

Commissioner Minutes of April 28, 2020

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, April 28, 2020. The meeting was called to order at 9:00 a.m. by Chairperson Smith via "Go to Meeting" and the Pledge of Allegiance was recited. Roll call found all Commissioners present.

The Board reviewed the agenda. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to proceed with the consent agenda as drafted. Ayes carried, motion passed.*

The cash balances were read by Commissioner Taylor. *General Fund – \$35,682.22.*

The regular minutes of April 14, 2020 were then reviewed. Motion by Commissioner Vernier, supported by Commissioner Taylor, to approve the minutes as drafted. Ayes carried, motion passed.

Public Comments – none currently.

Communications: none currently.

Finance Matters – Commissioner Taylor:

1. Animal Control Supervisor, James Maveal, has requested to purchase a new vehicle for his department using USDA grant funding. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow the Clerk to prepare the grant for submission and to allow Mr. Maveal to complete the purchase upon the receipt of grant funding. Ayes carried, motion passed.*
2. Sheriff Shea has submitted a list of employees for the 2020 Marine Season and the rates of pay for each officer. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow the Clerk to establish these employees through payroll at the designated rate of pay. Ayes carried, motion passed.*
3. Jail Administrator McGourty has provided the Board with a request to enroll Corrections Officer Gutzwiller in the 2020 Corrections Academy. Total cost is \$1,645.00 for the three-week academy at Alpena Community College. Total cost includes registration, meals and lodging and can be paid from 264-000-860.000. *Motion by Commissioner Taylor, supported by Commissioner Vernier, to approve the request as outlined. Ayes carried, motion passed.*

Committee Meetings: Documents were received and filed by the Board:

- Committee of the Whole Minutes of April 22, 2020.

Motion by Commissioner Vernier, supported by Commissioner Kyle Grove, to receive and file the minutes as presented. Ayes carried, motion passed.

New Business:

1. City County Transit has presented a resolution in support of Contract 2017-0052, Project 210258 for federal funding grants. *Motion by Commissioner Vernier, supported by Commissioner Taylor, to adopt the resolution as presented. Roll call vote as follows: Kyle Grove – yes, Ronald Taylor – yes, Joel Vernier – yes, Sharron Smith – yes, Rick Grove – yes. 5 yes, 0 no. Ayes carried, Resolution 2020-009 declared adopted.*
2. The Board discussed the Council on Aging budget for fiscal year 2020/21. Bonnie Klein and Lori Stout from Council on Aging answered questions and outlined the auxiliary funds and component units that were impacted by the

budget. *Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to approve the budget of \$728,141 with monthly payments of \$60,678. Ayes carried, motion passed.*

3. Commissioner Taylor spoke on the employee compensation that would be given to those working in exposed conditions. This would include: Corrections, Deputies, Dispatchers, Nurses and Support Staff and would only be paid for the hours worked during the period of March 24 – April 25, 2020. *Motion by Commissioner Taylor, supported by Commissioner Rick Grove, to allow the Clerk to make the disbursement as outlined. Ayes carried, motion passed.*

Comments from the Chair: Chairperson Smith commented that she would be meeting with Robert North, Emergency Management Director, tomorrow at 9:00 a.m. to review a policy for the progressive return to work for county employees. Discussion on layoffs, noting there were only 13-15 potential employees that were eligible for layoff. With the return to work potentially beginning May 4, 2020, there will be no consideration on this matter. The Department Heads will be given instruction on the phase in process of employees according to the direction of Mr. North.

Commissioner Reports –

Commissioner Vernier spoke on the Four Lakes Task Force report. Discussion on the overwhelming amount of materials that have been circulated that do not tie together. Commissioner Vernier stated that the Four Lakes Task Force has been much more transparent since February of 2020 and the only reports that should serve as relevant are the YEO and YEO audit, the Annual Report and the letter drafted by Mr. Kepler. The Board will review the documents and submit questions or concerns to Commissioner Vernier.


Commissioner Taylor stated that the public hearing scheduled in May for the Point of Sale program through the Health Department has been postponed until further notice.


Commissioner Vernier commented that the Urgent Care in Gladwin will be offering Coronavirus testing soon.

Public Comments – none at this time.

Motion by Commissioner Vernier, supported by Commissioner Kyle Grove, to receive and file various correspondence and reports. Ayes carried, motion passed.

Motion by Commissioner Vernier, supported by Commissioner Taylor, to adjourn. Ayes carried, motion passed. Meeting adjourned at 9:37 a.m., until the next regularly scheduled Board meeting on May 12, 2020 at 9:00 a.m. unless otherwise ordered.


Laura Brandon-Maveal
County Clerk


Sharron Smith
Chairperson



RESOLUTION OF INTENT

Resolution# 2020-009

The following resolution was offered by Vernier

And supported by Taylor

Be it resolved, that the County of Gladwin does hereby approve the proposed Contract submitted by the Michigan Department of Transportation.

Be it resolved that Sharron Smith, Board Chairman and Kimberly Bruner, Transportation Director be authorized and directed to execute Contract No. 2017-0052 Project No. 210258, Auth No. P20 for and on behalf of the County of Gladwin.

Resolution Declared Adopted.

CERTIFIED

Laura Brandon-Maveal

Laura Brandon-Maveal
County Clerk

April 28, 2020

Date

2020-009

Date: April 6, 2020
Agreement No.: 2017-0052
Authorization No.: P20
Job No.: 210258
Agenda: MA

**PROJECT AUTHORIZATION
GLADWIN COUNTY BOARD OF COMMISSIONERS
FY 2020 SECTION 5311 OPERATING
FORMULA GRANTS FOR
RURAL AREAS PROGRAMS**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2019
Authorization Expiration Date: September 30, 2020
Fiscal Year of Effective Contract Clauses: 2020

The Federal grant associated with the PROJECT AUTHORIZATION is Temporary No. 1207-2020-1/Permanent No. MI-2020-008. Award Year: 2020

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Rural Areas Program is 20.509.

Funding reflects the amount of funds currently available under the Federal appropriation. If additional funds become available, a grant amendment and revised PROJECT AUTHORIZATION will be prepared.

Payments to the AGENCY under this PROJECT AUTHORIZATION will be based on 18% of the estimated eligible costs. The maximum amount to be paid will not exceed 18% of the AGENCY's audited costs. If Section 5311 operating assistance funds are insufficient to reimburse at 18% of audited costs, a new reimbursement percentage will be calculated for all participating agencies.

In accordance with Section 8 of the Master Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies who are not self-certified must submit third party contracts over \$25,000 to MDOT for approval. Please refer to Section 8 of the Master Agreement for competitive bidding requirements.


The AGENCY will be financially and legally responsible for the terms and conditions of the Special Section 5333(b) labor warranty as agreed to in your annual application. The Special Section 5333(b) warranty can be found at: <https://www.dol.gov/olms/regs/compliance/compltransit.htm>.

The AGENCY agrees to prepare and submit to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Instructions on preparing the report are available in the "Local Public Transit Revenue and Expense Manual" (October 1, 2019, through September 30, 2020). The manual is available on the web at www.michigan.gov/mdotptd by locating the resources box on the home page and opening the item listed "Audit/Accounting Information."

Funding source:
2020/56150/3120 \$308,591 (F)

PRF No.: 2020-219

GLADWIN COUNTY BOARD OF COMMISSIONERS



Signature

Sharron Smith, Board Chairman

Print Name and Title

Signature

Kimberly Bruner Transportation Director

Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director