

Commissioner Minutes of February 27, 2018

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, February 27, 2018. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present.

The Board reviewed the agenda. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to proceed with the consent agenda as prepared. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Aultman. *General Fund - \$368,174.52 before the payment of any bills.*

The regular minutes and executive session minutes of the February 13, 2018 meeting were then reviewed. Motion by Commissioner Smith, supported by Commissioner Hinman, to approve the minutes as prepared. Ayes carried, motion passed.

Public Comments: *Bob Moffitt, Gladwin City Administrator, spoke on the damage to the park and buildings due to the flooding of February 20, 2018. Mr. Moffitt commented that the City and the Board need to work together to be more proactive with the responsibilities of the Drain Commission and Chappel Dam. Gladwin City Mayor, Dee Jungman, stated that their park, once beautiful, is now a sandbox that is full of garbage. Several individuals spoke on the process of recall and the Clerk answered their questions. Discussion.*

Finance Matters – Commissioner Aultman:

1. Judge Farrell spoke with the committee on the disbursement of 2017 recovery court participation fees that have been collected by Gladwin County. After discussion, it was decided that a separate line item in the 701 fund would be established to release the funding at the end of each month and that the Treasurer may release these funds without Board approval. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the creation of line 701-000-214.137 (Due to Others – Recovery Court Fees) and to allow the Clerk to disburse \$1,174.00 in 2017 and prior year revenues to Clare County from line 101-136-715.000. Ayes carried, motion passed.*
2. Rick Ghent, Maintenance Supervisor, has requested payment of 140 hours of unused vacation time per his Unit #7 union contract. Total payment of \$3,479.00 will be paid from 101-265-702.000 once approved. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to make the payment as requested. Ayes carried, motion passed.*
3. Charles Culmer, Veterans Director, has submitted two requests for training. The first is the MACVC 2018 Spring Conference in Traverse City May 1-4, 2018. The registration fee is \$65.00, \$75.00/night for lodging (three nights), mileage and meals. The second is the National Association of County Veterans Service Officers in Reno, Nevada June 2-8, 2018. The Clerk will be working with a travel agent for these accommodations (flight, lodging and rental car). The preliminary figures show that the costs should not exceed \$2,500.00 plus the expenses for mileage and meals. Both of these conferences will be paid from 101-682-860.000 and may be reimbursed by a grant if approved. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow for the conference expenses as outlined, giving the Clerk authorization to use the credit card as required when booking accommodations for Mr. Culmer. Ayes carried, motion passed.*
4. Rick Ghent, Maintenance Supervisor, reported to the committee that his vehicle was involved in an accident. Two quotes have been submitted to MMRMA for their consideration. MMRMA has authorized the repairs using Greaves Body Shop in the amount of \$1,344.43. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to pay for the repairs from 101-265-*

932.000 with full reimbursement to come from the insurance company. Ayes carried, motion passed.

5. Clara McKowen, Prosecutor's Office, has submitted a registration to attend the "Establishment of Support" conference through PAAM March 21-23, 2018 in Thompsonville, Michigan. The conference fee is \$200.00 and includes the lodging expense. Total cost of the conference is \$200.00 plus mileage and meals can be paid from 101-229-860.000 once approved. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow for the training as requested.* Ayes carried, motion passed.
6. The committee has reviewed a quote for telephone repairs from JP Communications. Total expense is \$625.00 for the repair of six telephones from 101-297-850.000. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow for a signature to the quote and to allow the expenses to be paid by the Clerk once billed.* Ayes carried, motion passed.
7. Josh Reid, City-County Transit, provided the committee with an amended agreement to contract #2017-0052/A1. Review and discussion. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to adopt the resolution by roll call vote.* Roll call vote as follows: Hinman – yes, Walters – yes, Aultman -yes, Smith -yes, Birgel -yes. 5 yes, 0 no. Ayes carried, resolution 2018-004a declared adopted.

Dave Pettersch, Road Commission, presented the Board with the proposed ballot wording for the road and bridge millage renewal to be placed on the August and/or November ballot. Mr. Pettersch commented that the wording is ready for attorney review and can be approved at the next meeting pending attorney approval. Discussion on the placement of the DDA language on this millage question and the confusion it gives the voter. *Motion by Commissioner Smith, supported by Commissioner Hinman, to approve the language in this capacity and wait for formal approval until the attorney reviews.* Roll call vote as follows: Walters – yes, Aultman -yes, Smith -yes, Birgel -yes, Hinman -yes. 5 yes, 0 no. Ayes carried, motion passed.

Commissioner Reports by District –

Commissioner Birgel reported:

- That Grout Township has finalized their rental building and will be purchasing additional chairs for the area.
- On attending the Sports Complex meeting, but there was no quorum.
- That he participated in the facilities and transportation meeting with many agencies with the hopes to open the lines of communication.
- On the CMDHD meeting, noting everything is moving along well.
- That he sat in for Commissioner Walters at the Finance meeting.

Commissioner Aultman reported:

- That the proposal has been received by the architect, but will need further review before action is taken.
- That all of her Townships are doing well, noting the recall petition in Bourret failed.
- On the EDC meeting on February 14th, commenting on a presentation by Consumers Energy on how to save energy costs. Bob Balzer notified the committee that he had received another loan application, but was denied and spoke on the upcoming Mock Interview Day.
- That she participated in the Court Management meeting also on February 14th.
- On meeting with Attorney Hovey on February 16th.
- The she also participated in the facilities and transportation meeting on February 20th, noting the following: Josh Reid from City-County Transit brought the

committee new schedules, flyers and requested more assistance from the Board on obtaining additional block grants. Their MERS funding is also in good shape. The Road Commission was not available to participate in the meeting that day. Rick Ghent gave an update on staffing and projects. The Drain Commissioner did not show up at the meeting, even though he was asked to attend.

- On the MMCAA meeting, noting she has information for the Board to review, but chose to attend her grand-daughter's playoff game against Gladwin rather than the meeting. The Beaverton Girls team will be playing in Pinconning for Districts tomorrow evening.
- The Michigan Works meeting was cancelled but has the minutes and reports to share with the Board.
- That she will be attending the Mental Health meeting tonight.
- The Clerk's Office has been pricing the printing of forms and has found an online vendor that will save them a considerable amount, but will require the use of a credit card. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to authorize the Clerk to order the forms at a cost of \$443.00 by using the credit card. Ayes carried, motion passed.*
- That she has been reviewing quotes for timeclocks. Discussion on moving forward with the implementation and concerns.

Commissioner Hinman reported:

- That he attended each of his four township meetings, noting all is well.
- On the Court Management meeting with Chief Judge Mienk.
- On attending the LPT committee where it was discussed to spend the last of the grant funding on camera improvements in the Courthouse. Discussion. Motion by Commissioner Hinman, supported by Commissioner Birgel to spend up to \$6,845.00 in LPT funding for camera repairs. Ayes carried, motion passed.

Commissioner Smith reported:

- That she attended the Land Bank meeting on February 15th, commenting that Heath Caplan has agreed to serve as a member. Motion by Commissioner Smith, supported by Commissioner Aultman, to appoint Mr. Caplan, Beaverton City Manager, to the Land Bank committee. Ayes carried, motion passed. The 2018-19 RESD students will be building their project in Beaverton, thanks to the donation of the lot by Beaverton City.
- On attending the Library Board meeting on February 20th, noting she has a report from the genealogy society for review. The Friends of the Library book sale will be held in May. The Library Board will be holding Committee of the Whole meetings after their regular Board meetings to begin the work to search for a new Director. The meetings are the third Tuesday of each month, with even months being held in Beaverton and the odd months held in Gladwin. The Board has six months to make an appointment for a new Director.
- On the Buckeye Township meeting on February 21st.
- That the Clerk will be handling the final submission of the Bike/Walk Trail grant application after the work on the project has been entered by Lapham.
- That she attended the Council of Local Government meeting last night in Sherman Township. Commissioner Smith asked each Commissioner to take the information on the hazardous waste collaboration with the City of Gladwin back to their Townships. Mayor Jungman explained the project. Discussion.

The Board then took a moment to review the resolution to amend the text of the Gladwin County Zoning Ordinance. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to adopt the resolution as drafted.* Roll call vote as follows: Aultman – yes, Smith – no, Birgel – yes, Hinman – no, Walters – yes. 3 yes, 2 no. Ayes carried, **resolution 2018-004b declared adopted.**

Comments from the Chairman:

- That he has appointments to be made for the Veterans Affairs Committee, Veterans Michigan Trust Fund and Soldiers and Sailors Relief fund as follows:

| | |
|-------------------|--|
| Rhonalda Mathis – | Veterans Affairs Committee, Gulf Era Veterans Michigan Trust Fund Soldiers and Sailors Relief Fund |
| • Don Hall - | Veterans Michigan Trust Fund and Soldiers and Sailors Relief Fund |
| John Mella - | Veterans Michigan Trust Fund and Soldiers and Sailors Relief Fund |
| George Alward - | Veterans Michigan Trust Fund and Soldiers and Sailors Relief Fund |
| Tom Alward - | Veterans Michigan Trust Fund and Soldiers and Sailors Relief Fund |
| Ed Salisbury - | Veterans Michigan Trust Fund and Soldiers and Sailors Relief Fund |

Motion by Commissioner Birgel, supported by Commissioner Hinman, to appoint the above individuals to the committees as stated. Ayes carried, **motion passed.**

- On attending the Council of Local Government meeting last night.
- That he attended the Sage Township meeting.
- That he has been busy with several doctor appointments.

Public Comments –

Commissioner Aultman commented that she attended the Moxie Strings concert Saturday night at the BAC, stating how impressed she was with their performance and the Fifth-Grade music class.

Bob Moffitt, Gladwin City Manager, spoke in support of the Road Commission millage renewal and the upcoming EmCOG meeting. Mr. Moffitt extended his assistance to the Board if needed.

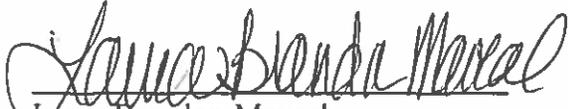
Christy VanTiem, Treasurer, shared that the Gladwin Varsity Bowling Boys and Girls both placed at Regionals and will be moving to State competition in Muskegon this weekend. The Beaverton Girls also placed in Regionals and will be moving forward to State.

Lauren Essenmacher reminded everyone that the “Souper Challenge” will be this Saturday at the Knights of Columbus from 4-8 p.m.

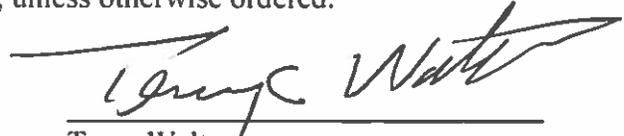
Nancy Bodnar, Gladwin City Council, inquired if the Animal Control committee has been selected and established. Chairman Walters commented that they are reviewing letters of interest and will get with Mr. Maveal.

*Motion by Commissioner Hinman, supported by Commissioner Smith, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Hinman, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:16 a.m., until the next regular Board meeting on March 13, 2018 at 9:00 a.m., unless otherwise ordered.*



Laura Brandon-Maveal
County Clerk



Terry Walters
Chairman

MICHIGAN DEPARTMENT OF TRANSPORTATION
GLADWIN COUNTY BOARD OF COMMISSIONERS
AMENDMENT

This Amendatory Agreement is made and entered into this date of 2-27-2018 by and between the Michigan Department of Transportation (MDOT) and Gladwin County Board of Commissioners (AGENCY) for the purpose of amending Master Agreement No. 2017-0052, effective October 1, 2016 (AGREEMENT).

Recitals:

The AGREEMENT sets forth the terms and conditions that govern project authorizations issued for program years 2017 through 2021; and

The parties desire to amend the AGREEMENT to revise the dollar thresholds in the competitive procurement requirements and to add a retainage payment requirement to the prompt payment language, retroactive to the effective date of the AGREEMENT.

The parties agree that the AGREEMENT be and that the same is amended as follows:

1. In order to revise the dollar thresholds in the competitive procurement requirements, retroactive to the effective date of the AGREEMENT, subsections (b) and (c) of Section 7 of the AGREEMENT are amended to read as follows:
 - “b. The AGENCY will document how the price was determined to be fair and reasonable for purchases up to Three Thousand Five Hundred Dollars (\$3,500.00) or, as an alternative, will document compliance with the provisions of subsection (c) or subsection (d) below.”
 - “c. The AGENCY will document competitive quotations from an adequate number of qualified sources for purchases up to One Hundred Fifty Thousand Dollars (\$150,000.00), except for purchases of Three Thousand Five Hundred Dollars (\$3,500.00) or less, or, as an alternative, will document compliance with the provisions of subsection (d) below.”

2. In order to add a retainage requirement to the prompt payment language, retroactive to the effective date of the AGREEMENT, Section 22 of the AGREEMENT is amended to read as follows:

“22. PROMPT PAYMENT

The AGENCY agrees to pay each subcontractor for the satisfactory completion of work associated with the subcontract no later than ten (10) calendar days from the receipt of each payment the AGENCY receives from MDOT. The AGENCY further agrees to return retainage payments to each subcontractor within ten (10) calendar days after the subcontractor’s work is satisfactorily completed. Any delay or postponement from these time frames may occur only upon receipt of written approval from MDOT. These requirements are also applicable to all sub-tier subcontractors and will be made a part of all subcontract agreements.

This prompt payment provision is a requirement of 49 CFR Part 26, as amended, and does not confer third-party beneficiary right or other direct right to a subcontractor against MDOT. This provision applies to both DBE and non-DBE subcontractors.”

3. All other provisions of the AGREEMENT, except as herein amended, remain in full force and effect as originally set forth.
4. The AGENCY waives any and all claims it has or may have against MDOT that arise out of the need to amend the AGREEMENT.

5. This Amendatory Agreement will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the AGENCY and MDOT and upon adoption of a resolution approving said Amendatory Agreement and authorizing the signature(s) thereto of the respective representative(s) of the AGENCY, a certified copy of which resolution will be sent to MDOT with this Amendatory Agreement, as applicable.

GLADWIN COUNTY BOARD OF COMMISSIONERS

By: 
Title: Chairman - Gladwin Co. BOC

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: _____
Title: Department Director

**CERTIFIED SIGNATURE RESOLUTION
FOR
MDOT MASTER AGREEMENT**

Whereas, the Gladwin County Board of Commissioners has the authority to contract with the Michigan Department of Transportation for state and/or federal funds for passenger Transportation related services; and,

Whereas, the Gladwin County Board of Commissioners does hereby approve the Master Agreement No. 2017-0052/A1,

Now, therefore, be it resolved that Terry Walters, Board Chairman and Josh Reid, Transportation Director be authorized and directed to execute said agreement for and on behalf of the Gladwin County Board of Commissioners/Gladwin City-County Transit.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Gladwin County Board of Commissioners certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Gladwin County Board Commissioners held on 02/27/2018.

Laura Brandon Maveal
Signature

Laura Brandon-Maveal
Printed Name

Gladwin County Clerk
Title

2-27-2018
Date



EXCERPT OF MINUTES

The following resolution was offered by Aeltman
and supported by Birgel.

Be it resolved, that the County of Gladwin does hereby
approve the proposed Contract submitted by the
Michigan Department of Transportation.

Be it further resolved, that Terry Walters and Josh Reid
be authorized and directed to execute Contract No. 2017-0052/A1
for and on behalf of the County of Gladwin.

Resolution Declared Adopted

CERTIFIED

Laura Brandon-Maveal
County Clerk

2-27-2018
Date



RESOLUTION 2018-004b
GLADWIN COUNTY ZONING ORDINANCE
TEXT AMENDMENT

WHEREAS, Public Act 110 of 2006, being MCLA 125.3101 through 125.3702, as amended, enables a county board of commissioners to adopt a county zoning ordinance, and,

WHEREAS, Gladwin County adopted a county zoning ordinance pursuant to Public Act 110 of 2006, and such zoning ordinance becoming effective on February 1, 2008, and,

WHEREAS, the Gladwin County Planning Commission reviewed proposed text amendments to the zoning ordinance and has initiated a revision to specific text to the ordinance, (see list attached), and,

WHEREAS, the required notice was published in the *Gladwin County Record*, a public hearing was held by the Gladwin County Planning Commission, and the Planning Commission has presented a summary of the comments received at the public hearing along with its recommendation for revision to the Gladwin County Board of Commissioners,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Gladwin County Board of Commissioners approves the recommended revision to the Gladwin County Zoning Ordinance as follows, (see attached) effective January 9, 2018.

The foregoing resolution was offered by Commissioner Birgel, supported by Commissioner Aultman.

Upon roll call vote, the following voted "aye": Aultman, Birgel, watters
 "nay": Smith, Hirman absent: none

The Chairperson declared the resolution adopted. Laura Brandon-Maveal
 Clerk, Laura Brandon-Maveal

I, Laura Brandon-Maveal, the duly elected and acting Clerk of Gladwin County, hereby certify that the foregoing resolution, 2018-004 was adopted by the Gladwin County Board of Commissioners at a regular meeting of said Board held on January 9, 2018, at which meeting a quorum was present, by roll call vote of said members as hereinbefore set forth; and that said resolution was ordered to take effect January 9, 2018.

Laura Brandon-Maveal
 Clerk, Laura Brandon-Maveal