

## Commissioner Minutes of December 11, 2018

*The Gladwin County Board of Commissioners met in Regular Session on Tuesday, December 11, 2018. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present, with the exception of Commissioner Smith who had been excused. Commissioner Aultman participated by Skype.*

The Board reviewed the agenda. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to proceed with the consent agenda with the addition of an executive session to discuss pending litigation. Ayes carried, motion passed.*

*The regular minutes of the November 27, 2018 meeting were then reviewed. Motion by Commissioner Aultman, supported by Commissioner Hinman, to approve the minutes as prepared. Ayes carried, motion passed.*

**Public Comments:** *Rick Grove inquired on the drain assessments placed on the winter tax billings. The Board engaged in a lengthy conversation with Attorney Hovey on the matter.*

The **cash balances** were then read by Commissioner Birgel. *General Fund - \$654,908.26, noting the advance from the 210 fund has been satisfied.*

### **Finance Matters – Commissioner Birgel:**

1. The 80<sup>th</sup> District Court has hired a replacement for retiree Loretta Smith. Tina Allbee, transfer employee from Clare County, has accepted the position. Ms. Allbee has maintained vacation, sick and personal hour balances with Clare County that will be transferred here to Gladwin County. Clare County has agreed to pay out the transfer of liability totals to Gladwin County for these balances. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to accept the terms as provided. Ayes carried, motion passed.*
2. Janine Marchington, Equalization Department, has requested payment of two memberships involved in maintaining her certification levels. \$90.00 paid to Michigan Assessors Association for dues and \$50.00 to State of Michigan for certification renewal. Both expenditures are to be paid from 101-225-801.000 upon approval. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow for the expenses to be paid as requested. Ayes carried, motion passed.*
3. Loretta Smith, District Court, has retired and is requesting payment of her unused hours according to her contract. 21 personal hours, 122 vacation hours and 21 hours of accrued vacation time = \$2,653.52 to be paid from 101-136-706.000. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Clerk to make the disbursement as outlined. Ayes carried, motion passed.*
4. Stacey DeMoines, Treasurer's Office, has requested payment of vacation and personal hours that were not able to be used prior to her anniversary date. 18.25 vacation hours and 21 personal hours = \$678.63 to be paid from 101-253-705.000. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Clerk to make the disbursement as requested. Ayes carried, motion passed.*
5. Corrections Officer, Ken Thomas, had his glasses damaged in an incident at the jail. Mr. Thomas is requesting replacement of the glasses in the amount of \$533.00. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to approve this expense from 101-351-835.000. Ayes carried, motion passed.*

6. Ray Hartwell, Undersheriff, will be posting for Sheriff Deputy positions and requested to hire upon resignation of current deputies. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow for the posting as discussed. Ayes carried, motion passed.*
7. Ray Hartwell, Undersheriff, has requested permission to hire an additional Court Security Officer as soon as possible to fulfill a shortage. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Undersheriff to proceed with hiring. Ayes carried, motion passed.*
8. Troy Rabidue, Lieutenant, requested payment for Sergeants Gruhzt, Smith, Townsend and Deputy Guild for lodging and training on January 8, 2019 totaling \$832.00. Sergeant Gruhzt's training and cost of one room in the amount of \$267.00 will be paid from 264-000-607-000. The additional balance of \$565.00 will be taken from 101-301-804.000. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to pay the expenses from the line items listed. Ayes carried, motion passed.*
9. Christy VanTiem, County Treasurer, has requested a budget amendment to the General Fund Probate Court Child Care of \$53,000. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Treasurer to make the amendment to 101-965-998.292 as she discussed with the committee. Ayes carried, motion passed.*

*There was then discussion on the appointment of Kathy Mills as Chief Deputy Drain Commissioner. The Board had already taken action on this appointment, so no additional action was required.*

*Commissioner Hinman then offered for discussion the two proposals for IT services from Vector and IT Right. With much discussion, it was decided that the Board needed additional time to review and would handle this action at the next Board meeting.*

*Motion by Commissioner Birgel, supported by Commissioner Hinman, to go into executive session to discuss pending litigation. Ayes carried, motion passed.*

#### **EXECUTIVE SESSION 9:46 – 10:03 a.m.**

*Motion by Commissioner Birgel, supported by Commissioner Hinman, to return to regular session. Ayes carried, motion passed. Commissioner Aultman disconnected from the meeting at 10:03 a.m.*

*Motion by Commissioner Hinman, supported by Commissioner Birgel, to allow the Chairman to sign the ratified contract with the Deputies Unit upon presentation, with the stipulations given to Mr. Borushko in executive session. Ayes carried, motion passed.*

Commissioner Hinman then reviewed the content of the meeting held with Lt. Martin from MSP regarding the vacancy of an Emergency Management Director. Discussion on upcoming filings and other matters. *Motion by Commissioner Hinman, supported by Commissioner Birgel, to do the following: 1) Hire Terry Walters as interim Emergency Management Director effective January 1, 2019 for 34 hours per week at the current hourly rate for up to two months. 2) Advertise for a full-time replacement to begin on or before February 1, 2019. Discussion on the option of sharing an employee with another County in our District. Ayes carried, motion passed.*

Ken Roberts, Veterans Director, spoke on the "dog tags" story aired on TV 5 and his work to help locate the family. Mr. Thomas also asked that the Board approve the following appointments: Tom Alward, Don Hall and Edward Salisbury to the Veterans Affairs Committee through 12-31-2021. *Motion by Commissioner Hinman, supported by*

*Commissioner Birgel, to re-appoint the three members as requested. Ayes carried, motion passed.*

The Board then reviewed the renewal contract with Attorney Hovey for 2019-2020. Discussion on changes to hourly rate to attend meetings. *Motion by Commissioner Hinman, supported by Commissioner Birgel, to approve the contract as presented for the two-year term. Ayes carried, motion passed.*

Chairman Walters then proposed the appointment of Don Birgel to the Planning Commission to fill a vacant term through 12-31-2019. *Motion by Commissioner Hinman, supported by Commissioner Walters, to appoint Don Birgel as outlined. Ayes carried, motion passed.*

The Board then considered the MSU Agreement that was submitted for 2019 services with no changes from the current contract. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow the Chairman to sign the Agreement for Extension Services as presented. Ayes carried, motion passed.*

Commissioner Birgel commented on the 2019 Intergovernmental Agreement between the County and Mid-State Health Network. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to renew the contract with the other listed counties as has been prepared. Ayes carried, motion passed.*

#### **Commissioner Reports by District –**

##### **Commissioner Hinman reported:**

- On the mediation session with the State Court Administrator and the Courts, noting it did not go well. The committee would like one additional session with a professional negotiator. This service would run \$400.00/hour and both parties believe it would be very beneficial. Discussion. *Motion by Commissioner Hinman, supported by Commissioner Birgel, to authorize the hiring of a negotiator for one additional session. Ayes carried, motion passed.*
- On the Court Management meeting where there was discussion on moving the Friend of the Court offices to a building for sale across the street. Commissioner Hinman commented that there is no funding for this purchase and that it will not be considered at this time. The Board will work with Maintenance on providing an air quality test for the area of concern.
- That he will be beginning his term with the Road Commission on January 1, 2019 and that he would like this Board to take action on the MERS benefits offered to newly elected Road Commissioners. Discussion. *Motion by Commissioner Hinman, supported by Commissioner Birgel, to close the MERS group for the Road Commissioners effective 1-1-2019, with all present members continuing to contribute. This motion will also include the signing of a resolution if required by MERS to complete this transaction. Ayes carried, motion passed.*

##### **Commissioner Birgel reported:**

- That he was not able to attend the Beaverton Township meeting last night.
- On the Grout Township meeting that will be held this evening.
- That he will be attending both the Health Department and Airport meetings on Thursday.

**Comments from the Chairman:**

- That he welcomed his new granddaughter yesterday morning, December 10, 2018, at 8:04 a.m., commenting that she and mom are doing well.
- On the Gladwin City meeting held on December 1<sup>st</sup>, noting they are still working on finalizing a City Administrator. It was also announced that John Caffrey's mother passed away.
- On attending the DATA meeting.
- That he met with Lt. Martin with MSP.
- On the Finance meeting.
- That the Holiday Party and Swearing in Ceremony will be this Thursday, December 13<sup>th</sup> from 11:30 – 1:00.

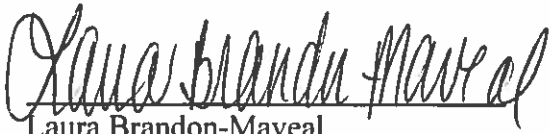
**Public Comments** – Karen Moore asked if there were any updates to the Edenville Dam situation. Discussion.

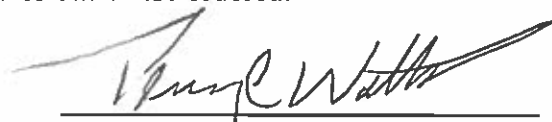
*The County Clerk then asked the Board for consideration of the following:*

- That the Clerk and the Treasurer have permission to hold open the 2018 books until 2-28-19 for the purpose of accruing any 2018 revenue or expense. *Motion by Commissioner Birgel, supported by Commissioner Hinman, to allow for this request. Ayes carried, motion passed.*
- That the Organizational Meeting will be held January 2, 2019 at 9:00 a.m.
- For permission to allow the County Clerk authority to pay any 2018 bills through 12-31-2018 with a copy of the report of bills paid to be sent to the Board for their review without finance consideration. *Motion by Commissioner Hinman, supported by Commissioner Birgel, to allow the Clerk to make payment of all 2018 bills submitted until 12-31-2018. Ayes carried, motion passed.*
- That she will have a salary schedule and budget amendments ready for the Board's review and action at the December 26, 2018 Board meeting.
- On the posting of the budget hearing to adopt the General and Special fund budgets. After discussion it was decided that the budget hearing will be handled on Friday, December 28, 2018 at 10:00 a.m. and that the Clerk will handle the publication of this meeting.

*Motion by Commissioner Hinman, supported by Commissioner Birgel, to receive and file various correspondence and reports. Ayes carried, motion passed.*

*Motion by Commissioner Birgel, supported by Commissioner Hinman, to adjourn. Ayes carried, motion passed. Meeting adjourned at 10:47 a.m., until the next regular Board meeting on December 26, 2018 at 9:00 a.m., unless otherwise ordered.*

  
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Laura Brandon-Maveal  
County Clerk

  
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Terry Walters  
Chairman