

Commissioner Minutes of May 23, 2017

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, May 23, 2017. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present, except Commissioner Hinman who had been excused.

There were no changes or additions to the agenda. *Motion by Commissioner Smith, supported by Commissioner Aultman, to proceed with the consent agenda as prepared. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Aultman. *General Fund has a balance of \$70,496.20 before the payment of the bills.*

The minutes of May 9, 2017 were then reviewed. *Motion by Commissioner Aultman, supported by Commissioner Smith, to approve the minutes as prepared. Ayes carried, motion passed.*

Public Comments: *Chris Waugh, Gladwin City resident, asked the Board for a moment of silence for those killed in Manchester, England. Moment of silence held.*

Laura Brandon-Maveal, County Clerk, informed the Board that one of her employees has given her resignation and that she would like to replace that employee as soon as possible. Discussion. Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Clerk to begin the hiring process and to hire as requested. Ayes carried, motion passed.

Mike Hargrave, Airport Manager, came before the Board with bids to complete the hanger project at the airport. Mr. Hargrave would ask that the low bids be accepted as followed: Site work – Crawford Contracting in the amount of \$22,377.82 and construction of a 10-unit T-Hanger – G.P. Construction in the amount of \$397,500.00. Discussion. Motion by Commissioner Birgel, supported by Commissioner Aultman to allow the Airport to move ahead with the project as outlined using the low bids as presented. Roll call vote as follows: Hinman – excused, Walters – yes, Aultman – yes, Smith -yes, Birgel – yes. 4 yes, 1 excused. Ayes carried, motion passed.

Finance Matters:

1. The committee has reviewed the proposed language to place a millage for Animal Shelter service on the November ballot. Commissioner Birgel discussed his issues on fixing the cash flow issue and the use of 911 and EMS funds toward general fund taxes under a headlee. Sheriff Shea spoke on the use of the 911 funds. Commissioner Aultman stated that she has researched the topic and doesn't feel our residents can support another tax. Discussion. Commissioner Smith commented that she believes that the voter should decide on this service by placing the question on the ballot. Chairman Walters agreed with Commissioner Smith that the proposal should be placed on the ballot. Further discussion. Motion by Commissioner Smith, supported by Commissioner Walters, to approve the language and certify the question to the Clerk to be placed on the November ballot. Roll call vote as follows: Walters - yes, Aultman – no, Smith – yes, Birgel – no, Hinman – excused. 2 yes, 2 no, 1 excused. Motion fails. Commissioner Smith commented that she will not be here for the first meeting in June and will vote yes on this matter if it is placed back on the agenda.

2. Attached are the budget amendments that will need to be handled to utilize line number 101-297-850.000 for all telephone bill payments. Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to perform the budget amendment as drafted. Ayes carried, motion passed.
3. Ann Clayton, Registrar of Deeds, has held funds in an escrow account from a Freddie Mac and Fannie Mae lawsuit. This matter has now been settled and the escrow funds can now be released to the county. Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the treasurer to transfer \$4,763.00 from 701-000-228.045 to 101-000-616.000. Ayes carried, motion passed.
4. Marianne Hill, Emergency Management, has proposed the sale of the 2002 Keystone trailer. Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow for the sale under a sealed bid with a starting minimum bid of \$2,500.00. Ayes carried, motion passed.
5. Ms. Hill has also informed the committee that per State authority, all items sold that were purchased under grant funding, must be deposited into a special fund for use toward future grant purchases. Motion by Commissioner Aultman, supported by Commissioner Birgel, to utilize fund 258, titled HSGP, for the use of the sale of grant items. Ayes carried, motion passed.
6. A grant through Homeland Security has reimbursed the Jail for the purchase of radio batteries in the amount of \$1,500.00. The Undersheriff has requested that a budget amendment be performed to move the funds back to the expense line. Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to perform a budget amendment between 101-000-671.426 and 101-351-930.001 in the amount of \$1,500.00. Ayes carried, motion passed.
7. Undersheriff Hartwell has obtained a quote for the "mugshot" camera that is used in the Jail in the amount of \$1,545.00 using 286 funds. Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow for the purchase as outlined. Ayes carried, motion passed.
8. The Undersheriff has been working on a price for the replacement of tasers for staff. The pricing for the 5-year contract is as follows: \$2,000 for year one to be paid using Securus funds. Years 2-5 will be at a cost of \$3,000 and will be placed within the department's budget in years 2018-2021. Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Undersheriff to proceed with the project as outlined. Ayes carried, motion passed.
9. Mike Brubaker, 911 Director, has asked permission to hire two dispatchers. One of the positions will be to replace the vacancy of Joe Laidlaw and the other position will be trained to cover additional retirements within 8-10 months. Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow Mr. Brubaker permission to fill the two positions as requested. Ayes carried, motion passed.
10. Kimberly Halis, Equalization Director, has requested to attend the Michigan Association of Equalization Directors Conference July 9-12, 2017 in Battle Creek. Registration costs are \$300.00, with lodging at \$99.68/night, with all costs to be paid from 101-225-860.000 once approved. Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Equalization Director to attend the conference as requested and to allow the Clerk to handle the reservations using the credit card if required. Ayes carried, motion passed.
11. Justin Schneider, Building Official, has submitted two requests for the Board's consideration.
 - a. Establish a \$100.00 petty cash for his department. Motion by Commissioner Aultman, supported by Commissioner Birgel, to approve the creation of a petty cash fund for Construction Codes as requested. Ayes carried, motion passed.
 - b. Transfer \$319.00 from 101-371-727.000 to 101-371-727.001 to cover the cost of the

new code books that have been purchased. Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to handle the budget amendment as outlined. Ayes carried, motion passed.

12. Three employees have made requests to have payment of unused time disbursed to them, either per their union contracts, or due to resignation.

- Rhonda Reppert – 35 hours = \$751.80 from 101-131-704.000
- Brian Goss – 118 hours = \$2,547.62 from 101-316-705.000
- Carrie Papineau – 119 hours = \$2,075.36 from 101-148-706.000

Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to make the disbursements as outlined. Ayes carried, motion passed.

Commissioner Reports by District –

Commissioner Smith reported:

- That she attended the Hay Township meeting, noting they will be signing their agreement for Equalization services.
- On the Land Bank meeting held on May 15th. This was a special meeting with the RESD for the construction codes classes. The Land Bank will be partnering with the RESD to construct a new house in the 2018/19 school year. In 2017/18 the class will be working on developing needed skills at the RESD site. A new house will be built in partnership between the Gladwin Land Bank and the RESD every other year.
- On attending the HSCB meeting on May 16th, commenting that she received many different reports.
- That she attended the Parks and Recreation meeting on May 16th, stating the meeting minutes were made available in the Board packet. Rick Seebeck, representing the Seebeck Family Foundation, agreed that with the historical sharing of the recreation area with the Boy Scout Troop, they would be able to continue to use the facilities free of charge as they were granted in the past.
- On the Library meeting held on May 16th, noting the usage report was distributed. The Genealogy room has new hours for use which are: Tuesday & Wednesday 9 a.m. to 7:30 p.m. and Thursday 9:00 a.m. to 5:00 p.m. The Library Board received a copy of their audit report and it was accepted.
- That she attended the Buckeye Township meeting, noting all is going well there.
- On the Finance meeting that she attended on May 18th.
- On attending the ceremony at the Policeman's Memorial, commenting it was one of the nicest ceremonies she has been to.
- That there will be a DATA meeting on June 7th, stating they will be discussing further phone issues and concerns. Treasurer Christy Van Tiem stated that her main phone line is still not functioning correctly. Undersheriff Hartwell thanked Genesis Computers for their prompt action in giving the 911 center two cell phones to use last Friday when their phones went down. Mike Brubaker spoke briefly on the issues behind the phone outage and the steps that were taken to fix it.
- On not being able to attend the Board meeting of June 13, 2017.

Chairman Walters then asked the Board's consideration in the bids for the repairs to the Construction Codes truck. T&J Automotive - \$1,112.10 and Lee's Auto Service Center - \$1,254.71. Motion by

Commissioner Birgel, supported by Commissioner Aultman, to accept the bid from T&J Automotive in the amount of \$1,112.10 from 101-371-932.000. Ayes carried, motion passed.

Commissioner Birgel reported:

- On attending the meeting in Grout Township where they are considering the building of a pavilion on township grounds.
- On the Beaverton City meeting, noting discussion on revenue loss due to lack of hydroelectric. They also presented their budget for review.
- That he attended the Sports Complex meeting, noting they are experiencing budget shortages and will be making major adjustments.
- On attending the personnel meeting where they reviewed union contracts for upcoming negotiations.
- On communication from Undersheriff Hartwell regarding the resignation of a Court Security Officer and the need to replace the vacant position and hire an additional immediately. Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Undersheriff to proceed with the hiring process as requested. Ayes carried, motion passed.

Commissioner Aultman reported:

- On attending the Billings Township meeting, noting they will be placing a road millage on the ballot this fall. They are also hosting their annual fishing tournament June 6-10, 2017.
- That she attended the Grim Township meeting where they had their new fire truck on display.
- On the EDC meeting on May 10th, commenting that there was discussion on countywide blight. Michigan Works also has funding to use on the placement of part time employees.
- On attending the Lake Board meeting on the 10th.
- That she attended the Secord Township meeting on May 17th and met with the Drain Commissioner the same afternoon.
- On the Finance meeting on May 18th.
- That Saint Gobain is holding a hiring event on May 31st from 9-3 p.m.
- On the EmCOG meeting, noting they have small grants available for applicants.
- That she has listened to concerns from a few of her Townships on the equalization contract. Discussion on changing the fee structure to \$2.10 per parcel. After further discussion, the Board will leave the price per parcel at \$2.50.

Comments from the Chairman:

- On attending the Sage Township meeting where they discussed brine concerns and mosquito control.
- That he attended the Police Memorial ceremony.
- On the Fair Board meeting held on the 16th, commenting that the Rodeo is coming up.
- That he attended the Lake Improvement meeting on May 17th.
- On attending Finance on May 18th.
- That he worked with Krystal Peck, Veterans Director, on the Memorial. Ms. Peck commented that all cemeteries have their flags placed and the GDX report came out this morning showing Gladwin County residents receive \$21.3 million in benefits.
- That he would like to thank Mike Brubaker and the dispatchers for their help with the telephone issues.

Commissioner Smith asked Mr. Hargrave, Airport Manager, to give a report on the Thunder on the Strip event. Mr. Hargrave stated it was a great event last weekend, with 971 paid attendees and 109 race entries.

Public Comments –

Bob Moffitt, Gladwin City Administrator, stated that the City has received a \$500,000 EDA grant to get better water to city residents. The City's budget is finished and they have hired a new park manager.

Treasurer Christy Van Tiem spoke on the pricing for the Equalization services, noting she has had several Treasurers ask that it be lowered. Discussion. Motion by Commissioner Aultman, supported by Commissioner Birgel, to lower the rates to \$2.25/parcel for 2017. Ayes carried, motion passed.

Treasurer Van Tiem spoke on the funding she has applied for to demolish blighted structures in the county. Discussion. Commissioner Aultman commented on the improvement to Billings Township after the 13 parcels were demolished.

Chris Waugh, Gladwin City resident, spoke on the preparation of the minutes and gave suggestions. Discussion.

Motion by Commissioner Aultman, supported by Commissioner Birgel, to receive and file various correspondence and reports. Ayes carried, motion passed.

Motion by Commissioner Birgel, supported by Commissioner Aultman, to adjourn. Ayes carried, motion passed. Meeting adjourned at 10:07 a.m., until the next regular Board meeting on June 13, 2017 at 9:00 a.m., unless otherwise ordered.



Laura Brandon-Maveal
County Clerk



Terry Walters
Chairman

05/15/2017 REVENUE AND EXPENDITURE REPORT FOR GLADWIN COUNTY
 PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2017		YTD BALANCE 05/31/2017	ACTIVITY FOR MONTH 05/31/2017	INCREASE (DECREASE)	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)					
Fund 101 - GENERAL FUND								
Expenditures								
Dept 101-COMMISSIONERS								
101-101-850.000	TELEPHONE	2,000.00	691.36	691.36	0.00	1,308.64	34.57	1,098.64
Total Dept 101-COMMISSIONERS		2,000.00	691.36	691.36	0.00	1,308.64	34.57	
Dept 131-CIRCUIT COURT								
101-131-850.000	TELEPHONE	3,600.00	1,301.55	1,301.55	60.00	2,298.45	36.15	2,298.45
Total Dept 131-CIRCUIT COURT		3,600.00	1,301.55	1,301.55	60.00	2,298.45	36.15	
Dept 136-DISTRICT COURT								
101-136-850.000	TELEPHONE	4,000.00	1,641.76	1,641.76	0.00	2,358.24	41.04	2,148.24
Total Dept 136-DISTRICT COURT		4,000.00	1,641.76	1,641.76	0.00	2,358.24	41.04	
Dept 141-FRIEND OF THE COURT								
101-141-850.000	TELEPHONE	1,200.00	573.90	573.90	0.00	626.10	47.83	626.10
Total Dept 141-FRIEND OF THE COURT		1,200.00	573.90	573.90	0.00	626.10	47.83	
Dept 148-FAMILY/PROBATE COURT								
101-148-850.000	TELEPHONE	2,600.00	920.23	920.23	0.00	1,679.77	35.39	1,679.77
Total Dept 148-FAMILY/PROBATE COURT		2,600.00	920.23	920.23	0.00	1,679.77	35.39	
Dept 151-CIRCUIT COURT PROBATION								
101-151-850.000	TELEPHONE	2,450.00	830.59	830.59	0.00	1,619.41	33.90	1,619.41
Total Dept 151-CIRCUIT COURT PROBATION		2,450.00	830.59	830.59	0.00	1,619.41	33.90	

Dept 215-COUNTY CLERK	TELEPHONE	3,050.00	1,457.52	30.00	1,592.48	47.79	1,382.48
Total Dept 215-COUNTY CLERK		3,050.00	1,457.52	30.00	1,592.48	47.79	

Dept 225-EQUALIZATION	TELEPHONE	600.00	367.17	0.00	232.83	61.20	232.83
Total Dept 225-EQUALIZATION		600.00	367.17	0.00	232.83	61.20	

Dept 226-GIS	TELEPHONE	300.00	0.00	0.00	300.00	0.00	300.00
Total Dept 226-GIS		300.00	0.00	0.00	300.00	0.00	

Dept 229-PROSECUTOR	TELEPHONE	2,000.00	945.73	0.00	1,054.27	47.29	1,054.27
Total Dept 229-PROSECUTOR		2,000.00	945.73	0.00	1,054.27	47.29	

Dept 236-REGISTER OF DEEDS	TELEPHONE	1,200.00	651.22	0.00	548.78	54.27	548.78
Total Dept 236-REGISTER OF DEEDS		1,200.00	651.22	0.00	548.78	54.27	

Dept 253-TREASURER	TELEPHONE	1,675.00	680.62	0.00	994.38	40.63	994.38
Total Dept 253-TREASURER		1,675.00	680.62	0.00	994.38	40.63	

Dept 257-COOP EXTENSION	TELEPHONE	1,500.00	399.52	0.00	1,100.48	26.63	1,100.48
Total Dept 257-COOP EXTENSION		1,500.00	399.52	0.00	1,100.48	26.63	

Dept 265-BUILDING & GROUNDS	TELEPHONE	1,000.00	334.62	30.00	665.38	33.46	455.38
Total Dept 265-BUILDING & GROUNDS		1,000.00	334.62	30.00	665.38	33.46	

Dept 275-DRAINS

101-275-850.000	TELEPHONE	825.00	337.60	0.00	487.40	40.92	487.40
Total Dept 275-DRAINS		825.00	337.60	0.00	487.40	40.92	

Dept 297-TELEPHONE							
101-297-850.000	TELEPHONE EXPENSE	7,000.00	7,429.15	4,950.96	(429.15)	106.13	
Total Dept 297-TELEPHONE		7,000.00	7,429.15	4,950.96	(429.15)	106.13	\$23,599.20

Dept 301-SHERIFF DEPARTMENT							
101-301-850.000	TELEPHONE	7,000.00	2,816.94	320.00	4,183.06	40.24	1,943.06
Total Dept 301-SHERIFF DEPARTMENT		7,000.00	2,816.94	320.00	4,183.06	40.24	

Dept 303-TRAFFIC ENFORCEMENT							
101-303-850.000	TELEPHONE	360.00	150.00	30.00	210.00	41.67	0.00
Total Dept 303-TRAFFIC ENFORCEMENT		360.00	150.00	30.00	210.00	41.67	

Dept 316-416-SECONDARY ROAD PATROL							
101-316-850.000	TELEPHONE	360.00	150.00	30.00	210.00	41.67	0.00
Total Dept 316-416-SECONDARY ROAD PATROL		360.00	150.00	30.00	210.00	41.67	

Dept 333-COURTHOUSE SECURITY							
101-333-850.000	TELEPHONE	500.00	0.00	0.00	500.00	0.00	500.00
Total Dept 333-COURTHOUSE SECURITY		500.00	0.00	0.00	500.00	0.00	

Dept 351-CORRECTIONS/JAIL							
101-351-850.000	TELEPHONE	2,500.00	1,370.03	30.00	1,129.97	54.80	919.97
Total Dept 351-CORRECTIONS/JAIL		2,500.00	1,370.03	30.00	1,129.97	54.80	

Dept 371-CONSTRUCTION CODES							
101-371-850.000	TELEPHONE	1,200.00	869.40	30.00	330.60	72.45	120.60
Total Dept 371-CONSTRUCTION CODES		1,200.00	869.40	30.00	330.60	72.45	

Dept 410-ZONING DEPARTMENT							
101-410-850.000	TELEPHONE	300.00	151.31	0.00	148.69	50.44	148.69
Total Dept 410-ZONING DEPARTMENT		300.00	151.31	0.00	148.69	50.44	

