



**GLADWIN COUNTY  
DISTRICT BOARD OF COMMISSIONERS**

401 West Cedar Avenue  
Gladwin, Michigan 48624  
(989) 426-4821

[commissioners@gladwincounty-mi.gov](mailto:commissioners@gladwincounty-mi.gov)

Instructions for accessing remote hearings:

1. Go to: Gotomeeting.com
2. In the upper right, click "Join"
3. In the box asking for the meeting ID, type: 690 727 733 and click Join
4. (OR) Call by phone using # (872) 240-3212 access code 690 727 733
5. All parties will be muted upon entry and will stay muted until recognized by the Board Chair.

**COMMITTEE OF THE WHOLE**

March 9, 2021 9:00 a.m.

*Agenda and supporting attachments are subject to change*

- 1. Public Comments:**
- 2. City Administrator's Report:**
- 3. County Affairs:**
  1. Summit Food Service Contract for Inmate Meals – *Jail Administrator McGourty*
  2. Brouillard Fund Discussion – *Veterans Director, Ken Roberts*
- 4. County Facilities and Transportation:**
- 5. Data:**
  1. Proposal for the replacement of a plotter printer for the Annex Building. – *Interim Administrator Maveal*
- 6. 511 Council:**
- 7. Gladwin Parks and Recreation:**
- 8. Insurance:**
- 9. Memorial Restoration:**
- 10. MERs:**

**11. Public Safety:**

1. Gladwin County Sheriff's Department Mutual Police Assistance Agreement – *Interim Administrator Maveal / Sheriff Shea*

**12. Personnel:**

1. Request to allow the continuation of part-time employment for Linda Hawkins as a District Court employee – *Magistrate Post*
2. Request for temporary adjustment of working hours for Drain Office – *Interim Administrator Maveal / Drain Commissioner Walters*
3. Update on County Administrator Position – *Chairperson Moore*

**13. Finance:**

1. 2021 Indirect Costs – *Treasurer Van Tiem*
2. 2020 911 Wireless Training Fund – *911 Director Mike Brubaker*

**14. Report from Civil Attorney:**



## GLADWIN COUNTY SHERIFF'S OFFICE

MICHAEL SHEA  
SHERIFF

501 WEST CEDAR AVENUE • GLADWIN, MI 48624  
PHONE (989) 426-9284 OR 1-800-553-0911  
FAX (989) 426-1173

RAY HARTWELL  
UNDERSHERIFF

February 22, 2021

Re: Inmate Food Service  
Dear Board of Commissioners:

In 2020 we signed a contract with Summit/CBM. The contract expires in March of 2021. Currently they are still the better priced company I have located that meets the requirements of MDOC. This contract will expire in March of 2021. I have attached a new one year contract, that I am asking to be signed or permission to sign.

Sincerely,

Matthew McGourty  
Jail Administrator  
Gladwin County Jail

Cc: Laura Brandon-Maveal

## AMENDMENT TO THE FOOD SERVICE PARTNERSHIP AGREEMENT

This Amendment is made and entered into by and between Gladwin County ("Client"), and Summit Food Services, LLC ("Company") (collectively "the Parties").

**WHEREAS**, Client and Company have entered into a certain Food Partnership Agreement (the "Contract"), effective March 7, 2013

**WHEREAS**, Client and Company have agreed to extend the partnership; and

**WHEREAS**, the parties now desire to amend said Agreement upon the terms and conditions stated herein.

**NOW, THEREFORE**, the parties, intending to be legally bound hereby, mutually agree as follows:

1. This Agreement shall be extended for an additional year beginning March 6, 2021
2. **Price.** Company shall charge and Client shall pay:

Inmate/Resident Population	Price Per Meal 2020	Price Per Meal 2021
0 – 19	TBN	TBN
20 – 29	\$3.860	\$4.01
30 – 39	\$3.330	\$3.46
40 – 49	\$2.800	\$2.91
50 – 59	\$2.240	\$2.51
60 – 69	\$2.180	\$2.27
70 – 79	\$2.000	\$2.08
80+	\$1.870	\$1.94
Snack	\$1.030	\$1.07017
Kosher	\$6.700	\$6.9613
Nutritional Supplements	\$1.550	\$1.61045

This Amendment is effective as of March 6, 2021. All other terms and conditions of the original Contract (as modified from time to time) shall remain in full force and effect unless otherwise amended as provided in the Contract.

**CLIENT**

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**COMPANY**

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Laura Brandon-Maveal**

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**From:** Veterans Director  
**Sent:** Wednesday, March 3, 2021 11:01 AM  
**To:** Laura Brandon-Maveal  
**Subject:** COW Agenda

Could I please be placed on the COW agenda for discussion on the Brouillard Fund?

Respectfully,

Kenneth Roberts,  
Director, Gladwin County  
Office of Veteran Affairs  
555 W. Cedar Avenue  
Gladwin, MI 48624

Office: 989.426.4891  
Fax: 989.426.4182

## Laura Brandon-Maveal

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**From:** Elizabeth Post  
**Sent:** Friday, February 26, 2021 10:17 AM  
**To:** Laura Brandon-Maveal  
**Subject:** RE: Board Meeting Schedules Calendar

Hey Laura,

I would like to get on the next COW agenda to continue with Ms. Hawkins coming in part time. I know it is not until 3/9/21, but I want to submit early.

Let me know if you need anything additional from me in order to get this on there.

Thanks,

Liz

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**From:** Laura Brandon-Maveal <LauraB@gladwincounty-mi.gov>  
**Sent:** Friday, February 26, 2021 8:41 AM  
**To:** All Users <allusers@gladwincounty-mi.gov>  
**Cc:** busa1978@yahoo.com; holly@stearns-marketing.com  
**Subject:** Board Meeting Schedules Calendar

Please see the meeting schedule for the week beginning 03/01/2021.

Holly, please publish to the website.

Laura

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### Board Meeting Schedules Calendar

Monday, March 1, 2021 – Friday, March 5, 2021

Time zone: (UTC-05:00) Eastern Time (US & Canada)

(Adjusted for Daylight Saving Time)

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#### March 2021

Su Mo Tu We Th Fr Sa

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	1	2	<b>3</b>	<b>4</b>	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

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## Laura Brandon-Maveal

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**From:** Terry Walters  
**Sent:** Tuesday, March 2, 2021 10:17 AM  
**To:** Laura Brandon-Maveal  
**Subject:** RE: Adjustment of Working Hours - Zeestraten

Thanks, I hope we can have this all cleaned up, Stacy and other drain commissioners have been great.

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**From:** Laura Brandon-Maveal <LauraB@gladwincounty-mi.gov>  
**Sent:** Tuesday, March 2, 2021 10:10 AM  
**To:** Terry Walters <TWalters@gladwincounty-mi.gov>; Lucy Zeestraten <LZeestraten@gladwincounty-mi.gov>  
**Cc:** Ron Taylor <rtaylor@gladwincounty-mi.gov>  
**Subject:** Adjustment of Working Hours - Zeestraten

Terry,

Thank you for speaking to me this morning and updating me on the issues your office is facing. At your request, I will place a temporary hours adjustment for Zeestraten on the agenda for Tuesday, March 9, 2021.

The terms of the adjustment are as follows:

- The Drain Office will remain open to the public Tuesday - Thursday.
- Ms. Zeestraten will work 7 hours on Mondays (closed to the public), specifically to work on assessments and other financials that are obligated to the Drain Association's State Attorney.
- This temporary assignment of 28 hours per week (increase from 21 hours) will run through May 31, 2021.
- There is no modification on hourly pay or fringe benefits.

If this outline meets your needs, please let me know so that I can include your communication to the Board.

Respectfully,

Laura Brandon-Maveal  
Gladwin County Interim Administrator

# GLADWIN COUNTY INDIRECT COST 2021



## Indirect Cost - 2020 - 2022

### Indirect Cost are billed using previous year history

	2020 (2018)		2020		2021 (2019)		2021		2022 (2020)		2022	
	Billed	Paid	Billed	Paid	Billed	Paid	Billed	Paid	Billed	Paid	Billed	Paid
MSUE	205	1,283.00	1,283.00		1,196.00		1,196.00					
Animal Shelter	206	1,032.00	1,032.00		2,077.00		2,077.00					
EMS	210	27,841.39	27,841.39		27,819.34		27,819.34					
E-911	216	3,451.00	3,451.00		1,983.00		1,983.00					
Gypsy Moth	239	3,435.00	3,435.00		1,106.00		1,106.00					
ROD - Technology	256	9,312.00	9,312.00		13,223.00		13,223.00					
Marriage Counseling	260	2,295.00	2,295.00		3,378.00		3,378.00					
Concealed Weapons	263	3,918.00	3,918.00		5,221.00		5,221.00					
Corrections Training	264	1,787.00	1,787.00		2,153.00		2,153.00					
Drug Law Enfor	265	33.00	33.00		200.00		200.00					
E-911 4% Surcharge	280	13,323.00	13,323.00		17,054.00		17,054.00					
Wireless E-911	282	3,848.00	3,848.00		2,523.00		2,523.00					
Inmate Commissary	283	2,288.00	2,288.00		2,395.00		2,395.00					
Sheriff Training	285	418.00	418.00		472.00		472.00					
Jail Telephone	286	3,610.00	3,610.00		1,662.00		1,662.00					
Tax Reversion	517	1,880.00	1,880.00		1,931.00		1,931.00					
Total transfers		79,754.39	79,754.39		84,393.34		84,393.34					

Cash Received											
County Road	201	7,876.44	7,876.44	8,002.80	8,002.80						
Dial-A-Ride	588	4,834.00	4,834.00	3,495.00	3,495.00						
Senior Citizens	288	2,435.00	2,435.00	1,555.00	1,555.00						
<b>Uncollected Revenue (LOSS)</b>		<b>94,899.83</b>	<b>94,899.83</b>	<b>97,446.14</b>	<b>97,446.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Indirect Cost have been billed since FY 2004

101-000-627-000

???-000-830-000

**All Cost included in Maximus proposal for the year end December 31 to establish billing or final indirect cost rates for the fiscal year beginning 1-1-10 are allowable in accordance with the requirements of the Federal award(s) to which they apply and OMB Ci**

02/22/2021 GL ACTIVITY REPORT FOR GLADWIN COUNTY  
 FROM 101-000-627.000 TO 101-000-627.000  
 TRANSACTIONS FROM 01/01/2021 TO 02/28/2021

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance	
Fund 101 GENERAL FUND								
01/01/2021			101-000-627.000 INDIRECT COSTS - REVENUES	BEG. BALANCE			0.00	
01/25/2021								
01/25/2021	CR	RCPT	INDIRECT COSTS - REVENUES	121174	8,002.80	(8,002.80)		
				Total for Jan	8,002.80			
02/01/2021								
02/01/2021	CR	RCPT	INDIRECT COSTS - REVENUES	121456	3,495.00	(11,497.80)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	1,196.00	(12,693.80)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	2,077.00	(14,770.80)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	27,819.34	(42,590.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	1,983.00	(44,573.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	1,106.00	(45,679.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	13,223.00	(58,902.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	3,378.00	(62,280.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	5,221.00	(67,501.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	2,153.00	(69,654.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	200.00	(69,854.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	17,054.00	(86,908.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	2,523.00	(89,431.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	2,395.00	(91,826.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	472.00	(92,298.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	1,662.00	(93,960.14)		
02/08/2021	JE	JE	2021 INDIRECT COST DUE TO GENERAL FUND	90009445	1,931.00	(95,891.14)		
02/16/2021	CR	RCPT	INDIRECT COSTS - REVENUES	121786	1,555.00	(97,446.14)		
				Total for Feb	89,443.34			
02/28/2021			101-000-627.000	END BALANCE	0.00	97,446.14	(97,446.14)	
GRAND TOTALS:							97,446.14	(97,446.14)

**PAYROLL TO BE CHARGED FROM 282 WIRELESS TRAINING FUND 2020**

TRAINING #	REG HRS	RATE	REG HRS TOTAL
MSP201907B	8	\$ 24.78	\$ 198.24
PSI201909G	8	\$ 27.10	\$ 216.80
	8	\$ 24.78	\$ 198.24
SCC2011607E	8	\$ 18.97	\$ 151.76
MSP201907B	8	\$ 27.10	\$ 216.80
MNA201303A	8	\$ 15.15	\$ 121.20
	40	\$ 15.93	\$ 637.20
<b>88</b>			<b>\$ 1,740.24</b>

TRAINING #	OT HRS	RATE	OT HRS TOTAL
MSP201907B	8	\$ 28.45	\$ 227.60
MSP201907A	8	\$ 19.97	\$ 159.76
MNA201303A	32	\$ 18.97	\$ 607.04
<b>48</b>			<b>\$ 994.40</b>

TOTAL  
DUE 2  
**\$ 2,734.64**

TO BE BILLED FROM LINE ITEM 282-000-804.001  
TO LINE ITEM 101-422-704.000  
FOR TRAINING PAYROLL CHARGEBACK

TO BE BILLED FROM LINE ITEM 282-000-804.001  
TO LINE ITEM 101-422-706.004  
FOR TRAINING PAYROLL CHARGEBACK



**Kyle Grove, District 1, (Sherman, Butman, Clement, Gladwin Twp.)**  
**Ron Taylor, District 2, Vice-Chairperson (Sage and Gladwin City)**  
**Kyle Diller District 3, (Bentley, Billings, Bourret, Grim & Secord)**  
**Karen Moore, District 4, Chairperson (Buckeye, Hay & Tobacco)**  
**Rick Grove, District 5, (Grout, Beaveron City, Beaveron)**

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**Board Agenda March 9, 2021 9:30 a.m.**

*Agenda and supporting attachments are subject to change.*

**Consent Agenda – All bolded items will be approved with the motion to approve the agenda.**

- A. Call to Order by Chairperson
- B. Pledge of Allegiance
- C. Roll Call
- D. Corrections or Additions to the Consent Agenda
- E. Reading of Cash Balances
- F. Approval of the Board Minutes:**  
February 23, 2021 Regular Board Meeting

**G. Communications:**

**H. Finance Reports/Claims and Accounts General Fund**

*Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.*

1. Plotter Printer for Annex Building (pending pricing)
2. 2020 911 Wireless Training – Funds Transfer

## **I. Committee Meetings**

**County Affairs Minutes of February 22, 2021**

**Committee of the Whole of February 23, 2021**

**Department Head Minutes of February 23, 2021**

**Personnel Committee Minutes of February 24, 2021**

## **J. Miscellaneous:**

## **K. New Business:**

*Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.*

1. Summit Food Service Contract
2. District Court Part-Time Employee
3. Drain Office Temporary Working Hours

## **L. Chair Comments:**

## **M. Board Member Comments/Report:**

1. Kyle Grove, District 1: Township Meetings and Committee Meetings:
2. Ron Taylor, District 2: Township Meetings and Committee Meetings
3. Kyle Diller, District 3: Township Meetings and Committee Meetings:
4. Karen Moore, District 4: Township Meetings and Committee Meetings:
5. Rick Grove, District 5: Township Meetings and Committee Meetings:

## **N. Administration Reports**

1. Executive Session to review grievance proposal – POLC Command  
(pending ratification)

## **O. Public Comments**

## **P. Receive and File**

## **Q. Adjournment**

*Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioners' Office at (989) 426-4821*



The Gladwin County Board of Commissioners met for the regular board Meeting, on February 23, 2021. The meeting was called to order at 10:20 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll called, Commissioner Kyle Diller called in from Billings township, Commissioner Rick Grove called in from Inglewood Florida, all other commissioners were present.

**The Board reviewed the Consent Agenda --**

A motion was made by Commissioner Kyle Grove to accept the agenda as is, supported by Commissioner Ron Taylor, roll call vote, all in favor (5-y), motion carried.

**Approval of Board Minutes** (approved under the consent agenda)

**Communications**

Letter from Secord Lake Association

**Finance**

1. Motion by Commissioner Ron Taylor to allow payment of unused vacation to Rick Ghent in the amount of \$2194 to be paid from account 101-265-702.000. Supported by Kyle Grove, roll call vote, all in favor (5-y), motion carried.
2. Motion by Commissioner Ron Taylor to allow Undersheriff Hartwell to fill the vacancy for an LPN at the jail by moving the current RN to fill a full-time position. Supported by Commissioner Kyle Grove, roll call vote, all in favor (5-y), motion carried.
3. Motion by Commissioner Ron Taylor to allow the transfer funds from the Bouillard account to the Gladwin County Community Foundation in the amount of \$5000. Supported by Commissioner Kyle Grove. Comment by Ron Taylor that the intent is to grow the fund and receive better financing. Roll call vote, all in favor (5-y), motion carried.

**Committee Meetings** (approved under the consent agenda)

**New Business**

1. Motion by Commissioner Ron Taylor to appointment Ryan Puchel to the local Economic Development Corporation committee, term ending 12/31/2024. Supported by Commissioner Kyle Grove. Roll call vote, all in favor (5-y), motion carried.
2. Motion by Commissioner Ron Taylor to adopt the Emergency Management Operations Closing Procedures, supported by Commissioner Kyle Diller. Roll call vote, all in favor (5-y), motion carried.
3. Motion by Commissioner Ron Taylor to approve ballot language with corrections, to be put on next available ballot. Supported by Commissioner Kyle Grove; Roll call vote, all in favor (5-y), motion carried.
4. Motion by Commissioner Ron Taylor to re-appoint VA Committee members John Mella, Tom Alward and George Alward, terms to expire 12/31/2024, supported by Commissioner Kyle Grove. Roll call vote, all in favor (5-y), motion carried.
5. Motion by Commissioner Ron Taylor to allow a 7<sup>th</sup> committee member be added to the Veterans Affair committee, supported by Commissioner Kyle Grove. Roll call vote, all in favor (5-y), motion carried.

6. Motion by Commissioner Rick Grove to allow the Interim Administrator to publish for fleet rate oil change services to the local vendors and on the website. Supported by Commissioner Kyle Grove, roll call vote, all in favor (5-y), motion carried.
7. Motion by Commissioner Ron Taylor to allow for bids for shredding, supported by Commissioner Kyle Grove. Commissioner Grove stated that the process would be certified to Federal standards via a Certificate of Destruction. Roll call vote, all in favor (5-y), motion carried.
8. Motion by Commissioner Kyle Grove to allow the Equalization Director to prepare the application for an exemption on County owned properties, per Libra Pg. 1198, to be signed by the Chairperson. Supported by Commissioner Ron Taylor, roll call vote, all in favor (5-y), motion carried. Second motion by Commissioner Ron Taylor, in the event that the local unit has already certified the assessment, to allow the Equalization Director to prepare petitions for the local Board of Review, support by Commissioner Kyle Grove. Roll call vote, all in favor (5-y), motion carried.

### **Chairperson Comments**

Chairperson Moore spoke to address:

- Other options being considered outside of the Special Assessment District (SAD), see recordings on Four Lakes Task Force (FLTF) website. The \$50,000,000 that has been put forth on this project is not SAD funds, not county funds.
- About FLTF not complying with Open Meetings Act (OMA), presentations are not subject to OMA, if decisions are being made, then they are subject to OMA
- Communication from Secord Lake Preservation Association was discussed (letter included in the minutes). Chairperson Moore will provide this letter to the Clerk. She stated that "We need to come together as a community. Get your ideas to me and I will look at them".

### **Board Comments**

Commissioner Kyle Grove, District 1 –

- Data meeting this month
- Clement township meeting
- Sports complex meeting tonight first for the season

Commissioner Ron Taylor, District 2 –

- These meetings are frustration for us commissioners as they are for you.
- Feb. 16<sup>th</sup>, Veterans meeting, great group of guys wanting to take care of the Veterans in our community.
- Feb. 22<sup>nd</sup>, County Affairs meeting about the Medical Examiners, scheduled another informational meeting, things are going in the right direction.
- Meeting tomorrow with health board

Commissioner Kyle Diller, District 3 –

- Attended Grim township meeting on the 9<sup>th</sup>
- EDC meeting was on Wednesday February 10<sup>th</sup>. Yvette Keast is stepping down at the Chamber of Commerce, Becca Ballard is stepping in as Interim Director.
- 17<sup>th</sup> Secord township meeting
- 19<sup>th</sup> CMHCM orientation, excited to help with advocacy

Commissioner Moore, District 4 –

- Legislative Breakfast on Feb 12<sup>th</sup>, speaker Jason Wentworth. March's breakfast will include Senator Stamos.
- FLTF is having lake specific meetings, recorded and on their website. This Thursday is the Sanford Lake Presentation
- Buckeye virtual meeting
- Administrator position is still open with a deadline for the end of March.
- Broadband, working with EDC to get broadband in our community.
- Remind everyone, if you have concerns please provide me documentation to base decisions off from
- Segment of the Secord Lake letter was read (included in the minutes). Chairperson Moore wants our three lakes back.

Commissioner Rick Grove, District 5 –

- Agrees with Ron on virtual meetings, apologies for not commenting
- Last Thursday Grout township
- Friday is animal control, attending virtually
- Thanked Laura for her work on the Oil Change project

**Administrators Report -**

**Public Comment –**

\_Dan Zurich, Wixom Lake – would like to Commissioners do something to be able to see them, turn on cameras when you are speaking. Spend a little money to make that happen.

No other public comment.

Motion to adjourn by Commissioner Kyle Grove, supported by Commissioner Ron Taylor at 11:03 am

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Karrie Hulme, County Clerk

---

Karen Moore, Chairperson



Date: February 21, 2021 at 10:00:37 AM CST

To: Christine Ringo <chris@secondlakepa.org>

Subject: Secord Lake Preservation Association and the FLOP Facebook page



Good morning,

Secord Lake Preservation Association does not support the plans or theories set forth by Kelly Bax on the FLOP Facebook page

As we discovered early on it is unreasonable and expensive to unwind from FLTF SAD. Doing so would require hundreds of thousands of dollars in legal fees, appealing, engineering, and other expenses. Plus, it would require 100% support of both counties. Then without the FLTF SAD there would be no legal lake level because the dams will soon no longer be under FERC (which establishes its own legal lake levels). The lakes, together or separately, would have to repeat the years long and expensive process to establish a SAD(s) and legal lake levels for each of the four lakes. This would require more engineering studies and the expensive process that FLTF has already gone through. While there was a moment, prior to the condemnation that the tide could have changed for a Secord Lake SAD, now that is impossible and not something Secord lake property owners want to do.

**Unwinding from the FLTF SAD is not possible. Please do not be misled by comments on the FLOP page. They are without substantiation.**

We still believe the timeline can be accelerated for Secord dam and we believe that there was no significant damage to Secord dam from the May event that requires this long period of drawdown. However, now that ownership has changed, FERC licenses surrendered, our dam is essentially in dam safety transition to EGLE therefore there should be no expectation for FLTF to bring Secord lake up this summer.

After the flood, we heard nothing from FLTF for many weeks however now they have improved communication and we are hoping for even more information in the future. We have been very impressed with the engineering plans set forth by GEI Consultants in the Secord Lake Meeting on February 11th [https://www.four-lakes-taskforce-mi.com/uploads/1/2/3/1/123199575/secord\\_lake\\_meeting\\_final\\_2.11.21.pdf](https://www.four-lakes-taskforce-mi.com/uploads/1/2/3/1/123199575/secord_lake_meeting_final_2.11.21.pdf)

We have tried to understand what the Kelly Bax / FLOP goals are, and have asked directly but have not received a response, other than those that are nonsensical. We are not certain that FLOP wants lakes back. Secord property owners want their lake back and FLTF is now the only way

Our number one goal for Secord Lake was a separate SAD, which only includes expenses that directly benefit Secord Lake so that we did not have to pay for the southern dams. FLTF has now modified the original SAD methodology and appears committed to a SAD methodology, whereby Secord property owners will pay for Secord dam and not the southern dams. We are very pleased with this.

In summary, we have noticed a number of Secord lake property owners that appear to support theories presented on the FLOP page. We hope that the above information will clarify the false premises set forth by FLOP and that it is now understood that FLOP is not in Secord lake property owners best interest. FLOP supporters do not have the resources to follow through with their plans. If they did, we certainly would not want to be dragged along with whatever those plans are. We have tried to tell them this but they have shut us out. Wixom has a completely different set of problems from Secord lake. We on Secord Lake should not be in that mix or in any way associated with those theories.

Be very well and thank you.

Christine Ringo

County Affairs Committee  
February 22, 2021  
9:00 a.m.

Present: Chairperson Karen Moore  
Commissioner Ron Taylor  
Dave Ramsey  
Chris Kokotovich  
Undersheriff Raymond Hartwell  
Detective James Cuddie  
John Clayton, EMS

Chairperson Moore state the purpose of the meeting and asked to hear from the interested parties present on their concern/issues (if any) with the current Medical Examiner contract.

Undersheriff Hartwell spoke on the financial history of the budget and the costs associated with the M.E. contract to perform autopsy services. There was a recent meeting at the Fire Hall on how communication could be increased and what agency would be handling certain duties to make this a more effective process.

Chris Kokotovich spoke on the issues of communication and the long delays in processing an autopsy. The lack of communication from the Saginaw Forensic Center makes it very difficult to work with his families in planning a funeral.

Dave Ramsey stated he feels the communication could be better, there is no liability established and a fee scheduled has not been reviewed. Discussion.

John Clayton has worked closely with all agencies and Funeral Homes to establish an efficient process to put an MEI at the scene and to get the necessary paperwork to the Funeral Homes and Sheriff's Department.

Detective Cuddie spoke on the Sheriff Department's responsibility and the history of response and practices from Dr. Banner to the present practice.

Discussion on the future retirement of ME Bratton. By statute, the County is responsible for the appointment of a Medical Examiner and MISFM would continue to absorb these costs under the current contract.

A history of ME services under Dr. Banner was discussed and the transition of services and budget costs to MISFM. Midland County has secured a Forensic Pathologist. Dr. Cho. Discussion on the potential to look for a dedicated Forensic Pathologist for Gladwin County.

After a very long discussion on concerns and positive ways to move forward under the current contract with MISFM, the Interim Administrator has isolated the concerns of each entity and will follow up with Randy Pfau from MISFM to address each area, specifically:

Funeral Homes:

- Communication on autopsy timeframes.

- Multiple trips to Saginaw to drop off/pick up.
- Performing Autopsies in a timely fashion to allow communication and services to the families.
- Draft a legal agreement showing the responsibilities, liabilities, and payment structure to the Funeral Homes with MISFM.

EMS:

- Gladwin County entities should take care of Gladwin County residents.
- Allow for Dr. Bratton and the MEI to stay involved with each case.
- Continued communication.

Sheriff's Department:

- Quicker response times by the MEI to the scene.
- Communication.

Commissioner Taylor asked that the Prosecuting Attorney be kept in the loop on these findings and transitions.

Chairperson Moore asked that MISFM be contacted to address the concerns from this meeting and to set a meeting with the local entities and MISFM if needed.

Meeting adjourned 10:02 a.m.



The Gladwin County Board of Commissioners met for the Committee of the Whole Meeting, on February 23, 2021. Chairperson Karen Moore called the meeting to order at 9:05 a.m. due to technical difficulties, she reminded participants to stay muted until their turn to speak. The Pledge of Allegiance was said.

**Chair comments regarding emails she has received**

- The Four Lakes Task Force (FLTF) was nominated by lake associations; we now have one seat on their board per county. Board members are representatives to have a say in the process.
- The Special Assessment District (SAD) was set through a court order in 2019, it is a district, a boundary, not an assessment. Explanation was given. There are other sources of funding being sought and received. There are currently no County funds being used toward this project, and therefore the Four Lakes Task Force does not need permission from the County in regards to spending. Freedom of Information Act (FOIA) requests are requests for records, not Q&A. The FLTF is our delegated authority; we (the County) cannot produce records that are not in our possession. Comments regarding the relationship between the counties and FLTF, the responsibilities of the State agency, Environment, Great Lakes & Energy (EGLE), and the efforts of FLTF toward being more transparent.
- Chairperson Moores' personal goal is to get our lakes back at a fair and reasonable price to everyone.
- Residents are urged to listen to the facts.

**Public Comment**

\_ Kelly Bax from outside of the building, has information with her to support the information she has put on Facebook. Expressed her frustration with not being able to meet in person yet, would like to have a town hall with the Commissioner to discuss concerns.

\_ Bob Huntoon from outside of the building, is anticipating that Attorney Hoerauf will get to the bottom of EGLE's expectation of \$5000 from each resident, wants some answers.

\_ John McGil from outside of the building, bought property 20 years ago, shares the same frustrations as other residents. Would like a meeting to get some answers.

\_ Andre Shepcheck from outside of the building, expressed his issues regarding all of the conversation around the SAD. He would like to know what the commissioners are doing to move away from SAD and talk about other things.

\_ Chrissy Chamley from outside of the building, we don't need another assessment.

\_ Kelly Bax from outside of the building, "we are done outside".

\_ Tony Bax from Wixom Lake – has been checking into FLTF; because he feels that they do not comply with Open Meetings Act (OMA), he sent in a bunch of FOIA requests to see how they would react and to get information on where money is being spent. Expressed his frustration with the responses he received and the FLTF wanting to pay \$3800 for the lawyer to look at the FOIA requests.

\_ Karen Price, questions the benefit of the current process, asked if there will be additions to the SAD. Stated she understands that the lakes have a big impact on the economy and would like to see an extension of the SAD to include other entities that benefit from controlling this massive river, not just the people on the lakes. Dow sits south of us, will they and others be considered in an extension to the SAD?

No other comments

Roll was taken- Kyle Diller, Rick Grove virtually, all other commissioners were present.

**City Administrator Report – none**

**County Affairs**

1. 2021 Economic Development Corporation (EDC) Committee Appointments, Interim Administrator Maveal- she was contacted by Bob Balzer about appointing Ryan Puchel to the EDC committee, term ending on 12/31/2024.
2. Emergency Operations, Interim Administrator Maveal – information was in the Board packet for consideration. No further discussion
3. EMS Update – John Clayton shared data from the last six months. Numbers are higher than budgeted for, 20-50 more calls per month. Increases in revenue and expenses discussed, currently collecting 59-60% of receivables. Millage revenues discussed, added an ambulance last year, construction in Butman Township has been slower than expected, temporarily moved crew to Clement Township hall. Discussion on IPAD's for telemedicine with COVID patients. A "Treat in Place" state protocol was just implemented a few months ago. Discussion on Broadband increase for services.
4. EMS Ballot Language, John Clayton - discussed minor changes in ballot language, seeking a renewal of the current millage; asking that the proposal be put on the next county wide ballot. Chairperson Moore noted changes suggested by the attorney.
5. 2021 VA Committee Appointment, Director Ken Roberts—three committee members assignments have expired, seeing an approval to re-assign through 12/31/ 2024.
6. Additional Member to VA Committee – Public Act 192 allows for a seventh member to the committee for tie breakers on committee votes. Seeking approval to allow the committee to create the seventh member committee position and advertise to fill the role.
7. Equalization Exemption, Director Pete Preston - update on calculating the State Equalized Value and the assessment process. March board of review will start March 8<sup>th</sup>, or within the three days following. Not all of the Boyce Hydro, County acquired properties under libre page 1198/224 have an exempt status. Pete will prepare the appropriate documents to apply for the exemptions as well as any appeal documents as needed; the Board Chair will sign once prepared.

**County Facilities and Transportation-**

1. Oil Change Services, Informal bid process, Commissioner Rick Grove spoke about a flat rate per vehicle for maintenance vehicle.
2. Shredding Services, Formal bid process – Commissioner Kyle Grove stated that the basement at the health dept is full, and it's time to shred. There are between 700-1000 boxes in the basement, and the county should seek a certified vendor through a Request for Bid (RFB).

**Data - none**

**511 Council – none**

**Gladwin Parks and Recreation – none**

**Insurance – none**

**Memorial Restoration - none**

**MERS - none**

**Public Safety – none**

## **Personnel**

1. Rick Ghent – request for payment of 80 hours of vacation
2. Undersheriff Hartwell, RN/LPN at the jail – The new LPN gave his two-week notice, and the part time RN has expressed an interest in the full-time position. Asking for an approval to return to the original staffing structure of 1 full-time LPN, and 1full-time RN.

## **Finance**

1. Brouillard Fund, Veterans Affairs Director Ken Roberts – transference of funds from the bank to Gladwin County Community Foundation. Seeking permission from the Board to transfer and for the creation of a line item to manage these funds. Conversation on keeping a balance of \$5000 in the bank account.
2. 2020 Budget Amendments, Interim Administrator Maveal – completed the balancing of books for the audit, thank you to the departments for staying on/under budget.

## **Report from Civil Attorney**

Attorney Hoerauf - zoning enforcement action has been served and she suspects that this will resolve quickly. Labor matters have been taking up a lot of time, further discussion will be had on grievance issues. Currently working on MERS language to be distributed to Union Reps. Chairperson Moore asked Attorney Hoerauf to address public attendance at meetings; she spoke of the executive orders, as well as MIOSHA fines for not being in compliance. She will relay information when we are able to re-open to the public.

No additional discussion. Meeting closed at 10:08a.m.

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Karrie Hulme, County Clerk

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Karen Moore, Chairperson

Department Head Minutes  
February 23, 2021

Present: Janine Marchington, Kim Donn, Lucy Zeestraten and Karrie Hulme  
Board Members Present: Karen Moore and Ron Taylor

Interim Administrator Maveal opened the meeting and discussed the following topics:

1. The Emergency Operations Call Tree and Instructions have been approved by the Board. A copy of this document will be forwarded only to those individuals listed, as this is not a public document for distribution.
2. The Board of Commissioners approved an RFP for shredding services. This project will be going out for bid and a schedule will be set once a bid has been awarded. Departments are encouraged to work on their retention of documents for shredding by the end of March 2021.
3. If any department requires a copy of their retention schedule for use, please call Melanie at extension 122. Melanie Thume is the new Accounting and Payroll Clerk and was introduced to those in attendance.
4. The Interim Administrator spoke on the working hours of those employees under Units 6 & 7 and the Personnel Policy, noting the liability and payment of unused time at the end of the year. As an example, several employees are working outside of their "union working hours", which are 8:30 a.m. – 4:30p.m. by standard. Employees are not allowed to flex their time by working without lunches, banking their hours, and using these hours for a day off during that pay period. This often happens and the county has the liability to pay out unused vacation time on the employee's anniversary. Another issue is working employees outside of their working hours without union permission and a Letter of Understanding signed by the Union and the Board of Commissioners. Employees within the mentioned classifications are entitled to a one-hour lunch and are required to work from 8:30 a.m. – 4:30 p.m.
5. Stearns Marketing is willing to grant access to department webpages to an authorized employee of the department. If your department would like access to update and monitor their webpage, please send a request to: [workrequest@stearns-marketing.com](mailto:workrequest@stearns-marketing.com)

No other concerns were brought before the group for discussion.

Meeting adjourned at 11:20 a.m.

Laura Brandon-Maveal

Gladwin County Interim Administrator

Personnel Committee Minutes

February 24, 2021

Present: Chairperson Moore, Commissioner Kyle Grove, Attorney Jaynie Hoerauf, and Interim Administrator Maveal

The topic for consideration was the grievance filed by the Sheriff's Command Unit due to the \$2,000.00 "off schedule payment" that was given in the Deputy contract.

Discussion on strategies to resolve the grievance and the wages of surrounding counties.

Proposals were discussed on how the County could economically solve the issue without going to arbitration. Parameters were given to Attorney Hoerauf so that she could communicate with Business Agent, Hal Telling.

Attorney Hoerauf will communicate with the Board on the parameters of the proposal so that the economics, if any, can be accounted for by journal entry in the budget.

Meeting adjourned at 3:45 p.m.