair on August 23rd at the Gladwin City Park.
 - The Shroud of Turin display will be at Sacred Heart this week. It is a free display and they are looking for volunteers.
 - Creative Kids Day will be held on August 4th at Gladwin City Park with many creative opportunities.
 - Habitat for Humanity is asking for volunteers to help man the ReStore Store in Beaverton. Call Julie Lennon at 989-426-3078 if you are interested in volunteering. There is a list of acceptable items for donation and all donations are tax deductible.
- That she attended the Library Board meeting on July 19th, where a compiled list of statistics for one year at both branches revealed: 51,952 patrons, 122,892 items checked out were just a couple of the staggering numbers. The full list of statistics will be in this week’s Record.
- On the Land Bank meeting on July 20th, noting a potential site in the Beaverton area to build this year’s house on with the cooperation of the building trades group through Clare Gladwin RESD and the County.

- On attending the Buckeye Township meeting on July 20th, noting a new deputy clerk, Sharon Meyers, has been appointed.
- That she attended the Finance meeting on July 21st.
- On the orientation meeting in the OEC.
- That she attended Lauren Essenmacher's retirement party to offer her congratulations.
- On the special DATA meeting on July 22nd where they reviewed quotes for an email server and firewall. The timeline for installation and the limitation for interruption were discussed.
- That she was pleased to attend the 75th birthday party for Donna VanWieren on Saturday, noting she was glad to see so many of her former co-workers.

Comments from the Chairman:

- On attending the Veterans meeting on July 12th.
- That he participated in the Clare County meetings.
- On the Budget meeting where they began review of the 2017 budget.
- That he went to the Gladwin City meeting, noting there are two new carvings on South Antler Street.
- On the EOC meeting.
- That the fly-in at the Airport went well.
- That he also attended Lauren Essenmacher's Retirement Party, noting it was outstanding.
- That Dispatcher Susan Fitzpatrick's retirement luncheon is this Friday from 11:00 – 1:00 p.m.
- On the upcoming Emergency Responder's Dinner on September 24th.
- That through community involvement and donation, the Police Officer Memorial has been paid for and the structure is started. This is through community involvement and will be placed between the Courthouse and the Gladwin City Police Station.

Commissioner Birgel commented that Beaverton City is looking into purchasing the old Beaverton Library Branch so that they may expand and allow their Police Department to move into their location to save on the rent expense that they now incur. Discussion on the financial arrangements.

Commissioner Aultman stated that Midland County has reported their receipt of a security grant in the amount of 3.5 million dollars to secure the Midland County Courthouse. Discussion.

Commissioner Birgel reported on the status of the new EOC center, noting it is almost "turn key ready". The generator will be moved soon using funding from the 245 fund.

Commissioner Birgel stated that the union negotiations with the Teamsters Union from the Health Department begin tomorrow. Discussion.

Public Comments – none at this time.

*Motion by Commissioner Hinman, supported by Commissioner Smith, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

Motion by Commissioner Hinman, supported by Commissioner Aultman, to adjourn.
Ayes carried, **motion passed**. Meeting adjourned at 10:10 a.m., until the next regular Board meeting on August 9, 2016 at 9:00 a.m., unless otherwise ordered.

Laura Brandon-Maveal
County Clerk

Terry Walters
Chairman