

Commissioner Minutes of March 27, 2018

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, March 27, 2018. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present with Commissioner Aultman appearing via Skype.

The Board reviewed the agenda. Commissioner Smith commented that she was concerned that the committee appointments for Animal Control were not on the agenda. *Motion by Commissioner Smith, supported by Commissioner Hinman, to proceed with the consent agenda as prepared. Ayes carried, motion passed.*

The cash balances were then read by Commissioner Birgel. *General Fund - \$235,284.18 before the payment of any bills.*

The regular minutes of the March 13, 2018, special minutes of March 15th and March 16th and executive session minutes of March 15th and March 16, 2018 were then reviewed. Motion by Commissioner Smith, supported by Commissioner Hinman, to approve the minutes as prepared. Ayes carried, motion passed.

Public Comments: none at this time.

New Business:

Josh Reid, City County Transit, presented the Board with a project authorization for section 5311 operating grants for fiscal year 2018. Discussion. *Motion by Commissioner Walters, supported by Commissioner Smith, to adopt the resolution in support of the project funds as discussed. Roll call vote as follows: Hinman – yes, Walters –yes, Aultman –yes, Smith –yes, Birgel - yes. 5 yes, 0 no. Ayes carried, resolution 2018-006 declared adopted.*

Finance Matters – Commissioner Birgel:

1. Stacey Gasiciel, District Court Probation Officer, has requested permission to attend her MADCPD conference at Crystal Mountain May 23-25, 2018. Registration is \$135.00 for the conference with a lodging fee of \$347.99 (split 50/50 with Clare County). Once approved, total expenses, including meals and mileage to be paid from 101-136-860.000. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to approve the training as outlined. Ayes carried, motion passed.*
2. Marianne Hill, Emergency Management Director, has requested permission to use fund 258 for the revenue and expense distribution for the “First Responders Dinner”. This has been reviewed with the auditors and they have suggested a motion approving the use of the fund. The Board made the recommendation to have the attorney review this matter before action is taken.
3. Mathew McGourty, Jail Administrator, will be sending Corrections Officer Tucker Myers to the Corrections Academy at Delta May 7 – June 5, 2018. The cost of the academy is \$1,276.00 plus overtime and travel expenses. All expenses to be paid from 264-000-607.000. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to authorize the training as requested. Ayes carried, motion passed.*
4. James Maveal, Animal Control Officer, has submitted the paperwork to attend his annual conference at Crystal Mountain April 30 – May 1, 2018. Cost of registration is \$125.00 with two nights of lodging at \$91.00/night, plus meals and mileage. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to approve the request as*

submitted, authorizing the Clerk to use the credit card if required. Ayes carried, motion passed.

5. Lynn Peden, FOC Employee, has retired effective March 16, 2018. A payout has been requested for her unused time of 200.25 hours. Total payout of \$3,240.05 will be paid from 101-141-707.001 once approved. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Clerk to make the disbursement as requested. Ayes carried, motion passed.*
6. Karee Barlow, 911 Ass't Administrator, has asked the committee for consideration for two employees to attend training. 1) Diane Doherty to "Michigan Criminal Law Intro for Public Safety Dispatchers and District Court Proceedings training" on May 17, 2018 in Rochester Hills, Michigan. Costs include \$150.00 registration fee, lodging, mileage and meals. All costs to be paid from 282-000-804.001. 2) Chuck Peters to "Leadership 1: Becoming a great supervisor training". This is an online course and will only have a registration fee of \$397.00 to be paid from 282-000-804.001. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve both trainings as requested. Ayes carried, motion passed.*
7. Sheriff Shea would like to send two Marine Officers to training April 23-27, 2018 in Ottawa County. Costs of the training includes: Lodging - \$375.00, registration - \$300.00, wages, meals and mileage. This training is reimbursable under the Marine Grant and will be paid from 101-331-804.000 once approved. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the training and to allow the Clerk to use the credit card if required. Ayes carried, motion passed.*
8. Kayti Newman, Office Manager – Prosecutor's Office, has submitted a quote for a new computer for the Victim's Rights Advocate in their department. Total of \$979.00 can be paid from 101-229-835.003 once approved. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to approve the purchase as outlined. Ayes carried, motion passed.*
9. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to correct the wages of the temporary part time employee in the Equalization Department to minimum wage of \$9.25. Ayes carried, motion passed.*
10. Justin Schneider, Building Official, has requested of the committee permission to hire a part time inspector for mechanical, plumbing and electrical. This individual would be used only when needed due to vacations or absences by the other two employees. This new employee would be paid \$35.00/inspection and would not be subject to any fringes as a 1099 contractual employee. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow Mr. Schneider to hire for the position as outlined. Ayes carried, motion passed.*

John Stemple, Tobacco Township resident, spoke as a property owner on Nester Drain that had been damaged in the flooding last June. Mr. Stemple provided photos of his waterfront home to the Board showing the damage the flood from Nester Drain caused. Mr. Stemple and other property owners commented that they had purchased a lake front home and now reside on a "sand bar". After discussion, it was decided that the Board would like the affected property owners to speak with their attorney.

Chairman Walters informed the Board that the DATA committee has met with Radio North on a contract from Indigital for the telephone project. Discussion on the enhancements the new phone system will offer and where the project should be paid from. Chairman Walters commented with the new system there will be no need for an outside vendor to repair and maintain the system, as it will be part of the contract. Commissioner Smith asked about the funding for this project and where the money would be taken from. Discussion. *Motion by Commissioner Aultman, supported by*

Commissioner Birgel, to contract with Radio North for \$63,184.56 from 101-900-970.297. Ayes carried, motion passed.

Drain Commissioner Bob Evans appeared before the Board and provided history on the special assessment district for Nester Drain. Discussion with the Board.

Commissioner Reports by District –

Commissioner Hinman reported:

- On attending the Township meetings of Butman, Clement, Sherman and Gladwin, commenting that all are doing well.
- That he participated in the mediation process with the Courts on March 15th.
- That he was not able to attend the DATA meeting on March 7th.
- On missing the Airport meeting on the 8th.

Commissioner Smith reported:

- That she participated in the Committee of the Whole meeting on March 15th.
- On attending the HSCB meeting on March 20th.
- On the Buckeye Township meeting that she attended on March 21st.
- That she had an interesting phone conversation with the Drain Commissioner on March 23rd.
- On attending the Farm and Home Show on March 24th, noting she really enjoyed her walk through the baked goods from the 4-H group.
- She would like to thank everyone for the cards that she and her husband received.

Commissioner Birgel reported:

- That he attended the Grout Township meeting where he covered the details of the Gypsy Moth spray program with them. The Township is pleased with the progression of the bike/walk trail.
- On locating two metal detectors that can be used for a security program at the Courthouse. He and Chairman Walters will go and look at the equipment, stating that this Courthouse needs improved security.
- That he attended the Beaverton City meeting, noting they are not happy with the location Beaverton Township has approved for a medical marijuana facility. Beaverton Township is looking at a resolution to the property issue. Beaverton City is facing street repairs on Brown Street and has started the repairs.

Comments from the Chairman:

- That he attended the Gladwin City meeting where they are working on improvements to the fire hall using USDA or local funding sources.
- On the Michigan Works Region 7B award being presented to Roll Rite.
- That he was not able to attend the weather spotter training.
- That he participated in the Finance meeting on March 22nd.
- On attending the safety meeting.

Commissioner Aultman asked the Drain Commissioner if he plans to hire a replacement secretary for his department. Mr. Evans commented that he has been very busy and has not had the time. The Board encouraged Mr. Evans to hire somebody as soon as possible to handle the daily office issues.

Public Comments – none at this time.

*Motion by Commissioner Hinman, supported by Commissioner Smith, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Hinman, supported by Commissioner Birgel, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:47 a.m., until the next regular Board meeting on April 10, 2018 at 9:00 a.m., unless otherwise ordered.*



Laura Brandon-Maveal
County Clerk



Terry Walters
Chairman



615 Weaver Court, P.O. Box 498, Gladwin, Michigan 48624
Phone: (989) 426-6751 Fax: (989) 426-5947

RESOLUTION OF INTENT

Resolution# 2018-006

The following resolution was offered by Walters

And supported by SMITH

Be it resolved, that the County of Gladwin does hereby approve the proposed Contract submitted by the Michigan Department of Transportation.

Be it resolved that Terry Walters, Board Chairman and Josh Reid, Transportation Director be authorized and directed to execute Contract No. 2017-0052 Project No.202341, Auth No. P7 for and on behalf of the County of Gladwin.

Resolution Declared Adopted.

CERTIFIED

Laura Brandon-Maveal

Laura Brandon-Maveal
County Clerk

March 27, 2018
Date

Date: December 21, 2017
Agreement No.: 2017-0052
Authorization No.: P7
Job No.: 202341
Agenda: MA

**PROJECT AUTHORIZATION
GLADWIN COUNTY BOARD OF COMMISSIONERS
FY 2018 SECTION 5311 OPERATING
FORMULA GRANTS FOR
RURAL AREAS PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2017
Authorization Expiration Date: September 30, 2018
Fiscal Year Effective Contract Clauses: 2018

The Federal grant associated with the PROJECT AUTHORIZATION is Temporary No. 1207-2017-3/Permanent No. MI-2017-030-01.

Award Year: 2018 Federal Item Number: WK0059

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Rural Areas Program is 20.509.

Funding reflects the amount of funds currently available under the Federal appropriation. If additional funds become available, a grant amendment and revised PROJECT AUTHORIZATION will be prepared.

Payments to the AGENCY under this PROJECT AUTHORIZATION will be based on 18.5% of the estimated eligible costs. The maximum amount to be paid will not exceed 18.5% of the AGENCY's audited costs. If Section 5311 operating assistance funds are insufficient to reimburse at 18.5% of audited costs, a new reimbursement percentage will be calculated for all participating agencies.

In accordance with Section 8 of the Master Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies who are not self-certified must submit third party contracts over \$25,000 to MDOT for approval. Please refer to Section 8 of the Master Agreement for competitive bidding requirements.

The AGENCY will be financially and legally responsible for the terms and conditions of the Special Section 5333(b) labor warranty as agreed to in your annual application. The Special Section 5333(b) Warranty can be found at: <http://www.dol.gov/olms/regs/compliance/compltransit.htm>.

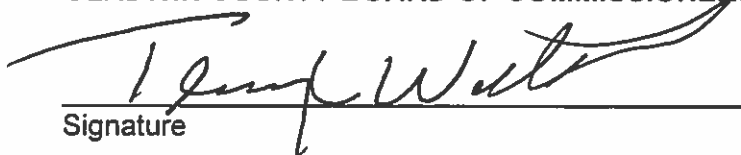
Gladwin County Board of
Commissioners
Agreement No.: 2017-0052
Authorization No.: P7
Job No.: 202341
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The AGENCY agrees to prepare and submit to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Instructions on preparing the report are available in the "Local Public Transit Revenue and Expense Manual" (October 1, 2017, through September 30, 2018). The manual is available on the web at www.michigan.gov/mdotptd by locating the resources box on the home page and opening the item listed "Audit/Accounting Information."

Funding source:
2018/56150 \$94,178 (F)

PRF No.: 2018-81

GLADWIN COUNTY BOARD OF COMMISSIONERS


Signature

Terry Walters, Board Chairman
Print Name and Title


Signature

Josh Reid, Transportation Director
Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director