



**GLADWIN COUNTY
DISTRICT BOARD OF COMMISSIONERS**

401 West Cedar Avenue
Gladwin, Michigan 48624
(989) 426-4821

commissioners@gladwincounty-mi.gov

Job Posting

Gladwin County, MI (pop. 25,164) County Seat: Gladwin. The County Administrator is appointed by a five (5) member County Board of Commissioners, each representing a district, serving two (2) year terms. The Administrator is responsible for the administration of the County Board's goals, policies, and programs, as well as the management of the County's services. The County Board of Commissioners is seeking candidates who have a strong financial background and will value relationships between the Commission, employees and the community. Successful candidates will also have a collaborative and team-oriented management style; a commitment to efficient and effective service delivery within a model workplace; and will have exceptional communication skills.

Qualified individuals will be expected to have:

- **A Bachelor's degree in business or public administration, management, government finance, economics, accounting, or related field**
- **A Master's degree in business or public administration, management, government finance, economics, accounting, or related field is preferred**
- **Prior County management, as well as local government experience in Michigan, is highly desirable, but not required.**
- **Proven managerial and interpersonal skills to lead a dynamic, transforming organization in a community with varied resident service expectations and significant capital needs.**
- **A strong financial acumen (forecasting and budgeting) is required.**
- **Demonstrated ability to work in a collaborative relationship with elected officials and Board members.**

Starting salary to be determined. The County provides an excellent benefit package. Candidates should apply by November 16th 2018 with resume, cover letter, and contact information for 3 work-related references.

**To: Terry L. Walters, Chairman
Gladwin County District Board of Commissioners
401 W. Cedar Avenue
Gladwin, MI 48624**

Gladwin County is an Equal opportunity Employer