



Kyle Grove, District 1, (Sherman, Butman, Clement, Gladwin Twp.)
Ron Taylor, District 2, Vice-Chairperson (Sage and Gladwin City)
Michael Szuch District 3, (Bentley, Billings, Bourret, Grim & Secord)
Karen Moore, District 4, Chairperson (Buckeye, Hay & Tobacco)
Rick Grove, District 5, (Grout, Beaverton City, Beaverton)

Board Agenda August 24, 2021 9:30 a.m.

Agenda and supporting attachments are subject to change.

Consent Agenda – All bolded items will be approved with the motion to approve the agenda.

- A. Call to Order by Chairperson
- B. Pledge of Allegiance
- C. Roll Call
- D. Corrections or Additions to the Consent Agenda
- E. Reading of Cash Balances
- F. Approval of the Board Minutes:**
 - August 10, 2021 Regular Board Meeting**
 - August 10, 2021 COW Minutes**

G. Communications:

H. Finance Reports/Claims and Accounts General Fund

Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.

1. Request for continued employment for Linda Hawkins
2. Kristie Simrau attendance 2021 Michigan Probate & Juvenile Registers Association Annual Conference, plus hotel, meals, and mileage
3. Hanna McGuire attendance 2021 Michigan Probate & Juvenile Registers Association Annual Conference, plus hotel, meals, and mileage
4. Remove Interim Administrator Laura Brandon-Maveal from county credit card and add Administrator Mark Justin
5. Purchase of new laptop for Treasurer's office

I. Committee Meetings

Committee of the Whole of August 10, 2021

J. Miscellaneous:

K. New Business:

Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.

1. Reappointment of Susan Svetcos to CMHCH Board for the term of April 1, 2021 – March 1, 2024
2. CESF Grant
3. Constitution Week Proclamation
4. Friend of the Court FY 2022 & FY 2023 CRP Amendment Agreement
5. Move passport processing function from the County Clerk's office to the Register of Deeds office

L. Chair Comments:

M. Board Member Comments/Report:

1. Kyle Grove, District 1: Township Meetings and Committee Meetings:
2. Ron Taylor, District 2: Township Meetings and Committee Meetings
3. Michael Szuch, District 3: Township Meetings and Committee Meetings:
4. Karen Moore, District 4: Township Meetings and Committee Meetings:
5. Rick Grove, District 5: Township Meetings and Committee Meetings:

N. Administration Reports

O. Public Comments

P. Receive and File

Q. Adjournment

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioners' Office at (989) 426-4821



The Gladwin County Board of Commissioners met for a regular Board Meeting, on August 10, 2021. The meeting was called to order at 10:02 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was called, all commissioners were present.

The Board reviewed the Consent Agenda –

Motion made by Commissioner Taylor to accept the agenda with additions to New Business of #3 - Fencing around Basement Access to Boiler Vent Pipe, #4 – signing of the Signature Bank Loan document, and #5 - Performance Resolution changes. Seconded by Commissioner R. Grove, all in favor, motion carried.

Cash Balances were read by Commissioner Taylor. General Fund balance is \$290,013.26 before the payments of the bills.

Communications

Finance

1-Motion by Commissioner Taylor to allow Matthew McGourty to attend the MI Sheriffs Association 2021 Fall Professional Development Seminars in Grand Traverse, authorizing County Credit Card use for the purpose of reservations, if necessary; travel and lodging cost to be paid from line item 264-000-607-000, Correction Officer Training Fund. Seconded by Commissioner K. Grove. Additional conversation was had as a reminder that the conference fee had been paid in a previous year. All in favor, motion carried.

2- Motion by Commissioner K. Grove to allow Susan Walker to attend the MI Sheriffs Association 2021 Fall Professional Development Seminars at the Grand Traverse Resort, authorizing County Credit Card use for the purpose of reservations, if necessary; the \$35 conference transfer fee, travel and lodging cost to be paid from line item 264-000-607-000, Correction Officer Training Fund. Seconded by Commissioner Taylor. All in favor, motion carried.

Committee Meetings - approved with the approval of the Agenda.

New Business

1 - Motion made by Commissioner Taylor to allow a county representative to attend the MERS 75th Retirement Conference. The motion will cover the \$205 registration fee, plus travel, meals, and lodging. To be paid from line item 101-101-860.000, Commissioner Travel & Training. Seconded by Commissioner R. Grove. Additional conversation, all in favor, motion carried.

2 – Motion made by Commissioner Szuch to approve the replacement of the Live Scan in the Jail. Funds will be covered in part from an MMRMA Grant reimbursement of up to \$4000/max. The balance of these cost will come from a combination of Jail, Capital Improvement and Maintenance funds, to be determined. Seconded by Commissioner Taylor. All in favor, motion carried.

3 - Motion by Commissioner Szuch to approve the installation of a fence around the basement access / boiler vent pipe area at a cost of \$1,650. From line item 245-000-701-000, Building Improvement Fund. Seconded by Commissioner R. Grove. All in favor, motion carried.

4 - Motion made by Commissioner K. Grove, to allow Treasurer VanTiem to sign the amended payment schedule for the Signature Bank Loan. Seconded by Commissioner Taylor, all in favor, motion carried.

Old Business

1 - Motion by Commissioner K. Grove to allow Chairperson Moore to sign the Blue Cross Blue Shield Group Enrollment for Gladwin County Inmates. Seconded by Commissioner Taylor. All in favor, motion carried.

2- Motion by Commissioner Szuch to allow Clerk Karrie Hulme to sign the performance resolution for Municipalities. Seconded by Commissioner K. Grove. All in Favor, Motion Carried.

Chairperson Comments

Chairperson Moore spoke to address:

Committee assignments have had some movement. Chairperson Moore will take over CMHCM and the Health Department, and Commissioner Szuch will take over Personnel and Insurance. Chairperson Moore would like to see a division in Personnel as Commissioner Szuch - All Personnel, Commissioner K. Grove - Non-union Personnel, and Commissioner Taylor Union Personnel.

This month's Council of Local Government meeting is being hosted by the County. She is asking anyone if they would like to assist in hosting.

Board Comments

Commissioner Kyle Grove, District 1 –

Meetings start tomorrow

Commissioner Ron Taylor, District 2 –

8/2 Gladwin City Meeting

8/3 Special Meeting for Wiggins Lake Improvement, discussion on "Wild Celery" problems

8/9 Corrections Officer Negotiations

8/13 will be the Chapel Dam Open House 1:00 - 3:00 p.m.

8/21 will be the City's Hazardous waste disposal.

Commissioner Michael Szuch, District 3 –

Last night, Bentley and Billings – the Gypsy Moth Millage was discussed. Concerns over reimbursement of election costs

Asked if there are agreements in place for sharing the cost of road projects on a shared roadway. Treasurer VanTiem stated that Buckeye & Gladwin Townships had an agreement, suggested checking with the road Commission to see what agreements are currently in place.

Tonight is Bourette Township Meeting

Commissioner Karen Moore, District 4 –

Jason Wentworth was the speaker at the "Keeping it Real" event. These are breakfast meetings being put on by Farm Bureau. The next event is August 26th at 7:30.

August 2nd, Fireboard meeting in Tobacco Township. Not an assigned meeting, but will start attending.
Region 7B in West Branch of how our six counties work together.

Aug 5, Personnel meeting, discussion on moving passport processing services to the Register of Deeds due to past rule changes.

Tobacco Township meeting last night, Hay and Buckeye next week. The Gypsy Moth Proposal was discussed

Commissioner Rick Grove, District 5 –

Not much going on in Beaverton township, a small addition being put on the hall.

Grout township tonight.

Administrators Report -

Public Comment –

_ Nancy Bonder, the 13th is Friday, Saturday is the 14th. Clarification was given that the Chapel Dam Open House is on Saturday, the 14th.

_ Joel Vernier this Friday, the 13th, is the second Dine in Dinner at the Knights of Columbus for the Dolly Parton Imagination Library from 4:00 - 7:00 p.m., carry out is still available.

_ Commissioner Grove asked for an update on the Building and Grounds project at the front of the building. Commissioner R. Grove suggest looking at an RFP for concrete work due to time limitations and estimates given from potential contractors. Concerns over water seepage while we are waiting were discussed.

No other public comment.

Motion to adjourn by Commissioner K. Grove, seconded by Commissioner Taylor at 10:44 a.m.

All in, favor meeting adjourned.

Karrie Hulme, County Clerk

Karen Moore, Chairperson



**Gladwin County Board of Commissioners
COW Minutes, August 10, 2021**

The Gladwin County Board of Commissioners met for the Committee of the Whole Meeting, on August 10, 2021. Chairperson Karen Moore called the meeting to order at 9:00 a.m. All commissioners were present.

Public Comment

_ Commissioner Moore noted additions to the agenda under Public Safety - fence around boiler vent pipe, and under Finance – Signature loan information.

Reminded residents that public comment is five minutes and not Q & A.

_ Joel Vernier, council on local government meeting was discussed and an invitation to the next meeting was given. A "Restoring the Lakes" article in the paper was given to the Commissioners. Another restorethelakes.org event has been conducted. Tim Mester joined Joel in support of an escrow account for the Point of Sale in Secord and Billings Townships. Clarification on the escrow purpose was discussed.

_ Jeff Sorenson dropped off letters for the Commissioners in support of restoring our lakes. Shared the communities desire to assist the county in solving the challenges we face in restoring our lakes and their appreciation for the commissioners work on this matter.

No other comments

City Administrator Report

County Affairs

County Facilities and Transportation-

Data

511 Council

Gladwin Parks and Recreation

Insurance

1. BCBSM Group Enrollment for Gladwin County Inmates – Chairperson Moore re-presented an item previously approved for signature by the Interim administrator, to be approved for signature by the board chair because it had not been signed prior to the departure of the interim administrator.

Memorial Restoration

MERS

1. 75th Retirement Conference – Chairperson Moore presented the conference to the board for consideration of sending at least one person to this conference. Gladwin County is a voting member and should have representation at this conference.

Public Safety

1. Chain Link Fence around the Boiler Vent Pipe – Commissioner R. Grove discussed the need for safety around this area and the cost of having a fence installed. Funds are available for this project from previous rebates issued to the county.

Personnel

1. MI Sheriff's Association 2021 Fall Conference, attendance for Matthew McGourty
2. MI Sheriff's Association 2021 Fall Conference, attendance for Susan Walker
- Both employees had these fees paid for in a previous year, but conferences were cancelled.

Finance

1. Live Scan – Matthew McGourty is requesting the purchase of a new live scan machine for fingerprinting services at the Sheriff's office. Undersheriff Hartwell shared the age and lack of quality of the current equipment. Grant opportunities for the cost of a new live scan (MMRMA and USDA safety grants) were discussed. Machine status could fail at any time and is necessary. A 50% / \$4000 maximum reimbursement grant is available if applied for through MMRMA and is fully anticipated to be approved.
2. Signature Bank loan, Treasurer VanTiem shared that the bank has presented an adjustment of our payments after receiving the lump sum payment dated 08/24/2021. Semi-annual payments of \$100,000, final payment being \$98,539.18. The total savings to the county will be \$82,323.35.

Report from Civil Attorney –

The new Administrator starts on Monday. Attorney Hoerauf has started the onboarding process.

Attorney Hoerauf presented a resource to the Commissioners on Roberts Rules of Order, as well as an In Brief for the Administrator and Chairperson Moore.

Attorney Hoerauf will work with Treasurer VanTiem on a procedure for the Point-of-Sale Escrow of Billings and Secord Townships, if approved by the Board. Discussion was had on what that procedure may / may not look like.

Non-command negotiation discussions have been productive. The new Administrator will join in the negotiations.

Will be having a second meeting with the deputy's unit this afternoon resulting from the closed session at the last meeting.

Resolution on the FLTF Performance Resolution was denied by MDOT. A revision was made and presented to the board clarifying the County as the responsible party, and the County Clerk as the authorized signer.

No additional discussion.

Meeting closed at 9:50 a.m.

Karrie Hulme, County Clerk

Karen Moore, Chairperson