

Commissioner Minutes of September 24, 2019

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, September 24, 2019. The meeting was called to order at 9:00 a.m. by Chairperson Smith. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present.

The Board reviewed the agenda. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to proceed with the consent agenda as prepared, adding a funding transfer request from the Veterans under New Business. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Taylor. *General Fund – \$332,290.26.*

The Regular and Executive Session minutes of September 10, 2019 were then reviewed. Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the minutes as drafted. Ayes carried, motion passed.

Public Comments – Patrick Mohney with the DNR Land Management Division spoke on a 240-acre parcel in Secord Township (formally the TC Hunt Club, LLC) that is available for acquisition. If approved through the Michigan Natural Resources Trust Fund, the property would be available for public recreation as part of the State Forest program. Discussion. *Motion by Commissioner Vernier, supported by Commissioner Kyle Grove, to approve the resolution drafted in support of the project. Roll call vote as follows: Kyle Grove – yes, Ron Taylor – yes, Joel Vernier – yes, Sharron Smith – yes, Rick Grove – yes. 5 yes, 0 no. Ayes carried, Resolution 2019-025 declared adopted.*

Communications: *no matters.*

Finance Matters – Commissioner Taylor:

1. The bids for the flooring at the Health Department and Clerk's Office have been received. Supreme Flooring came in the lowest with further discounts given if multiple departments use the same flooring. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the quotes for the flooring with a transfer of \$6,800.00 from Unallocated to pay for the Health Department flooring. Ayes carried, motion passed.*
2. Rick Ghent, Maintenance Supervisor, discussed the drinking fountains in the Courthouse, noting there are not any operational fountains in the building. Foor's Plumbing is the only business that would quote the project due to the age of the equipment. The total project is \$13,500 and can be paid from 101-900-970.265. Discussion. *Motion by Commissioner Taylor to allow Mr. Ghent to proceed with the project in the amount of \$13,500 from Foor's Plumbing. There was no support for this motion. Further discussion. Motion by Commissioner Kyle Grove, supported by Commissioner Taylor, to approve the replacement of one drinking fountain on the main floor in the amount of \$4,500. Ayes carried, motion passed. Commissioner Rick Grove will check into the Code requirements and present his findings at the next Board meeting.*

3. County Clerk Laura Brandon-Maveal is requesting to attend the UCOA Conference October 20-22, 2019 in Lewiston, Michigan. Registration is \$85.00, plus \$198.00 in lodging that can be paid with 263 funds. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the training request as outlined. Ayes carried, motion passed.*
4. *Motion by Commissioner Taylor, supported by Commissioner Smith, to adopt the drafted 2020 Salary Schedule subject to change upon the adoption of the 2020 budget and union negotiations. Ayes carried, motion passed.*
5. Karee Barlow, 911 Assistant Administrator, has requested authorization for the following trainings:
 - a. Josh Tweed and Jason Wendling to “Active Shooter Response” in St. Louis, Michigan on October 16, 2019. Cost of the training is \$229.00 per person plus food and mileage.
 - b. Karee Barlow and Chuck Peters to “Protecting Law Enforcement Responders” in St. Louis, Michigan on November 13, 2019. Cost of the training is \$229.00 per person plus food and mileage reimbursements.

Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to approve the training as outlined from 282-000-804.001. Ayes carried, motion passed.

6. Matthew McGourty, Jail Administrator, has requested to attend the Michigan Sheriff’s Association Conference on October 13-15, 2019 in Lansing, Michigan. Costs are as follows: Registration - \$275.00; Lodging - \$292.56; plus mileage and meals. *Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to approve the conference expenses from 264-000-860.000. Ayes carried, motion passed.*
7. *Motion by Commissioner Taylor, supported by Commissioner Smith, to allow the Treasurer to transfer an additional \$12,500 from unallocated to pay for the additional appropriation for the Airport from 101-897-969.000. Ayes carried, motion passed.*
8. Magistrate Elizabeth Post has provided the committee with options for the repairs to the office sealer. The repairs total \$559.75 that can be paid from 101-136-933.000 once approved. *Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to allow Ms. Post to repair the sealer in the amount of \$559.75 through Ameri-Time LLC with authorization to seek an annual maintenance agreement for future repairs. Ayes carried, motion passed.*

Committee Meetings:

The following committee meeting minutes were received and filed: Committee of the Whole 9-18-2019; Department Head; and, VCIO – Data.

Miscellaneous: no matters

New Business:

1. The Court employees have ratified their contract and Clare County has approved the terms as presented. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the contract terms as presented and to allow the Chairman to sign the Order of Dismissal or stipulation of the pending lawsuit upon presentation. Ayes carried, motion passed.*
2. *Motion by Commissioner Vernier, supported by Commissioner Taylor, to authorize the contract for inmate telephone services through Securus Technologies. Ayes carried, motion passed.*
3. Christy VanTiem, County Treasurer, has requested to post for a vacant position in her office. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow the Treasurer to fill the position as requested. Ayes carried, motion passed.*
4. Ken Roberts, Veterans Director, has requested to move \$8,807.00 from the 297 fund to General Fund 101-682-802.001 to cover the part-time employee expense for the 2019 Service Grant. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to allow the Treasurer to transfer the funds as outlined. Ayes carried, motion passed.* The letter from the State of Michigan Veterans Affairs dated 9-17-2019 was reviewed and filed in respect to 2019-20 State funding.

Comments from the Chair: none currently.

Commissioner Reports by District –

Commissioner Kyle Grove reported:

- That he attended the Butman Township meeting on August 11th where Sharon Hobin, Township Clerk, announced her retirement and Alayna Alexander was sworn in. Their boat launch passes have been increased to \$35.00.
- On the Sherman Township meeting.
- That he attempted to attend the Sports Complex meeting but was not able to find the location or the meeting had been cancelled.
- On the NMCA meeting, noting a speaker on pension liability.
- That he attended the Gladwin Township meeting.
- That he was not able to attend the Clement Township meeting, as he was at the DDA meeting to approve the sale of property for the new living complex coming to Gladwin City. Commissioner Vernier thanked the members of the DDA for their unanimous vote on the project.

Commissioner Taylor reported:

- That he attended the Department Head meeting on September 10th.
- On the budget meeting held on September 11th.
- On his attendance at the Airport meeting on the 12th.
- That the Court Security Committee held their first meeting on September 13th.
- On the Gladwin City meeting held on September 16th, commenting their meetings are always filled with good information. There are eight candidates running for four council seats and two candidates running for one mayor seat. There is a development plan to construct a frisbee golf course at North Park.
- The Veterans Committee met on September 17th with news that Gladwin County is 12th of 83 counties in the State of Michigan for best service support of our Veterans.

- That he attended the Committee of the Whole meeting on September 18th.
- On the five Lake Board meetings held at Sage Township also on September 18th, commenting that they are looking at re-assessing the lake levels through a study.
- That he attended the Local Planning Team meeting on September 19th.
- On the start of the budget process with a meeting on September 23rd.

Commissioner Vernier reported:

- That he has attended 11 meetings in the past two weeks.
- On the Committee of the Whole meeting where he presented a study on compensation rates of surrounding board members. Commissioner Vernier looks forward to the work session when this can be discussed.
- That he sat in the budget meeting as an observer.
- On attending the EDC meeting.
- On the Secord Lake Association meeting.
- That he participated in the table top exercise on September 20th, commenting it was well done. EOC Director Bob North is currently working on a campaign to engage residents in signing up for NIXLE.
- That he was not able to attend the Wixom Lake Board meeting on September 11th due to his attendance at the DDA meeting in Gladwin City.
- On the EmCOG meeting in Standish where they had a presentation on the census. The Census Committee will meet soon to determine how the funds will be used to advertise the importance of the census.

Chairperson Smith reported:

- That she attended the Library Board meeting on September 17th.
- On the Committee of the Whole meeting on September 18th.
- That she attended the Buckeye Township meeting also on the 18th.
- That the Land Bank committee met on September 19th, noting the near completion of the home in Beaverton that is on the market for \$139,000. The trades class, through the RESD, has started a second home also in Beaverton.
- That she met with Ron Colvin and Rick Ghent on September 20th regarding the energy efficiency project.
- On the budget and payroll meeting held on September 23rd.
- That she wrote a letter of support to MMRMA for the Wiggins Lake Dam Project.
- On the letter wrote in opposition to MAC listing political affiliation when running for elected commissioner positions.

Commissioner Rick Grove reported:

- That he is thankful for the committee work that Commissioner Vernier handles, as he took 69 telephone calls and 23 texts yesterday alone.
- On his attendance at the Grout Township meeting on September 10th. Julie Cameron will be sworn in as the Deputy Clerk. They are considering re-surfacing the parking lot and the Board is still struggling with the transition of the Clerk's position.
- That he attended the Beaverton City meeting on September 16th. The CTE home is for sale and they have started another in the City of Beaverton. The Fire Department is looking at hiring a full-time employee that will be cost shared between Beaverton City, Beaverton Township and Tobacco Township.
- On the Fair Board meeting held on September 17th.
- That he attended the Committee of the Whole meeting on September 18th.

- On the MSU District 6 meeting last night in Harrison. Kable Thurlow handled a beef presentation and there was a topic on “farm stress”. Gladwin County was noted as one of the highest extra millage counties, noting we are doing great things to benefit the county.

Public Comments –

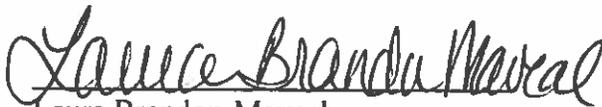
Don Zackett, Four Lakes Task Force, spoke on a press release that will be published tomorrow regarding Wixom Lake. The Task Force has hired a PR firm to handle all their communications and synchronize the timing of their release.

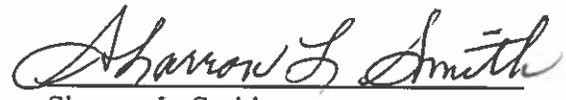
Commissioner Vernier stated that the Magnus Center is holding their grand opening tonight from 4:00 – 6:00 p.m.

Jerry Holycross had a question on hemp production.

*Motion by Commissioner Taylor, supported by Commissioner Vernier, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:51 a.m., until the next regularly scheduled Board meeting on October 8, 2019 at 9:00 a.m., unless otherwise ordered.*


Laura Brandon-Maveal
County Clerk


Sharron L. Smith
Chairperson

2019-025

WHEREAS, The County of Gladwin supports the Department of Natural Resources' (DNR) grant application (#19-0178) to the Michigan Natural Resources Trust Fund for the proposed acquisition of the Tea Creek Property consisting of 240 acres of forested land containing ½ mile of Tea Creek frontage and located in Township 19N Range 01E Section 26 of Secord Township, Gladwin County, Michigan; and,

WHEREAS, the location of the proposed DNR acquisition is within the jurisdiction of The County of Gladwin and,

WHEREAS, with this resolution of support it is acknowledged that County of Gladwin is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED that County of Gladwin hereby supports the grant and application for the proposed acquisition of the Tea Creek Property by the DNR.

AYES: 5
NAYES: 0
ABSENT: 0

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by Vernier of K. Grove at their regular meeting held on 09-24- 2019, at 9:00 p.m. in Gladwin County, with a quorum present.
} continue

Yanna Blanda Marcel
Clerk

Dated: 09-23-2019

2020 Salary Schedule

For positions effective 1-1-2020

Using 2019 rates for all positions, unless otherwise noted

	<u>Annual Compensation</u>			<u>Hourly rate</u>
<u>101 - COMMISSIONERS</u>				
Chairman - Salary	2019 \$	8,600.00	EO	
Commissioners - Salary (each 1 of 4)	2019 \$	7,600.00	EO	
Per Diems - \$25.00 per meeting				
Executive Secretary	2019 \$	37,255.40	NU	\$20.47
<u>215 - CLERK</u>				
County Clerk - Salary	2019 \$	62,296.00	EO	
Chief Deputy Clerk	2019 \$	37,255.40	UC	\$20.47
Chief Deputy - Courts	2019 \$	37,255.40	UC	\$20.47
Deputy Clerk - Court	2019 \$	31,467.80	UC	\$17.29
Deputy Clerk - Accounting	2019 \$	31,467.80	UC	\$17.29
<u>225 - EQUALIZATION</u>				
Director	Contractual \$	65,000.00	NU	
Parcel Data Clerk - Marchington	2019 \$	37,255.40	UC	\$20.47
Part Time Clerical - Marchington	2019 \$	23,376.08	UC	\$17.29
<u>229 - PROSECUTING ATTORNEY</u>				
Prosecuting Attorney- Salary	2019 \$	88,661.00	EO	
Assistant Prosecuting Attorney	2019 \$	59,946.00	NU	
Executive Secretary	2019 \$	37,255.40	UC	\$20.47
Clerk - Child Support	2019 \$	31,467.80	UC	\$17.29
Clerk - Victim Rights	2019 \$	31,467.80	UC	\$17.29
<u>236 - REGISTER OF DEEDS</u>				
Register of Deeds - Salary	2019 \$	52,050.00	EO	
Chief Deputy Register	2019 \$	36,236.90	UC	\$19.45 / \$20.47
Deputy Register - 28 hours/week	2019 \$	23,240.00	UC-PT	\$15.56 / \$16.43
<u>253 - TREASURER</u>				
Treasurer - Salary	2019 \$	59,488.00	EO	
Chief Deputy Treasurer	2019 \$	37,255.40	UC	\$20.27 / \$20.47
Deputy Clerk	2019 \$	31,467.80	UC	\$17.29
Deputy Clerk	2019 \$	28,018.20	UC	\$14.70 / \$15.56
Deputy Clerk	2019 \$	25,174.24	UC	\$13.83
<u>257 - MSU COOPERATIVE EXTENSION</u>				
Ag. Agent (MSU shared)			MOA	
Program Associate (MSU shared)			MOA	
FMP Clerical (MSU shared)			MOA	
Clerk PT 24.5 hr./week	2019 \$	18,431.14	UC-PT	\$17.29

2020 Salary Schedule

	<u>Annual Compensation</u>			<u>Hourly rate</u>
<u>265 - BUILDINGS & GROUNDS MAINTENANCE</u>				
Building Supervisor	2019 \$	53,248.00	UC	\$25.60
Maintenance Worker	2019 \$	27,773.20		\$15.26
Custodian	2019 \$	31,704.40	UC	\$17.42
Custodian PT 20 hours/week	2019 \$	19,510.40	UC-PT	\$17.42
<u>275 - DRAIN COMMISSIONER</u>				
Drain Commissioner - Salary	2019 \$	30,558.00	EO	
Deputy Drain Commissioner 21 hours/week	2019 \$	16,952.00	NU-PT	OCCP - \$16.79
<u>301 - SHERIFF DEPARTMENT</u>				
Sheriff - Salary	2019 \$	73,994.87	EO	
Undersheriff	2019 \$	67,885.20	NU	
x Administrative Lt. Rabidue	2019 \$	59,425.60	UC	\$28.29 / \$28.57
x Sergeant/Detective-Cuddie	2019 \$	54,516.80	UC	\$25.95 / \$26.21
x Sergeant- Smith	2019 \$	54,516.80	UC	\$25.95 / \$26.21
x Sergeant-Townsend	2019 \$	54,516.80	UC	\$25.95 / \$26.21
Deputy - Franklin	2019 \$	39,852.80	UC	\$19.16
Deputy - Green	2019 \$	39,852.80	UC	\$19.16
Deputy - Fruchey	2019 \$	39,852.80	UC	\$19.16
x Deputy - Guild	2019 \$	50,024.00	UC	\$24.05
Deputy - Johnson	2019 \$	45,406.40	UC	\$21.83
Deputy - Owens	2019 \$	45,406.40	UC	\$21.83
x Deputy -McCartney	2019 \$	50,024.00	UC	\$24.05
Deputy - Howe	2019 \$	39,852.80	UC	\$19.16
Deputy - Taylor	2019 \$	43,305.60	UC	\$20.82
<u>316 - SECONDARY ROAD PATROL</u>				
x 416 Deputy-Goss	2019 \$	50,024.00	UC	\$24.05
<u>331 - MARINE</u>				
Marine Wages	2015	\$9.00 - \$13.00	NU-PT	
<u>410 - ZONING ADMINISTRATION</u>				
Administrator	2019 \$	6,850.97	UC	Salary
Chief Deputy Clerk	2019 \$	37,255.40	UC	\$20.47
<u>371 - CONSTRUCTION CODES (Building & Electrical)</u>				
Building Official	2019 \$	46,584.02	UC	Salary
Electrical Inspector - (part-time)	2019		UC-PT	Salary + \$35 per inspection
Plumbing/ Mechanical - (part-time)	2019		NU-PT	Salary + \$35 per inspection
Clerk	2019 \$	31,467.80	UC	\$17.29

2020 Salary Schedule

	<u>Annual Compensation</u>			<u>Hourly rate</u>
<u>426 -EMERGENCY MANAGEMENT SERVICES</u>				
Coordinator	2019	\$ 36,000.00	NU-PT	Salary
<u>351 - JAIL</u>				
Jail Administrator	2019	\$ 49,275.20	UC	\$23.69
Corrections Sgt. - Gruhzeit	2019	\$ 43,908.80	UC	\$21.11
Corrections Sgt. - Kraus	2019	\$ 43,908.80	UC	\$21.11
Corrections Officer - Longstreth	2019	\$ 41,828.80	UC	\$20.11
Corporal - DeMoines	2019	\$ 41,828.80	UC	\$20.11
Corrections Officer - Maxon	2019	\$ 36,025.69	UC	\$17.32
Corrections Officer - Rumfelt	2019	\$ 37,939.20	UC	\$18.24
Corrections Officer - McCartney	2019	\$ 39,832.00	UC	\$19.15
Corrections Officer - Teer	2019	\$ 39,832.00	UC	\$19.15
Corrections Officer - Thomas	2019	\$ 39,832.00	UC	\$19.15
Corporal - Sheehan	2019	\$ 41,828.80	UC	\$20.11
Corrections Officer - Reeves	2019	\$ 32,843.20	UC	\$15.79
Corrections Officer - Vorce	2019	\$ 32,843.20	UC	\$15.79
Corrections Officer - Medley	2019	\$ 34,403.20	UC	\$16.54
Corrections Officer (vacant)	2019	\$ 32,843.20	UC	\$15.79
Corrections PT	2019	part-time scale	UC	\$15.79
Secretary - Walker	2019	\$ 39,832.00	UC	\$19.15
Secretary - Fitzpatrick	2019	\$ 39,832.00	UC	\$19.15
Bailiffs (2)	2019	part-time scale	NU-PT	\$15.79
RN - Fall	2019	\$64,480.00	NU	Contractual
LPN - Speers	2019	\$43,680.00	NU	Contractual
<u>422 - CENTRAL DISPATCH E 911</u>				
911 Administrator -	2019	\$ 54,516.80	UC	\$26.21
Asst. 911 Administrator -	2019	\$ 50,024.00	UC	\$24.05
Dispatcher - Bondie	2019	\$ 33,017.60	UC	\$16.44
Dispatcher - Burkhart	2019	\$ 36,275.20	UC	\$17.44
Dispatcher - Aldrich	2019	\$ 30,596.80	UC	\$14.71
Dispatcher - Matteson	2019	\$ 38,292.80	UC	\$18.41
Dispatcher -Peters	2019	\$ 38,292.80	UC	\$18.41
Dispatcher -Seng	2019	\$ 36,275.20	UC	\$17.44
Dispatcher - Tweed	2019	\$ 34,195.20	UC	\$16.44
Dispatcher - Valley	2019	\$ 32,156.80	UC	\$15.46
Dispatcher -Wendling	2019	\$ 38,292.80	UC	\$18.41
<u>430 - ANIMAL CONTROL</u>				
Animal Control Officer	2019	\$ 42,770.00	UC	\$23.50
Ass't Animal Control Officer	2019	\$ 31,467.80	UC	\$17.29
<u>441 - DEPARTMENT OF PUBLIC WORKS</u>				
Director		\$ 500.00	UC	Salary
<u>648 -MEDICAL EXAMINER</u>				
Medical Examiner		\$ 7,200.00	NU-PT	Salary
Assistant Medical Examiner - per call as needed			NU-PT	\$200.00/call

2020 Salary Schedule

	<u>Annual Compensation</u>			<u>Hourly rate</u>
	<u>682 - VETERANS AFFAIRS</u>			
Director	2019	\$ 35,981.40	UC	\$19.77
Part Time Clerk - 15 hours/week	2015	\$ 9,360.00	NU	\$12.00

239 - GYPSY MOTH SUPPRESSION PROGRAM

Coordinator - Contractual	2015		MOA	
Field workers (part-time)	2015		NU-PT	\$8.00 - \$10.00 / hour

EO	Elected Official
MOA	Memorandum of Agreement
NU	Non Union
NU-PT	Non Union - Part Time
UC	Union Contract
UC-PT	Union Contract - Part Time
OCCP	Out of Classification Pay