



**Gladwin County Commissioners
Board Agenda**

October 13, 2020 9:00 a.m. (first draft)

Consent Agenda Items are Bolded

- A. Call to Order/Chair
- B. Pledge of Allegiance
- C. Roll Call-Excuse Absent Members
- D. Approval of the Board Minutes: September 22, 2020, Special Meeting September 28th, 2020**
- E. Finance Reports: Claims and Accounts General Fund 10-7-20**
- F. Committee Meetings**
 - 1. COW 10-7-20**
 - 2. Data Minutes September 18, 2020**
 - 3. Personnel Minutes September 24, 2020**
- G. Communications**
 - 1. Robert North FEMA reports**
 - 2. Library Stats for September-2020**
- H. Corrections and additions to Consent Agenda
- I. Finance Matters: Reading of Cash Balances
 - 1. Undersheriff Hartwell is requesting Board Approval to purchase a desktop computer for Sergeant Townsend, who was assigned to the Department of Justice Grant. This is 100% paid for by grant funding and will be vouchered from 101-301-933.00 for payment. The two quotes were \$899.99 from Genesis Computer System and \$780.00 from I.T. RIGHT.
 - 2. Prosecutor Attorney's office needs to purchase "conversion parts" for the Polycom system in District Courtroom for an upcoming Jury Trial. A motion is needed to allow the Clerk to make the purchase from Amazon, at the recommendation of I.T. RIGHT, using the credit card. The parts are not exceeding \$50.00 and will be paid from 101-229-933-000.
 - 3. Detective James Cuddie has requested payout of 230 unused PTO hours per his union contract. A

motion is needed to allow the Clerk to make the disbursement in the amount of \$6,212.30 from 101-301-706.001 upon Board approval.

4. Matthew McGourty Jail Administrator, has requested permission to purchase 64 Performance Smart Cartridges for taser training. The total cost of \$2,544.00 will be paid for as follows: \$1,510.50 from 264-000-804.000 and \$1033.50 from 101-301-804.000. A motion is needed to approve purchase as outlined and to allow the Jail Administrator to sign the quote upon the presentation.
5. Michael Brubaker, 911 Director has provided the committee with two training courses for his employees.

Dispatcher Libby Zelt to “Basic 40-hour Dispatch School” on October 26-October 30, 2020 in the amount of \$699.00.

Dispatcher Debby Aldrich to “Basic 40-hour Dispatch School” on November 30-December 4, 2020 in the amount of \$699.00.

Both courses are online and will be paid from 282-000-804.001. A motion is needed to allow the Clerk to pay the invoices once submitted.

6. Darrell Schlese, Court Administrator, has requested the following budget amendment to cover the cell phone reimbursement for the Probate Court through the end of the year. \$250.00 from 101-148-706.002 to 101-148-850.000. A motion is needed to allow the Clerk to perform the budget amendment as outlined.
7. Michael Hudson , Building and Grounds, has requested a payout of 40.50 unused vacation hours per his union contract. A motion is needed to allow the Clerk to make the disbursement in the amount of \$733.86 from 101-265-704.000 upon the Board Approval.

J. Public Comments

K. Miscellaneous:

L. Old Business:

M. New Business:

1. The Civil Counsel position was reviewed by the Board for consideration. After taking this matter under advisement, a motion is needed for Board approval to accept, with December 1, 2020 as the effective date. If approved, correspondence will be sent to those that responded to the County’s RFP, our current Labor and Civil Counsel and Mr. Borushko with the December 1, 2020 effective date.
2. Motion to support zoning denial of request for rezoning to build a Dollar General.
3. Veteran Director Kenneth Roberts provided the verification of the MVAA \$50,000.00 Grant Award. Board Approval is needed to maintain the Administrative Assistant position, effective October 1, 2020.

4. Board Motion to extend the COVID policy previously approved for 60 days or until the Board is advised otherwise.
5. Treasurer Christy VanTiem brought the Memorandum of Understanding between the Michigan Department of Treasury and Gladwin County for the purpose of disbursing up \$500,000.00 of appropriated funds for flood relief . A Motion for Board approval to authorize the Chairperson to sign the agreement as presented is needed.

N. Chairman Comments:

O. Board Member Reports:

Kyle Grove, District 1
Ron Taylor, District 2
Joel Vernier, District 3
Sharron Smith District 4
Rick Grove District 5

P. Public Comment

Q. Administration Reports/Comments:
(Sheriff and or other Elected Officials Comments)

R. Receive and File

S. Adjournment

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board Executive Secretary's office at (989) 426-4821

Gayle L. Reid, Executive Secretary
Gladwin County Board of Commissioners
10/09/20