

Gladwin County Board of Commissioners
Organizational Meeting
January 6, 2021

The Gladwin County Board of Commissioners met for Special Session on January 6, 2021 for an Organizational Meeting. County Clerk, Karrie Hulme, called the meeting to order at 2:01. The Pledge of Allegiance was said, all commissioners were present.

Clerk Hulme stated the purpose of the meeting as to elect officers, schedule regular meetings, adopt the Board Rules of 2021, and conduct any other business that may properly be brought before the Board.

Additions to the agenda were requested by Commissioner Karen Moore to discuss the Job Description of the County Administrator and moving forward with the hiring process, and by Commissioner Ron Taylor to discuss the hiring of a Payroll/AP Clerk. A motion was made by Commissioner Kyle Grove to accept the agenda with the additions, seconded by Commissioner Kyle Diller. All ayes, motion passed.

Clerk Hulme opened nominations for the office of Chairperson. Commissioner Rick Grove nominated Commissioner Karen Moore seconded by Commissioner Kyle Grove. No other nominations were made, nominations were closed. The Board voted to elect Commissioner Karen Moore as Chairperson. All ayes, motion passed.

Commissioner Karen Moore will serve as the Chairperson for of the Gladwin County Board of Commissioners.

Clerk Hulme turned the meeting over to the Chairperson for the nomination of the Vice-Chairperson and conduction of the remainder of the meeting. Chairperson Moore took nominations for the office of Vice-Chairperson. Commissioner Rick Grove nominated Commissioner Ron Taylor, seconded by Kyle Grove. No other nominations were made, nominations were closed. The Board voted to elect Commissioner Ron Taylor as Vice-Chairperson. All ayes, motion passed.

The Board then reviewed the proposed changes to the Board Rules for 2021. Commissioner Kyle Grove noted an error on Page 15., changing the word "County" to "City" in the last sentence of the page (item F). Discussion was had about the 1/3 Board request for Special Meetings (Pg.4, item E), Attorney Hoerauf confirmed that a 1/3 Board request was sufficient. Vice-Chairperson Ron Taylor made a motion to accept the Board Rules for 2021 with the proposed change, seconded by Commissioner Kyle Diller. All ayes, motion passed.

Discussion on the County Administrator Job Description. Chairperson Karen Moore asked that the board approve the job description and allow her to move forward with the hiring process. Commissioner Kyle Grove stated he had not had the opportunity to read through the job description completely and ask for the topic to be tabled until the next COW meeting. Motion stated, seconded by Commissioner Rick

Grove. All ayes, motion passed to table the topic of the Administrator Job Description to the next meeting.

Discussion on the hiring of a Payroll/Accounts Payable Clerk. Vice-Chair Ron Taylor and Commissioner Kyle Grove discussed the interviews conducted by the personnel committee. Five interviews were conducted, with two viable candidates and the committee choose to hire Lisa Baumann-Bard. Commissioner Kyle Grove made a motion to hire Lisa Baumann-Bard for the position, seconded by Vice-Chair Ron Taylor. All ayes, motion passed

Chairperson Karen Moore opened the floor for Public Comment.

Court Administrator, Darrell Schlese, addressed the board in support of a proposed agreement between Clare and Gladwin Counties for the purpose of training the new Clerks for Circuit Court. Discussion was had between the Board, the Court Administrator, and the County Clerk to address questions about funding the agreement.


No other Public Comments, Public Comment was closed.

General Discussion: None

Motion by Commissioner Kyle Grove to adjourn, seconded by Commissioner Kyle Diller. All Ayes, motion passed. Meeting adjourned at 2:36 p.m. until January 12, 2021.



Karrie Hulme, County Clerk



Karen Moore, Chairperson