

Commissioner Minutes of March 24, 2015

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, March 24, 2015. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present.

*Motion by Commissioner Smith, supported by Commissioner Aultman, to proceed with the agenda as prepared. Ayes carried, **motion passed.***

The **Board minutes from March 10, 2015** were then reviewed. *Motion by Commissioner Smith, supported by Commissioner Aultman, to approve the minutes as prepared. Ayes carried, **motion passed.***

The **cash balances** were then read by Commissioner Birgel. *General Fund - \$24,497.26. Unallocated has a balance of \$613,801.13. Total General Fund and Tax Unallocated Cash \$638,298.39 before the payment of the bills.*

Public Comments: none

Steve Currie, Deputy Director – MAC, *spoke on Proposal 1 that will be placed on the May ballot. Mr. Currie provided handouts that can be used for educational materials and took questions from the Board. Discussion. The Board thanked Mr. Currie for his time.*

Finance Matters – Commissioner Birgel:

1. Bill Mason, Equalization Director, has made a request to allow his employee to attend the **MAA Spring School to become MCAT certified**. Total estimated costs are \$685.00 and will be paid from 101-225-860.000 once approved. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the training as outlined. Ayes carried, **motion passed.***
2. Jackie Morgan, USDA, came before Finance with the grant approval paperwork. Chairman Walters signed the documents and the County will receive their award record within 3 weeks.
3. The Prosecutor's Office has obtained a **quote for a 3-part form**. Since Quill is no longer handling that type of printing, "**UPrinting**" is able to do the order for **\$234.67**, but will require the use of the County's credit card. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Clerk and Prosecutor's Office utilize the credit card for the purchase of court forms with "UPrinting". Ayes carried, **motion passed.***
4. The Friend of the Court Office has made a request to **open an account with Office Depot** for the purchase of specific supplies that Quill does not offer, and for those supplies that they can get cheaper. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the FOC to open a charge account as requested. Ayes carried, **motion passed.***

Bob Moffitt, Gladwin City Administrator, came before the Board to present them with a \$5,000 check toward the recreational plan for the walk/bike trail project.

Finance Matters continued...

5. Darrell Schlese, Court Administrator, has requested permission to have the **Probate Courtroom painted** and to use the Gladwin Ace charge account for the purchase. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow for the painting project as requested. Ayes carried, **motion passed.***
6. Ann Manning, Registrar, would like to attend her **Spring conference in Holland, MI on April 27-29th**. Cost is \$85.00 plus mileage and meals. All costs can be paid from 101-236-860.000 once approved. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Registrar to attend the conference as requested. Ayes carried, **motion passed.***
7. Ms. Manning has also been researching a **new equipment vendor for her software needs**. The annual maintenance fee with the new vendor "Document Pro" is only \$7,000 compared to the \$18,000/year with Deketo. Attached is the service document and terms of payment for the Board's review. *Motion by*

*Commissioner Birgel, supported by Commissioner Aultman, to allow the contract to be signed and to allow for the terms of payment over 48 months from the technology fund as discussed. Ayes carried, **motion passed.** Commissioner Aultman commended the Registrar for her efforts to save the County money.*

8. Undersheriff Hartwell, asked permission for **Detective Cuddie to attend a “Child Death Review Training”** in Thompsonville, MI. Cost of training is free, but there will be lodging and meal reimbursement. If approved the training can be paid from 101-301-860.000. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow for the training as requested. Ayes carried, **motion passed.***
9. Karen Blonde, Housing Commission, came before the committee to discuss the **housing rehab grant** that has been applied for. A resolution has been prepared for Board consideration. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to adopt the resolution as prepared. Roll call vote as follows: Hinman – yes, Walters – yes, Aultman – yes, Smith –yes, Birgel –yes. 5 yes, 0 no. **Resolution 2015-007 declared adopted.***
10. Ms. Blonde also discussed the **MISHDA Section 3 policy** that has been changed. This policy will require Board action, but the committee feels that the attorney should review prior to signature. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Attorney to review the policy once received, then allow for the Chairman’s signature. Ayes carried, **motion passed.***
11. **Mid-State Health Network has provided the Board with the OPB Intergovernmental Agreement** for their consideration. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the Chairman to sign the agreement as presented. Ayes carried, **motion passed.***
12. After further discussion and review with the **Drain Commissioner on the charges for Indirect Costs**, the Board will allow the Drain Commissioner 60 days for further information to be brought for consideration. If there is no further information provided, then the Board will proceed with the billing of the Indirect Costs as provided for by Maximus. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Treasurer to move the funds after the 60 days, by the direction of the Chairman. Ayes carried, **motion passed.***
13. The Clerk and Treasurer were invited to attend a meeting with the Court Administrator and DHS regarding the management of the 291 child care fund payments. During the meeting, it was realized that the Board will have to make an **additional appropriation of up to \$20,000** to make the payment from present to the May 22nd deadline when the County takes over the fund. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Treasurer to move the additional funding as discussed and outlined. Ayes carried, **motion passed.***
14. In addition to the appropriation, the following line items will need to be established for the payment of the child care bills.

- 291-000-801.001 Scheduled Foster
- 291-000-801.002 Scheduled Residential
- 291-000-801.003 Scheduled Institutional
- 291-000-803.001 Non-Scheduled Foster
- 291-000-803.002 Non-Scheduled Residential
- 291-000-803.003 Non-Scheduled Institutional
- 291-000-804.000 Independent Living

*Motion by Commissioner Birgel, supported by Commissioner Aultman, to establish the lines as stated. Ayes carried, **motion passed.***

Commissioner Birgel then reviewed the **contracts with Soil Conservation that will cover the services of Gypsy Moth and Soil Erosion**. Discussion. Commissioner Birgel stated that this will extend the Gypsy Moth funding for at least 3-4 years due to the reduction of costs to run the program. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Chairman to sign the contract with Soil Conservation for Gypsy Moth services. Ayes carried, **motion passed.*** The Board then reviewed the contract and resolution for the Soil Erosion program. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to enter into the contract by resolution for Soil Erosion services. Roll call vote as follows: Walters –yes, Aultman – yes, Smith –yes, Birgel – yes, Hinman – yes. 5 yes, 0 no. **Resolution 2015-008 declared adopted.** Commissioner Smith stated that she appreciates the efforts of this department and others to save money.*

Kim Bejcek and Teasha Loose, DHS, came before the Board with a request for an **appointment of a committee member**. Discussion on the applicant. *Motion by Commissioner Birgel, supported by Commissioner Smith, to appoint Josh Reid to the DHS committee with his term ending 12-31-2018. Ayes carried, motion passed.*

Committee Reports –

Commissioner Smith spoke on the Data meeting with Marianne Hill regarding the NIXLE program. Discussion. Commissioner Smith stated that it is the recommendation of the DATA committee to purchase the “mid-level” NIXLE program in the amount of \$3,000 to be paid from Homeland Security funds once approved. Discussion. *Motion by Commissioner Smith, supported by Commissioner Hinman, to purchase the program as outlined and discussed. Ayes carried, motion passed.* Commissioner Smith stated that a GIS user agreement was also reviewed by the DATA committee. The Townships would be required to sign this document with the Equalization Department for the sharing of GIS files. *Motion by Commissioner Smith, supported by Commissioner Aultman, to authorize the use of the agreement as prepared. Ayes carried, motion passed.*

Commissioner Reports by District –

Commissioner Hinman reported:

- On attending the Clement Township meeting.
- That he went to the Butman Township meeting.
- On the Bike/Walk Trail meeting on March 11th, noting it was very informative. The project will be lengthy, but a benefit to residents in the future.

Commissioner Smith reported:

- On attending the Hay Township meeting on March 12th where they approved the GIS funding.
- That she attended the Human Services Coordinating Body on March 17th noting the following items:
 - Mid Michigan Community College and Kirkland College have hired a new Veterans’ Representative. The rep is at MMCC on Mondays and Tuesdays and at Kirkland on Wednesdays and Thursdays. The Representative will alternate Fridays between the two colleges.
 - The Housing Commission has openings in Beaverton, but no availability in Gladwin.
 - Mid Michigan Medical Center Gladwin will be holding a 7th grade health fair in Beaverton and Gladwin Schools. Gladwin – April 14th and Beaverton – April 21st.
- On the special DATA meeting on March 17th to discuss the NIXLE program.
- That she attended the Library Board meeting on March 17th where the following items were discussed:
 - The Gladwin County Genealogical Society will be hosting the State of Michigan Genealogical Council Board of Directors and Delegate meeting on Thursday, September 17th.
 - The Gladwin County Genealogical Society has set Saturday, October 10th for an Open House. This event will be open to the public and all are encouraged to participate.
- On attending the Land Bank meeting on March 18th, noting work is progressing well on the home being built by the building trades class.

- That she has passed the first of the courses required by Homeland Security.

Commissioner Birgel reported:

- That he attended the Broadband meeting at the Michigan Works Office, noting it was a good meeting and will have a positive impact.
- On working with the MISHDA grant through the Housing Commission.
- That he has received a copy of the County's standard and poor's ratings, noting our rating is an AA- and has improved since last year.

Commissioner Aultman reported:

- That she attended the Grim and Bourret Township meetings, noting all is well there. Both Townships has cancelled their meetings due to Board of Review, so she gave her report and spent time visiting.
- On attending the Broadband Celebration ceremony on March 11th.
- On the Wixom Lake Board meeting also on March 11th where they discussed the permit for the treatment of the water.
- On attending the Airport meeting. The T-hanger plan is progressing and many are already rented. The Runway repairs will begin in June.
- That she attended the Secord Township meeting on March 12th where the Township went with a new internet provider – ISP Management.
- The Community Action Agency meeting scheduled for March 26th and the Michigan Works meeting schedules for March 27th have both been cancelled.
- That she will be taking a vacation to Myrtle Beach at the end of the week.

Mike Hargrave, Airport Manager, spoke on the Board's concern of the liability with the courtesy cars. Discussion. The Airport is responsible for the maintenance of the vehicles and the County provides liability insurance for the vehicles. Mr. Hargrave then asked the Board to review the Airport budget for 2015, which includes an appropriation from the County in the amount of \$15,000. *Motion by Commissioner Aultman, supported by Commissioner Hinman, to approve the budget as presented.* Ayes carried, **motion passed.**

Comments from the Chairman:

- That he attended the Sage Township meeting on March 11th.
- On attending the Broadband ceremony also on March 11th, noting Bob Balzer is doing a great job.
- On the Gladwin City meeting on March 16th, noting the City has purchased the BS&A programs. The City also discussed their concern over frozen pipes this winter.
- That the Frozen Affair will be held on April 11th at the Ice Arena.
- On attending the Fair Board meeting on March 17th, commenting that the Rodeo is being planned.
- That the Board will be sending a letter to Beaverton City asking for participation in the Land Bank meetings.
- On the Finance meeting on March 19th.
- That he attended the Insurance meeting with Doug Janes and Dirk Presidio after the Finance meeting. There were many employees present and feels it was a beneficial meeting.
- On attending the LPT meeting.
- That the "Skywarn" meeting will be held in Chambers on March 25th at 7:00 p.m.

- On the public hearing for mosquito spray that will be hosted by Sage Township on March 26th.

Veterans Lost:

Robert Welser – WWII, Gladwin Township
Elmer Kruskie – WWII, Tobacco Township
Stephen Balakovich – Korean, Beaverton Township
James Chesney – WWII, Secord Township and Purple Heart Recipient
Harry Williams – WWII, Beaverton Township

Chairman Walters stated that the Board received the \$600 donation from DARE towards the purchase of new communication equipment for the Court Officers.

Chairman Walters shared with the Board that he and his wife will be celebrating their 38th wedding anniversary tomorrow.

Public Comments – Aaron Miller, Prosecuting Attorney, stated that Ross Holec – a Gladwin County resident, is volunteering his time in the office. Mr. Holec will be sworn in by Judge Evans later today to allow him to practice law under the supervision of the Prosecutor.

The Board then discussed the property acquisition agreement with Larry Thorington. The Board will need to sign a quit claim deed to Mr. Thorington as drafted by Attorney Miller. Mr. Thorington stated he is aware that he is responsible for the payment of the 2014 taxes under the agreement. Discussion.

The Board then recessed from 10:27 to 10:42 a.m. to research the matter.

*Motion by Commissioner Smith, supported by Commissioner Hinman, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Aultman, supported by Commissioner Hinman, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:45 a.m. until the regularly scheduled Board meeting on April 14, 2015 at 9:00 a.m.*

Laura Brandon-Maveal
County Clerk

Terry Walters
Chairman