

Commissioner Minutes of January 9, 2018

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, January 9, 2018. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present.

The Board reviewed the agenda. *Motion by Commissioner Aultman, supported by Commissioner Hinman, to proceed with the consent agenda with the addition of the approval of the Executive Session minutes of December 26, 2017. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Aultman. *General Fund - \$281,125.48 before the payment of any bills.*

The regular minutes of the December 26, 2017 meeting, the Executive Session minutes of December 26, 2017 and the Organization meeting minutes of January 2, 2018 were then reviewed. Motion by Commissioner Smith, supported by Commissioner Hinman, to approve the minutes as prepared. Ayes carried, motion passed.

Public Comments: none at this time.

Dave Pettersch, Road Commission, gave the Board a list of 2018 projects for their consideration and approval. Mr. Pettersch explained that any project over \$100,000 under HB4611 must be approved by the County Board. The Board then inquired on the replacement of the Road Commission building. Mr. Pettersch explained that the building is under temporary occupancy until the demolition begins, noting he has been working with USDA on loan options and is also looking into bonding. Mr. Pettersch spoke on the unfunded liability and OPEB requirements that will require a plan to be approved by the State of Michigan. Discussion. Chairman Walters stated that the Board will do whatever they can to help with the building issues and thanked the Road Commission for the tree removal on Pratt Lake Road. Discussion. Motion by Commissioner Smith, supported by Commissioner Hinman, to approve the 2018 road projects as presented. Ayes carried, motion passed.

Richard Christie, Planning Commission, spoke to the Board on his concerns on the changes to the Zoning requirements under the new marijuana law. Mr. Christie explained that the Planning Commission was never given the opportunity to make changes to the plan, but rather it was prepared by Attorney Jacobson and Justin Schneider and only given to the Planning Commission for a vote with no time to approve. Commissioner Birgel stated his position and asked that the Board support the Townships in their position to either opt in or opt out. Several Township officers spoke on the topic. Discussion. Commissioner Birgel asked that the Board accept the presentation that was offered by the Planning Commission. Commissioner Aultman commented that she is concerned that protocol was not followed. The Board will have their attorney review the situation and take action if needed at a future meeting.

Finance Matters – Commissioner Aultman:

1. Lauren Essenmacher, Council on Aging, is requesting to proceed with exploring an increase to their millage from .50 to .75 mills. *Motion by Commissioner Aultman, supported by Commissioner*

Smith, to allow Ms. Essenmacher to proceed review of this with Attorney Jacobson as outlined. Ayes carried, motion passed.

2. Josh Reid, CCT, will also be working on renewal language for the .50 mill to be placed on the August ballot for Transit services. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow Mr. Reid to proceed as outlined. Ayes carried, motion passed.*
3. Mike Brubaker, 911 Director, reviewed the following with the Committee for approval:
 - Service agreement bill from Radio North LLC. The agreement amount of \$4,065.00 will cover 3 months of service on a quarterly contract. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to make the payment out of 280-000-933.000 as requested. Ayes carried, motion passed.*
 - CAD license agreement in the amount of \$14,312.88 from Caliber Interact Public Safety and can be paid from 280-000-933.000 upon approval. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to make the payment as outlined. Ayes carried, motion passed.*
 - Dispatcher training January 9-10, 2018 in Saginaw, Michigan in the amount of \$718.00 plus mileage and meals as applicable. Total expense to be paid from 282-000-804.001 upon approval. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to pay the expenses as requested. Ayes carried, motion passed.*
4. An employee has requested to donate sick hours to an employee in the Maintenance Department that is undergoing medical treatments; Tammy Lane, Treasurer's Office – 35 hours. *Motion by Commissioner Aultman, supported by Commissioner Smith, to approve the request and allow the Clerk to make the appropriate adjustments to the sick time balances for the employee. Ayes carried, motion passed.*
5. The Prosecutor's Office is requesting the purchase of Nitro PDF Software and Private Enterprise File Sync & Share, from I.T. Right, in the amount of \$285.00. *Motion by Commissioner Aultman, supported by Commissioner Smith, to allow the Clerk to make the payment from 101-229-933.000 as requested. Ayes carried, motion passed.*
6. The 2018 MAC bill for the 2017-18 dues has been submitted to the committee to review. The amount of \$8,089.62 will be paid from 101-101-801.000 once approved. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to pay the expense as requested. Ayes carried, motion passed.*
7. The Cost Allocation Plan has been submitted by Maximus for the Board's review. *Motion by Commissioner Aultman, supported by Commissioner Smith, to allow the Clerk to sign the allocation plan as submitted. Ayes carried, motion passed.*
8. Debbie Primeau, Circuit Court, has requested payment for 35 unused vacation hours per the Court's Personnel Policy. Total payment of \$751.80 will be paid from 101-131-704.000 once approved. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow the Clerk to make the payment as outlined. Ayes carried, motion passed.*

Commissioner Smith spoke on the communication with Rick Seebeck, noting that any inquires on the lodge or surrounding grounds should be directed to him for information. Mr. Seebeck also assured the committee that he would supply the Board with a copy of the expense/income statements for their review.

Chairman Walters then reviewed the 2018 committee appointments. Discussion. In addition to the committee appointments for the Board, the following individuals need to be re-appointed to their expired terms on various committees.

Beverly Przystas – Fair Board, term expiring 12-31-2019

Sandra Aultman – Mid Michigan Action Agency, term expiring 12-31-2019

Kelley Peatross – Economic Development Corporation, term expiring 12-31-2021

Justin Schneider – Land Bank Authority, term expiring 12-31-2020

Charles Hinman – Airport Commission, term expiring 12-31-2019

Don Birgel – Airport Commission, term expiring 12-31-2019
Robert Balzer – Land Bank Authority, term expiring 12-31-2020
Terry Walters – Fair Board, term expiring 12-31-2019

Motion by Commissioner Aultman, supported by Commissioner Birgel, to approve the 2018 committee appointments as discussed and the various committee appointments as stated on the record. Ayes carried, motion passed.

Commissioner Reports by District –

Commissioner Hinman reported:

- On his conversation with Clement Township regarding the bill submitted for election costs. The finance committee is aware of the bill and is still working on it.
- That he attended the Gladwin and Sherman Township meetings, noting all is well with both townships.
- That he and Commissioner Birgel finalized the last of the union contracts and that they have been ratified.

Commissioner Hinman excused himself from the meeting 9:55 – 9:58 a.m.

Commissioner Smith reported:

- That she attended the Organizational meeting on January 2, 2018.
- On the DATA meeting held on January 3rd, noting there are still major issues with the phone system.
- That she also attended a Parks and Recreation committee meeting on January 3rd, commenting that the Lodge is prospering with the oversight of the Seebeck Family Foundation.
- On attending Tobacco Township last night to give them her report.
- Bruce Guy's memorial service will be held on Saturday, January 13, 2018 at 11:00 a.m. at the Beaverton Activity Center.
- The first Legislative Breakfast will be held January 12, 2018 at 7:30 a.m. at St. Anne's in Edenville.

The Board then discussed the Equalization Department and the need for additional staff to assist Ms. Marchington who is working by herself while the Director is off. There are several items that are needed by the townships in order to conduct their Board of Review. Discussion on the field study reports not being available to the townships so that their reports can be submitted to the State.

Commissioner Smith was excused from the meeting at 10:05 a.m.

Commissioner Birgel reported:

- That the union agreements have been finalized, noting many hours have been spent resolving the issues. There are some minor language changes that are still being worked on, but should be resolved shortly.
- On the medical marijuana law, noting the issue is so new, there is no perspective that can be validated for a consensus. Commissioner Birgel stated he is confident that it will be resolved correctly.
- That he was not able to attend the Beaverton City or Beaverton Township meetings.

Commissioner Aultman reported:

- That she also attended the Organizational meeting on January 2nd.
- On attending the Finance meeting in the morning of January 4th, then met with Attorney Hovey in the afternoon on the same day.
- That she went to the Bentley Township meeting where they opted out of the medical marijuana plan.
- On Billings Township, commenting that they have also opted out of the medical marijuana plan. Billings Township has their senior meal site back and are encouraging new participation. They have also applied for USDA grant funding for a new rescue truck. Billings Township will be holding their ice fishing derby on February 17th – 18th.
- That she has met with the Gladwin City Administrator and Assessor on the issues with Equalization. She will continue to work on addressing the situation.
- On her desire to explore the hiring of a County Administrator. Discussion.
Motion by Commissioner Aultman, supported by Commissioner Birgel, to allow Commissioner Aultman permission to explore the options to hire an Administrator. Ayes carried, motion passed.
- That she would like to see the speaker and sound system used for meetings, as there are times that she is not able to hear those who speak softly or far away. Discussion.
- The Finance committee has reviewed a fraud policy and will be adding a few changes after speaking to the Clerk and Treasurer. They have also been working on a few changes to the administrative policy that will be presented for review soon.
- There was one bid received from Clara McKowen on the vending machine that was advertised for sale. *Motion by Commissioner Aultman, supported by Commissioner Birgel, to sell the machine to Mrs. McKowen for \$100.00, as per her bid. Ayes carried, motion passed.*

Comments from the Chairman:

- On his communications with the Courts.
- That the contracts are finalized and signed.
- His Township meetings are coming up.
- That the Gladwin City will be this week.
- On the upcoming Legislative Breakfast this Friday, January 12th at 7:30 a.m.
- That Bruce Guy will be greatly missed, noting he will be a hard director to replace.

Public Comments – Christy Van Tiem, County Treasurer, spoke on the cost allocation plan submitted by Maximus, asking the Board if they would like the Clerk and herself to prepare cost allocation recommendation for the committee. Discussion. The Clerk and Treasurer will work on those costs to be billed.

Kaitlin Thorne, Gladwin County Record, introduced herself as a new reporter with the paper.

Don Zackett gave a brief update on FEMA and FERC actions.

*Motion by Commissioner Hinman, supported by Commissioner Birgel, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Birgel, supported by Commissioner Aultman, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:20 a.m., until the next regular Board meeting on January 23, 2018 at 9:00 a.m., unless otherwise ordered.*

Laura Brandon-Maveal
County Clerk

Terry Walters
Chairman

**GLADWIN COUNTY BOARD OF COMMISSIONERS
COMMITTEE APPOINTMENTS
2018**

AGRICULTURAL & LIBRARY **SHARRON SMITH**

(This committee exists to foster the relationship between the County of Gladwin and the Michigan State University Extension and to update on any library topics.)

FINANCE **WALTERS & AULTMAN**

(Budget & Finance, Ways & Means)

PERSONNEL **WALTERS & AULTMAN**

Personnel, Union Negotiations, Salaries & Taxation

COUNTY AFFAIRS **HINMAN & SMITH**

(County Affairs, Judiciary/ Court- All Branches.)

COURT MANAGEMENT **HINMAN & WALTERS**

Courts and Commissioners

COUNTY FACILITIES & TRANSPORTATION **BIRGEL & AULTMAN**

(Building & Grounds, Roads & Bridges, Drains & County Transit.)

DATA MANAGEMENT **WALTERS & HINMAN**

(Internal Data Processing/Computer Hardware & Software Programs, Supplies, Printing Purchasing and IT Director Oversight.)

INSURANCE & PUBLIC SAFETY **BIRGEL & HINMAN**

(Insurance, Health & Welfare-Sports Complex)

PUBLIC SAFETY **HINMAN & WALTERS**

(Sheriff & Jail, Emergency Management Services, Ambulance, Environmental concerns to County & County properties.)

EMERGENCY MANAGEMENT **CHAIR & VICE-CHAIR**

FOOTING TAX ROLLS **FULL BOARD OF COMMISSIONERS**

2018 Board Chairman/ Terry Walters
2018 Board Vice-Chairman/Aultman

*Board Chairman will fill in for any Commissioner absence of ANY Committee as deemed necessary. (If Chairman is unable to fill in another Commissioner will then be selected to fill in for the Chairman.)

Prepared by: **Gayle L. Reid**
Gladwin County Board of Commissioners Executive Secretary

Updated: **9-Jan-18**