

Commissioner Minutes of December 26, 2019

The Gladwin County Board of Commissioners met in Regular Session on Thursday, December 26, 2019. The meeting was called to order at 9:00 a.m. by Chairperson Smith. The Pledge of Allegiance was recited and birthday wishes were given to Ken Roberts. Roll call found all Commissioners present.

The Board reviewed the agenda, adding the following item to new business: Reduce Deputy Drain Commissioner by one (1) day per week. *Motion by Commissioner Vernier, supported by Commissioner Taylor, to proceed with the consent agenda as amended. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Taylor. *General Fund – \$34,869.73.*

The regular minutes of December 10, 2019 were then reviewed. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to approve the minutes as drafted. Ayes carried, motion passed.

Public Comments – Christy Van Tiem, County Treasurer, commented that she has received the first installment billing on the loan for the energy project.

Communications: none currently.

Finance Matters – Commissioner Taylor:

1. Ken Roberts, Veterans Director, has requested the transfer of funding to the 297 fund to reimburse the Veterans Service Fund Grant that was under funded by \$1,997.92 due to unapproved expenditures. Mr. Roberts has outlined that the following be transferred into the 297 fund for payment: \$1,617.00 from 101-682-810.000 and \$380.92 from 101-682-727.000. Mr. Roberts explained that this will only be needed if the county's request is denied and the full amount of funding will need to be re-paid. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to allow the Treasurer to make the transfer and disbursement once a conclusion from the State is received. Ayes carried, motion passed.
2. Krystal Moore, Animal Control, has requested payout of 63 hours of unused vacation time per her Unit #6 contract. A total of \$1,089.27 will be paid from 101-430-704.000 upon approval. Motion by Commissioner Taylor, supported by Commissioner Vernier, to allow the Clerk to make the disbursement as outlined. Ayes carried, motion passed.
3. James Maveal, Animal Control, has requested payout of 86.5 hours of unused vacation time per his Unit #7 contract. A total of \$2,032.75 will be paid from 100-430-703.000 upon approval. Motion by Commissioner Taylor, supported by Commissioner Vernier, to allow the Clerk to make the disbursement as outlined. Ayes carried, motion passed.
4. The Maximus Report has been finalized for the calculation of the 2018 Indirect Costs. Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow the Clerk to sign the certificate of acceptance. Ayes carried, motion passed.
5. Raymond Hartwell, Undersheriff, has requested to purchase two (2) patrol units that are available through a dealership at reduced pricing. These units are no longer available. No action taken.
6. Christy VanTiem, County Treasurer, spoke to the committee on additional appropriations for the Law Library to pay the outstanding invoices through 2019. The total requested in additional funding is \$1,400.00. Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow the Treasurer to allocate an additional \$1,400.00 to the Law Library – 269 fund to cover the 2019 expenses. Ayes carried, motion passed.
7. Robert Evans, Drain Commissioner, has requested the transfer of \$400.00 within his department from 101-275-704.000 to 101-275-727.000 to cover the cost of postage needed for assessment

notices. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to allow the Clerk to make the transfer as outlined. Ayes carried, motion passed.

Committee Meetings:

- Committee of the Whole minutes of 12-18-2019 and Executive Session of the same.
- Department Head minutes of December 10, 2019.

Miscellaneous: no matters.

New Business:

- The Court's contract for Units 3, 4 and 5 has been signed by the Judges and ratified by the employees. Motion by Commissioner Taylor, supported by Kyle Grove, to accept the contract as presented. Ayes carried, motion passed.
- The POLC Command contract has been presented for approval. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to allow for the contract to be signed as drafted. Ayes carried, motion passed.
- With the ratification of the Court contract, the funds for employee health care that has been held in escrow will need to be moved to general fund line 101-000-683.000 to offset the "signing bonus wages" that were granted in the contract. Motion by Commissioner Taylor, supported by Commissioner Smith, to transfer the funds as outlined. Ayes carried, motion passed.
- The Airport Committee is requesting authority to transfer up to five (5) acres of land to the Animal Shelter. Discussion. Motion by Commissioner Rick Grove, supported by Commissioner Taylor, to approve the transfer as outlined. Ayes carried, motion passed.
- The Board reviewed the proposals from Branro Enterprises for the following: New supply and return registers for three hallways - \$4,950.00 and a 14" tall curb with a slide door for the boiler room - \$3,750.00. Motion by Commissioner Rick Grove, supported by Commissioner Taylor, to approve the projects with payment to come from 101-900-970.001. Ayes carried, motion passed.
- Kathy Mills, Deputy Drain Commissioner, has made a proposal to reduce her working hours to two (2) days per week for the months of January – April 2020, except for two weeks in March, to help the County save money. Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to accept the proposal and send Ms. Mills a letter of reduction and expressing their thanks. Ayes carried, motion passed.
- Discussion on the vending machines. Motion by Commissioner Rick Grove, supported by Commissioner Smith, to contact the vending company to have their machines removed as soon as possible. Ayes carried, motion passed.
- Chuck Peters, 911 Dispatch, has requested payment of 92 hours of unused PTO time in the amount of \$1,693.72 from 101-422-704.000. Motion by Commissioner Taylor, supported by Commissioner Vernier, to allow the Clerk to make the disbursement as outlined. Ayes carried, motion passed.

Comments from the Chair: none currently.

Commissioner Reports by District –

Commissioner Kyle Grove reported:

- That he attended the Butman and Clement Township meetings where they both discussed short term rentals and the impact on residents. Discussion. Both townships are working through the planning and zoning commission to address the issue.

Commissioner Taylor reported:

- On attending the Sage Township meeting on December 11th and the discussion on improving gravel roads vs. new paving projects.
- That he attended the Airport meeting on December 12th where they discussed the donation of property to the Animal Shelter.
- On the Gladwin City meeting held on December 16th.
- That he participated in the Veterans meeting on December 17th where they discussed the benefit of the outreach program and the priority of the grant funding that is desperately needed.
- On the Committee of the Whole meeting on December 18th.
- That the Christmas luncheon was a success and very well attended on December 19th.

Commissioner Vernier reported:

- On attending the EDC meeting on December 11th. They announced that they will be making a final offer on the Transportation Supervisor position and that they will be reinvigorating the Brown Field Group by holding meetings and working on properties.
- That he participated in a special meeting at Secord Township on December 14th regarding the Time of Transfer program. Discussion on potential fines to real estate and title companies that do not comply with the program.
- On the HSCB meeting, noting roundtable discussion on the census.
- On attending the P.I.T. (Point in Time) meeting for the count on the homeless population for the federal government.
- That he attended the Health Department meeting, noting an early flu season and the reasons to get your flu shot. The Health Department will be hosting a public hearing on the Time of Transfer program in April at their Harrison offices. The County Board is welcome to attend and participate.
- That the County's holiday luncheon was great.
- On the VCIO meeting on December 20th, noting there was no representative from IT Right available

Chairperson Smith reported:

- That she attended the EDC meeting on December 11th.
- On December 12th she attended the Airport, Land Bank, Court Management and Hay Township meetings.
- That she attended her final Library Board meeting on December 17th and met her replacement.
- On attending the Buckeye Township meeting on December 18th.
- That she enjoyed the Christmas luncheon with staff on December 19th.

Commissioner Rick Grove reported:

- That he appreciates Commissioners Smith and Taylor's work on the Court contract.
- There was no Fair Board meeting this month.

- On the Beaverton City meeting, noting they hired a new officer that will focus on their blight issues. They are also in the final stages of hiring the manager for the fire department.
- That he had a great Christmas and is hoping for a great year in 2020.

Administration Reports: Chairperson Smith commented that the Board's secretary is off until January 6, 2020 on vacation.

Public Comments –

Treasurer Van Tiem commented on the issue with Clement and Butman Township tax billings, noting they did not levy for the soil conservation millage. Discussion.


Chairperson Smith reminded the Board that there would be an Organizational Meeting on January 2, 2020 to adopt the Board Rules for 2020 and elect a Chairperson and Vice-Chair. The Clerk will also be sending an email on December 31st with final bills and budget amendments for 2019 for approval.

Undersheriff Hartwell spoke on the purchase of patrol vehicles for 2020. After discussion, this matter will be placed on the Committee of the Whole agenda for January 8, 2020 to look at purchase vs. lease options.

*Motion by Commissioner Vernier, supported by Commissioner Taylor, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Vernier, supported by Chairperson Smith, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:55 a.m., until the next regularly scheduled Board meeting on January 14, 2020 at 9:00 a.m., unless otherwise ordered.*


Laura Brandon-Maveal
County Clerk


Sharron Smith
Chairperson