

Commissioner Minutes of June 25, 2019

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, June 25, 2019. The meeting was called to order at 9:00 a.m. by Chairperson Smith. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present.

The Board reviewed the agenda. Chairperson Smith asked that the agenda be amended to read “accept the sealed bid from Branro Enterprises for the Energy Efficiency project”. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to proceed with the consent agenda as amended. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Taylor. *General Fund – \$41,359.24. An advance of \$1,150,000 has been made to the General Fund from the 210 – EMS Fund.*

The Regular Session minutes of June 11, 2019 were then reviewed. Motion by Commissioner Vernier, supported by Commissioner Taylor, to approve the minutes as prepared. Ayes carried, motion passed.

Public Comments – none at this time.

Communications:

Peter Preston, Equalization Director, has drafted the L-4046 for filing with the State. Motion by Commissioner Vernier, supported by Commissioner Taylor, to allow the Chairman to sign the document as drafted. Ayes carried, motion passed.

Finance Matters – Commissioner Taylor:

1. County Clerk, Laura Brandon-Maveal, informed the Board that the grant application submitted for a new patrol unit through USDA has been approved. The Clerk is requesting authorization for publication of a public hearing as required by USDA for July 9, 2019 at 8:45 a.m. Motion by Commissioner Taylor, supported by Commissioner Vernier, to allow the Clerk to handle the publication as outlined. Ayes carried, motion passed.
2. Commissioner Vernier has expressed interest in attending the MAC conference August 18-20, 2019 at the Grand Traverse Resort. Total cost is \$375.00 for registration, \$367.80 lodging, plus mileage and meals if applicable. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to approve the training as outlined. Ayes carried, motion passed.
3. MGT has provided the Consulting Services Agreement for the “Cyber Security Risk Assessment Audit” for the Prosecutor and Friend of the Court. The assessment costs are as follows: Prosecutor - \$3,052.50 from 100-900-970.229 and Friend of the Court - \$7,122.50 from 101-900-970.141. Both costs are reimbursable through state grant funding. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to allow for the contracts to be signed as presented. Ayes carried, motion passed.
4. Probate Court has requested the purchase of a “window film” for their office in the amount of \$48.99 using the county’s credit card to complete the purchase through Amazon. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to approve the purchase and to allow the Clerk to use the credit card to complete the transaction from 101-148-727.000. Ayes carried, motion passed.
5. Blue Cross Blue Shield has submitted the annual agreement for inmate coverage. Motion by Commissioner Taylor, supported by Commissioner Vernier, to allow the Clerk to sign the contract as drafted. Ayes carried, motion passed.
6. Sheriff Mike Shea spoke on a 2017 grant expenditure that was taken from his local contributions line 701-000-364.301 in the amount of \$1,755.00. Sheriff Shea commented that using this line for

- an expense was fine, however the 2018 grant revenues that were issued for reimbursement should have followed the expense and been placed back in his fund. Motion by Commissioner Taylor, supported by Commissioner Vernier, to allow the Treasurer to handle a journal entry in the amount of \$1,755.00 from 101-000-671.426 to 701-000-364.301. Ayes carried, motion passed.
7. Undersheriff Hartwell has informed the committee that Corrections Officer Jacob Reeves has resigned, noting his last day will be June 27, 2019. Undersheriff Hartwell has requested that he be allowed to post this vacant position for employment. Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow Undersheriff Hartwell to proceed with hiring for the vacancy. Ayes carried, motion passed.
 8. Peter Preston, Equalization Director, has proposed a contract for "Summer Tax Billing Postage" and processing services. The committee and Mr. Preston discussed the potential savings to the units under this proposal. Both the postage and the processing service charges are 100% reimbursable to the County by the units as follows: Postage - \$6,450.87 from 101-298-727.000 and services of approximately - \$1,684.30 from 101-225-727.002. Total reimbursement of approximately \$8,135.17 will be receipted into 101-000-636.225 upon collection. Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the contract terms as presented, to allow for Mr. Preston to sign the contract as presented and to allow the Clerk to prepay the postage as listed. Ayes carried, motion passed.
 9. The Clerk stated that she has completed form 5572 which allows for compliancy with the State under PA 202 for Pension and OPEB standards. Copies of the documents were given to the Board for their review. The Clerk is requesting permission to file these documents with the State of Michigan by the July 1, 2019 deadline. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to allow for the reports to be filed with the State. Ayes carried, motion passed.

New Business:

- Steve Currie, Michigan Association of Counties, presented an overview of project services and funding. Current priorities were discussed, and questions and answers were handled. Vaugh Begick, Bay County Commissioner and MAC Board Member, spoke.
- Motion by Commissioner Rick Grove, supported by Commissioner Taylor, to accept the sealed bid from Branro Enterprises for the Energy Efficiency project. Ayes carried, motion passed.
- Commissioner Taylor discussed the meeting with Veterans Director Roberts, the Clerk and Deputy Treasurer to establish a policy for a debit card. After discussion, it was agreed that a credit card could be utilized. Mr. Roberts stated that he could amend the County Service Fund Grant Usage Policy to include the use of a credit card, under county policy, and that training expenses will follow the county's policy. Discussion. Motion by Commissioner Taylor, supported by Commissioner Smith, to allow the Treasurer to authorize a credit card under the county's plan for the Veterans Department. Ayes carried, motion passed.

Comments from the Chair:

- Chairperson Smith spoke on the Committee of the Whole meetings and the first six months that the Board has tried this new process. Discussion on the benefit of the meetings. Motion by Commissioner Kyle Grove, supported by Commissioner Taylor, to resume the Committee of the Whole meetings for the balance of the year. Ayes carried, motion passed.

Commissioner Reports by District –

Commissioner Kyle Grove reported:

- That he was unable to attend the Butman and Clement meetings due to a trip to Mackinac Island.

- That he and Commissioner Vernier met with Stearns Marketing to work on her contract terms. Ms. Stearns will be working on an hourly basis for the next six months at \$40.00/hour in 15-minute increments.
- On the MAC Summit that he and Commissioner Vernier attended on June 17th.
- On attending the Sherman and Gladwin Township meetings, noting all is going well.
- The he attended the Council of Local Government meeting last night in Beaverton Township, commenting that it was not well represented by Township Officials.

Commissioner Taylor reported:

- That it has been a busy two weeks.
- On attending the Sage Township meeting, noting it was very quick and well run.
- That he attended the Airport meeting with Chairperson Smith on June 13th. The budget is being finalized and will be ready for Board approval soon.
- On his participation in Court negotiations in Harrison on June 13th.
- On the Gladwin City meeting on June 17th.
- That he attended the Veterans Board meeting on June 18th where they reviewed the month's activity.
- On the Committee of the Whole meeting on June 19th.
- That he attended the many Lake Association meetings.
- On the meeting regarding the Veterans credit card on June 21st.
- That he will be attending the Health Board meeting tomorrow.

Commissioner Vernier reported:

- On appointment as "co-chair" with Bob Balzer to the "Correct Count Census" committee. The next meeting will be held on July 8, 2019.
- That he attended the EDC meeting on June 12th. Discussion on grants for the Splash Park and the fish dinner fundraiser that raised \$1,000.
- On attending the MAC Summit with Commissioner Kyle Grove, noting a large variety of projects that they are offering.
- That he attended the Mid-Michigan Community Action Agency meeting on June 13th, commenting on the discussion on the senior high-rise project.
- On the HSCB meeting on June 18th. Discussion on the closing of a mobile home park in Gladwin due to failure in renewing their license.
- That he attended the Michigan Works meeting where they handled orientation and education and discussed the May programs.
- That Secord Township has passed a fireworks ordinance that carries a \$1,000 fine with an additional \$1,000 fine for the involvement of alcohol.
- On attending the Council of Local Government meeting last night.

Chairperson Smith reported:

- That she attended the EDC meeting on June 12th, noting emphasis on preserving a correct census for 2020. Currently, 55 governmental organizations and agencies receive funding based on census figures. There will be a training on July 8th at the Michigan Works.
- On the Airport meeting on June 13th, commenting they are pleased with the fuel sales through the fuel farm.
- That she attended the Library Board meeting on June 18th. The Friends of the Library donated \$2,000 to the summer reading program.
- On the Committee of the Whole meeting held on June 19th.

- That she attended the Buckeye Township meeting on June 19th.
- On her participation at the Council of Local Government meeting last night.
- That she attended the awards ceremony at City-County Transit on June 21st. Representative Jason Wentworth presented Gladwin City-County Transit with an award then was presented with a State Transit award for his work on the program.

Commissioner Rick Grove reported:

- On attending the Grout Township meeting on June 11th, commenting they have received a census packet.
- On the Beaverton City meeting on June 17th.
- That he attended the Fair Board meeting. Fred Shaver is looking for volunteers to help with services.
- On attending the Committee of the Whole meeting on June 19th, commenting he is pleased that the Board has chosen to continue with them.
- That he also attended the Council of Local Government meeting last night.

Chairperson Smith reminded everyone that the countywide hazardous waste collection will be held August 24th at Gladwin City's DPW building. Discussion on the importance of this program in our County.

Commissioner Kyle Grove stated that the Airport will be hosting their annual "fly in" fundraiser on July 20th from 8:00 a.m. – 3:00 p.m.

Public Comments – none currently.

*Motion by Commissioner Taylor, supported by Commissioner Vernier, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Vernier, supported by Commissioner Rick Grove, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:45 a.m., until the next regularly scheduled Board meeting on July 9, 2019 at 9:00 a.m., unless otherwise ordered.*

Laura Brandon-Maveal
County Clerk

Sharron L. Smith
Chairperson