

Commissioner Minutes of December 13, 2016

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, December 13, 2016. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present.

There were no changes or additions to the agenda. Commissioner Aultman commented that in the minutes of November 22, 2016, it was stated that the EDC committee was looking for a health services building. The minutes should read that Ray Stover from the hospital was present at the EDC meeting and reported that they were looking for an area for the building. *Motion by Commissioner Smith, supported by Commissioner Hinman, to proceed with the consent agenda as prepared, with the approval of the minutes of the November 22nd meeting as corrected on the record. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Birgel. *General Fund - \$873,277.19.*

Public Comments: none at this time.

Finance Matters – Commissioner Birgel:

1. Mike Brubaker, 911 Administrator, has requested three training sessions for dispatchers.
 - i. Cindy Teffner – Homeland Security, online course in the amount of \$297.00.
 - ii. Jason Wendling – Suicide Intervention, online course in the amount of \$297.00.
 - iii. Jason Wendling – 911 Liability, online course in the amount of \$297.00.

If approved, all trainings will be paid from 282-000-804.001. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to approve the training requests as outlined. Ayes carried, motion passed.*

2. Rick Ghent, Maintenance Supervisor, has replaced and repaired two man holes at the south end of the parking lot at a total of \$1,050.00. Due to this expense, a transfer in the amount of \$1000.00 should be moved from 101-265-933.000 to 101-265-935.002 to cover the expense. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow for the payment of the bill to HCI in the amount of \$1050.00 and to make the above noted budget amendment. Ayes carried, motion passed.*
3. The Chairman is in need of a new battery for his laptop. Quotes in the amount of \$69.99 from Genesis and \$135.00 from IT Right have been submitted. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to accept the quote from Genesis for purchase and to authorize payment from 101-426-727.000. Ayes carried, motion passed.*
4. Marianne Hill, Emergency Management Director, has secured funding from the State of Michigan for a new siren in Sage Township. Since the County must front the expenses, a motion would be needed to allow Ms. Hill to proceed with the project and to allow the expenses to be paid in 2017 with reimbursements from the State. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the project to proceed under the terms that have been outlined. Ayes carried, motion passed.*
5. Amalgam has presented a new program for GIS services and updates for purchase on the website. This program will be mobile friendly and will be an additional \$1000.00 over the \$3500.00 program cost for the year. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the \$4500.00 annual contract with Amalgam for 2017. Ayes carried, motion passed.*

6. Christy VanTiem, County Treasurer, would like to purchase a new scanner for her office in the amount of \$2990.00 from Graphic Sciences, where the quote from IT Right was over \$5000.00. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow this purchase from the Tax Reversion account. Ayes carried, motion passed.*
7. The Prosecutor's Office needs a new expense line created for IV-D Co-op services. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Clerk to create line item 101-229-835.002. Ayes carried, motion passed.*
8. Darrell Schlese, Court Administrator, has requested additional funding for the Law Library (269 Fund). A total of \$1200.00 needs to be appropriated from the General Fund to the Law Library. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to appropriate and additional \$1200.00 as a transfer out from the General fund to the 269 Law Library Fund. Ayes carried, motion passed.*
9. Several individuals have requested payout of unused PTO, or vacation time, per their union contracts:
 - Chuck Peters – 95 hours of PTO time = \$1624.50 from 101-422-704.000
 - James Maveal – 67 vacation hours = \$1482.71 from 101-430-703.000
 - Stacey DeMoines – 35 vacation hours = \$576.10 from 101-253-705.000
 - Michael Greer – 35 vacation hours = \$1110.20 from 101-136-704.000
 - Terry Sarazin – upon retirement will be eligible for all PTO, and accrued PTO time that are on the books effective 1-22-17.*Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Clerk to pay the above individuals on their anniversary date as outlined. Ayes carried, motion passed.*
10. Tammy Lane, Treasurer's Office and Christal Richards, Probate Court have asked to donate hours to an employee in the County Clerk's Office who is on medical leave. Tammy Lane – 35 hours and Christal Richards – 14 hours. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Clerk to transfer the hours as outlined. Ayes carried, motion passed.*
11. There are four requests for online purchases that require the county credit card.
 - Pretrial carbonless forms - \$236.06 from UPrinting.
 - Business Cards - \$29.91 from Vistaprint
 - Veterinary Scale - \$295.00 from Amazon
 - Screen Privacy Filter - \$123.63 from Amazon*Motion by Commissioner Birgel, supported by Commissioner Smith, to authorize the Clerk to use the credit card to complete these purchases for the Prosecutor and the Animal Shelter. Ayes carried, motion passed.*
12. MERS has provided the County an option to disallow "service credit purchase" for groups within the MERS retirement system. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to authorize the signing of the MERS document to not allow the purchase of service credits through MERS for any group that is covered under any of the MERS divisions. Ayes carried, motion passed.*
13. The Cost Allocation Plan through Maximus for indirect costs has been submitted. Discussion. *Motion by Commissioner Hinman, supported by Commissioner Smith, to allow the Clerk to sign the plan as presented. Ayes carried, motion passed.*

Shari Spoelman, MSU Extension Director, came before the Board with the annual contract for Extension services for the Board's consideration. Discussion. *Motion by Commissioner Smith, supported by Commissioner Birgel, to allow the Chairman to sign the contract as presented. Ayes carried, motion passed.*

Chairman Walters then read the appointments to the Construction Codes Board for the consideration of the Board of Commissioners. Josh Reid and Greg Uhl will be appointed to this Board with an expiration date of 12-31-2018. *Motion by Commissioner Smith, supported by Commissioner Hinman, to approve the two individuals to the Construction Codes Board as presented. Ayes carried, motion passed.*

The Board then discussed the opportunity for the Prosecuting Attorney's Office to handle legal work for the City of Gladwin. After much discussion, the matter will be tabled until the next meeting so that a contract can be reviewed for these services.

Commissioner Reports by District –

Commissioner Birgel reported:

- On attending the Beaverton Township meeting
- That he attended the Grout Township meeting.
- On the Beaverton City meeting.
- That he attended the Central Michigan District Health Department meeting.
- On the Zoning issue in Sherman Township after a request to open a new gravel pit for the County. The matter is still under review.
- That he and Commissioner Hinman are still working on the budget. Karen Moore, District Court Administrator, stated she has still not seen a budget. Commissioner Hinman explained that he has spoken to Judge Farrell and will continue under his direction. Discussion.

Commissioner Aultman reported:

- That she attended the Billings Township meeting, noting the new Supervisor ran his first meeting.
- On the Bentley Township meeting, also last night, with no change in Board members. The Board members asked about the Equalization Director and how she was doing.

Commissioner Hinman reported:

- That his Township meetings will be starting this week.
- On being gone for the next several days.
- That he has received several phone calls on the Sherman Township gravel pit/mining issue.
- On also receiving a call from a Sherman Township resident regarding putting a dispensary in Sherman Township. Commissioner Hinman noted that this was an “early stage” discussion and that the Township has not been contacted yet.

Commissioner Smith reported:

- That she attended the Beaverton City Tree Lighting ceremony, commenting that it was a very nice evening.
- On the DATA meeting on December 7th. The Committee met with Amalgam on an upgrade to their current program to improve website services. The additional cost is \$1,000.00 and will allow the usage of mobile devices.
- On attending the Finance meeting also on December 7th.
- That she attended the Hay Township Board meeting on December 8th.
- On the Tobacco Township meeting on December 12th, commenting that Supervisor Bill Clark's last day will be December 31st and the Township Board will appoint his replacement.

- Tomorrow the Road Commission will be hosting a retirement party for Keith Edick.
- That she would like to wish everyone a Merry Christmas.

Comments from the Chairman:

- That the Michigan Supreme Court will be here for a “safety walkthrough” on December 15th at 9:00 a.m.
- The Airport will be holding their potluck Christmas party on December 15th at 5:00 p.m.
- That he enjoyed his week off.
- His Township meetings are coming up.
- That the Veterans Department has been very busy.

Veterans Lost:

Allen Doyle – Hay Township, Vietnam
 Walter Skotynsky – Sage Township, WWII
 Raymond Colville – Gladwin City

Public Comments – Don Zackett inquired on the FEMA maps that were prepared by former Equalization Director, Bill Mason, and the availability of those maps to be loaded into Amalgam as a layer. Discussion.

Commissioner Smith commented on the resignation of Bill Clark, Tobacco Township Supervisor and the contribution he has had to this community, noting his move will be a huge loss to several areas of the County.

Treasurer Van Tiem asked if the DATA committee has discussed anything further with phone vendors. Commissioner Smith commented that on vendor was scheduled for the DATA meeting on December 7th, but did not appear.

Commissioner Smith reminded everyone to attend the Swearing-in Ceremony to be held on December 21st at 10:30 in the Circuit Courtroom. There will be a potluck luncheon after the event.

Chairman Walters commented that the Christmas home lighting event in the City of Gladwin looks great.

Commissioner Smith stated that there are Christmas Kindness boxes all throughout the community, including the Clerk’s Office. There is still time to contribute and she urges all to support this program

*Motion by Commissioner Hinman, supported by Commissioner Smith, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Birgel, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:47 a.m., until the next regular Board meeting on December 27, 2016 at 9:00 a.m., unless otherwise ordered.*

Laura Brandon-Maveal
 County Clerk

Terry Walters
 Chairman

Service Credit Purchase Opt-Out Form



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The County of Gladwin (Municipality name), 26-02 (Municipality #)

is a participating municipality in the Municipal Employees' Retirement System of Michigan (MERS). Per the MERS Defined Benefit Plan Document, Sections 18 and 19, the MERS Defined Benefit Plan allows for participating employees to purchase governmental and generic service credit under specific conditions.

By signing and submitting this form, the municipality listed above elects to eliminate the option for participating employees to purchase additional service credit. Participants calling MERS to request a service credit purchase estimate will be notified that their employer does not allow for this option.

This provision form between the municipality and MERS will be on record as the municipality's affirmative election that MERS will no longer provide estimates for additional service credit purchases to its participating employees until an amendment to your adoption agreement is made to indicate otherwise.

As this is an administrative preference initiated by the employer on how MERS should administer this benefit, no resolution by the governing body is required to implement this request.

Please make a selection below:

- This provision applies to **all** divisions.
- This provision applies only to the following divisions (list applicable division numbers below):

Approved by Laura Brandon-Maveal on 12-13-2016
(Name of approving representative) (Date)

Authorized signature: Laura Brandon-Maveal

Contact type for MERS: HR & Finance
(Human Resources, Finance, Reporting Portal, Primary)

per 12-13-16 Board Action