



**GLADWIN COUNTY  
DISTRICT BOARD OF COMMISSIONERS**

401 West Cedar Avenue  
Gladwin, Michigan 48624  
(989) 426-4821

[commissioners@gladwincounty-mi.gov](mailto:commissioners@gladwincounty-mi.gov)

**COMMITTEE OF THE WHOLE**

May 25, 2021 9:00 a.m.

*Agenda and supporting attachments are subject to change.*

- 1. Public Comments:**
- 2. City Administrator's Report:**
- 3. County Affairs:**
  1. Resolution in Support of Back Revenue Sharing – *Interim Administrator Maveal*
  2. EMS Quarterly Update – *John Clayton*
  3. Resolution Naming Delegated Authority and Authorizing Annual Expenditures over \$10,000 (Pratt Lake Level) – *Drain Commissioner Walters*
- 4. County Facilities and Transportation:**
  1. Veterans Memorial – *Director Kenneth Roberts*
- 5. Data:**
- 6. 511 Council:**
- 7. Gladwin Parks and Recreation:**
- 8. Insurance:**
- 9. Memorial Restoration:**
- 10. MERs:**
- 11. Public Safety:**
- 12. Personnel:**
  1. Resignation of Corrections Officer Rumpfelt and request to publish the vacant position – *Jail Administrator McGourty*
  2. Renewed part-time employment request for Linda Hawkins – *Magistrate Post*
  3. Continuation of 28 hour employment for Deputy Drain Commissioner – *Drain Commissioner Walters*

**13. Finance:**

1. Dispatcher Jennifer Matteson Training Request – *Michael Brubaker, 911 Administrator*
2. Creation of Line 101-000-524.371 for Houghton Lake Building Agency Revenue – *Interim Administrator Maveal*
3. Request to use the county's credit card for the purchase of a shredder – *Prosecutor Miller*

**14. Report from Civil Attorney:**

1. Updates – Remote Work and Mask Requirements

## **RESOLUTION IN SUPPORT OF BACK REVENUE SHARING**

**Gladwin County Board of Commissioners**

**RESOLUTION #2021-\_\_\_\_\_**

### **SUPPORTING PASSAGE OF LEGISLATION TO PROVIDE BACK REVENUE SHARING TO COUNTIES**

**WHEREAS**, Gladwin County has a population of 25,337 (2018) and is projected to receive \$545,848.00 or \$21.54 per person in Revenue Sharing dollars in 2021.

**WHEREAS**, Gladwin County is very thankful for the Revenue Sharing dollars it has received. Traditionally, State Revenue Sharing was among the County's large revenue sources.

**WHEREAS**, Gladwin County received \$608,881.00 in Revenue Sharing dollars in year, 2001, which was greater than the amount project for 2021.

**WHEREAS**, counties agreed to a tax shift in 2004 that resulted in excess revenue in property taxes. These funds were restricted into a County Revenue Sharing Reserve Fund (CRSRF).

**WHEREAS**, counties went off a statutory revenue sharing in 2004 to save the State money during a budget crisis and agreed to pay themselves the annual Revenue Sharing payments out of the CRSRF until those funds were exhausted.

**WHEREAS**, this self-payment system saved the State more than \$1.5 billion to date, and Gladwin County alone save the State \$698,347.00.

**WHEREAS**, each county exhausted their reserve fund at different times. (See Table A)

**WHEREAS**, the agreement to pay themselves their own Revenue Sharing included a provision that when they exhausted their CRSRF, they could come back on the State system at the rate they were paying themselves.

**WHEREAS**, the State continued to cut Revenue Sharing between 2009 and 2014, resulting in a breach of this agreement and a reduction in Revenue Sharing for those counties that came back on the system between 2008 and 2014.

**WHEREAS**, the counties that exhausted their CRSRF earlier than others were, and continue to be, negatively affected by the reduction in eligible payments.

**WHEREAS**, counties have individually and collectively "lost" by the State discontinuing CPI increases once the State resumed responsibility for CRS payments.

**WHEREAS**, the State has demonstrated a consistent divestment from local municipal finance through the years and over multiple administrations from both major political parties. The County of Gladwin would respectfully request the utmost consideration during the State's budget process and request the statutory component of the Revenue Sharing model be adjusted.

**THEREFORE, BE IT RESOLVED that GLADWIN COUNTY** supports legislation to ensure proper Revenue Sharing adjustments are made to cover the shortfalls that continue to adversely impact Gladwin residents.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Governor of the State of Michigan, Senator John Moolenaar, Representative Jason Wentworth, and all affected Michigan Counties for their consideration and action.

Motion by Commissioner \_\_\_\_\_

Motion Supported by Commissioner \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Adopted this 25<sup>th</sup> day of May 2021.

\_\_\_\_\_  
Karrie Hulme, Gladwin County Clerk

\_\_\_\_\_  
Karen Moore, Chairperson Board of Commissioners

## **Laura Brandon-Maveal**

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**From:** John.Clayton@midmichigan.org  
**Sent:** Tuesday, May 11, 2021 3:00 PM  
**To:** Laura Brandon-Maveal  
**Subject:** COW Meeting

Laura,

When is the next COW Meeting? I would like to be placed on the agenda to cover the Quarterly Update and upcoming mileage proposal. Please let me know when this is happening. Thank you.

John Clayton  
MidMichigan Health  
Manager  
EMS Gladwin  
(989)429-6724 Cell  
(989)426-9305 Gladwin  
(989)633-1310 Midland

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**GLADWIN COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION NAMING DELEGATED AUTHORITY AND AUTHORIZING ANNUAL EXPENDITURES OVER \$10,000**

**PRATT LAKE LEVEL**

At a meeting of the Gladwin County Board of Commissioners held on the \_\_\_\_ day of \_\_\_\_\_, 2021, at \_\_\_\_ : \_\_\_\_ . m.

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

The following resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, Part 307 of the Natural Resources and Environmental Protection Act, MCL 324.30701, *et seq.* (“Part 307”) outlines a process to maintain established legal lake levels and to repair, maintain, or create improvements necessary to maintain such levels; and

**WHEREAS**, if there is a necessity for annual expenditures of over \$10,000 to fund activities to maintain a lake level, a board of county commissioners must authorize the expenditures by resolution. MCL 324.30722(4); and

**WHEREAS**, Part 307 authorizes a county board of commissioners to designate a “delegated authority” to maintain a legal lake level. MCL 324.30701(e); and

**WHEREAS**, the Gladwin County Circuit Court has continuing jurisdiction under MCL 324.30707(5) to modify Pratt Lake’s lake level order including its legal lake level; and

**WHEREAS**, Pratt Lake is an inland lake located in Sage Township, Gladwin County, Michigan; and

**WHEREAS**, an inspection of Pratt Lake’s lake level improvements disclosed the necessity for an annual expenditure of over \$10,000 to maintain its legal lake level.

***NOW, THEREFORE BE IT RESOLVED:***

Pursuant to Section 30722(4) of Part 307, the Gladwin County Board of Commissioners authorizes the Pratt Lake Authority to make annual expenditures of more than \$10,000 to perform repairs and maintenance on Pratt Lake’s lake level improvements by imposing such costs on the applicable special assessment district. Costs for such repairs and maintenance shall be borne by property owners and other entities via special assessments to the extent authorized by Part 307.

MOVED:  
SECONDED:  
CARRIED:

RESOLUTION DEEMED ADOPTED

Dated: \_\_\_\_\_

\_\_\_\_\_  
Karen Moore, Chairperson  
Gladwin County Board of Commissioners

**CERTIFICATION**

I, the undersigned, being duly qualified and acting Clerk of Gladwin County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Gladwin County Board of Commissioners at a meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2021, and that notice of said meeting was given in accordance with the Open Meetings Act.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Karrie Hulme  
Gladwin County Clerk

## **Laura Brandon-Maveal**

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**From:** Veterans Director  
**Sent:** Thursday, May 13, 2021 9:55 AM  
**To:** Laura Brandon-Maveal  
**Subject:** Next COW

Could I be placed on the next COW to discuss approval to use the grounds on the East side of the Courthouse for the Veterans Memorial?

Permission was granted some time ago, but I would like the current board to have the opportunity to weigh in and hopefully confirm the approval.

Respectfully,

Kenneth Roberts,  
Director, Gladwin County  
Office of Veteran Affairs  
555 W. Cedar Avenue  
Gladwin, MI 48624

Office: 989.426.4891  
Fax: 989.426.4182





## GLADWIN COUNTY SHERIFF'S OFFICE

MICHAEL SHEA  
SHERIFF

501 WEST CEDAR AVENUE • GLADWIN, MI 48624  
PHONE (989) 426-9284 OR 1-800-553-0911  
FAX (989) 426-1173

RAY HARTWELL  
UNDERSHERIFF

May 10, 2021

Dear Board of Commissioners:

Corrections Officer Matthew Rumfelt has submitted his letter of resignation today. His last date of will be May 23, 2021. I will be looking to fill this vacancy as with the other vacancy we have had immediately.

Sincerely,

Matthew McGourty  
Jail Administrator  
Gladwin County Jail

Cc: Laura Brandon-Maveal  
Cc: Undersheriff Ray Hartwell

JOSHUA M. FARRELL  
District Court Judge

Elizabeth M. Post  
Magistrate-Attorney

Linda K. Hawkins  
Court Reporter

Stacy M. Gasiciel  
Probation Officer

**State of Michigan**  
**80TH DISTRICT COURT**  
**CLARE AND GLADWIN COUNTIES**



Dear County Board Members:

As discussed previously, the Court would like to renew our request to extend Linda Hawkins part-time employment, under the same conditions as previously approved, as we have not yet transitioned to Phase 3 and are in fact still in Phase 1.

Please let me know if you have any questions or concerns.

Sincerely,

Elizabeth M. Post  
Attorney-Magistrate



Gladwin County Drain Commissioner  
County Annex Building  
555 W. Cedar Ave., Suite C  
Gladwin, MI 48624  
(989) 426-7561 Fax (989) 426-6919  
Office Hours: Tuesday – Thursday 8:30 –4:00

May 20, 2021

Gladwin County Board of Commissioners  
401 W. Cedar Ave.  
Gladwin, MI 48624

Dear Board of Commissioners,

I am hereby requesting the board to approve the extension of our current Deputy Drain Commissioner Lucy Zeestraten to continue to work Mondays through September 30, 2021. We have a lot of projects that we are working on. I feel it requires her to be in the office to help get all the processes done. We have just been approved to change the plans for the Burleson and Davidson Creek drains with EGLE. We will be working closely with our attorney Stacy Hissong and engineers at ECT to get the plans changed. We are still working with ECT on the grant we were just awarded through NRCS. We are working with Midland County on 2 intercounty drains with them and an intercounty drain with Bay County. We currently have a POA meeting scheduled with Midland County on the Curtice IC Drain at Beaverton High School. We are working with Stacy Hissong and Spicer Group on Pratt Lake to get another structure in place after the Wier was removed by the previous drain commissioner. This will include public information meeting if need, bid opening, draft assessment roll, public hearing on project cost, roll approval by board of commissioners, project financing, assessment roll on this year's winters tax bill. We are also working with Wixom Lake to get an agreement to give funds to FLTF to help with weeds. We are also working with Stacy Hissong and Spicer Group to update the drainage district on the drains, lake levels, and assessment rolls.

Thank you in advance for your consideration in this matter.

Sincerely,

A handwritten signature in black ink that reads "Terry L. Walters".

Terry L. Walters  
Drain Commissioner  
Gladwin County

TLW/lez

501 W. Cedar Ave., Gladwin, MI 48624  
Non Emergency Phone: 989-426-9284  
Or 1-800-553-0911 Fax: 989-426-5517  
Email Address: [ad911@gladwinco.com](mailto:ad911@gladwinco.com)  
Mike Brubaker 911 Administrator  
Karee Barlow 911 Asst. Administrator



To: Gladwin County Commissioners  
From: Karee Barlow-911 Assistant Administer  
Date: May 14<sup>th</sup>, 2021  
Re: 911 Training

I have scheduled the following individual, Jennifer Matteson for the 'When High Profile calls have a Higher Impact' training course. This on-line course is scheduled on 6/14/21 from 8-5p and will be sponsored by The Public Safety Group. The total cost of this training is \$209.00. I am seeking approval to pay this amount from the wireless training fund line item: 282-000-804-001.

This training is approved by the State of Michigan 911 training.

Course info:

When High profile calls have a higher impact PSI2021-1801

Cost: \$209.00

All invoices will be submitted to the County Administrators' office.

Thank you for your time,

A handwritten signature in black ink that reads "Karee Barlow". The signature is written in a cursive, flowing style.

Karee Barlow  
911 Assistant Administrator

# When High Profile Calls Have a Higher Impact!

New

Virtual One-Day Class

Chances are you have heard the names, Kyle Plush, Kari Hunt, Shanell Anderson, Denise Amber Lee, and sadly some others. These stories have identified links in the public safety chain of survival that failed them and tragically they are not here to share their story or the vital lessons learned when their perfectly imperfect storm resulted in their significant loss. We will identify some of those lessons learned, share some of the lasting impacts their story and families have had on the 9-1-1 industry, as well as share an overview of some of the new acts and laws that are a result of these calls, and some that were created because mission-driven leaders saw the importance. You will learn what the Denise Amber Lee Act, Kari's Law, and Ray Baum's Act mean for your role as a telecommunicator.

Not to worry, this heavy at times session will not only focus on the negative stuff, but there will also be many positive messages shared, including shout outs to some pretty amazing 9-1-1 professionals as we hear how they went above the call of duty, used out of the box resources and creative actions to influence positive outcomes.

## **Public Safety Group**

Approval Date 05/03/2021

Course Number PSI2021-1801

Module Continuing Education

Location Virtual

Total Hours 8

Intended Audience Call takers, dispatchers, trainers, supervisors & Managers.

## ***OFFICE OF THE PROSECUTING ATTORNEY***

401 West Cedar Avenue  
Gladwin, Michigan 48624-2054  
(989) 426-8592  
Fax (989) 426-4248

**Aaron W. Miller**  
Prosecuting Attorney  
**Norman E. Gage**  
Asst Prosecuting Attorney

**To:** Finance Committee  
**Re:** Use of Credit Card  
**Date:** 05/19/2021  
**From:** Child Support Program  
Gladwin County Prosecutor's Office

Dear Finance Committee,

I am requesting use of the county credit card for the purchase of a nano-cut paper shredder to meet the newer requirements of the Michigan Child Support Program. The estimated cost will be \$106.29 and should be paid from line #101-229-802.000. This is reimbursable expense by the Child Support Specialist Grant.

Thank you,

Clara McKowen  
Child Support Specialist

Delivery ZIP Code: 48624 [Change](#)  
[Lists](#) | [Reorder](#)

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### Boxis NanoShred 10-Sheet Nanocut Shredder

Item 1538788 | Model BN102P-CHL

★★★★★ 4.6 (17)

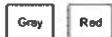
Your Price **\$99.99**

Shipping & Handling Included\*

**Features:**

- Shreds a Letter Size Sheet of Paper into 3,000 or More Particles
- Security Assurance in a Personal Use Shredder
- Overheat/Overload Indicator Protects Motor
- 4 Casters with Front Locking Brakes for Easier Mobility
- 3.5 Gallon Pull-out Waste Bin

Color : Gray



Quantity:

[Add to Cart](#)

[Add to List](#)

Arrives approximately 5 - 7 business days from time of order.

[Compare Product](#)

[Share](#) [Print](#)

[Product Details](#)

[Specifications](#)

[Shipping & Returns](#)

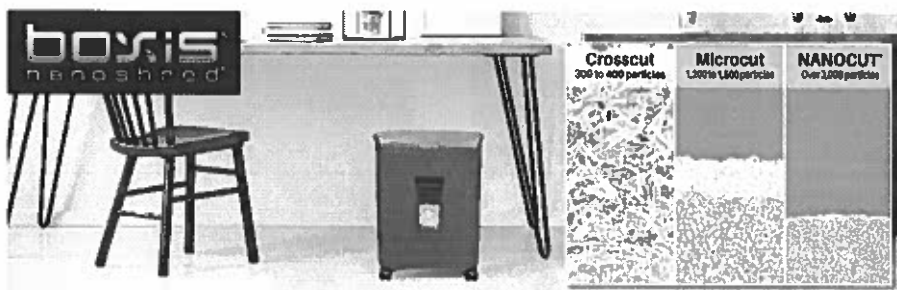
[Reviews](#)

#### Product Details

**⚠️WARNING:** This product can expose you to chemicals including Lead, which are known to the State of California to cause cancer. For more information go to: [www.P65Warnings.ca.gov](http://www.P65Warnings.ca.gov).

Product details have been supplied by the Manufacturer, and are hosted by a third party

#### BN102P Banner



#### Boxis Nanoshred video



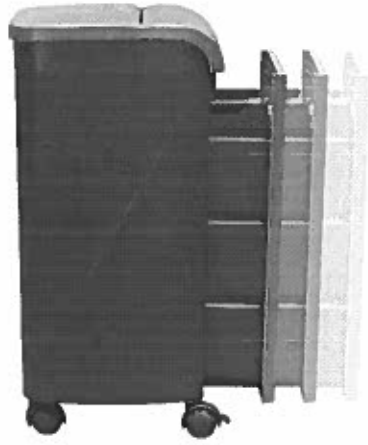
1/2

#### Boxis® Nanoshred® BN102P

Stylish & Compact



Feedback



**Easy to use**

Features a convenient pull out waste bin for easy emptying and casters for easy mobility. Casters can be locked for stability.

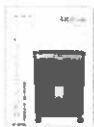
**Warranty**

This Boxis® Nanoshred® paper shredder is backed by a one-year limited product warranty.



Feedback

**Boxis BN102P**



Boxis Nanoshred BN102P-CHL User Guide

[View](#) | [Download](#)

PDF 1 MB



Boxis Nanoshred BN102P-RED User Guide

[View](#) | [Download](#)

PDF 3 MB

[View More](#)

**Specifications**

Bin Capacity	3.5 Gallon
Brand	Boxis
Color	Red
Color	Gray
Dimensions - Depth	12.8 in.
Dimensions - Height	16.9 in.
Dimensions - Width	8.5 in.
Model	BN102P-RED
Model	BN102P-CHL
Sheet Capacity	10 Sheet
Shredder Type	Personal
Weight	13.2 lb.

**Shipping & Returns**