



Kyle Grove, District 1, (Sherman, Butman, Clement, Gladwin Twp.)
Ron Taylor, District 2, Vice-Chairperson (Sage and Gladwin City)
Kyle Diller District 3, (Bentley, Billings, Bourret, Grim & Secord)
Karen Moore, District 4, Chairperson (Buckeye, Hay & Tobacco)
Rick Grove, District 5, (Grout, Beaverton City, Beaverton)

Instructions for accessing remote hearings:

1. Go to: Gotomeeting.com
2. In the upper right, click "Join"
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5. All parties will be muted upon entry and will stay muted until recognized by the Board Chair.

Board Agenda April 13, 2021 9:30 a.m.

Agenda and supporting attachments are subject to change.

Consent Agenda – All bolded items will be approved with the motion to approve the agenda.

- A. Call to Order by Chairperson
- B. Pledge of Allegiance
- C. Roll Call
- D. Corrections or Additions to the Consent Agenda
- E. Reading of Cash Balances
- F. Approval of the Board Minutes:**
 - March 23, 2021 Regular Board Meeting**
 - March 30, 2021 Special Board Meeting**
 - April 9, 2021 Special Board Meeting**

G. Communications:

H. Finance Reports/Claims and Accounts General Fund

Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.

1. "40 Hour Advanced Dispatch School" for Dispatcher Zelt

2. Gladwin County "Welcome Signs" cost of surveying
3. Request to allow James Maveal to attend Spring Conference
4. Request for Susan Walker to attend the Michigan Sheriff's Association 2021 Summer Professional Development Seminar
5. Request to register Sergeant Gruhrit for "Colt Armorer School"
6. Taser Contract with Axon Enterprise, Inc.
7. 1st Quarter 2021 Budget Amendments
8. Approval of annual garbage liner order
9. Purchase of a new Polycom monitor for the Jail
10. Annual Ammunition Purchase for the Sheriff's Department

I. Committee Meetings

Committee of the Whole of March 23, 2021

J. Miscellaneous:

K. New Business:

Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.

1. Statutory Equalization Meeting and Resolution for Adoption of County Equalization 2021
2. 2020 Annual Drain Report
3. Request for Formal Bid on concrete structures and sidewalk
4. Appointment to the vacant District #3 Commissioner Seat
5. Houghton Lake Building Agency shared intergovernmental agreement for Building Official

L. Chair Comments:

M. Board Member Comments/Report:

1. Kyle Grove, District 1: Township Meetings and Committee Meetings:
2. Ron Taylor, District 2: Township Meetings and Committee Meetings
3. Kyle Diller, District 3: Township Meetings and Committee Meetings:
4. Karen Moore, District 4: Township Meetings and Committee Meetings:
5. Rick Grove, District 5: Township Meetings and Committee Meetings:

N. Administration Reports

O. Public Comments

P. Receive and File

March 2021 Library Statistics

Q. Adjournment

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioners' Office at (989) 426-4821



The Gladwin County Board of Commissioners met for the regular board Meeting, on March 23, 2021. The meeting was called to order at 10:38 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was called, all Commissioners were present.

The Board reviewed the Consent Agenda –

Motion made by Commissioner Kyle Grove to accept the agenda, supported by Commissioner Ron Taylor, 5 - Y, motion carried.

Cash balances were read by Commissioner Taylor. General Fund balance - \$67,557.94 before bills.

Communications

Finance

1-Motion by Commissioner Taylor to allow the Treasurer to advance funds from the EMS 210 to the General fund until the tax collection begins. Supported by Commissioner Kyle Grove, roll call vote, 5 - Y, motion carried.

2- Motion by Commissioner Taylor to approve the 911 training for Dispatcher Tweed in the amount of \$275 to be paid from 282-000-804.001. Supported by Commissioner Kyle Grove, roll call vote, 5 - Y, motion carried.

3- Motion by Commissioner Taylor to approve three 911 trainings for Dispatcher Bondie in the amount of \$575 to be paid from 282-000-804.001. Supported by Commissioner Kyle Grove, roll call vote, 5 - Y, motion carried.

4- Motion by Commissioner Taylor to approve the repair costs of \$3,484.70, less the \$1000 deductible, to High Caliber for the insurance claim with MMRMA. Support by Commissioner Kyle Grove, roll call vote, 5 - Y, motion carried.

5- Motion by Commissioner Kyle Grove to allow chair to sign contract for plotter printer for the Annex Building in the amount of \$153.16 / month for 60 months, supported by Commissioner Taylor. Roll call vote, 5 - Y, motion carried.

6- Motion by Commissioner Kyle Grove to enter one year renewal with Barracuda for an annual cost of \$605.16, supported by Commissioner Rick Grove. Chairperson Moore asked that a committee member look into other options for next year. Roll call vote, 5 - Y, motion carried.

Committee Meetings

New Business

1 – Motion by Chairperson Moore to approve the use of the county civil attorney to work with Mr. Balzer on preparing the required easement for this project; not addressing county funding. Funding to be discussed further. Supported by support by Commissioner Taylor, roll call vote, 5 - Y, motion carried.

- 2- Motion by Commissioner Taylor to approve 2021/22 budget request for Senior Millage funding in the amount of \$719,017 to Council on Aging. Supported by Commissioner Kyle Grove, roll call vote, 5 - Y, motion carried.
- 3 – Motion by Commissioner Taylor to allow the Chairperson to enter into the Administrative Agreement for the Housing Rehabilitation Program in the amount of \$36,565. Supported by Commissioner Kyle Grove, roll call vote, 5 - Y, motion carried.
- 4 - Motion by Commissioner Taylor to allow the Treasure to enter into an agreement with BS&A for Online Delinquent Tax Services. Supported by Commissioner Kyle Grove, roll call vote 5 - Y, motion carried.
- 5 – Motion by Commissioner Taylor for the 2020 Investment Report to be approved and filed. Supported by Commissioner Kyle Diller, roll call vote, 5 - Y, motion carried.
- 6 - Motion by Commissioner Taylor to approve Mike Hargrave as the authorizing agent for Gladwin County on the following projects: Drug-free Workplace and Selection of Consultants. Supported by Commissioner Kyle Diller, roll call vote, 5 - Y, motion carried.
- 7 Kelly Bax stated her reasons in support of her request. Options for moving forward were discussed. Motion by Chairperson Moore to uphold the denial of the Bax FOIA request. Supported by Kyle Diller. Further discussion was had on this matter. Roll call vote, Commissioners Kyle Grove and Rick Grove abstained, 3 – Y, motion carried.
- 8- Motion by Chairperson Karen Moore, to adopt a resolution to declare a local State of Emergency. Supported by Commissioner Taylor, roll call vote, Commissioner Kyle Grove - N, 4 -Y, motion carried.
- 9- Motion by Commissioner Taylor to adopt the resolution to reduce airport funding to \$15,000, to be reviewed annually, as drafted, supported by Commissioner Rick Grove, roll call vote, 5 – y motion carried.
- 10- Motion by Commissioner Taylor to allow Drain Commissioner and Chairperson Moore to appoint Attorney Stacy Hissong to all Drain and Lake Level matters. Support by Commissioner Kyle Grove, roll call vote, 5 – Y, motion carried.
- 11- Motion by Commissioner Kyle Grove to adopt and sign the 2020 Delinquent Tax Resolution, Supported by Commissioner Kyle Diller, roll call vote, 5 - Y, motion carried.
- 12 – Motion by Commissioner Rick Grove to enter into an agreement with Performance Plus for oil change services through December 31, 2021. Supported by Ron Taylor. Commissioner Rick Grove stated 18 requests were sent to local vendors, 2 returned. Roll call vote, 5 - Y, motion carried.
- 13 – Motion by Commissioner Kyle Grove to enter into an agreement with Shred experts at \$2.90 / box from line item # 101-900-970.101 Supported Commissioner Kyle Diller, roll call vote, 5 - Y, motion carried.
- 14- Motion by Commissioner Taylor to amend MERS Division 13 New Hires Division to include Division 21 as classified in the Sheriffs Command contract. Support by Commissioner Diller, roll call vote, 5 – Y, motion carried.
- 15- Motion by Commissioner Ron to amend MERS Division 21 as Closed to new employees as classified in the Sheriffs Command contract. Supported by Commissioner Diller, roll call vote, 5 - Y motion carried.

16 – Motion by Commissioner Ron, to allow the Chairperson to sign addendums as drafted to resolve Union grievances that have been filed in relation to service credit hours, workers compensation and parttime employees. Support Commissioner Diller, roll call vote, 5 – Y, motion carried

17- Motion by Commissioner Kyle Grove to allow the Chairperson to sign the employment agreement with Robert North through Dec 31, 2022. Supported by Ron Taylor, roll call vote, 5 - Y, motion carried.

18-Jail staffing, conversation with the Board, the Undersheriff, and the Interim Administrator.

Motion made by Chairperson Moore, to allow the Jail Administrator and Interim Administrator to continue working on a cost neutral plan to be presented to the Personnel Committee for review and approval prior to the April 13 meeting. Supported by Ron Taylor, roll call vote, 5 – Y, motion carried.

19- Motion by Commissioner Taylor to appoint Terry Walter to the Veterans Affairs Committee term expiring Dec. 31, 2025. Support by Commissioner Rick Grove, roll call vote, 5 – Y, motion carried.

Chairperson Comments

Chairperson Moore spoke to address:

- Asked the Treasurer to comment on the borrowing of delinquent tax funds. Treasure Van Tiem expressed that borrowing of funds is legal per the attorneys and bond council.
- Mandatory training in 911 is paid for with State funds
- Discussed Broadband at the schools, may be preliminary, but there is discussion on federal funding within our area for better broadband.
- Special Assessment District will have a meeting, once funding is made available, for conversation with the public.

Board Comments

Commissioner Kyle Grove, District 1 –

Butman is virtual, 10:00 on Tuesdays during work hours so he's not been attending

Sherman and Gladwin are back in person

Personnel and Data committee meetings

Sports complex and Sherman Township meetings are competing meetings, happen at the same time

Commissioner Ron Taylor, District 2 –

March 10, Sage Township met in person. Conversation about road repair

March 12, met with the Drain Commissioner and new attorney to go over drain assessment.

March 16, Veterans Board meeting, had applications for committee

Last night met at Pratt Lake to discuss the dam, a temporary plate is being put in place to prevent leaks

Commissioner Kyle Diller, District 3 –

Commissioner Kyle Diller will be resigning as County Commissioner. April 13 will be his last meeting. Will mentor whomever takes his place.

Commissioner Moore, District 4 –

Thank you, Commissioner Kyle Diller for your service to our board and our community.

Join in comments about the FOIA request to look into the matter further. She is erring on the side of caution, but will continue to look into it.

Broadband conversation, the issues we have with our lakes and dams are huge, but should not overshadow other needs of our county. Was in a seminar last week listening to conversation on grant programs and opportunities for broadband.

The M-30 bridge was opened on the 11th. The Governor came to see the bridge last Friday and took the opportunity to observe the rest of the devastation. Conversation was had around the needs in Gladwin County.

A lot of emails and contact from her townships.

Commissioner Rick Grove, District 5 –

“Kyle, it was a pleasure working with you”.

In reference to the FOIA denial, it is hard to vote on something I don't understand

Received a metal detector from Clare County for the Sheriff's Department

March 15th virtual meeting in Grout

Land Bank purchase agreement on a house

March 19, walked the drain with Senator Stamas, Drain Commissioner Terry Walters, and others. Discussion on drain repairs from damage caused 8 yrs. Ago, and the need to satisfy EGLE.

Administrators Report -nothing

Public Comment -

_Chris Waugh, Gladwin City - asked when the public hiring will be for County Administrator. Would like to know if Flex time is legal for employees to take. Discussed desire to have line-item names stated during meetings, not just line-item numbers.

_Jason Uchiyama, Hay Township, Gladwin County - appreciates the calendar, but would like to see go-to-meeting information available. Also, SAD that will be considered just for Wixom lake, will be ¼ of a billion, stated his concerns on affordability to residents on the lake.

_Andre Shepcheck, Beaverton MI, Molasses River - spoke of the Gladwin GIS to see assessed taxes. The cost associated with accessing this information, and comparables to Midland County. Comments regarding repairs of the dam, and how taxes are handled.

_Kelly Bax, Coleman MI, wanted to meet with the Governor, was forced off the property by a representative of Four Lakes Task Force. Stated her opposition and disappointment to recent activities.

No other public comment.

Chairperson Moore reminded the public that the interviews for the County Administrator position is public, posting closes the end of March.

12:10 p.m., Motion to go onto executive session was made by Commissioner Taylor, support by Commissioner Diller, 5 – Y, motion carried.

Motion to go back into open session by Commissioner Taylor, supported by Commissioner Diller, 5 -Y, motion carried.

Motion by Commissioner Taylor to accept the Letter of Understanding between Command Unit and the County. Support by Commissioner Kyle Grove, roll call vote, 5 – Y, motion carried.

Motion to adjourn made by Kyle Grove, supported by Commissioner Kyle Diller. Roll call vote, 5 – Y, motion carried.

Meeting adjourned at 12:31 pm

Karrie Hulme, County Clerk

Karen Moore, Chairperson

Posted 03/29/2021



**Gladwin County Board of Commissioners
Special Board Meeting, March 30, 2021**

The Gladwin County Board of Commissioners met for a Special Meeting, on March 30, 2021. The meeting was called to order at 10:47 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was taken, all Commissioners were present.

The Board reviewed the Consent Agenda –

A motion was made by Commissioner Diller to approve the Agenda as presented, supported by Commissioner Taylor, all ayes, motion carried.

Cash Balances - none

Communications - none

Finance - none

Committee Meetings - none

New Business

Clerk Hulme explained the reason for the vacant position in the Clerks' Office and that the release of the employee was within the probationary period of the Union 6 contract. Conversation was had about the importance of accuracy in the role of Court Clerk and discussion on who would cover this role until the position was filled.

1 – A motion was made by Commissioner Ron Taylor to allow the County Clerk to post and fill a vacancy in the Clerks' Office. Supported by Commissioner Kyle Grove, roll call vote, 5 – Y, motion carried.

Chairperson Comments - none

Board Comments - none

Commissioner Kyle Grove, District 1 -

Commissioner Ron Taylor, District 2 -

Commissioner Kyle Diller, District 3 -

Commissioner Moore, District 4 -

Commissioner Rick Grove, District 5 -

Administrators Report - none

Public Comment - none

Motion to adjourn made by Chairperson Moore, supported by Commissioner Kyle Grove, all ayes, motion carried. Adjourned at 10:53 a.m.

Karrie Hulme, County Clerk

Karen Moore, Chairperson



The Gladwin County Board of Commissioners met for the Committee of the Whole Meeting, on March 23, 2021. Chairperson Karen Moore called the meeting to order at 9:00 a.m. The Pledge of Allegiance was said. Roll was taken, all commissioners were present.

Public Comment

_Chris Waugh, Gladwin City - ask about school broadband being purchased by the school. Also ask about the process for dispatcher training funding and about if there were bids sought other than Barracuda for computer security.

_Kelly Bax, Coleman MI - read an email to Attorney Hoerauf, including specific questions she would like to have addressed. Stated her concerns over the answers she received.

_Andre Shepcheck, Beaverton MI, Molasses River - spoke of an email that he sent to Gladwin & Midland counties, he is disappointed that he received no response. Also spoke about private property signs seen on what he believes is county property and enquired about the ownership of Four Lakes Task Force.

_Chris Waugh, Gladwin City - asked about the county borrowing from delinquent tax funds, and voiced her concerns over the county's process for this.

_Mr. Huntoon was having technical difficulties and could not be heard for public comment.

No other comments

City Administrator Report – none

County Affairs

1. MI Backyard Survey - Bob Balzer, Gladwin Economic Development Center (EDC) – discussion on signage for Gladwin County, currently have three made and ready to install. Requesting \$325 per sign, for two signs, to have properties surveyed for easements, and \$100 per location for title work on the two private property locations. Commissioner Rick Grove asked about the cost of the third sign not on private property. Mr. Balzer responded that this is State land and he did not believe services would be required. Chairperson Karen Moore asked about current contributions to the EDC from the county, Mr. Balzer stated current funds were issued through a Memorandum of Understanding with MI Works.
2. Council on Aging - Bonnie Klein, Gladwin County Council on Aging - asking \$719,017 for this year, a reduction \$9,124 from last year's request. Conversation about the millage process and renewal in 2023.
3. Housing Rehabilitation Program County Allocation - Lori Stout/ Karen Blonde, Gladwin City Housing Commission - Karen Blonde gave an overview of the Community Development Block Grant (CDBG) program, current grant amount is \$36,564. Chairperson Moore clarified this is an annual renewal request.
4. MSU Extension Annual Report - Sherry Spoolman, MSU Extension - reviewed the annual report and background of MSU Extension, their funding sources, programs and services available. Discussion on resident participation and a explanations of MSU employees and their roles.
5. BS&A Online Proposal - Treasurer VanTiem, Gladwin County – gave an explanation of options and pricing for making an online delinquent tax search available to the public. Discussion was had about the process for searching for parcels and the revenues associated with those time savings.

6. Annual Investment Report – Treasurer VanTiem ask that the board accept and file the annual investment report.
7. FAA Form 5100-130, Airport Improvement Program Certification – Mike Hargrave - description of the form was given; approval will allow the improvement projects to move forward. Mr. Hargrave spoke of the funding process, and current available funds. Commissioner Ron Taylor gave explanation of the process.
8. Bax FOIA Appeal – Chairperson Karen Moore - a FOIA request was received and denied for security reasons; asked Attorney Hoerauf to address this matter. Attorney Hoerauf stated that the Emergency Plans for the Dams are within the exemption of security documents, and the denial is sound and not disclosable under FOIA.
9. Resolution to Declare a local "State of Emergency" – Chairperson Karen Moore - discussed legal options in the State of MI to declare a "State of Emergency" to continue virtual meetings. The county would have to abide by specific guidelines in order to open to the public, and does not have the means to accommodate these guidelines. Asking that the County issue a local State of Emergency.
10. Resolution to Reduce Annual Airport Contributions – Commissioner Ron Taylor - spoke about the county's contribution to the airport, asking that it be reduced from \$25,000 to \$15,000 for this year, and to be reviewed yearly in order to increase/decrease as the county budget will allow.
11. Advancement to General Fund from 210 EMS Fund – Treasurer VanTiem spoke about the annual process of advancing funds from EMS 210 to the General Fund until other funds are available, typically Sept 31.
12. Appointment of Attorney Stacy Hissong - County Drain Commissioner, Terry Walters, Deputy Drain Commissioner, Dee Zeestraten – Mr. Walters spoke of problems that were encountered during the drain process. He believes the new attorney is better prepared to handle the current situation. Commissioner Rick Grove stated his former concerns and current support. Commissioner Ron Taylor stated the new attorney would also be representing the County with the EGAL law suit with the State of Michigan.
13. Delinquent Tax Borrowing Resolution – Treasurer VanTiem - asking the board to sign the annual resolution, it has been reviewed for compliance by the Bond Council and Financial Advisers.

County Facilities and Transportation-

1. Bid Selection for Oil Change Services – Commissioner Rick Grove discussed the process for requesting bids. Mailed 18 requests, received 2 proposals,
2. Bid Selection for Shredding Services – Commissioner Kyle Grove discussed the process for requesting Shredding bids, received 2, one is under budget and they would like to choose that vendor.

Data

1. Plot Printer Proposal – Interim Administrator Maveal – the plot printer would be an addition to the current contract with our current vendor, covering parts and services only. Upon approval by the Board, would be installed next week and utilized by all the departments in the Annex building.
2. Renewal of Barracuda Network Subscription – Commissioner Kyle Grove - IT Right recommended a one-year contract (instead of three years) due to system upgrades/advancements.

511 Council – none

Gladwin Parks and Recreation – none

Insurance – none

Memorial Restoration - none

MERS –

- 1-3. Defined Benefit Plan –Interim Administrator Maveal - explanation was given on group benefits under Union contract and the history of closing and opening groups under the MERS agreement specific to Union provisions. Further discussion was had on the savings associated with closing Division 21, Command Group and amending Division 13, New Employee Group. MERS addendums in relation to grievances filed have been resolved through the Union.

Public Safety – none

Personnel

1. Robert North, Emergency Management –Interim Administrator Maveal – Emergency Manager’s contract has been updated, only minor changes to the contract, will be seeking Board approval.
2. Jail/Courthouse Security Staffing - Undersheriff Hartwell – discussed recent turnover and difficulties filling positions; State requirements have changed for applicants reducing hiring options. Will be pulling security staff at the front desk and leaving three court security staff. Requesting part time positions be made full time.
3. VA Committee Appointments - Ken Roberts – previously moved into compliance by creating a seventh position. Requesting approval for Terry Walters appointment to that Committee.

Finance

1. 911 Training for Dispatcher Tweed – mandated training, continuing education credits. Funds are paid through the state of Michigan, under a “use it or lose it” program. No cost to the general fund or the county. \$575 for a two-day training and \$275 for a one-day training.
2. Car Deer Accident – county vehicle hit a deer; county will need to pay \$1000 deductible.

Report from Civil Attorney – Spent some time wrapping up grievances, working on Circuit Court Zoning for AmeriHemp, will be working on Unit Negotiations of all contracts shortly.

No additional discussion. Meeting closed at 10:31a.m.

Karrie Hulme, County Clerk

Karen Moore, Chairperson

Posted 03/29/2021

