

Commissioner Minutes of June 13, 2017

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, June 13, 2017. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present, except Commissioner Smith who had been excused.

There were no changes or additions to the agenda. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to proceed with the consent agenda as prepared. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Aultman. *General Fund has a balance of \$134,672.61 before the payment of the bills and with an advance of \$500,000 from other funds.*

The minutes of May 23, 2017 were then reviewed. *Motion by Commissioner Aultman, supported by Commissioner Hinman, to approve the minutes as prepared. Ayes carried, motion passed.*

Public Comments: *none at this time.*

Commissioner Hinman then reviewed several matters for the Board's consideration.

1. JP Communications submitted a bill for \$160.00 for "cutover prep work" for the new phone system. Commissioner Hinman asked that the Board authorize the bill in the amount of \$160.00 from 101-297-850.000. *Motion by Commissioner Hinman, supported by Commissioner Birgel to pay the bill as outlined. Ayes carried, motion passed.*
2. JP Communications has provided a contract for changeover services in preparation of the telephone contract with their new service provider. Total charge for services are at \$80.00/hour, estimated at a total of \$1,230.00. *Motion by Commissioner Hinman, supported by Commissioner Aultman, to authorize for signature the JP Communications contract in the amount of \$1,230.00 from 101-900-970.297. Ayes carried, motion passed.*
3. A new server is needed for the BS&A programs. This project was not budgeted for and would need to be reviewed again in July once the billings for computer maintenance have been submitted. This matter will be tabled until July to allow for review.
4. The viewing software for the security cameras needs to be updated to allow for more viewers on the system. Discussion. Undersheriff Hartwell commented on his involvement in the project and has received quotes of around \$3,000.00 to address the issue. This project is approved by the DATA committee, but will now be referred to Finance for funding.

Finance Matters – Commissioners Aultman and Birgel:

1. Council on Aging has submitted their 2017/18 budget for review and Board consideration. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to accept the budget as presented. Ayes carried, motion passed.*
2. MidMichigan Medical Center – EMS has also submitted their proposed 2018 budget to the committee for review. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to accept the 2018 proposed budget as offered. Ayes carried, motion passed.*
3. The committee has reviewed the benefits of paying their membership dues with MAC. Commissioner Birgel spoke on the information he has received on the premium benefits, noting he is working on obtaining quotes for workers comp coverage from other agencies. Commissioner Birgel would like to table this matter until he is able to review the quotes received for these services from the agencies as requested.

4. Lisa Ashley, Recovery Court Coordinator, has requested funds for the program. After discussion, the committee has committed to releasing the \$1,430.00 in 2017 collected revenues. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow distribution of \$1,430.00 from 101-137-715.000 once approved.* Discussion on the program being “self-funded”. Ayes carried, **motion passed.**
5. Blue Cross Blue Shield has submitted their administrative services contract for the Jail. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow for the signing of the contract and return to Blue Cross for processing by the Clerk.* Ayes carried, **motion passed.**
6. The County has been awarded \$6,900.00 in Marine funds for 2017. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Clerk to sign the award and submit to the State for signature and processing.* Ayes carried, **motion passed.**
7. The County Clerk has requested to attend her annual conference in Bay City August 20-23, 2017. Registration is \$250.00, plus mileage, and will be paid from 101-215-860.000. Discussion on conference requirements for Elected Officials and the amount of money the County spends on the expenses associated with them. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to attend the conference as outlined.* Ayes carried, **motion passed.**
8. The Clerk has requested the creation of several lines within the 263 fund, explaining that these funds could be used for her conference and travel expenses. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to create the following: 263-000-727.000 (supplies), 263-000-860.000 (travel), 263-000-933.000 (equipment).* Ayes carried, **motion passed.**
9. The committee has decided to move ahead with the new signage on the County buildings. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to authorize the payment of the \$688.00 bill from the 245 fund.* Ayes carried, **motion passed.**
10. The DayStarr contract for services has been reviewed and signed by the Chairman of the Board. *Motion by Commissioner Hinman, supported by Commissioner Birgel, to accept the contract as drafted.* Ayes carried, **motion passed.**
11. The County Treasurer has requested to attend her 2017 Summer Conference. Total registration fee of \$175.00, plus mileage and meals (if applicable), will be paid from 101-253-860.000 once approved. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Treasurer to attend her conference as outlined.* Ayes carried, **motion passed.**
12. Three individuals have requested payouts of PTO, vacation, sick and personal time due to resignation, retirement or payout per their Union contract. Laurence Eaton – 480 hours, \$10,363.20 from 101-301-705.000. Nicole Sheehan – 212.75, \$3,674.52 from 101-215-704.001. Troy Rabidue – 120 hours, \$2,992.80 from 101-422-704.001. Discussion on the payment of time issued to Nicole Sheehan. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to authorize the Clerk to make the distributions as outlined.* Ayes carried, **motion passed.**

Commissioner Reports by District –

Commissioner Birgel reported:

- On the resolution prepared to consider revising a zoning district in Bentley Township from a B-1 Business to a B-2 Business in Section 14. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to adopt the resolution as prepared.* Roll call vote as follows: Hinman – yes, Walters – yes, Aultman – yes, Smith – excused, Birgel -yes. 4 yes, 0 no, 1 excused. Ayes carried, **resolution 2017-010 declared adopted.**
- That the Airport budget has been received and reviewed and was already approved by the Board.

- On attending the Beaverton Township meeting, noting discussion with the Road Commission on the paving project on Dale Road.
- That he attended the Central Michigan District Health Department meeting, stating he is on the finance review committee and Gladwin County is the only County that doesn't pay the full assessment to the Health Department for their services. Discussion.
- On the request from the County Clerk to hire a part time employee for 21 hours per week. The costs for this employee will be paid from the 263 funds as an appropriation to the General fund in the amount of \$9,300.00. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Clerk to hire as outlined. Ayes carried, motion passed.* The Clerk thanked the Board for their consideration. Commissioner Aultman commented on the many departments that still need help and the FOIA request to the Drain Commissioner with no response. Discussion.

Commissioner Hinman reported:

- That he would like to thank those individuals who sent cards and thoughts after his father passed.
- On his Township meetings beginning tomorrow.
- On the quotes received for a new computer for the County Clerk's Office from the 263 Fund. IT Right - \$979.00 and Genesis Computer - \$1349.99. *Motion by Commissioner Hinman, supported by Commissioner Aultman, to approve the purchase of the computer from IT Right in the amount of \$979.00. Ayes carried, motion passed.*

Commissioner Aultman reported:

- On meeting with Mike Kruchkow from Soil Erosion on the 24th regarding the Drain Commission Office.
- That she attended the Mid Michigan Health meeting also on the 24th, where they asked for a 5% increase for appropriations. A report on ticks was also given.
- On the meeting with the Clerk and Treasurer on the 26th to review the budget, noting she will continue to monitor the budget figures.
- On the Mental Health meeting on May 30th, noting she received her "Mental Health First Aid" certificate. They also gave a presentation on the collaboration between jails and the mental health programs.
- On attending the Michigan Works meeting on June 2nd.
- That she went to the Airport meeting on the 8th, commenting the hanger project has been approved and that they may receive left over FAA funding. The B12 airplane fly-in will be held July 7-9th.
- On meeting with Mr. Borushko on June 8th.
- That she attended both the Billings and Bentley Township meetings on June 12th, noting all is well in both townships.

Commissioner Birgel informed the Board that the Natural Resource Trust Fund has pledged \$50,000 toward the bike / walk trail project.

Comments from the Chairman:

- On attending the Finance meeting and that things have been very busy over the past weeks.

- That the Courthouse will be closed to the public on June 15th for a couple hours to handle some electrical upgrades, noting it should be a quick process.

Commissioner Aultman then spoke on her concerns with the Drain Office. She asked for a copy of the cease and desist order issued by the Prosecutor under FOIA. Commissioner Aultman did not receive a copy as requested, and instead received a copy from Construction Codes. After review of the order, it was stated that DEQ wanted a corrected action plan. The FOIA response stated that there was no corrective action plan. Commissioner Aultman voiced her concern of the payment of an unused secretary for the department, not complying with DEQ and a pending lawsuit. Discussion.

Commissioner Aultman then asked that the following statement be read into the minutes relating to the April 28, 2017 Board meeting. *“Chris Waugh of Gladwin City asked that a report be drawn up showing whether there was misuse of the County’s time and resources by the Gladwin County Clerk’s Office as had been indicated in a computer generated report in the Fall of 2016. The report showed that employees in that office were using the County’s computers to do online shopping, watching videos, etc. Commissioner Smith answered this request by saying that the company which supplies technical support to Gladwin County Courthouse and offices has stated that often online programs like Facebook run in the background unknown to the users.”*

The Board then discussed resignations by county employees being submitted to the Board. Motion by Commissioner Aultman, supported by Commissioner Birgel, to have all employee resignations submitted from the Department Heads to the Board. Ayes carried, motion passed.

Discussion on the ability to print activity from the general ledger at the Board level. This matter was tabled for further research.


Discussion on the outstanding bill from IT Right and if the invoices had been paid.


Public Comments –

Stacey DeMoines, Beaverton City resident, asked the Board to re-visit the Animal Control millage proposal. Discussion.

*Motion by Commissioner Hinman, supported by Commissioner Birgel, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Hinman, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:17 a.m., until the next regular Board meeting on June 27, 2017 at 9:00 a.m., unless otherwise ordered.*


Laura Brandon-Maveal
County Clerk


Terry Walters
Chairman

RESOLUTION 2017-010
GLADWIN COUNTY ZONING ORDINANCE REVISION

WHEREAS, Public Act 110 of 2006, being MCLA 125.3101 through 125.3702 as amended, enables a county board of commissioners to adopt a county zoning ordinance to regulate the use of land, and

WHEREAS, Gladwin County adopted a county zoning ordinance pursuant to Public Act 110 of 2006, and such zoning ordinance becoming effective on February 1, 2008, and

WHEREAS, the Gladwin County Planning Commission reviewed zoning district boundaries established by the zoning ordinance and has initiated a revision to change specific boundaries to allow new business two uses in certain areas, and

WHEREAS, required notices were published in the *Gladwin County Record*, first class mailings were completed, a public hearing was held by the Gladwin County Planning Commission, and the Planning Commission has presented a summary of the comments received at the public hearing along with its recommendation for revision to the Gladwin County Board of Commissioners,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Gladwin County Board of Commissioners approves the recommended revision to the Gladwin County Zoning Ordinance as follows:

Revise zoning district from B1-Business One to a B2-Business Two zoning district in the following location: Bentley Township, Section 14, a vacant lot, the southwest corner of Section 14, Estey Rd. Rhodes MI 48652

The foregoing resolution was offered by Commissioner Birgel, supported by Commissioner Auetman. Upon roll call vote, the following voted "aye":
4 "nay":

0 absent: 1

The Chairperson declared the resolution adopted. Laura Brandon-Maveal
Clerk, Laura Brandon-Maveal

I, Laura Brandon-Maveal, the duly elected and acting Clerk of Gladwin County, hereby certify that the foregoing resolution, 2017-010 was adopted by the Gladwin County Board of Commissioners at a regular meeting of said Board held on June 13, 2017, at which meeting a quorum was present, by roll call vote of said members as herein before set forth; and that said resolution was ordered to take effect

6-13-2017.

Laura Brandon-Maveal
Clerk, Laura Brandon-Maveal