



The Gladwin County Board of Commissioners met in Regular Session following the Committee of the Whole, on January 12, 2021. The meeting was called to order at 10:01 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, and roll was taken. Vice-Chairperson, Commissioner Ron Taylor attended via phone; all other commissioners were present.

**The Board reviewed the consent agenda.** Commissioner Kyle Diller made a motion to approve the agenda as written, supported by Commissioner Kyle Grove. All ayes, motion approved.

Chairperson Moore welcomed the New County Clerk, Karrie Hulme.

**Cash balances** were read by Commissioner Moore. General Fund balance - \$124,812.75 before payment of bills.

**The Board reviewed the minutes** from the Dec 22 Board Meeting and the Jan 6 Organizational Meeting. A motion was made by Commissioner Rick Grove to approve finance reports and minutes, supported by Commissioner Kyle Diller. All ayes, motion approved.

#### Finance

1. A motion was made by Commissioner Kyle Grove to approve the request from the Register of Deeds for new server component. Commissioner Ron Taylor supported the motion. All ayes, motion passed.
2. A motion was made by Commissioner Kyle Diller to accept the Letter of Engagement for Audit, supported by Commissioner Kyle Grove. All ayes, motion passed

At the request of Judge Farrell, Chairperson Moore deflected from the agenda to allow him to address the board regarding a renewal of a request for employment of the part-time Judicial Assistant. This position had been approved for 2020 as a part time temporary position up to 15 hours per week, and they are asking for an extension to that. Chairperson Moore asked about the budget request & why it hadn't been anticipated at that time. Judge Farrell explained that the opportunity arose in mid-December, as a result of being in phase one with COVID, which requires employees to work from home as much as possible and limits the number of people in the office at one time. Prior to that we were in phase 3, when all staff could work in office. He stated they are trying to abide by state guidelines. Vice-Chairperson Taylor asked in the event that the agreement was renewed, can it prematurely be terminated or modified as permitted. Judge agreed, no other questions.

#### Finance contd.

3. A request was made by Chairperson Taylor to approve the creation of a 213 fund for Victims Advocate. Motion supported by Commissioner Kyle Grove. Commissioner Rick Grove ask that it be clear that this is not a general fund account, that this will be donated funds to the victim's advocate. All ayes, motion passed.
4. Commissioner Kyle Diller made a motion to accept the 2021 Indirect Cost Billings, supported by Commissioner Kyle Grove, all ayes, motion passed.
5. Commissioner Kyle Diller made a motion to approve payment of CEO certification training for the County Clerk using the County's credit card. Motion supported by Commissioner Kyle Grove. All ayes, motion passed.

## New Business

1. 2021 Committee Appointments were discussed. Commissioner Rick Grove asked if modifications to the appointments could be approved as needed. Commissioner Kyle Diller motioned to approve the 2021 Committee Appointments with the understanding that they could be modified as needed. Commissioner Kyle Grove supported, all ayes, motion passed.
2. A motion was made by Commissioner Kyle Diller to approve the use of Transcription Equipment and Office Facilities. Commissioner Kyle Grove supported, all ayes, motion passed.
3. A motion to approve the Planning Commission recommendation to rezone Section 5, part of the NW1/4 of the SW ¼ from B1 to RF was made by Commissioner Kyle Grove, supported by Commissioner Ron Taylor. It was noted that Buckeye township has no problem with this. All ayes, motion passed.
4. County Administrator Job Position was discussed. A motion was made by Vice-Chairperson Taylor to accept the job description with modifications discussed during the COW meeting directly preceding this Board Meeting. Motion supported by Commissioner Rick Grove, all ayes, motion passed. A motion was then made by Commissioner Kyle Diller to post the job description, supported by Chairperson Moore. Additional conversation – Commissioner Kyle Grove and Vice-Chair are in agreement with postponing until the next COW for further discussion. Commissioners discussed a time line for accepting resumes, all resumes due by the end of March. Chairperson Moore stated she understands the concerns with all of the changes, but feels it is important to keep moving toward stability. Commissioner Diller motioned to change his original motion as drafted w/ resumes due by the end of March 2021. Roll Call vote was taken: Commissioner Kyle Grove – aye, Commissioner Ron Taylor – nay, Commissioner Kyle Diller – aye, Commissioner Karen Moore – aye, Commissioner Rick Grove – nay. Ayes carry 3:2, motion passed.
5. A motion was made by Commissioner Kyle Grove to accept the Inter-Governmental Agreement for Circuit Court Services, supported by Commissioner Kyle Diller. Chairperson Moore commented on a conversation with the Clare County Administrator, reiterating that we have all new staff and a great need for training. All ayes, motion passed.
6. A motion was made by Vice-Chairperson Taylor to allow the Undersheriff to fill the RN supervisor position, supported by Commissioner Kyle Grove. All ayes, motion passed.
7. A motion was made by Vice-Chairperson Taylor to approve the part -time position of Judicial Assistant at 0-15 hrs. per week to be reviewed after 60 days. Commissioner Kyle Grove supported. Additional conversation – Chairperson Moore stated that she understands mandates with COVID, but has concerns for a balanced budget, asking where these funds will come from. She would like to have more conversation about the wages and budget concerns. Roll Call vote was taken: Commissioner Kyle Grove – aye, Commissioner Ron Taylor – aye, Commissioner Kyle Diller – aye, Commissioner Karen Moore – nay, Commissioner Rick Grove – aye. Ayes carry 4:1, motion passed.
8. A motion was made to approve the Job description and hiring of a VA Assistant by Commissioner Kyle Grove, supported by Vice-Chairperson Taylor. All ayes, motion passed.
9. A motion was made to approve the Job Posting to fill a vacant Deputy Court Clerk position by Commissioner Kyle Diller, supported by Commissioner Kyle Grove. All ayes, motion passed.

## Chairperson Comments

Chairperson Moore spoke to address:

- The public concern over the timing of hiring a County Administrator. She explained that under the guidance of the MSU extension the board had been informed of options to change/improve the current county structure. She noted that this was considered by the prior board, but was not feasible at that time. She shared that she believes the current budget is on task, and in good timing to hire an Administrator. The Personnel committee will be reviewing the applicants for this position.

- Relinquishing time to others during public comment is not allowed per the Count Attorney, Jaynie Hoerauf.
- County Administrator will supervise the position of Payroll /AP clerk. The County Administrator will be supervised by the Board.

### Board Comments

Commissioner Kyle Grove, District 1 – none

Commissioner Ron Taylor, District 2

- Gladwin city is going virtual

Commissioner Kyle Diller, District 3

- Commissioner Diller recently visited Bentley and Billings townships where he met the township Clerks.
- Commissioner Diller shared an email from one of the township residents and how it inspired him. He asked that we (the commissioners) make sure to hear our constituents.

Commissioner Moore, District 4

- Presented a Virtual Legislative Breakfast, Jason Wentworth will be the guest in February.
- FLTF is continuing the discussions and work. She shares Commissioner Diller's view of being aware of our constituents.
- Clarified the distinction between the Special Assessment District" (SAD) and special assessments. The SAD sets the boundaries of lake properties and a special assessment is the money being assessed against properties.
- Things are well in Tobacco township.

Commissioner Rick Grove, District 5

- Feels for our residents facing property issues as a result of the flood.
- Beaverton Township voted to keep salaries the same as last year.

### Public Comment

- Robert Huntoon, of Gladwin county asked about a discussion had during the COW meeting. Wanted to know if the County Attorney's report from her meeting concerning the FLTF would be public? Attorney answered yes. No other, public comment, public comment closed.

**Library Statistics** -Motion made to receive and file by Commissioner Kyle Grove, supported by Commissioner Rick Grove. All ayes, motion passed.

Motion to adjourn was made by Commissioner Kyle Grove, supported by Commissioner Rick Grove. All ayes, motion passed. Meeting Adjourned at 10:59 a.m., until the next regularly scheduled meeting on January 26, 2021 at 9:00 a.m., unless otherwise ordered.



Karrie Hulme, County Clerk



Karen Moore, Chairperson

Posted 1/28/21