

Commissioner Minutes of October 11, 2016

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, October 11, 2016. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present

There were no changes or additions to the agenda. *Motion by Commissioner Smith, supported by Commissioner Hinman, to proceed with the agenda as prepared. Ayes carried, motion passed.*

The cash balances were then read by Commissioner Birgel. *General Fund - \$1,902,897.48. Commissioner Birgel noted that both the balances borrowed from Unallocated and EMS could be paid back with interest owed to EMS in the approximate amount of \$218.00. Motion by Commissioner Birgel, supported by Commissioner Hinman, to pay back both of the borrowed amounts as discussed. Ayes carried, motion passed.*

The Chairman then asked for a moment of silence for employee Linda Kowalski and Colin Combs' mother who have both passed away.

Holly Sterns, Sterns Business Services of Beaverton, came before the Board with an overview of the new website. Ms. Sterns went through each department and gave the Board a list of items and departments she is still working on. Discussion. *Motion by Commissioner Smith, supported by Commissioner Hinman, to allow Ms. Sterns to launch the webpage immediately and to have her continue to work with those departments that are still making improvements and changes to their site. Ayes carried, motion passed.*

Finance Matters – Commissioner Birgel:

1. Undersheriff Hartwell has found a replacement to fill the remaining Court Security Officer position. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Undersheriff to hire Craig Laskey to begin October 17, 2016. Ayes carried, motion passed.*
2. Undersheriff Hartwell has worked with Oscoda County Sheriff's Office on the purchase of Deputy Johnson's ballistic vest that was recently purchased for him before transferring to Gladwin County in the amount of \$350.00. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to purchase the vest from Oscoda County as described. Ayes carried, motion passed.*
3. Sergeant James Cuddie has requested payout of 58 hours of unused PTO time per his union contract. \$1,325.88 will be paid from 101-301-706.000 once approved. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to approve the payout as outlined. Ayes carried, motion passed.*
4. The County Clerk has obtained three quotes for new monitors in her office. The committee has recommended the quote from Quill in the amount of \$145.29 each. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the purchase from 101-215-933.000 as requested. Ayes carried, motion passed.*
5. The EVIP grant application for 2017 is available for submission to the State for payment of revenue sharing funds. Discussion on the handling of the grant by the Treasurer and Clerk at the 1.5% rate to be split equally between them for the work. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to*

approve the submission of the application for the collection of revenue sharing funding by the Clerk and Treasurer. Ayes carried, motion passed.

6. Josh Reid, City-County Transit, has submitted two resolutions for Board consideration and Chairman signature. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve contract 131704 for signature.* Roll call vote as follows: Hinman – yes, Walters –yes, Aultman – yes, Smith – yes, Birgel – yes. Ayes carried, **resolution 2016-017 declared adopted.** *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve contract 131379 for signature.* Roll call vote as follows: Walters – yes, Aultman – yes, Smith –yes, Birgel – yes, Hinman – yes. Ayes carried, **resolution 2016-018 declared adopted.**
7. Mike Brubaker, 911 Director, has requested approval of the following training programs for dispatch staff:
 - a. Karee Barlow and Diane Doherty to the CJIC Crime and Security Conference in Lansing, Michigan on October 3-4th. The cost of the training is \$65.00/person plus mileage and meals and will be paid from 101-422-804.000. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to approve the training as outlined.* Ayes carried, **motion passed.**
 - b. Diane Doherty to the National Center for Missing and Exploited Children Training on October 14th in Owosso, Michigan. Cost is \$30.00 plus meals and mileage and will be paid from 282-000-804.001 once approved. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to approve the training as presented.* Ayes carried, **motion passed.**
 - c. Diane Doherty, online training through Homeland Security in the amount of \$297.00 to be paid from 282-000-804.001. Since this is an online course there will be no mileage, meals or lodging costs with this training. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the training.* Ayes carried, **motion passed.**
8. Rick Ghent, Maintenance Supervisor, has requested a new switch board for the monitoring system at the tower. The cost of the switch board is \$495.00, with labor and shipping not to exceed a total project cost of \$700.00 from 101-265-935.003. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to proceed with the project as outlined.* Ayes carried, **motion passed.**

Commissioner Reports by District –

Commissioner Birgel reported:

- On attending the Planning Commission meeting where the Zoning Commission passed recommendation to revise the zoning ordinance as follows: Revise zoning district from Industrial to a Residential – Farming to the following property: Buckeye Township, Section 4, N1/2 of S 1/2 of SE 1/4 of NE 1/4, with a common address of N. Hockaday Gladwin Michigan 48624. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to adopt the zoning resolution as prepared and presented.* Roll call vote as follows: Aultman –yes, Smith – yes, Birgel – yes, Hinman – yes, Walters – yes. Ayes carried, **resolution 2016-019 declared adopted.**
- That the union contract with Central Michigan District Health Department has been ratified with a wage reopener after one year.
- On attending the Beaverton Township meeting with discussion on the USDA loan projects.

- That he attended the Grout Township meeting, noting Melody Hill, the new Treasurer, is working out well and the Township passed their audit.

Commissioner Aultman reported:

- On the Mid Michigan Community Action Agency meeting, commenting they are at the end of their fiscal year. Their audit went well and shows that they should be expecting more funding for projects next year. They will be working on a new housing project and there will be a possible wage increase for the director.
- That she attended the Central Michigan Health Department meeting where Dr. Morse gave a report on food safety, dog bite figures in surrounding counties and the flu shots are now available.
- On the Mental Health meeting, noting the building owned in Midland is for sale and that they have purchased a new building in Mt. Pleasant. The Director received their review and a potential raise is being considered.
- That Bentley Township had their “new” used fire truck on display at their meeting.
- On attending the Billings Township meeting where they discussed two road maintenance special assessments. Their “trunk or treat” will be held on October 29th at the park.

Commissioner Hinman reported:

- On a budget meeting on September 28th.
- That he attended the dispatch committee meeting on the 29th.
- On his participation at the “Meet the Candidates” night in Beaverton.
- On meeting with Commissioner Walters and the Emergency Management Director on October 4th regarding the fire drill.
- That he attended the DATA meeting where they are working on telephone bids, noting it will be a long process.
- On the request from the Prosecuting Attorney to plant a tree as a memorial to Linda Kowalski of his office. Discussion. Motion by Commissioner Hinman, supported by Commissioner Walters, to allow the planting of a tree with the restrictions provided by the Maintenance Supervisor.
- That the Court Management Council met this morning and he was elected Chairman of the committee, commenting they will be operating under Michigan Supreme Court order 1988-5.

Commissioner Smith reported:

- That she also participated in the “Meet the Candidates” night in Beaverton, noting the Chamber presented a well organized event.
- On attending the regular DATA meeting on October 5th to discuss the ongoing phone issues. There will be a follow up walk through on Monday, October 17th at 10:00 a.m.
- That she attended the Tobacco Township meeting last night where they had a conversation on the replacement of fire equipment.
- On a report that the Wixom Lake Association won their lawsuit and the lake cannot be drawn down unless a heavy rainfall occurs; only to be brought back up to normal lake levels immediately following.
- The Beaverton Activity Center will be holding their 1st Anniversary Celebration on Saturday, October 15, 2016.

Comments from the Chairman:

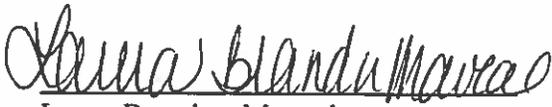
- That he believes the fire drill went well and that the committee will be able to learn from the issues.
- On the research into a “safety system” to be installed for fire, weather and emergencies.
- That he met with Rick Ghent, Justin Schneider and Commissioner Birgel to go over the plans for the construction needs of the Courthouse and other buildings. An RFP is being worked on to publish bids for a general contractor to handle the project. Discussion.
- On the review of the fire drill on October 4th.
- That he met with Jackie Morgan from USDA on October 5th.
- On the department head meeting held on October 6th.
- That he attended the Airport Breakfast.
- On the Court Management Council meeting this morning with Commissioner Hinman.

Commissioner Hinman noted that he will need to be excused from the October 25th Board meeting.

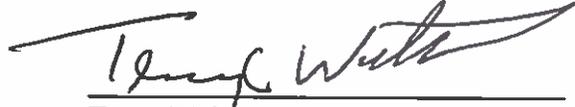
Public Comments – none at this time.

*Motion by Commissioner Hinman, supported by Commissioner Aultman, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Smith, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:02 a.m., until the next regular Board meeting on October 25, 2016 at 9:00 a.m., unless otherwise ordered.*



Laura Brandon-Maveal
County Clerk



Terry Walters
Chairman

Gladwin City-County Transit

615 Weaver Court, P.O. Box 498, Gladwin, Michigan 48624
Phone (989) 426-6751 Fax (989) 426-5947



RESOLUTION OF INTENT

Resolution# 2016-08

The following resolution was offered by Birgel

And supported by Smith

Be it resolved, that the County of Gladwin does hereby approve the proposed Contract submitted by the Michigan Department of Transportation.

Be it resolved that Terry Walters, Board Chairman and Josh Reid, Transportation Director be authorized and directed to execute Contract No. 2017-0052 Project No. 131379, Auth No. P2 for and on behalf of the County of Gladwin.

Resolution Declared Adopted.

CERTIFIED

Laura Brandon-Maveal

Laura Brandon-Maveal
County Clerk

October 11, 2016

Date

Date: August 12, 2016
Agreement No.: 2017-0052
Authorization No.: P2
Project No.: 131379
Agenda: MA

**PROJECT AUTHORIZATION
GLADWIN COUNTY BOARD OF COMMISSIONERS
FY 2017 SECTION 5311
JOB ACCESS AND REVERSE
COMMUTE PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2016
Authorization Expiration Date: September 30, 2017
Fiscal Year of Effective Contract Clauses: 2017

The Federal grant associated with the PROJECT AUTHORIZATION is Temporary No. 1207-2016-1/Permanent No. MI-2016-003-01.
Award Year: 2016 Federal Item Number: WK0057

The Data Universal Numbering System (DUNS) number for the AGENCY is 620239822.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Rural Areas Program is 20.516.

The AGENCY will be financially and legally responsible for the terms and conditions of the Special Section 5333(b) labor warranty as agreed to in your annual application. The Special Section 5333(b) warranty can be found at: www.dol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm.

For operating, the AGENCY agrees to prepare and furnish to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Instructions on preparing the report are available in the "Local Public Transit Revenue and Expense Manual" (October 1, 2016, through September 30, 2017). The manual is available on the web at www.michigan.gov/mdotptd.

For capital, the AGENCY agrees to prepare and furnish to the DEPARTMENT quarterly milestone reports due 10 days after the end of each quarter. The AGENCY also agrees to submit annual performance reports as required by the FTA.

Timely Expenditure of Funds

The funds included in this PROJECT AUTHORIZATION must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an executed PROJECT AUTHORIZATION. If funds have not been obligated within twelve months, the DEPARTMENT may cancel this PROJECT AUTHORIZATION and the AGENCY will no longer have access to the funds. The DEPARTMENT will not extend this PROJECT AUTHORIZATION beyond three years except for very unique circumstances as determined by the DEPARTMENT. The DEPARTMENT will allow for additional time for new facility construction projects if sufficient progress is being made to complete the project.

<u>Item</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
Operating assistance (898)	\$42,654	\$42,654	\$85,308

Funding sources:

PRF No.: 2016-811

2017/7509 \$42,654 (F)
2017/7530 \$42,654 (S)

GLADWIN COUNTY BOARD OF COMMISSIONERS



Signature

Terry Walters, Board Chairman

Print Name and Title



Signature

Josh Reid, Transportation Director

Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director

Gladwin City-County Transit

615 Weaver Court, P.O. Box 493, Gladwin, Michigan 48624
Phone: (989) 426-6751 Fax: (989) 426-5947



RESOLUTION OF INTENT

Resolution# 2016-017

The following resolution was offered by Birget

And supported by Smith

Be it resolved, that the County of Gladwin does hereby approve the proposed Contract submitted by the Michigan Department of Transportation.

Be it resolved that Terry Walters, Board Chairman and Josh Reid, Transportation Director be authorized and directed to execute Contract No. 2017-0052 Project No. 131704, Auth No. P1 for and on behalf of the County of Gladwin.

Resolution Declared Adopted.

CERTIFIED

Laura Brandon-Maveal
Laura Brandon-Maveal
County Clerk

October 11, 2016
Date

Date: August 9, 2016
Agreement No.: 2017-0052
Authorization No.: P1
Project No.: 131704
Agenda: MA

**PROJECT AUTHORIZATION
GLADWIN COUNTY BOARD OF COMMISSIONERS
FY 2017 SECTION 5311 OPERATING
FORMULA GRANTS FOR
RURAL AREAS PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and the DEPARTMENT. The funds shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2016
Authorization Expiration Date: September 30, 2017
Fiscal Year Effective Contract Clauses: 2017

The Federal grant associated with the PROJECT AUTHORIZATION is Temporary No. 1207-2016-1/Permanent No. MI-2016-003-01.

Award Year: 2017 Federal Item Number: WK0057

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Rural Areas Program is 20.509.

Funding reflects the amount of funds currently available under the Federal appropriation. If additional funds become available, a grant amendment and PROJECT AUTHORIZATION will be prepared.

Payments to the AGENCY under this PROJECT AUTHORIZATION will be based on 18.5% of the estimated eligible costs. The maximum amount to be paid will not exceed 18.5% of the AGENCY's audited costs. If Section 5311 operating assistance funds are insufficient to reimburse at 18.5% of audited costs, a new reimbursement percentage will be calculated for all participating agencies.

In accordance with Section 7 of the Master Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies who are not self-certified must submit third party contracts over \$25,000 to MDOT for approval. Please refer to Section 7 of the Master Agreement for competitive bidding requirements.

The AGENCY will be financially and legally responsible for the terms and conditions of the Special Section 5333(b) labor warranty as agreed to in your annual application. The Special Section 5333(b) Warranty can be found at: www.dol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm.

The AGENCY agrees to prepare and submit to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Instructions on preparing the report are available in the "Local Public Transit Revenue and Expense Manual" (October 1, 2016, through September 30, 2017). The manual is available on the web at www.michigan.gov/mdotptd by locating the resources box on the home page and opening the item listed "Audit/Accounting Information."

Funding source:
2017/7509 \$84,904 (F)

PRF No.: 2016-736

GLADWIN COUNTY BOARD OF COMMISSIONERS

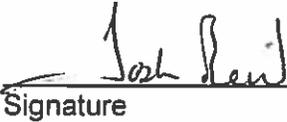


Signature

Reviewed
W
Contract Adm

Terry Walters, Board Chairman

Print Name and Title



Signature

Josh Reid, Transportation Director

Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director

RESOLUTION 2016-019
GLADWIN COUNTY ZONING ORDINANCE REVISION

WHEREAS, Public Act 110 of 2006, being MCLA 125.3101 through 125.3702 as amended, enables a county board of commissioners to adopt a county zoning ordinance to regulate the use of land, and

WHEREAS, Gladwin County adopted a county zoning ordinance pursuant to Public Act 110 of 2006, and such zoning ordinance becoming effective on February 1, 2008, and

WHEREAS, the Gladwin County Planning Commission reviewed zoning districts boundaries established by the zoning ordinance and has initiated a revision to change specific boundaries to allow new residential-farming uses in certain areas, and

WHEREAS, required notices were published in the *Gladwin County Record*, first class mailings were completed, a public hearing was held by the Gladwin County Planning Commission, and the Planning Commission has presented a summary of the comments received at the public hearing along with its recommendation for revision to the Gladwin County Board of Commissioners,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Gladwin County Board of Commissioners approves the recommended revision to the Gladwin County Zoning Ordinance as follows:

Revise zoning district from Industrial-Ind. to a Residential-Farming, (R-F) to property in the following location: Buckeye Township, Section 4, N1/2 of S1/2 of SE1/4 of NE1/4, with a common address of N. Hockaday Gladwin MI 48624

The foregoing resolution was offered by Commissioner Birgel, supported by Commissioner Aultman. Upon roll call vote, the following voted "aye":

5 "nay": _____ absent: 0

The Chairperson declared the resolution adopted.

Laura Brandon-Maveal
Clerk, Laura Brandon-Maveal

I, Laura Brandon-Maveal, the duly elected and acting Clerk of Gladwin County, hereby certify that the foregoing resolution, 2016-019 was adopted by the Gladwin County Board of Commissioners at a regular meeting of said Board held on October 11, 2016, at which meeting a quorum was present, by roll call vote of said members as herein before set forth; and that said resolution was ordered to take effect

October 12, 2016.

Laura Brandon-Maveal
Clerk, Laura Brandon-Maveal