

Commissioner Minutes of June 12, 2018

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, June 12, 2018. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present, except Commissioner Smith who had been previously excused.

The Board reviewed the agenda. Commissioner Birgel commented that the auditors will not be here today.

The **cash balances** were then read by Commissioner Aultman. *General Fund - \$43,035.29, which includes a \$750,000 advance from the 210 EMS fund..*

*The regular minutes of the May 22, 2018 regular meeting and the special meeting of May 29, 2018 were then reviewed. Motion by Commissioner Aultman, supported by Commissioner Hinman, to approve the minutes as presented. Ayes carried, **motion passed.***

Public Comments: none at this time

Finance Matters – Commissioner Aultman:

1. John Clayton, EMS, spoke to the committee on his request for the 2018/19 budget and the additional staffing to help with coverage out of the Beaverton Fire Department. Commissioner Aultman made a motion to approve the proposed budget and to allocate up to .75 mills on the tax billing to cover the expenditure changes. Commissioner Hinman stated that he has had communication with Mr. Clayton and the millage rate of .5 mills could remain the same for 2019, as there is funding available in the 210 fund to cover the expenses. Discussion. Commissioner Birgel asked that the matter be tabled until the Board has additional time to research the millage rate request and needs of the program. No action taken, motion withdrawn.
2. The County Clerk has requested to attend her annual Michigan Association of County Clerk's conference in Traverse City, Michigan August 19-22, 2018. Total registration is \$250.00, plus mileage. Meals and lodging are provided. Total expense can be paid from 263-000-860.000 once approved. *Motion by Commissioner Aultman, supported by Commissioner Hinman, to approve the request as outlined. Ayes carried, **motion passed.***
3. Karee Barlow, 911 Assistant Administrator, has registered Dispatcher Doherty for training on May 17, 2018 in Rochester Hills, Michigan. This training, although already attended, should be approved for \$150.00 from 282-000-804.001. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to approve the training expenses as outlined. Ayes carried, **motion passed.***
4. The Wixom Lake Association has approached the committee to gain access to the GIS program through Amalgam for the purpose of creating a "potential" assessment district. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow for this project through Amalgam with the Association signing a confidentiality agreement for release of information. Discussion on the revenue that could be generated by this project and why the fee is being waived. Ayes carried, **motion passed.***
5. Stearns Marketing has prepared a two-year contract with allowance for two billable hours per month for the Board's consideration. After discussion, the committee would like to see the Board enter into a one-year agreement. *Motion by Commissioner Aultman, supported by Commissioner Hinman, to allow the Chairman to sign a one-year agreement upon presentation. Ayes carried, **motion passed.***

6. The committee discussed the payment of bills for the expenses incurred at Wiggins Lake dam. Since there have been no assessments on the taxes to collect the funding needed to pay the bills, the committee would like to advance \$12,000 from the 802 fund to the 841 fund for the payment of those bills. This advancement will be re-paid by future assessments at a later date. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Treasurer to make the advance as outlined. Ayes carried, motion passed.*
7. The committee also reviewed the 852 Chappel Dam Debt Retirement fund. There is interest in paying down the debt by increasing payments, specifically years 2028 and 2029. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Treasurer to make these payments upon direction. Ayes carried, motion passed.*
8. Lt. Troy Rabidue, Sheriff's Office, has requested payment of 120 hours of unused PTO hours per his union contract. A total of \$3,234.00 will be paid from 101-301-704.001 upon approval. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to make the payment as requested. Ayes carried, motion passed.*
9. The marine wages for the 2018 season have been changed. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to make the payroll disbursements from \$10.00 - \$15.00 as requested, and designated wages by employee, as listed. Ayes carried, motion passed.*
10. The Treasurer has submitted a bill for the preparation of the 2017 winter tax bills for the County. After discussion, the Treasurer has reduced that bill to \$0.35/parcel which is a total of \$7,276.50 for the service. There is no committee recommendation. Discussion. *Motion by Commissioner Hinman, to allow for the payment as requested. Motion fails for lack of support.*
11. Radio North has drafted an agreement between the County of Gladwin and the City of Beaverton for the repair of cable and site grounding at the water tower and to improve the communication system. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Chairman to sign the agreement as prepared. Ayes carried, motion passed.*
12. Michigan Association of Counties is offering a one-day training summit in Frankenmuth July 23, 2018 for \$25.00. Commissioner Aultman has expressed her interest in attending and would like the Board's permission for her to attend with the registration fee to be paid from 101-101-860.000 upon approval. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow Commissioner Aultman to attend the training as requested. Ayes carried, motion passed.*
13. The domain name GLADWINCOUNTY-MI.GOV is set to expire on 7-26-18. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to renew the domain at the cost of \$400.00 from 101-258-815.002 with the use of the credit card. Ayes carried, motion passed.*
14. The committee would like to explore the costs of purchasing paper by the pallet vs. the case. By doing this, the Board will need to make a motion to allow the Clerk to spend over the \$500.00 limit for the purchase of paper only. The Clerk will provide costs to the committee prior to ordering. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the expense to be spent over the \$500.00 purchasing limit. Ayes carried, motion passed.*

Commissioner Birgel and Attorney Tara Hovey spoke on the amendments that have been approved by the Planning Commission for the revision to the ordinance as follows: 1) Requirement of 10 acres for a commercial marijuana grower – from one acre. 2) Addition of a “buffer zone” within 200 feet of real property. *Motion by Commissioner*

*Birgel, supported by Commissioner Aultman, to approve the amendments as adopted by the Planning Commission. Ayes carried, **motion passed.***

Chairman Walters asked Attorney Hovey where the County is at on the point of sale program for wells and septic. Discussion. Commissioner Aultman stated there would be more information on this program in the fall.

*Motion by Commissioner Birgel, supported by Commissioner Hinman, to go into executive session to discuss a personnel issue. Ayes carried, **motion passed.***

EXECUTIVE SESSION 9:25 – 9:39 a.m.

*Motion by Commissioner Hinman, supported by Commissioner Birgel, to return to regular session. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow for an internal three-day union posting by the end of the week if needed based on the discussion in the executive session. Ayes carried, **motion passed.***

Commissioner Reports by District –

Commissioner Birgel reported:

- On the Grout Township meeting, noting they had their first rental in their new pavilion.
- That he attended the Beaverton Township meeting where their Treasurer addressed the tax bill printing situation.
- On the Board of Health finance meeting that he will attend tomorrow. Commissioner Aultman has worked on implementing the full assessment to the County, no surcharge is being taxed to the residents.
- That the Board has engaged in two mediations with the Courts with no advancement on the issues before them. Commissioner Birgel would like to see Attorney Hovey make contact with the Attorney General to obtain an opinion on the PA 152 matter. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow Attorney Hovey to contact the Attorney General for an opinion on the PA 152 issue in attempt to save additional attorney costs and further mediation. Ayes carried, **motion passed.***

Commissioner Aultman reported:

- That she has met with Clare County on the PA 152 issues with the Courts.
- On the three interviews with Equalization candidates before offering the position to Peter Preston.
- That she attended the District Health meeting where they received a report from Dr. Morse on bottled water and a presentation on food permits.
- On the Mental Health meeting, commenting that they have a new prisoner program.
- That she has met with Chairman Walters and Mike Rajt on Chappel Dam issues.
- On the presentation from Vector Tech Group on IT services, commenting that she has given each Board member a copy for their review.
- That the Animal Shelter meeting went well.
- On her work to establish a Pratt Lake Board
- That she attended the Bentley Township meeting where she handled questions regarding kennel licenses.

- On the Billings Township meeting where they discussed the purchase of their new fire truck and that they will be preparing their own tax billings.
- That she attended a safety meeting on June 6th, noting a good discussion with Mr. Mueller.
- On the proposal from Preston Services to offer, as part of their contract, tax bill printing for \$4,800.00 for summer and winter tax billing. Chairman Walters commented that there are no fringes as part of his wages, as he is a contractual employee. Discussion on the use of the current Equalization staff to prepare and print tax billings.

Commissioner Hinman reported:

- On the Vector contract that was presented and the direction the Board would like him to take to prepare an RFP for IT Services. Discussion. Commissioner Hinman will still work with the consultant to prepare an RFP for IT services.
- That he attended the DATA meeting.
- On the GIS contract for access to information for the Wixom Lake levels. There will be a resolution prepared for the next meeting asking for a lake level authority.
- Tomorrow he will be attending the Butman and Clement Township meetings.

Comments from the Chairman:

- On attending the Veterans meeting on June 4th.
- That he met with residents from Pratt Lake also on June 4th.
- That he was able to speak with Bob Brown from Region 7B.
- On the Wiggins Lake meeting on June 6th, noting he will be going back out to the dam on Thursday to monitor the replacement parts and make sure everything is functioning. Chairman Walters spoke on the questions that he received regarding the electric being shut off and the obstacles that they have had to overcome.
- On attending the DATA meeting on June 6th.
- That he attended the Finance meeting on June 7th.

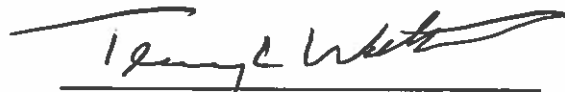
Public Comments – none at this time.

*Motion by Commissioner Birgel, supported by Commissioner Hinman, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Birgel, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:55 a.m., until the next regular Board meeting on June 26, 2018 at 9:00 a.m., unless otherwise ordered.*



Laura Brandon-Maveal
County Clerk



Terry Walters
Chairman