

Commissioner Minutes of June 11, 2019

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, June 11, 2019. The meeting was called to order at 9:00 a.m. by Chairperson Smith. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present.

The Board reviewed the agenda. *Motion by Commissioner Vernier, supported by Commissioner Kyle Grove, to proceed with the consent agenda as prepared. Ayes carried, motion passed.*

The cash balances were then read by Commissioner Taylor. *General Fund – \$34,509.14. An advance of \$1,150,000 has been made to the General Fund from the 210 – EMS Fund.*

The Regular Session minutes of May 28, 2019 were then reviewed. Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the minutes as prepared. Ayes carried, motion passed.

Public Comments – none at this time.

Communications:

The following reports were received for filing:

1. Gladwin City Council Board Minutes of May 20, 2019 and agenda of the June 3rd meeting.
2. The May 2019 Library Statistics and Genealogy support.
3. The minutes of the March 28, 2019 Gladwin Central Dispatch committee.

Finance Matters – Commissioner Taylor:

1. The Sheriff has entered into an agreement with Bourret Township to enforce their noise ordinance. Motion by Commissioner Taylor, supported by Commissioner Vernier, to allow the Treasurer to create line 101-000-623.040 for the deposit of revenue associated with this service. Ayes carried, motion passed.
2. Maintenance Supervisor, Rick Ghent, has presented the committee with two quotes for the removal and replacement of steel roofing on the garage. Millhisler - \$7,500.00 and Dan French Builders - \$7,685.00. Motion by Commissioner Taylor, supported by Commissioner Vernier, to allow Millhisler to complete the project in the amount of \$7,500.00 with payment from 101-900-970.265. Ayes carried, motion passed.
3. Jail Administrator, Matthew McGourty, has requested the replacement of part time officer, Nathan Bladecki, with Josh Vorce who currently is a temporary part time employee. Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow the Clerk to make the change to payroll as requested, effective June 11, 2019.
4. Rick Ghent, Maintenance Supervisor, has submitted three quotes on the annual trash bag purchase. Midpaco - \$2,032.60, Petoskey Plastics - \$2,051.50 and Arnold Sales - \$1,263.25. Mr. Ghent is requesting the Board accept the quote through Petoskey Plastics based on the quantities listed in the bids and the quality of the product. Motion by Commissioner Taylor, supported by Commissioner

- Vernier, to allow Mr. Ghent to make the annual purchase through Petoskey Plastics in the amount of \$2,051.50. Ayes carried, motion passed.
5. Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow the Clerk to pay Deputy Brian Goss for 14 hours of unused PTO time per his union contract. Total payment in the amount of \$333.34 will be paid from 101-316-705.000 upon approval. Ayes carried, motion passed.
 6. Jennifer Ochab, Prosecutor's Office, is requesting to purchase a refrigerator for the waiting room in their office. This purchase is reimbursable under their grant in the amount of \$179.00. Motion by Commissioner Taylor, supported by Commissioner Vernier, to allow the Clerk to make the purchase from Amazon using the county's credit card from 101-229-835.003. Ayes carried, motion passed.
 7. The County Treasurer has the following requests:
 - a. Allow for the billings of the 2019 Indirect Costs in the amount of \$95,573.23. Motion by Commissioner Taylor, supported by Commissioner Vernier, to allow the Treasurer to submit the billings as outlined. Ayes carried, motion passed.
 - b. Accept and file the 2018 Annual Investment Report as prepared and accept and file the "Continuing Disclosure Report" that has been filed with the State. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to allow for the receipt and filing of the reports as listed. Ayes carried, motion passed.

Committee Meetings:

- Court Management Council
- Data – VCIO
- Department Head

New Business:

- The County's Interagency Agreement for CMHCM was reviewed by the Board. Motion by Commissioner Vernier, supported by Commissioner Taylor, to allow the Chairperson to sign the agreement as drafted. Ayes carried, motion passed.
- The agreement for tower services with ISP Management was reviewed. After discussion, the Board agreed that they would decline the contract as drafted with the continuation of the current contract for up to 12 months until ISP would be able to remove their equipment. Motion by Commissioner Taylor, supported by Commissioner Vernier, to draft a response to ISP Management outlining their terms of the limited contract continuation. Ayes carried, motion passed.
- City-County Transit has prepared a "Blanket Signature Resolution" for the Board's approval. Motion by Commissioner Vernier, supported by Commissioner Taylor, to approve the appropriate party to sign the document as presented. Ayes carried, motion passed.
- The Board then reviewed the Resolution of Intent submitted by City-County Transit for contract #2017-0052, project no. 204041 in the amount of \$41,145.00. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to allow the Chairperson to sign the revised project authorization as drafted. Roll call vote as follows: Kyle Grove –yes, Ronald Taylor –yes, Joel Vernier – yes, Sharron Smith – yes, Rick Grove – yes. 5 yes, 0 no. Ayes carried, Resolution 2019-013 declared adopted.

- The DATA committee has reviewed their data usage options with Merit Network Services. Discussion on usage levels and costs. Motion by Commissioner Kyle Grove, supported by Commissioner Vernier, to enter into an agreement for 50Mbps with Merit in the amount of \$5,490/year. Ayes carried, motion passed.
- Kim Donn, Assistant Zoning Administrator, has prepared a presentation from the Planning Commission denying the request of Kenneth and Kyle Strunk to re-zone their property from R/F to B2, as this does not fit within the current zoning policy. Motion by Commissioner Kyle Grove, supported by Commissioner Rick Grove, to accept the recommendation of the Planning Commission to deny the request as discussed. Ayes carried, motion passed.

Comments from the Chair: none currently.

Commissioner Reports by District –

Commissioner Kyle Grove reported:

- That he attended the Sugar Springs Lake Authority meeting on June 4th, noting they are working on small repair projects including the gate seal issue.
- On the DATA meeting on June 5th where the committee discussed bandwidth and the review of department usage reports.
- On attending the Health Care meeting.
- On the Planning Commission meeting.
- That he participated in the Committee of the Whole meeting.
- On his attendance at the Secord Lake Association meeting on June 8th, noting “it was a packed house”.

Commissioner Taylor reported:

- On the Gladwin City meeting where they discussed the road project on Cedar Avenue.
- That he attended the Court meeting with the Judges, commenting there would be continued negotiations in Clare on Thursday, June 13th at 1:00 p.m.
- That the Sage Township meeting will be tomorrow night.
- The Airport meeting is also this week.

Commissioner Vernier reported:

- That he attended a Census meeting with Bob Balzer on June 6th, commenting that he has been named co-chair. The committee has \$3,500 to promote the census and aid the completion of a count for Gladwin County.
- On attending the Secord Lake Association meeting, noting it was very positive.
- On the MMCAA meeting on May 23rd where they discussed the following programs: Student Loan assistance program, Down Payment assistance program and a Loan Default program. Commissioner Vernier commented that they are still accepting applications for the weatherization program.
- That he attended the EmCOG workshop in Midland on May 30th.
- On attending the GABA meeting, noting the following: Thunder on the Strip has been moved to September 7th, Pale Blue catering will be opening their storefront later this month, the Simply Charmed building continues to host vendors and the City is looking at a speaker system for downtown.
- That he participated in the DATA meeting.
- On the Health Insurance meeting.

- That he attended the Michigan Works meeting on May 31st, noting discussion on several programs.
- On the Community Mental Health Board meeting where they discussed suicide prevention training.
- On the Billings and Bentley Township meetings, commenting both meetings went well.

Chairperson Smith reported:

- That she participated in the Department Head meeting on May 28th.
- On the Insurance meeting on June 5th.
- That she attended the Court Management meeting on June 5th.
- On the Committee of the Whole meeting also on June 5th.
- That she attended the Tobacco Township meeting last night.
- On her visit to Nationals over the weekend. This was the first time she attended without her firearm, but enjoyed her time visiting with friends.

Commissioner Rick Grove reported:

- On his work with City Manager, Chris Shannon, to purchase property to extend the historical society area.
- That he also participated in the Committee of the Whole meeting.
- The Grout Township meeting is tonight, commenting on the resignations of the Supervisor, Clerk and Trustee and vacancies that will need to be filled on the Board.
- That he attended the Beaverton Township meeting last night where they spoke on the medical marijuana grow business that is proposed to employ up to 200 people within two years. The Township Board also discussed the damage to local roads from steel wheels from Amish carts.

Chairperson Smith asked for the Board's consideration in replacing Commissioner Taylor on the Insurance committee with Commissioner Kyle Grove. Chair Smith explained that Commissioner Taylor is a retiree from the county and he doesn't feel he should be negotiating insurance that he has access to.

Public Comments –

Don Zackett gave the Board an update on the Four Lakes Task Force. Midland Circuit Court has approved the lake levels of the four lakes and established the boundaries of the special assessment districts. A brochure has been printed with a timeline for distribution. Questions were answered.

Chairperson Smith thanked Mr. Colvin with Branro for his patience while the Board works through their contract obligations of the energy efficiency project.

Karen Moore, Rotary of Gladwin, reminded the Board that there will be a fish fry this Friday from 4-7 p.m. to raise funding for the Splash Park project.

*Motion by Commissioner Taylor, supported by Commissioner Vernier, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Kyle Grove, supported by Commissioner Rick Grove, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:37 a.m., until the next*

regularly scheduled Board meeting on June 25, 2019 at 9:00 a.m., unless otherwise ordered.



Laura Brandon-Maveal
County Clerk



Sharron L. Smith
Chairperson



615 Weaver Court, P.O. Box 498, Gladwin, Michigan 49624
Phone: (989) 426-6751 Fax: (989) 426-5947

RESOLUTION OF INTENT

Resolution# 2019 013

The following resolution was offered by Taylor

And supported by Kyle Grove

Be it resolved, that the County of Gladwin does hereby approve the proposed Contract submitted by the Michigan Department of Transportation.

Be it resolved that Sharron Smith, Board Chairman and Josh Reid, Transportation Director be authorized and directed to execute Contract No. 2017-0052, Project No.204041, Auth No. P12/R1 for and on behalf of the County of Gladwin.

Resolution Declared Adopted.

CERTIFIED

Laura Brandon-Maveal

Laura Brandon-Maveal
Deputy County Clerk

June 11, 2019

Date

Date: April 23, 2019
Agreement No.: 2017-0052
Authorization No.: P12/R1
Job No.: 204041
Agenda: COM

**REVISED PROJECT AUTHORIZATION
GLADWIN COUNTY BOARD OF COMMISSIONERS
FY 2018 100% STATE**

This information is required by the Michigan Department of Transportation in order to record agreement of utilization of funds. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: August 20, 2018

Authorization Expiration Date: August 19, 2021

Project Description: Vehicle replacements.

| <u>Line No.</u> | <u>Item</u> | <u>Activity Code</u> | <u>State</u> |
|-----------------|--------------------------|----------------------|--------------|
| | <u>Revenue vehicles:</u> | | |
| 1 | Up to five <30 ft buses | 819 | \$242,487 |

The AGENCY agrees to prepare and submit to MDOT quarterly milestone reports. Reports are due 10 days after the end of each quarter.

Timely Expenditure of Funds

The funds included in this PROJECT AUTHORIZATION must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an awarded PROJECT AUTHORIZATION. If funds have not been obligated within twelve months, MDOT may cancel this PROJECT AUTHORIZATION and the AGENCY will no longer have access to the funds. MDOT will not extend this PROJECT AUTHORIZATION beyond three years except for very unique circumstances as determined by MDOT. MDOT will allow for additional time for new facility construction projects if sufficient progress is being made to complete the project.

The purpose of Revision 1 is to increase funding by \$41,145, and increase the number of vehicles.

Funding sources:
2018/C87750/1120 \$201,342 (S)
2019/C87750/1120 \$ 41,145 (S)

PRF Nos.: 2018-724
2019-299

GLADWIN COUNTY BOARD OF COMMISSIONERS


Signature

Reviewed
W
Contract Adm

Sharrin L. Smith, Chairperson
Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director