

## Commissioner Minutes of October 10, 2017

*The Gladwin County Board of Commissioners met in Regular Session on Tuesday, October 10, 2017. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present.*

The Board reviewed the agenda. *Motion by Commissioner Smith, supported by Commissioner Hinman, to proceed with the consent agenda as prepared. Ayes carried, motion passed.*

The cash balances were then read by Commissioner Aultman. *General Fund - \$855,936.31 before the payment of any bills. Commissioner Aultman reported that the \$900,000 advance from other funds has been repaid by the Treasurer.*

*The regular minutes of the September 26, 2017 were then reviewed. Motion by Commissioner Smith, supported by Commissioner Aultman, to approve the minutes as prepared. Ayes carried, motion passed.*

**Public Comments: Yvette Keast, Chamber Director**, spoke on the upcoming events sponsored by the Chamber. Business After Hours will be held at the Chamber on October 12<sup>th</sup> from 5-7 p.m. The Business Over Breakfast series will begin on October 13<sup>th</sup> at 7:30 a.m. at the Old Melting Pot Restaurant on M-30. October 17<sup>th</sup> the Chamber will be hosting a Meet the Candidates night from 7-9 p.m. Candidates from Beaverton and Gladwin City will be there to speak and Animal Control Officer, Jim Maveal, has been invited to speak on the Animal Control millage. This event will be held at the Gladwin City Park Building, with social hour to begin at 6:30 p.m. Ms. Keast then spoke on the importance of using social media in a positive manner.

*County Clerk Maveal then read the votes as cast for the candidates of the Board of Canvassers. Republican candidate Judy Ford – 5 votes, Democratic candidate Linda Clark – 4 votes. The Clerk will notify Ms. Ford and Ms. Clark that they will continue to serve for four additional years.*

**Stephanie Buffman, Gladwin Coordinator – Clare/Gladwin United Way**, spoke to the Board on their “kickoff events” and offered to handle a workplace presentation to those interested. Discussion.

### **Finance Matters – Commissioner Aultman:**

1. City County Transit has submitted a contract and resolution for the JARC program. Discussion and Review. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Chairman to sign the resolution as presented. Roll call vote as follows: Hinman – yes, Walters – yes, Aultman – yes, Smith – yes, Birgel – yes. 5 yes, 0 no. Ayes carried, Resolution 2017-023 declared adopted.*
2. Judge Farrell and Lisa Ashley, Recovery Court Program, spoke to the committee on the need for a \$5,000 appropriation to support the program. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk and Treasurer to appropriate the funds as requested. Ayes carried, motion passed.*
3. Several employees have requested to donate sick hours to an employee in the maintenance department who is undergoing medical treatments. *Motion by Commissioner Aultman, supported*

by Commissioner Birgel, to allow the Clerk to transfer 119.5 hours to the employee as requested. Ayes carried, **motion passed.**

4. Melissa Alex, Veterans Director, has requested a few changes to her department budget. They are as follows: Change line 860.000 to read Travel and Training. Establish line 801.000 as Memberships. Transfer \$500.00 from 101-682-703.000 to 101-682-860.000 to cover the expense of upcoming travel expenses. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to handle the changes and budget amendment as outlined. Ayes carried, motion passed.*
5. The Clerk has requested permission to attend her Fall Quarterly Conference on November 16<sup>th</sup> in Gaylord, Michigan. There are no lodging or registration fees for this training, only mileage. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to register for conference as requested. Ayes carried, motion passed.*
6. The Treasurer has hired a new employee to fill a vacancy. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the employee to work 27 hours per week to be paid from Tax Reversion. Ayes carried, motion passed.*
7. An RFP has been prepared for the Sheriff's Department MDT project through Emergency Management funds. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow Director Marianne Hill to proceed with the project by placing the ad for sealed bids and making the award. Ayes carried, motion passed.*
8. An RFP has also been prepared for the installation project of an emergency siren in Sage Township. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow for the RFP to be published and awarded under the sealed bid process. Ayes carried, motion passed.*
9. The Courthouse Security Camera System is in need of a battery backup. A quote has been provided by IT Right in the amount of \$250.00. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow Undersheriff Hartwell to purchase the equipment, if needed, after further review by IT. Ayes carried, motion passed.*
10. Detective Sergeant Jim Cuddie, Sheriff's Department, has requested payout of 40 hours of unused PTO time per his union contract. Total payment of \$946.80 to be paid from 101-301-706.000 once approved. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to make the disbursement as requested. Ayes carried, motion passed.*
11. The DATA committee would like the Board to consider drafting an RFP for IT Services for the County. Discussion. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the committee to explore this process for bid. Ayes carried, motion passed.*
12. The Clerk and Treasurer will be meeting with Commissioner Aultman after the Board meeting to work on the 3<sup>rd</sup> quarter budget amendments. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk and Treasurer to handle the budget amendments once drafted and with approval of Commissioner Aultman. Ayes carried, motion passed.*

## **Commissioner Reports by District –**

### **Commissioner Birgel reported:**

- On attending the Beaverton Township meeting where they are working on their medical marijuana ordinance, noting he will be making contact with Justin Schneider on amendments that will need to be handled.
- That he participated in the MISHDA review with the Treasurer and representatives from the Housing Commission. The audit went well and was passed.
- On attending the CMDHD meeting, commenting that Commissioner Aultman will discuss the amendment that will need action from the Gladwin Board.
- That he and Commissioner Hinman have been working on union negotiations.

**Commissioner Aultman reported:**

- That she attended the Mental Health meeting in Mt. Pleasant on the 26<sup>th</sup> where they are working on their budget. Discussion on the appropriation given to them and the need to review the appropriation to potentially save the county money.
- On attending the Central District Health Department meeting on September 27<sup>th</sup>. Discussion on the need to fund the entire appropriation and reduce the surcharge to the residents. Commissioner Aultman then asked the Board for their consideration in the approval of the *resolution to amend the code for the inspection of septic systems at the time of property transfer for Isabella County*. Commissioner Aultman stated that this does not affect Gladwin County at this point, but because the Health Department Board is comprised of six counties, each county will need to take action for approval. The Board then discussed that this measure would be beneficial to our county residents and will look into a similar resolution for consideration. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to approve the resolution in support of Isabella County as presented.* Roll call vote as follows: Walters – yes, Aultman – yes, Smith – yes, Birgel -yes, Hinman -yes. 5 yes, 0 no. **Resolution 2017-024 declared adopted.**
- On the Michigan Works meeting on the 29<sup>th</sup>, noting the approved grant programs and activity reports that are available for the Board to review.
- That she participated in the “Ride Around” with the Road Commission on October 4<sup>th</sup>.
- On the Finance meeting on the 5<sup>th</sup>.
- On both the Billings and Bentley Township meetings, commenting that both are doing well. Billings Township passed a road assessment and the Clerk has resigned. The Deputy Clerk has filled her vacancy until the next election cycle.

**Commissioner Hinman reported:**

- That he has had two meetings for the Indigent Defense Council program with Clare County.
- On attending the DATA meeting on October 4<sup>th</sup>.
- That he has been working on contract negotiations with Commissioner Birgel.

**Commissioner Smith reported:**

- That she enjoyed the Road Commission Ride Along on the 4<sup>th</sup>, noting it was interesting to see how dedicated the road crews are to the projects done with our millage funding.
- On the DATA meeting held on October 4<sup>th</sup>, noting there are issues with the phone project, but Commissioner Hinman is now working directly with the entities on the issues.
- The DATA committee is working to develop an RFP for IT services. The County has utilized IT Right for the past several years and want to make sure they are still the best option for Gladwin County.
- The Chamber of Commerce will be hosting a “Meet the Candidates” night on Tuesday, October 17<sup>th</sup>.
- That she attended the Tobacco Township meeting last night. They have been hosting sessions on the marijuana changes and will have a mosquito millage on the ballot. Allison Thompson is their new assessor.
- On congratulations to the Beaverton Football program on their season. The J.V. team is 6-1 and the Varsity is 7-0 and will be going to the playoffs again this year.

**Comments from the Chairman:**

- That he will be working on bids for the hiring of a new civil counsel for the County.
- On meeting with Mr. Haugh from MMRMA in dealing with issues on the sports complex.
- That he also participated in the “Ride Along” with the Road Commission, noting the great list of projects that have been completed.
- On the Finance meeting on October 5<sup>th</sup>.
- On participating in the ground-breaking ceremony with Commissioner Aultman for the new Medical Center.
- That he would like to stress that if there are issues on a topic, to speak to the individual personally instead of turning to Facebook.

Veterans Director, Melissa Alex, gave a report on her office and a background of her employment services.

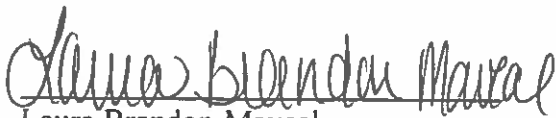
Dee Jungman, Gladwin City Mayor, spoke on the chili cookoff that will be held on November 16<sup>th</sup> from 6-8 p.m. at the Knights of Columbus Hall as a fundraiser for the City to explore the purchase of a K-9 unit.


Commissioner Smith stated the Tobacco River Muzzleloaders will be holding their site-in days from November 10<sup>th</sup> – 14<sup>th</sup> from 9-5 each day. Cost is \$6.00 per firearm.

**Public Comments** – Commissioner Birgel stated his reasons for saluting the flag and standing for the pledge in honor of the veterans. Commissioner Birgel received support in his words.

*Motion by Commissioner Smith, supported by Commissioner Hinman, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Hinman, supported by Commissioner Aultman, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:55 a.m., until the next regular Board meeting on October 24, 2017 at 9:00 a.m., unless otherwise ordered.*

  
Laura Brandon-Maveal  
County Clerk

  
Terry Walters  
Chairman



615 Weaver Court, P.O. Box 498, Gladwin, Michigan 48624  
Phone: (989) 426-6751 Fax: (989) 426-5947

RESOLUTION OF INTENT

Resolution# 2017-023

The following resolution was offered by Aultman

And supported by Birgel

Be it resolved, that the County of Gladwin does hereby approve the proposed Contract submitted by the Michigan Department of Transportation.

Be it resolved that Terry Walters, Board Chairman and Josh Reid, Transportation Director be authorized and directed to execute Contract No. 2017-0052 Project No. 201301, Auth No. P6 for and on behalf of the County of Gladwin.

Resolution Declared Adopted.

CERTIFIED

Laura Brandon-Maveal

Laura Brandon-Maveal  
County Clerk

October 10, 2017  
Date

Date: August 17, 2017  
Agreement No.: 2017-0052  
Authorization No.: P6  
Project No.: 201301  
Agenda: MA

**PROJECT AUTHORIZATION  
GLADWIN COUNTY BOARD OF COMMISSIONERS  
FY 2018 SECTION 5311 OPERATING/  
JOB ACCESS AND REVERSE  
COMMUTE PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2017  
Authorization Expiration Date: September 30, 2018  
Fiscal Year of Effective Contract Clauses: 2018

The Federal grant associated with the PROJECT AUTHORIZATION is Temporary No. 1207-2017-3/Permanent No. MI-2017-030.  
Award Year: 2018 Federal Item Number: WK0059

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Job Access and Reverse Commute Program is 20.516.

The AGENCY will be financially and legally responsible for the terms and conditions of the Special Section 5333(b) labor warranty as agreed to in your annual application. The Special Section 5333(b) warranty can be found at: <https://www.dol.gov/olms/regs/compliance/compltransit.htm>.

For operating, the AGENCY agrees to prepare and furnish to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Instructions on preparing the report are available in the "Local Public Transit Revenue and Expense Manual" (October 1, 2017, through September 30, 2018). The manual is available on the web at [www.michigan.gov/mdotptd](http://www.michigan.gov/mdotptd).

For capital, the AGENCY agrees to prepare and furnish to MDOT quarterly milestone reports due 10 days after the end of each quarter. The AGENCY also agrees to submit annual performance reports as required by the FTA.

Timely Expenditure of Funds

The funds included in this PROJECT AUTHORIZATION must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an executed PROJECT AUTHORIZATION. If funds have not been obligated within twelve months, MDOT may cancel this PROJECT AUTHORIZATION and the AGENCY will no longer have access to the funds. MDOT will not extend this PROJECT AUTHORIZATION beyond three years except for very unique circumstances as determined by MDOT. MDOT will allow for additional time for new facility construction projects if sufficient progress is being made to complete the project.

<u>Line No.</u>	<u>Item</u>	<u>Line Item</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
1	Operating assistance	30.09.05	\$41,143	\$41,143	\$82,286

**Funding sources:**

2018/56150 \$41,143 (F)  
2018/67810 \$41,143 (S)

PRF No.: 2017-577

**GLADWIN COUNTY BOARD OF COMMISSIONERS**

Reviewed  
W  
Contract Adm

  
\_\_\_\_\_  
Signature

Terry Walters, Board Chairman  
\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Signature

Josh Reid, Transportation Director  
\_\_\_\_\_  
Print Name and Title

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

\_\_\_\_\_  
Title: Department Director

## GLADWIN COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE CENTRAL MICHIGAN DISTRICT HEALTH DEPARTMENT SANITARY CODE BY ADDING A NEW ARTICLE VIII TO APPROVE REGULATIONS FOR THE INSPECTION OF ONSITE SEWAGE DISPOSAL SYSTEMS AND PRIVATE WATER SUPPLY SYSTEMS AT THE TIME OF PROPERTY TRANSFER

**WHEREAS**, the maintenance of residential wells and septic systems is essential to the protection of public health and protection of the surface and ground water; and

**WHEREAS**, the Michigan Public Health Code (MCL 333.2441) authorizes the local governing entities of a local health department (the County Board of Commissioners of Arenac, Clare, Gladwin, Isabella, Osceola, and Roscommon Counties for the Central Michigan District Health Department) to approve regulations adopted by the health department that are necessary or appropriate to implement or carry out the duties or functions vested by law in the local health department; and

**WHEREAS**, the Public Health Code requires local health departments to promote public health through organized programs, including the prevention and control of environmental health hazards; and

**WHEREAS**, the Central Michigan District Health Department (CMDHD) Sanitary Code, originally adopted and approved January 1, 1997, requires any new residential development which utilizes on-site water and/or sewage systems to obtain approval from the CMDHD, and the Code establishes criteria by which the Department shall evaluate any proposed residential development; and

**WHEREAS**, on-site water and sewage systems degrade over time, and can expose humans to diseases; and

**WHEREAS**, E.coli studies have been undertaken, and those studies establish that Isabella County has experienced a county-wide E. coli health hazard; and

**WHEREAS**, the Health Officer has proposed the adoption of an amendment to the CMDHD Sanitary Code by adding a new Article VIII which would require an inspection of on-site water and sewage disposal systems in Isabella County at the time of property transfers, and when necessary the repair and/or upgrading of those systems; and

**WHEREAS**, notice of a public hearing was given in accordance with Section 2442 of the Public Health Code [MCL 333.2442] not less than 10 days before the public hearing and not less than 20 days before the adoption of the Amendment; and

**WHEREAS**, the Health Officer has notified the Board of Commissioners that notice of the scheduled August 23, 2017 public hearing was published in the Morning Sun newspaper on July



23, 2017, and has recommended that the Board of Commissioners approve the amendment to the CMDHD Sanitary Code which will add a new Article VIII and establish regulations for the inspection of onsite water and sewage disposal systems at the time of property transfer.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the County of Gladwin, Michigan, having considered the comments made at the public hearing on August 23, hereby approves an amendment to the CMDHD Sanitary Code by approving the addition of a new Article VIII, entitled the Isabella County Septic Inspection and Property Transfer Regulation, also known as the Time of Transfer Regulation (copy attached and incorporated by reference), being a regulation to require the inspection of onsite sewage disposal systems and private water supply systems prior to the transfer of property in Isabella County.

**BE IT FURTHER RESOLVED**, that the new Article VIII shall take effect 45 days after its approval by the Boards of Commissioners for Arenac, Clare, Gladwin, Isabella, Osceola, and Roscommon Counties.

A handwritten signature in cursive script, appearing to read "Terry Walters", written over a horizontal line.

Terry Walters, Chairperson  
Gladwin County Board of Commissioners



# ISABELLA COUNTY BOARD OF COMMISSIONERS

200 North Main Street, Mount Pleasant, MI 48858

Ph. 989-317-4053

Fax: 989-773-7431

George A. Green  
Chairperson  
District #1

October 3, 2017

David A. Ling  
Vice Chair  
District #6

Terry Walters, Chairperson  
Gladwin County Board of Commissioners  
401 W. Cedar Avenue  
Gladwin, MI 48624

Frank Engler  
District #2

Jerry Jalosynski  
District #3

**Re: Amendment of CMDHD Sanitary Code to Establish the Isabella County  
Septic Inspection and Property Transfer Regulation**

Jim Horton  
District #4

Dear Commissioners:

James S. Moreno  
District #5

As part of a comprehensive response to a public health concern in Isabella County relating to E. coli contamination, Isabella County has requested that the Central Michigan District Health Department (CMDHD) adopt a new health regulation requiring an evaluation of all onsite sewage disposal systems and private water supply systems in Isabella County before the property can be legally transferred (sold). The evaluations would be required at the time of transfer, and would ensure that any failed systems would be required to be corrected and brought into compliance with the CMDHD Sanitary Code.

Tobin Hope  
District #7

**This new regulation would apply only in Isabella County at this time**, because of the urgency of the situation in Isabella County. The Regulation could be made applicable to one or more of the other Counties in the Central Michigan Health District upon a future amendment. However, **in order for the CMDHD Sanitary Code to be amended to add the new Regulation, each of the six County Boards of Commissioners in the District must approve the adopted Health Regulation (even though it will not apply in your County).**

The Michigan Public Health Code authorizes local governing entities the authority to adopt and approve regulations to implement or carry out the duties and functions vested by law in their local health department. The County Boards of Commissioners of Arenac, Clare, Gladwin, Isabella, Osceola, and Roscommon are the governing entities for the Central Michigan District Health Department and are the only entities who have the authority to approve such regulations.

The CMDHD Sanitary Code establishes criteria and regulations related to onsite sewage disposal and private water supply systems. The inspection and enforcement criteria for on-site water supply and sewage disposal is an important public health function, assuring that humans are not exposed to diseases. The existing Sanitary Code provides for adequate oversight and protection at the time of construction of dwellings

and on-site water supply and sewage disposal systems. However, these systems degrade over time and can expose humans to diseases. Currently, there is no mechanism in the existing Sanitary Code to require periodic evaluations or ongoing maintenance of such systems. And, there is no mechanism in the existing Sanitary Code to require evaluation of these systems at the time of property transfer.

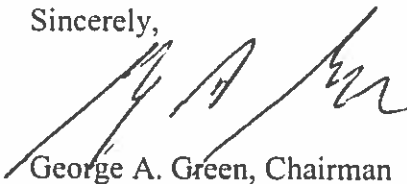
Many states and communities across the country have established a requirement that on-site sewage disposal and water supply systems be evaluated at the time the property is transferred to new owners. That is what Isabella County had originally intended to do as a County Ordinance, but may not because a County does not possess the authority necessary to pass a County Ordinance on septic systems. That is why Isabella County is currently proposing this new District Health Regulation.

The proposed amendment to the CMDHD Sanitary Code would require property owners in Isabella County with on-site sewage disposal and/or water supply systems to have those systems evaluated prior to transferring the property to a new owner. If a water supply or sewage disposal system needs to be repaired or upgraded to meet current standards, that upgrade and/or repair would have to take place before the transfer of ownership, or an escrow account established to ensure that the systems come into compliance.

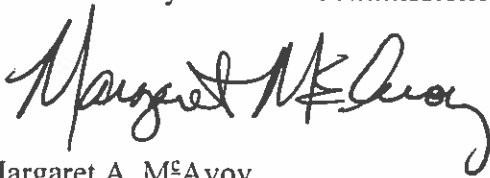
Isabella County is asking for your support in approving this new District Health Regulation. **Enclosed is a proposed Resolution by which your County Board gives its approval to the Sanitary Code Amendment which, again, would apply only in Isabella County.** Unless each of the six Counties in this Health District formally approve the amendment, the new regulation cannot become effective.

Please contact us if you have any questions.

Sincerely,



George A. Green, Chairman  
Isabella County Board of Commissioners



Margaret A. McAvoy  
Isabella County Administrator/Controller

Enclosure

cc: Gayle Reid, Board Secretary