

Commissioner Minutes of February 12, 2019

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, February 12, 2019. The meeting was called to order at 9:00 a.m. by Chairperson Smith. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present, except Commissioners Aultman and Kyle Grove. Commissioner Kyle Grove had been excused and Commissioner Aultman was absent.

The Board reviewed the agenda. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to proceed with the consent agenda as prepared, with the addition of an executive session. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Taylor. *General Fund - \$126,014.48, before the payment of the bills.*

The Regular and Executive minutes of January 22, 2019, along with the Committee of the Whole minutes from February 6, 2019, were then reviewed. Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to approve the minutes as prepared. Ayes carried, motion passed.

Public Comments –

Chairperson Smith introduced new Library Director, John Clexton. The Board welcomed Mr. Clexton to the community and stated they are happy to be working with him.

Lauren Essenmacher, Council on Aging, introduced herself and her staff to the new Board members. Ms. Essenmacher stated that her staff has done great work to keep programs running during the past two weeks of winter weather. A site visit will be scheduled with a meal and review of programs offered in the near future.

Ken Roberts thanked the City-County Transit program for their assistance in transporting Veterans and their family members to Saginaw for treatments.

Communications:

The Library statistics from January 2019 were received and reviewed.

Finance Matters – Commissioner Taylor:

1. After committee consideration, the Board has authorized the \$1,200 appropriation to DHHS for 2019. *Motion by Commissioner Taylor, supported by Commissioner Smith, to allow the Treasurer to make the appropriations as requested by DHHS, providing that DHHS has provided the Treasurer with monthly financial reports as required. Ayes carried, motion passed.*
2. The County Clerk has submitted three quotes for a new computer in her office. Genesis - \$749.99, IT Right - \$1,029.00 and Medical Data Rx - \$1,108.93. This purchase will be paid for using the 263 fund upon approval. *Motion by Commissioner Taylor, supported by Commissioner Smith, to purchase the computer from Genesis in the amount of \$749.99. Ayes carried, motion passed.*
3. Undersheriff Hartwell has requested permission to replace Deputy Wojewoda who has resigned effective February 12, 2019. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow the Undersheriff to post the vacant position for replacement. Ayes carried, motion passed.*
4. Ken Roberts, Veterans Director, has asked to attend his required Continued Education Training through MACVC. The conference fees are \$55.00, plus travel, meals and lodging and will all be paid from 101-682-860.000 with the State reimbursing the County 100% of the costs. *Motion by*

Commissioner Taylor, supported by Commissioner Smith, to allow Mr. Roberts to attend the training as requested and to allow the Clerk to use the credit card if needed. Ayes carried, motion passed.

5. Matthew McGourty, Jail Administrator, has secured a position for Corrections Officer Jacob Reeves at the Corrections Academy May 6 – June 4, 2019. The cost of the training is \$1,381.00 plus travel and overtime expenses and can be paid from 264-000-804.000. *Motion by Commissioner Taylor, supported by Commissioner Smith, to allow for the training as outlined. Ayes carried, motion passed.*
6. Undersheriff Hartwell has provided a quote from Kiesler Police Supply in the amount of \$1,595.85 for the purchase of ammunition. If approved, costs can be taken from 101-301-728.000. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to approve the purchase as outlined. Ayes carried, motion passed.*
7. Constance Thurlow-White, Clerk's Office, has submitted a request for payout of 21 unused vacation hours per her Unit #7 contract. Total payment of \$425.67 will be paid from 101-215-704.001. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow the Clerk to make the disbursement as requested. Ayes carried, motion passed.*
8. Laura Brandon-Maveal, County Clerk, has provided the committee information on her quarterly conference to be held in Grand Rapids, Michigan March 21-22, 2019. Total cost is \$50.00 for registration, mileage, meals and one night of lodging at \$109.00 plus local taxes. All expenses can be paid from 101-215-860.000 and the Board would need to take action on the use of the County's credit card if needed. *Motion by Commissioner Taylor, supported by Commissioner Smith, to approve the training as outlined, with permission to use the credit card if required. Ayes carried, motion passed.*
9. Michael Brubaker, 911 Director, has outlined the 2018 payroll training expenses that are eligible to be reimbursed by the 282 Wireless Fund. The total of \$5,549.76 will be transferred by the Treasurer as follows: 282-000-804.001 - \$5,549.76 to 101-422-704.000 - \$1,728.68 and 101-422-706.004 - \$3,821.08. *Motion by Commissioner Taylor, supported by Commissioner Smith, to allow the Treasurer to make the transfers as outlined. Ayes carried, motion passed.*
10. Ken Roberts, Veterans Director, has secured grant funding for his department that requires a special fund to be established. The Treasurer has provided fund 297 specific for this purpose. *Motion by Commissioner Taylor, supported by Commissioner Smith, to allow the Treasurer authorization to create the fund as requested. Ayes carried, motion passed.*
11. Clara McKowen, Child Support Specialist – Prosecutor's Office, has provided information on the Support Conference offered through PACC PAAM. Conference cost is \$200.00 plus mileage, meals and one night of lodging. This conference will be held at Crystal Mountain March 20-22, 2019 and will be paid from 101-229-860.000. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow Ms. McKowen to attend the training as outlined, giving the clerk permission to use the credit card if required. Ayes carried, motion passed.*

Committee Meetings:

- The Court Management minutes of November 29, 2018 were reviewed and accepted for filing.

New Business:

The Annual Drain Reports for 2014, 2015, 2016 and 2017 have been submitted and reviewed. Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to accept the documents for filing. Kathy Mills, Deputy Drain Commissioner, commented that she is working on the 2018 report, but is waiting on information in order to complete it. Mrs. Mills stated that the report will not be complete prior to the deadline.

Josh Reid, City-County Transit, presented the fiscal year 2020 operating resolution to the Board for their consideration. Mr. Reid commented that operating funds are comprised of both State and Federal monies and the use for operating. Discussion. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to adopt the resolution as presented.* Roll call vote as follows: Kyle Grove – excused, Taylor -yes,

Aultman – absent, Smith -yes, Rick Grove -yes. 3 yes, 1 absent, 1 excused. Ayes carried, **Resolution 2019-004 declared adopted.**

Chairperson Smith commented on the letter that has been drafted to Architect James Bates requesting a 90-day suspension. Discussion with Attorney Hovey on how to proceed with the contract after the 90 days are up. *Motion by Commissioner Taylor, supported by Commissioner Smith, to send the letter of advisement to Mr. Bates as drafted.* Ayes carried, **motion passed.**

Comments from the Chair:

Chairperson Smith stated that the Lake Board appointments have been handled as follows: Commissioner Kyle Grove – Wixom Lake Improvement Board and the Sugar Springs Board. Commissioner Taylor – Wiggins Lake, Pratt Lake and Lake Contos Lake Improvement Boards.

Commissioner Reports by District –

Commissioner Taylor reported:

- That he attended the Gladwin City meeting.
- On the Pratt Lake Authority meeting, noting many concerns on drain issues.
- That he assisted with the review of the Emergency Management resumes and interviews are being set up. Commissioner Taylor stated that the committee should have a recommendation to the Board within three weeks.
- On the budget workshop to review revenues, commenting that it was a productive meeting.

Commissioner Rick Grove reported:

- On attending the Beaverton City meeting.
- That he went to the Beaverton Township meeting last night, noting conversations over drain concerns.

Chairperson Smith:

- On the “big change” in her role since being named Chair.
- That she participated in the budget workshop on January 30th.
- On the Central Dispatch meeting on January 31st, commenting Richard Andrist of Beaverton has volunteered to be a citizen representative on this Board.
- On her participation in the Emergency Management workshop on February 5th.
- That she also spent time working on the revenues as part of the budget review on February 6th.
- On attending the Court Management meeting February 6th.
- On the Committee of the Whole meeting, also on February 6th.
- That she attended the reception to welcome the new Library Director on February 6th in Gladwin and February 8th in Beaverton.
- On the Legislative Breakfast held on February 8th, commenting Jason Wentworth presented beneficial information as the speaker.
- That she reviewed the Emergency Management resumes with the committee on February 11th.
- On attending the Tobacco Township meeting last night.

Chairman Smith asked for the Board's consideration on going into an executive session to discuss ongoing litigation. *Motion by Chairman Taylor, supported by Commissioner Rick Grove, to go into executive session.* Ayes carried, **motion passed.**

EXECUTIVE SESSION 9:26 – 10:11 a.m.

Motion by Commissioner Taylor, supported by Commissioner Smith, to return to regular session. Ayes carried, **motion passed.**

Commissioner Taylor made the following motions based on communications held within Executive Session:

Motion to authorize Attorney Fleming to seek a settlement and resolution of the litigation regarding the workmen's compensation claim up to the monetary limit discussed in executive session. Motion supported by Commissioner Smith. Ayes carried, **motion passed.**

Motion to pay Christy Van Tiem \$5,000.00 for services performed for completion of the 2017 tax bills at the previously agreed upon rate, prior to the work being completed. Motion supported by Commissioner Rick Grove. Ayes carried, **motion passed.** Commissioner Taylor commented that he is pleased that this ongoing issue has been resolved.

Motion to pay Laura Brandon-Maveal for the services performed, as agreed to prior to the completion of the Emergency Management duties, in the amount of \$1,500.00. Motion supported by Commissioner Rick Grove. Ayes carried, **motion passed.**

Public Comments – Don Zackett spoke on the 4-Lakes Task Force and the meetings that have been set to provide the public information on the lake levels by “task force representatives”. Discussion. Those meeting times are as follows:

Wixom Lake meetings	Albright Shores Eagles	
	February 19, 2019	7-9 p.m.
	February 20, 2019	7-9 p.m.

Smallwood Lake meetings	Secord Eagles	
	February 24, 2019	2-4 p.m.
	February 26, 2019	7-9 p.m.

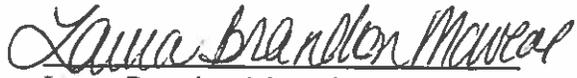
Sanford Lake meetings are listed on the 4-Lakes Task Force webpage.

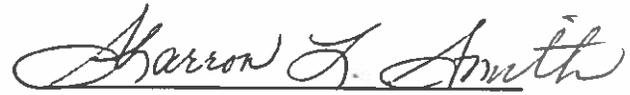
The Board then considered a letter of understanding drafted by UAW Unit #7 in regards to the working hours of the Veterans Director. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to accept the letter of understanding as drafted.* Ayes carried, **motion passed.**

The Clerk discussed with the Board the open opportunity to apply for two vehicle grants under USDA funding. This funding, if approved through USDA, will assist in the savings needed to finalize the 2019 budget deficit. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow the Clerk to write the USDA grants for two first responder vehicles.* Ayes carried, **motion passed.**

*Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Taylor, supported by Commissioner Smith, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:21 a.m., until the next regularly scheduled Board meeting on February 26, 2019 at 9:00 a.m., unless otherwise ordered.*


Laura Brandon-Maveal
County Clerk


Sharron L. Smith
Chairman

FY 2020 RESOLUTION OF INTENT

The approved resolution of intent to apply for state formula operating assistance for fiscal year 2020 under Act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the Gladwin County Board of Commissioners (hereby known as THE APPLICANT) established under Act 94 to provide a local transportation program for the state fiscal year of 2018 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$ 307,347 estimated state funds \$ 649,982 estimated local funds \$ 750,152 with total estimated expenses of \$ 1,707,481

(Note: Local funds include fare box and any other local revenue)

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Josh Reid as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2020

I, Laura Brandon-Maveal (Name) Gladwin County Clerk

(Secretary/Clerk) of THE Applicant, having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of

January 2019 with the original minutes now on file and of record in the office and that this resolution is true and correct.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed seal of said 2019-001, this 13 day of February A.D. 2019

SIGNATURE Laura Brandon Maveal