

## Commissioner Minutes of February 11, 2020

*The Gladwin County Board of Commissioners met in Regular Session on Tuesday, February 11, 2020. The meeting was called to order at 9:00 a.m. by Chairperson Smith. The Pledge of Allegiance was recited and a short prayer was given. Roll call found all Commissioners present, except Commissioner Kyle Grove who had been excused.*

The Board reviewed the agenda. There will be two matters added under New Business: Gladwin City request for a public hearing for zoning the new Subway and Undersheriff Hartwell's request to hire a new Deputy due to a resignation. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to proceed with the consent agenda as amended. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Taylor. *General Fund – \$59,962.19.*

*The regular minutes of January 28, 2020 were then reviewed. Motion by Commissioner Vernier, supported by Commissioner Taylor, to approve the minutes as drafted. Ayes carried, motion passed.*

### **Public Comments** –

Bill Lang, Tobacco Township, spoke on his concern over the financial documents that have been presented by the Four Lakes Task Force and the county's legal representation. Discussion.

Dave Kepler gave a brief update on what the Four Lakes Task Force has accomplished and welcomes any review of the financial documents, commenting that the organization is accountable to both counties and appreciates their participation.

Attorney Joseph Colaianne, Clark Hill, spoke on the complexity of this transaction, offering his assistance in answering any of the questions of the Board or public.

Robert Churchfield, county resident, commented that he has no trust in the lake level orders and that he would like to see the Board have a review of all the documents from an attorney with proper credentials.

Bill Lang requested that the Board ask Ms. McGovern what the allocation in the amount of \$320,000 is for.

Tamara McGovern, 4LTF Treasurer, explained that \$40,000 a month is being paid to Boyce Hydro for the operation of the dam and that the monthly payment is being applied to the acquisition price. Discussion. Ms. McGovern spoke on the integrity of her team and that they are at a critical time in this acquisition but welcome any outside financial review.

**Communications:** Documents will be received and filed by the Board.

1. 2020 Amended Salary Schedule
2. 2019 Annual Zoning Report
3. January 2020 Library Usage report
4. Gladwin County Central Dispatch Committee Minutes of December 5, 2019

### Finance Matters – Commissioner Taylor:

1. Undersheriff Hartwell has asked for authority to apply for a grant through Department of Justice for Community Oriented Policing Services. The grant would be for a four-year Deputy position with 75% paid through the grant toward the employee expense for years 1-3. Costs for the fourth year will be 100% responsibility of the County. Discussion. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to approve the grant application for the above-mentioned position with the understanding that the County has a matching grant obligation.* Ayes carried, **motion passed.**
2. Ann Manning, Registrar of Deeds, has provided a quote in the amount of \$3,680.00 for five (5) computers for her office. The total expense can be paid using 256 – ROD Technology funds. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the purchase as outlined.* Ayes carried, **motion passed.**
3. Darrell Schlese, Court Administrator, has given a quote for the replacement of a laptop from IT Right for Judge Roy Mienk in the amount of \$2,039.69. If approved, the expense can be paid from 101-131-933.000. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the purchase as outlined.* Ayes carried, **motion passed.**
4. The computer for the jail video system needs replaced. Total cost of \$780.00 can be paid from 101-258-815.933 upon approval. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the purchase of the new computer for the jail as requested.* Ayes carried, **motion passed.**
5. Kenneth Roberts, Veterans Director, has asked for amendments to the payment of the part-time employee covered under the State grant. Mr. Roberts has requested that his employee be classified as an Administrative Assistant (\$14.00/hour) effective February 3, 2020 for the 20-25 hours of regular working hours per week, that all payments are handled through payroll and that any “outreach hours” be paid from a newly created line item for distinction between regular office hours and supplemental hours. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the above requests and to allow the Clerk to establish line item 101-682-708.000 – Outreach Services for the payment of the supplemental hours.* Ayes carried, **motion passed.**
6. The committee has received the financial statement from DHHS requesting an annual appropriation of \$1,200.00 for 2020. Discussion on the cost associated with per diems for the committee. The committee suggested to only appropriate \$900.00 for the cost of the annual per diem fees which is their statutory requirement. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to authorize the Treasurer to appropriate \$900.00 to DHHS for 2020.* Ayes carried, **motion passed.**
7. Robert North, Emergency Management Director, is requesting the use of the county’s credit card for the online purchase of HAM radio equipment in the amount of \$284.78 from 101-426-727.000. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the purchase with the use of the county’s credit card.* Ayes carried, **motion passed.**
8. Mike Brubaker, 911 Director, asked for the overtime costs associated with training be transferred from the 282 wireless training fund to offset the general fund expense as follows: \$1,446.88 regular hours paid from 101-422-704.000 and \$2,058.86 overtime hours paid from 101-422-706.004 be reimbursed from 282-000-804.001. *Motion by Commissioner Taylor, supported by Commissioner Rick*

*Grove, to allow the Treasurer to make this transfer for 2019 expenses as requested. Ayes carried, motion passed.*

9. The Sheriff's Department submitted a claim for a car/deer accident with a patrol vehicle. The following quotes were received for the repairs: Greaves - \$3,592.32; High Caliber - \$4,071.59; and, Triple M - \$4,122.48. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to approve the repairs in the amount of \$3,592.32 through Greaves, noting reimbursement for the claim through MMRMA, less a \$1,000 deductible. Ayes carried, motion passed.*
10. Undersheriff Hartwell has prepared a quote from Kiesler for the annual ammunition purchase in the amount of \$1,505.33. This expense can be paid from 101-301-728.000 upon approval. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to approve the annual ammunition purchase as outlined. Ayes carried, motion passed.*
11. The Treasurer is requesting the billing and allocation of the Indirect Costs for 2020. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to authorize the Clerk and Treasurer to bill the Indirect Costs as drafted through the Maximus report. Ayes carried, motion passed.*

**Committee Meetings:** Documents were received and filed by the Board.

- Committee of the Whole minutes of February 5, 2020.
- February 5, 2020 Executive Sessions; Four Lakes Task Force, DEQ Lawsuit and Pending Litigation.
- Data Minutes January 29, 2020
- Court Management Minutes January 28, 2020

**New Business:**

1. The Board considered the Resolution presented by Gladwin City County Transit for Fiscal Year 2021 State and Federal funding. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to adopt the resolution as presented. Roll call vote as follows: Kyle Grove – excused, Ronald Taylor -yes, Joel Vernier – yes, Sharron Smith – yes, Rick Grove – yes. 4 yes, 0 no, 1 excused. Ayes carried, Resolution 2020-002 declared adopted.*
2. The following county vehicles will be published for sealed bid: 2013 Ford Interceptor; 2015 Ford Interceptor; and, a 2005 Chevrolet Silverado. *Motion by Commissioner Vernier, supported by Commissioner Taylor, to allow the Undersheriff to publish the vehicles for sale by sealed bid. Ayes carried, motion passed.*
3. Upon review of the Personnel Policy, it has been discovered that the cell phone stipend was listed as \$50.00 but should be listed as \$30.00 according to current payments. *Motion by Commissioner Rick Grove, supported by Commissioner Taylor, to recognize the phone stipend at \$30.00 unless otherwise allotted by the Board. Ayes carried, motion passed.*
4. The committee discussed the proposal from Magistrate Elizabeth Post to add an additional Clerk to the District Court office for the purpose of handling past due collections. The position will be offered temporary part time employment for six (6) months for the purpose of collecting past due fines. A review of this process will occur three (3) months from the date of hire. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the temporary hire as outlined. Ayes carried, motion passed.*

5. Gladwin City has provided a notice for the public hearing for a zoning hearing for the new Subway building. *Motion by Commissioner Rick Grove, supported by Commissioner Vernier, to approve the public hearing as listed. Ayes carried, motion passed.*
6. Undersheriff Hartwell noticed the Board that Deputy Justin Fruchey has resigned and that he will be seeking immediate replacement of his position. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the hiring of a new Deputy for the vacancy. Ayes carried, motion passed.*
7. The Resolution presented by the Four Lakes Task Force was reviewed. Discussion on the ability to use township funds to contract for an independent third-party auditor of the financials. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to adopt the resolution as drafted.* Roll call vote as follows: Ronald Taylor – yes, Joel Vernier – yes, Sharron Smith – yes, Rick Grove – yes, Kyle Grove – excused. 4 yes, 0 no, 1 excused. Ayes carried, **Resolution 2020-003 declared adopted.**

**Comments from the Chair:** none currently.

**Commissioner Reports by District –**

**Commissioner Taylor reported:**

- On attending the Court Management meeting on January 28, 2020 where they discussed the new position in District Court.
- That he participated in the Central Dispatch committee meeting.
- On the review of the Personnel Policy on February 3, 2020, noting there will be a discussion on the proposed changes with the Department Heads.
- On attending the Gladwin City meeting on February 3, 2020.

**Commissioner Vernier reported:**

- That he attended 23 meetings in the last month.
- On the recent census meeting where they established goals, ads and flyers and will continue to promote “Stand Up and Be Counted”.
- On the Four Lakes Task Force meeting.
- That he attended the Health Department meeting, noting discussion on the flu and the Corona Virus.
- On the Gladwin Business Association annual meeting, commenting on the splash park and the trail head projects.
- That he participated in the Michigan Works meeting. There are summer jobs and apprenticeship programs available.
- The Brownsfield Committee held another educational meeting. There is a wireless company conducting a feasibility study on Gladwin County.
- On the EmCOG meeting where they discussed the statewide bike trail project.
- That he attended the Billings and Bentley Township meetings last night.

The Board will table the IT Services contract until Commissioner Kyle Grove returns.

**Chairperson Smith reported:**

- That she attended the Four Lakes Task Force meeting on January 30, 2020 in Secord Township.
- On the Gladwin City meeting on February 3, 2020 where she spoke on the benefits of the Committee of the Whole meetings.

- That she worked with Commissioner Taylor to review the Personnel Policies on February 3, 2020.
- On the Committee of Whole meeting on February 5, 2020.
- That she attended the Tobacco Township meeting last night and addressed the concerns of the constituents there.

**Commissioner Rick Grove reported:**

- On attending the Animal Control annual meeting at Northern Expresso.
- That he participated in the Four Lakes Task Force meeting on January 30, 2020 in Secord Township.
- On the Committee of the Whole meeting of February 5, 2020.
- That he attended the Beaverton Township meeting last night, noting the annual costs for the fire department were established. They are installing lights at the corners of high traffic areas, election training will be held February 20, 2020, Board of Review training in Mt. Pleasant on the same day and the need to speak with the Amish Bishops on improving lighting on the buggies.
- That the Grout Township meeting is tonight.
- That he will be leaving for Florida on March 15, 2020.

Commissioner Vernier reminded the Board that the Council of Local Government meeting would be held on February 24, 2020 at the Courthouse. There was also discussion on the closing of Kirkland College and the assessments on the tax billings.

Chairperson Smith noted that the Legislative Breakfast will be held this Friday, February 14, 2020 at the Knights of Columbus Hall at 7:00 a.m.

**Public Comments** – none currently.

*Motion by Commissioner Vernier, supported by Commissioner Taylor, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Rick Grove, supported by Commissioner Vernier, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:00 a.m., until the next regularly scheduled Board meeting on February 25, 2020 at 9:00 a.m., unless otherwise ordered.*

Laura Brandon-Maveal  
County Clerk

Sharron Smith  
Chairperson

Michigan Department  
Of Transportation  
3078

FY 2021 RESOLUTION OF INTENT

The approved resolution of intent to apply for state formula operating assistance for fiscal year 2021 under Act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the Gladwin County Board of Commissioners (hereby known as THE APPLICANT) established under Act 94 to provide a local transportation program for the state fiscal year of 2021 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$ 315,268 estimated state funds \$ 644,401 estimated local funds \$ 791,820 with total estimated expenses of \$ 1,751,489

(Note: Local funds include fare box and any other local revenue)

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Lori Stout as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2021

I, Laura Brandon Maveal (Name) Gladwin County Clerk (Secretary/Clerk) of THE Applicant, having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of February 20 20 with the original minutes now on file and of record in the office and that this resolution is true and correct.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed seal of said 2020 002, this 11 day of February A.D. 20 20

SIGNATURE Laura Brandon Maveal

At a regular meeting of the Board of Commissioners of the County of Gladwin held on February 11, 2020.

PRESENT: R. Taylor, J. Vernier, S. Smith,  
R. Grove.

ABSENT: K. Grove.

The following resolution was offered by Taylor and seconded by Vernier:

RESOLUTION RE: Four Lakes Special Assessment District Notes, Series 2020

WHEREAS, the Board of Commissioners of the County of Midland ("Midland") and the Board of Commissioners of the County of Gladwin ("Gladwin") (Midland and Gladwin each, a "County" and collectively, the "Counties") have each by resolution (i) indicated its desire to initiate proceedings under Part 307 of the Michigan Natural Resources and Environmental Protection Act, Act 451, Public Acts of Michigan, 1994, as amended ("Part 307"), to determine the normal lake level for Wixom Lake located in Midland and Gladwin Counties, Sanford Lake located in Midland County, Smallwood Lake located in Gladwin County, and Secord Lake located in Gladwin County (collectively, the "Four Lakes"); (ii) appointed the Four Lakes Task Force (formerly, the Sanford Lake Preservation Association), a Michigan nonprofit corporation and organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), as the "delegated authority" of the Counties (hereinafter referred to as the "Delegated Authority") to perform the duties of the Counties with respect to maintaining the normal lake levels for the Four Lakes under Part 307; and (iii) determined that the cost of all proceedings and any improvements to establish and maintain the normal lake level for the Four Lakes shall be defrayed

by special assessments against property in a special assessment district to be established by the Delegated Authority in accordance with the procedures set forth in Part 307; and

WHEREAS, at the request of the Counties, the Midland County Circuit Court, by order dated May 28, 2019, determined and established the normal lake levels for the Four Lakes, and revised and confirmed the boundaries of the special assessment district; and

WHEREAS, at the request of the Counties, the Delegated Authority has prepared a special assessment district, designated as the "Four Lakes Special Assessment District" and hereinafter referred to as the "District," for the purpose of paying the costs of a project to establish and maintain the normal lake levels for the Four Lakes (the "Project"); and

WHEREAS, the Delegated Authority desires to issue one or more series of tax-exempt bond anticipation notes of the District (the "Notes"), pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34") to provide interim financing for part of the costs of the Project, such Notes to be issued in anticipation of and payable from the proceeds of bonds (the "Bonds") to be issued by the District, the Bonds to be secured by and payable from the collection of special assessments against property in the District to provide the permanent financing for the Project; and

WHEREAS, it is expected that 20% of the cost of the Project will be assessed against property in the County of Midland and 80% of the cost of the Project will be assessed against property in the County of Gladwin; and

WHEREAS, pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), the District held a public hearing on January 17, 2020 at the Swanton Memorial Center in the County of Midland and a second public hearing on January 30, 2020 at the Secord Township Hall in the County of Gladwin, each with respect to the plan of financing the Project with the Notes and the Bonds as described above (the "Plan of Financing"), and the District has forwarded a record of each hearing to the Board of Commissioners of each County; and

WHEREAS, as provided in Section 147(f) of the Code, in order for the Notes and Bonds to be issued on a tax-exempt basis, it is necessary for the Board of Commissioners of each County to approve the Plan of Financing; and



WHEREAS, the Delegated Authority deems it advisable and necessary to obtain from this Board of Commissioners a resolution consenting to the pledge of the limited tax full faith and credit of the County of Gladwin on the Notes to the extent that the cost of the Project is expected to be assessed against property in the County of Gladwin.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF GLADWIN:

1. The Plan of Financing is approved.
2. Pursuant to the authorization provided in Section 30705 of Part 307, provided that the Notes are authorized by the Delegated Authority in an aggregate principal amount not to exceed \$8,000,000, bear interest at a rate not to exceed 4% per annum and mature on or before June 1, 2022, the Gladwin County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County of Gladwin for the prompt payment of 80% of the principal of and interest on the Notes when due, and does agree that in the event that the Bonds are not issued prior to the date on which the principal of and interest on the Notes are due and that moneys are not otherwise available to the District on such date to pay such principal and interest, the County Treasurer is directed to immediately make such advancement from general funds of the County of Gladwin to the extent necessary to pay the County of Gladwin's share of the principal of and interest on the Notes when due. The ability of the County of Gladwin to levy taxes to pay its share of the principal of and interest on the Notes shall be subject to constitutional and statutory limitations on the taxing power of said County.
3. In the event that, pursuant to said pledge of full faith and credit, the County of Gladwin advances out of County funds, any part of the principal of and interest on the Notes, it shall be the duty of the County Treasurer, for and on behalf of the County of Gladwin, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
4. This resolution shall become effective only if the Board of Commissioners of the County of Midland adopts a resolution substantially in the form of this resolution that pledges the

limited tax full faith and credit of the County of Midland to the payment of 20% of the principal of and interest on the Notes when due.

5. All resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, are hereby rescinded.

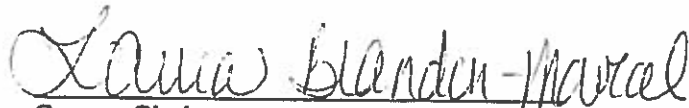
ADOPTED: Yeas: R. Taylor, J. Vernier, S. Smith,  
R. Grove

Nays: Ø  
L. Grove - absent/excused

STATE OF MICHIGAN     )  
  ) SS  
COUNTY OF GLADWIN    )

I, the undersigned, the duly qualified and acting County Clerk of the County of Gladwin, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect of the Gladwin County Board of Commissioners at a regular meeting of said Board of Commissioners held on February 11, 2020, the original of which is on file in my office.

I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

  
County Clerk  
County of Gladwin