



**GLADWIN COUNTY
DISTRICT BOARD OF COMMISSIONERS**

401 West Cedar Avenue
Gladwin, Michigan 48624
(989) 426-4821

commissioners@gladwincounty-mi.gov

COMMITTEE OF THE WHOLE

August 24, 2021 9:00 a.m.

Agenda and supporting attachments are subject to change.

1. Public Comments:

2. City Administrator's Report:

3. County Affairs:

1. Reappointment of Susan Svetcos to CMHCH Board for April 1, 2021–March 1, 2024 term
2. CESF Grant – *Treasurer VanTiem*
3. Medical Examiner Annual Review – *Russell L. Bush MD, MPH*
4. Constitution Week Proclamation – *Chairperson Moore*
5. Friend of the Court FY 2022 & FY 2023 CRP Amendment Agreement – *Jamie Raymond*
6. Office of Veteran's Affairs 2020 Status Report – *Director Ken Roberts*
7. Office of Veteran's Affairs Bylaws – *Director Ken Roberts*
8. Office of Veteran's Affairs – Commitment to Veteran Support and Outreach (CVSO) Act support request – *Director Ken Roberts*

4. County Facilities and Transportation:

5. Data:

6. 511 Council:

7. Gladwin Parks and Recreation:

8. Insurance:

9. Memorial Restoration:

10. MERs:

11. Public Safety:

12. Personnel:

1. Request for continued employment for Linda Hawkins – *Honorable Joshua M. Farrell*

2. Move passport processing function from the County Clerk's office to the Register of Deeds office – *County Administrator Mark Justin*

13. Finance:

1. Kristie Simrau attendance 2021 Michigan Probate & Juvenile Registers Association Annual Conference, plus hotel, meals, and mileage
2. Hanna McGuire attendance 2021 Michigan Probate & Juvenile Registers Association Annual Conference, plus hotel, meals, and mileage
3. Remove Interim Administrator Laura Brandon-Maveal from county credit card and add Administrator Mark Justin – *Christy VanTiem*
4. Purchase of new laptop for Treasurer's office – *Christy VanTiem*

14. Report from Civil Attorney:

1. Modifying consent judgments for Davison Creek and Burleson Drains
2. Confidential Written Legal Opinion Related to the Pratt Lake Level Control Structure – *Executive Session*
3. Union Negotiations – *Executive Session*

From: Karen Rau
Sent: Monday, July 26, 2021 11:16 AM
To: 'commissioners@gladwincounty-mi.gov' <commissioners@gladwincounty-mi.gov>
Cc: Susan Svetcos <ssvetcos@gmail.com>
Subject: Susan Svetcos - CMHCM Board of Directors

Good morning! I noticed on my Board listing that Susan Svetcos' term on the CMHCM Board expired March 31st. Can you verify that she was reappointed and provide the date, please. Thanks!

Karen Rau (krau@cmhcm.org)

Executive Coordinator
989.772.5938



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CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF)

GRANT CONTRACT EXTENSION

Grant Agreement

hereinafter referred to as the "Agreement"
between

Michigan State Police

hereinafter referred to as the "Department"
and

County of Gladwin - Gladwin County Courts

401 West Cedar Avenue
Gladwin, Michigan 48624

Federal ID: 38-0004805

hereinafter referred to as the "Contractor"
for

MSP Project Number: CESF-8-26-0205

I. Period of Agreement:

The Agreement period is amended as follows: The Agreement shall commence on 03/01/2020 and continue through 12/31/2021.

II. Funding Source and Agreement Amount:

The Agreement amount remains **\$40,810.36** including federal funds and required local match.

III. Contractor Signature:

The Authorized Official's signature below represents the Contractor's legal acceptance of this amendment to the original contract for **CESF-8-26-0205**.

Contractor Name of Authorized Official	Title of Authorized Official
Signature	Date
Department Name of Authorized Official Nancy Becker Bennett	Title of Authorized Official Division Director
Signature	Date



Russell L. Bush, MD, MPH
Director & Chief Medical Examiner
russell.bush@mifsm.org
P: (989) 341-5077 F: (989) 341-5074

County Board of Commissioners:

I am pleased to present the MIFSM's **GLADWIN COUNTY** 2020 Annual Report. Within this report are the following:

- Statistics (PPT) related to:
 - Cases referred to the medical examiner for investigation
 - Autopsies performed
 - The indigent/abandoned individuals for whom the M.E. office became responsible for disposition
 - The number of cremations approved with requested permits provided
 - Identification of medical examiner investigators with number of investigations performed by each investigator
 - A breakdown of the most common entities contributing to **GLADWIN COUNTY** deaths
- Proposal for appointment of two MIFSM forensic pathologists (Randy Tashjian, MD, and Roshan Mahabir, MD) as Deputy County Medical Examiners for **GLADWIN COUNTY**.
- Proposal for the setting of the **GLADWIN COUNTY** cremation permit fee at \$63 w/the cost analysis provided.
 - **Attorney General Opinion #6830:**
"MCL 46.11(j); MSA 5.331(j), the county board of commissioners may raise money to defray current county expenses. The cremation authorization fee must not exceed the cost of processing the cremation authorizations."

Updates:

MIFSM continues to play an active role and maintains a professional relationship with Gift of Life Michigan and Eversight, with increasing referral of all required (MCL 52.209-216; "Kyle Horning" Law) potential tissue and eye donors and facilitating organ and tissue donation.

MIFSM maintains and continues to update the education and training of our medical examiner investigators for **GLADWIN COUNTY**. MIFSM actively recruits prospects willing to do this work, acquire the education and experience necessary in field investigative techniques and required documentation; plan continual improvement in their professionalism; and continue to improve the quality of death investigations. As we continue our move toward national accreditation, medical examiner investigators will be required to obtain their national certification as death investigators by the American Board of Medicolegal Death Investigators. The local incentive is that MIFSM will reimburse the registration cost for taking the exam on one attempt.

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WWW.MIFSM.ORG



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MIFSM is continuing to grow; we now support near 50 direct employees, including nearly 30 field investigators. We currently are working with new management under direction of Brian Hart, our CEO and Randy Pfau, Director of Operations & Emergency Management.

The most frequent incidents of death investigated by MIFSM in **GLADWIN COUNTY** are natural deaths; those deaths from natural conditions or diseases, such as coronary artery disease, stroke, hypertension, cancer, diabetes, and chronic lung and liver diseases.

Accidents are any death caused by trauma, drug or poisons, and deaths where poor judgement is used and death results. Suicides remain as people continue to take their own lives.

MIFSM continues to contribute to the wellbeing of **GLADWIN COUNTY** residents by vigorous and thorough death investigation and are grateful for the support that we receive from our partners in law enforcement, 9-1-1, the local funeral homes, and our investigators.

Board Actions Requested:

- **Appointment of Dr. Tashjian & Dr. Mahabir as deputy medical examiners**, thereby fulfilling our promise of succession planning in roles as both medical examiners and forensic pathologists.
- **Acceptance of MIFSM's GLADWIN COUNTY Annual Report & Update**
- **Approval of MIFSM's Cremation Permit fee of \$63** (Cost Analysis attached)

Thank you for your time and consideration.

Submitted by:

RBushMD

Russell L. Bush, MD, MPH
Director/Chief Medical Examiner

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May 26, 2021

Chairperson, Gladwin County Board of Commissioners
Gladwin County Courthouse
401 West Cedar Street
Gladwin, Michigan 48624

RE: Appointment of Deputy Medical Examiners

Dear Commissioners:

Please accept my referral and presentation of **Roshan Mahabir, MD, PhD, MPH**, as an applicant with my approval to become Deputy Medical Examiner for **GLADWIN COUNTY**. Dr. Mahabir is a Michigan-licensed, Board-Certified Forensic Pathologist with additional subspecialty education/training in Pediatric Pathology. MIFSM recruited Dr. Mahabir from the Office of the Chief Medical Examiner in New York City. He meets the Michigan statutory qualifications for appointment and has the approval of the **GLADWIN COUNTY** Chief Medical Examiner and is a welcome addition to our staff. He helps satisfy our promise to provide a long-term succession plan for the roles of medical examiner and forensic pathologist to **GLADWIN COUNTY**. Dr. Mahabir will be joining our forensic pathology staff with **Randy Tashjian MD**, a Michigan-licensed, Board-Certified Forensic Pathologist with additional subspecialty education/training in neuropathology. Dr. Tashjian was recruited from the Medical Examiner office in Nashville, Tennessee. Dr. Mahabir's and Dr. Tashjian's CVs and license verifications (LARA) are attached for your review.

By statute contained in the Michigan Public Health Code:

COUNTY MEDICAL EXAMINERS (EXCERPT) Act 181 of 1953

"52.201a Deputy County medical examiner...; appointment; qualifications; approval...

Sec. 1a.(1) The county board of commissioners may appoint as a deputy county medical examiner any person meeting the qualifications as required by this section and approved by the county medical examiner. Deputy county medical examiners shall be physicians licensed to practice within this state."

Thank you for your attention and consideration.

RBushMD

Russell L. Bush, MD, MPH

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MIFSM

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P: (989) 341-5077 F: (989) 341-5074

Licensed Professional Information:
Medical Doctor 4301503539

Licensee Detail

License Type:

Medical Doctor

License Number:

4301503539

Name:

Roshan Mahabir

License Issue Date:

04/06/2021

License Expiration Date:

04/06/2024

License Status:

Active

County:

Saginaw

Medical Doctor 4301094718

Licensee Detail

License Type:

Medical Doctor

License Number:

4301094718

Name:

Randy Shahe Tashjian

License Issue Date:

01/31/2013

License Expiration Date:

06/16/2023

License Status:

Active

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ROSHAN MAHIBIR, MD, PhD, MPH

2601 1st Street
Apt 843
Astoria
New York
11102

Mob: 1-646-617-0678
Fax: 1-646-500-7564
Email: rmahabir@ocme.nyc.gov
Email: satyanam@yahoo.com

EMPLOYMENT:

7/2019 - Present: City Medical Examiner-I, Office of Chief Medical Examiner, New York City, New York City, USA

7/2019 - Present: NYU Langone Medical Center, Clinical Instructor. New York City, USA
– 6/2019: Instructor at Mount Sinai Beth Israel Phillips School of Nursing, Microbiology. New York City, USA

7/2015 - 6/2019: Mt. Sinai-St. Luke's-Roosevelt Hospital Center, Pathology Residency Program. New York City, USA

7/2013 - 6/2014: Postdoctoral Researcher, Hokkaido University Graduate School of Medicine. Hokkaido, Japan

7/2010 - 6/2013: Clinical Instructor, Hokkaido University Graduate School of Medicine, Pathology. Hokkaido, Japan

7/2010 - 6/2013: Clinical Instructor, Hokkaido University Graduate School of Medicine, Anatomy. Hokkaido, Japan

7/2010 - 6/2013: Teaching Assistant, Hokkaido University Graduate School of Medicine, English. Hokkaido, Japan

6/2008 - 9/2008: Physician Associates, On call physician. Trinidad

7/2007 - 9/2008: Eastern Regional Health Authority, House Officer, Medicine. Trinidad

7/2006 - 6/2007: Ministry of Health, Intern. Trinidad

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EDUCATION:

- 7/2014 - 6/2015: Master of Public Health in Disasters (MPH)
University of Oviedo, Karolinska Institute
- 10/2008 - 10/2013: Doctor of Philosophy (PhD) Surgical Pathology/Medicine
Hokkaido University, Graduate School of Medicine
- 7/2001 - 6/2006: Doctor of Medicine (MD)
St. George's University School of Medicine, Grenada, West Indies.
- 7/2000 - 6/2001: St. George's University School of Arts and Sciences, Grenada, West Indies.
- 7/1992 - 6/2000: Hillview College. Trinidad, West Indies.

VOLUNTEER:

- 2007 - 2008: Vice-Chairman, Trinidad and Tobago Medical Association, Northern Division. 2009 - 2010: Hokkaido University International Students Association Public Affairs Officer. 2010 - 2011: Hokkaido University International Students Association General Secretary.
- 2011 - 2014: Hokkaido University International Students Association Advisory Committee. 2009 - 2014: International Relations Office, Hokkaido University School of Medicine.
- 2011 - 2012: Hokkaido International School First Aid Instructor. 2015 - 2017: Committee of Interns and Residents (CIR) delegate. 2016 - 2018: Co-Webmaster of Residency Website
- 2016 - 2018: Physician Well-Being Workgroup.
- 2017 - 2019: American Society for Clinical Pathology (ASCP) representative.

AWARDS/SCHOLARSHIPS:

- 2019 : Peer Mentorship Award, Mt. Sinai-St. Luke-Roosevelt-Beth Israel
- 2018 : ASCP Travel Grant

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- 2018 : Special Award, Department of Cancer Pathology, Hokkaido University Alumni2018
: Peer Mentorship Award, Mt. Sinai-St. Luke-Roosevelt-Beth Israel
- 2017 : ASCP Travel Grant
- 2016 - 2017: Resident of the Year: Mt. Sinai-St. Luke-Roosevelt 2017 :
Best gross picture award: Mt. Sinai-St. Luke-Roosevelt
- 2014 - 2015: Erasmus Mundus Scholarship: Masters graduate school scholarship.
2014 - 2015: Takakuwa Eimatsu Award: Post graduate grant.
- 2008 - 2013: Monbukagakusho Scholarship: PhD graduate school scholarship.
2001- 2006: International Peace Scholarship: Medical school scholarship.
St. George's University School of Medicine.
- 2000 - 2001: International Peace Scholarship.
St. George's University School of Arts and Sciences.

LICENSURE:

Trinidad and Tobago Medical License:	07/2007
New York State Medical License:	11/2018
California State Medical License:	03/2020
Michigan Medical License	04/06/21

CERTIFICATIONS:

Fellow of the American Society for Clinical Pathology (FASCP)	December
2019Certified Healthcare Finance Professional (CHFP)	November
2019Fellow of the College of American Pathologists (FCAP)	October 2019
American Board of Pathology, Anatomic and Clinical Pathology	October 2019
CAP Biorepository Inspector Training:	January 2019
CAP Inspection Team Leader Training:	June 2019
CAP Engaged Leadership Academy:	December 2018
ASCP Lab Management University:	April 2017
CAP Inspection Team Member Training:	March
2017 Fellow of the Royal Society of Public Health (FRSPH):	October
2016Master of Public Health in Disasters (MPH):	June 2015
Doctor of Philosophy (PhD):	March 2013

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Trinidad and Tobago Medical Board:	June 2008
American Heart Association ACLS Provider:	August 2008
Doctor of Medicine (MD):	June 2006
Educational Commission for Foreign Medical Graduates:	June 2006
United States Medical Licensing Examination Step 3:	November
2006 United States Medical Licensing Examination Step 2 CS:	September
2005 United States Medical Licensing Examination Step 2 CK:	July 2005
United States Medical Licensing Examination Step 1:	March 2004
American Heart Association BLS Instructor:	January 2003

RESEARCH:

2008 - 2013: Hokkaido University Graduate School of Medicine.
Professor Shinya Tanaka M.D., PhD.

2015 - 2016: University of Oviedo, Unit for Research in Emergency and Disaster,
Professor Rafa Castro M.D., Ph.D.

PUBLICATIONS:

Published:

1. *A case of atypical teratoid/rhabdoid tumor in an adult, with long survival.* Brain Tumor Pathology February 2011, Volume 28, Issue 1, pp 71-76. Kenta Takahashi, Hiroshi Nishihara, Masahito Katoh, Tomoaki Yoshinaga, **Roshan Mahabir**.
2. *STAT3 Inhibition Overcomes Temozolomide Resistance in Glioblastoma by Downregulating MGMT Expression.* Mol Cancer Ther June 2012 11:1289-1299; Published Online First April 24, 2012; Shinji Kohsaka, Lei Wang, Kazuhiro Yachi, **Roshan Mahabir**, Takuhito Narita.
3. *Differential diagnosis of small cell glioblastoma and anaplastic oligodendroglioma: A case report of an elderly male.* Brain Tumor Pathology. Kenta Takahashi, Masumi

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Tsuda, Hiromi Kanno, Junichi Murata, **Roshan Mahabir**, Yusuke Ishida, Taichi Kimura, Mishie Tanino, Hiroshi Nishihara, Kazuo Nagashima, Shinya Tanaka

4. *Sustained elevation of Snail promotes glial-mesenchymal transition after irradiation in malignant glioma.* Neuro Onc. Dec. 2013. **Roshan Mahabir**, Mishie Tanino, Aiman Elmansuri, Lei Wang, Taichi Kimura, Tamio Itoh, Yusuke Ohba, Hiroshi Nishihara, Hiroki Shirato, Masumi Tsuda, Shinya Tanaka.
5. *Novel signaling collaboration between TGF- β and adaptor protein Crk facilitates EMT in human lung cancer.* Oncotarget. Mar. 2016. Elmansuri AZ, Tanino MA, **Mahabir R**, Wang L, Kimura T, Nishihara H, Kinoshita I, Dosaka-Akita H, Tsuda M, Tanaka S.
6. *The Feasibility of Applying the Disaster Severity Score: The Case of Spain.* J. of Int. and Crit. Care. Apr. 2016. Pedro Arcos González, Rafael Castro Delgado, **Roshan Mahabir** and Elena Ferrero Fernández.

Accepted:

1. *Primary Adrenal Plasmablastic Lymphoma in a Patient with Well-Controlled HIV.* ACS Case Reviews in Surgery. Xu KY, Teng A, **Mahabir R**, Sharabi A, Fan W, Brody J, Inabnet W III, Adimoolam D, Taye A.

Under-review:

1. *A Case of Stevens-Johnson Syndrome and Thrombocytopenia.* American Journal of Medicine. Chester H, **Mahabir R**, Jariwala SP.

PhD Thesis:

Sustained elevation of Snail Glial-Mesenchymal transition (GMT) after irradiation in malignant glioma (2012-2013). Mentors: Professor Shinya Tanaka, Associate Professor Mishie Tanino

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Master Thesis:

An evaluation of the Disaster Severity Scale using disaster profiles in Spain (2015-2016).
Mentors: Professor Rafa Castro, Professor Pedro Ignacio Arcos Gonzalez.

Poster Presentations:

1. *Irradiation induced glial-mesenchymal transition in malignant glioma.* **Roshan Mahabir**, Aiman Elmansuri, Lei Wang, Mishie Tanino, Taichi Kimura, Hiroshi Nishihara, Hiroki Shirato, Masumi Tsuda, Shinya Tanaka. The 71st annual meeting of the Japanese Cancer Association. Sapporo, Japan.
2. *Snail promotes glial-mesenchymal transition (GMT) after irradiation in malignant glioma.* **Roshan Mahabir**, Mishie Tanino, Aiman Elmansuri, Lei Wang, Taichi Kimura, Hiroshi Nishihara, Masumi Tsuda, Shinya Tanaka. The 102th annual meeting of the Proceedings of The Japanese Society of Pathology (special workshop). Sapporo, Japan.
3. *Irradiation induced stem cell enrichment mediated by Snail in malignant glioma.* **Roshan Mahabir**, Mishie Tanino, Aiman Elmansuri, Lei Wang, Taichi Kimura, Hiroshi Nishihara, Masumi Tsuda, Shinya Tanaka. The 72nd annual meeting of the Japanese Cancer Association. Yokohama, Japan.
4. *The mesenchymal phenotype in recurrent glioblastoma is due to irradiation induced Snail expression and resultant EMT/GMT.* **Roshan Mahabir**, Mishie Tanino, Aiman Elmansuri, Lei Wang, Taichi Kimura, Hiroshi Nishihara, Masumi Tsuda, Shinya Tanaka. Molecular targets and cancer therapeutics. Boston, USA.
5. *Crkl and Crkl adaptor proteins promote invasiveness and metastasis via epithelial-mesenchymal transition (EMT) in A549 lung adenocarcinoma cells.* Aiman Elmansuri, Mishie Tanino, **Roshan Mahabir**, Lei Wang, Masumi Tsuda, Taichi Kimura, Hiroshi Nishihara, Shinya Tanaka. Molecular targets and cancer therapeutics. Boston, USA.
6. *Central Giant Cell Granuloma, review and update.* Awan Azaz, **Roshan Mahabir**, Kim Goldman. New York Institute of Clinical Oral Pathology (NYICOP). New York, USA.
7. *Dedifferentiated Paratesticular Liposarcoma Presenting as a Primary Tumor.* **Roshan Mahabir**, Poudyal Bhuwan, Gassan Kassim, William Miller. CAP 2017. Maryland, USA

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8. *Intraparietal hernia: a rare case.* **Roshan Mahabir**, Zachary Grimes, Lhara SumarrivaLezama, Neil Theise. CAP 2017. Maryland, USA
9. *Primary malignant paraganglioma of the urinary bladder with extensive metastasis.* **Roshan Mahabir**, Roshan Raza, AAS Rifat Mannan, Songyang Yuan. CAP 2017. Maryland, USA
10. *Clear Cell Papillary Renal Cell Carcinoma (CCPRCC) Concurrent with Angiomyolipoma (AML) In An Elderly Patient Without Clinical Tuberous Sclerosis (TSC) Disease.* **Roshan Mahabir**, Xiaoyang Zheng, AAS Rifat Mannan, Ketan Badani, Diane Du. CAP 2017. Maryland, USA.
11. *Falcine Chondroma. A Rare Intracranial Tumor.* Sharmila Ghosh, **Roshan Mahabir**, Nebras Zeizafoun. CAP 2017. Maryland, USA.
12. *Tubulolobular carcinoma of the breast with hybrid tubular and lobular carcinoma in-situ.* Sharmila Ghosh, **Roshan Mahabir**, Diane Du. CAP 2017. Maryland, USA.
13. *Plasmablastic lymphoma of the bladder. A rare case.* Sharmila Ghosh, **Roshan Mahabir**, Abdelsalam Sharabi, Wen Fan. CAP 2017. Maryland, USA.
14. *Multifocal histiocytic sarcoma of the stomach.* **Roshan Mahabir**, Kunwar Singh, AAS Rifat Mannan, Gabriel Levi. ASCP 2017. Chicago, USA.
15. *Squamous cell carcinoma of the lung invading myocardium: An autopsy finding.* Roshan Raza, **Roshan Mahabir**, Gabriel Levi. ASCP 2017. Chicago, USA.
16. *An unusual presentation of multiple unilateral benign and cancerous renal neoplasms in a female patient.* Roshan Raza, **Roshan Mahabir**, Ammar Matloob, Wen Fan. ASCP 2017. Chicago, USA.
17. *Utility of PAX8 and PAX2 in renal and urothelial cancers; is PAX2 necessary.* Roshan Raza, Ammar Matloob, **Roshan Mahabir**, Ippolito Modica. ASCP 2017. Chicago, USA.
18. *A different Outcome of Pancreatic Pseudocyst Presentation in a male patient.* Ammar Matloob, Roshan Raza, **Roshan Mahabir**. ASCP 2017. Chicago, USA.

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19. *Mobile Phone Adapter for Photomicrographs: A new Beginning in Digital Pathology?* Binny Khandakar, AAS Rifat Mannan, **Roshan Mahabir**, Malary Mani, Songyang Yuan. CAP 2018. Chicago, USA.
20. *Into the Nerves: Sarcomatoid Urothelial Carcinoma with Extensive Perineural Invasion.* Binny Khandakar, **Roshan Mahabir**, Malary Mani, Wenjing Shi, Jihong Sun. CAP 2018. Chicago, USA.
21. *Plasmablastic Lymphoma of the Adrenal Gland in a patient with well controlled HIV: A rare case.* **Roshan Mahabir**, Sushma Ravirala, Kevin Xu, Aida Taye Bellistri, Wen Fan, Abdelsalam Sharabi. CAP 2018. Chicago, USA.
22. *Cervical and Anal Mycobacterium avium complex presenting as Malignancy.* **Roshan Mahabir**, Sushma Ravirala, Alexander LaFortune, Jose Fefer, Nebras Zeizafoun. CAP2018. Chicago, USA.
23. *Mixed Epithelial And Stromal Tumor Of The Kidney: A Case Report.* Sharmila Ghosh, **Roshan Mahabir**, Songyang Yuan. CAP 2018. Chicago, USA.
24. *Corticotroph Adenoma with Infiltrating Lymphoid Follicles: A Diagnostic Anomaly.* **Roshan Mahabir**, Amir Banihashemi, Melissa Umphlett, Julian Samuel, Abeer Salama, Mary Fowkes. CAP 2018. Chicago, USA.
25. *Carcinoma Ex Pleomorphic Adenoma (CEPA) metastatic to the Pineal Gland: A Rare Case.* **Roshan Mahabir**, Amir Banihashemi, Melissa Umphlett, Mary Fowkes. CAP 2018. Chicago, USA.
26. *Don't Belong Here: Metastatic Colonic Adenocarcinoma in Breast.* Binny Khandakar, **Roshan Mahabir**, Sharmila Ghosh, Ammar Matloob, Kunwar Singh, Wen Fan, Abdelsalam Sharabi. CAP 2018. Chicago, USA.
27. *Pulmonary Tumor Thrombotic Microangiopathy- An Unusual Initial Manifestation Of Gastric Carcinoma.* Sharmila Ghosh, **Roshan Mahabir**, Songyang Yuan, Gabriel Levi. CAP 2018. Chicago, USA.

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28. *Pulmonary carcinosarcoma: a diagnostic challenge.* Malary M. Mani, Zachary Grimes, Binny Khandakar, **Roshan Mahabir**, Diane Du. CAP 2018. Chicago, USA.
29. *HPV in cytology specimen from head and neck cancers; a Mount Sinai Hospital review.* Roshan Raza, Adnan Mubasher, **Roshan Mahabir**, Muhammad Qazi. CAP 2018. Chicago, USA.
30. *Basaloid squamous cell carcinoma of oropharynx: review for expression of human papilloma virus.* Roshan Raza, Adnan Mubasher, **Roshan Mahabir**, Muhammad Qazi. CAP 2018. Chicago, USA.
31. *The Deadly Trio: Artery - Arachnoid – Adrenal.* Binny Khandakar, **Roshan Mahabir**, Poojaben Dhorajiya, Sushma Ravirala, Malary Mani, William Miller. ASCP 2018. Maryland, USA.
32. *Extra-adrenal Myelolipoma; a 25 year Review of Epidemiology in a Multi Hospital System.* **Roshan Mahabir**, Binny Khandakar, Poojaben Dhorajiya, Wen Fan, Abdelsalam Sharabi. ASCP 2018. Maryland, USA.
33. *The Current look of MAC in a Large Multi-Hospital System.* **Roshan Mahabir**, Sushma Ravirala, Ammar Matloob, Tayler Van Denakker, Nebras Zeizafoun. ASCP 2018. Maryland, USA.
34. *Adrenocortical Carcinoma a 20-year Multi-Hospital Retrospective Analysis.* **Roshan Mahabir**, Binny Khandakar, Roshan Raza, Fahad Khan, Songyang Yuan. ASCP 2018. Maryland, USA.
35. *Advantages and Benefits of a Pathology Program Specific Website.* **Roshan Mahabir**, Ammar Matloob, Julian Samuel, Adnan Mubasher, Mark Friedman. ASCP 2018. Maryland, USA.
36. *The prevalence of human papillomavirus infection in benign sinonasal lesions: a single-center retrospective analysis.* Roshan Raza, Adnan Mubasher, **Roshan Mahabir**, Muhammad Qazi. ASCP 2018. Maryland, USA.

MICHIGAN INSTITUTE OF FORENSIC SCIENCE & MEDICINE

4707 McLeod Drive East
Saginaw, Michigan 48604
INFO@MIFSM.ORG
WWW.MIFSM.ORG



Russell L. Bush, MD, MPH
Director & Chief Medical Examiner
russell.bush@mifsm.org
P: (989) 341-5077 F: (989) 341-5074

37. *Gastric glomus tumor: A rare gastric tumor featuring small round blue cell; diagnostic pitfall for carcinoid tumor.* Poojaben Dhorajiya, Julian Samuel, **Roshan Mahabir**, Abdelsalam Sharabi. ASCP 2018. Maryland, USA.

38. *The prevalence of HPV-associated head and neck cancers and positive predictive value of p16; a retrospective and prospective analysis of 375 patients.* Adnan Mubasher, Roshan Raza, **Roshan Mahabir**, Tayler Van Denakker, Muhammad Qazi. ASCP 2018. Maryland, USA.

39. *Diagnostic Value and Accuracy of Rapid On-Site Imprint Cytology of Core Biopsies from Liver Masses.* **Roshan Mahabir**, Binny Khandakar, Arzu Buyuk. ASC 2018. Washington DC, USA.

40. *Pathology Program Specific Website A Vital Resource for both Residents and Program.* **Roshan Mahabir**, Tauhid Awan, Adnan Mubasher, Mark Friedman. Mt. Sinai Research Day 2019

Platform Presentations:

1. *A Review of the 'July Effect' and Autopsy Statistics in Three Teaching Hospitals in New York City.* **Roshan Mahabir**, Julian Samuel, Roshan Raza, Mai Vu, Ippolito Modica. USCAP 2018. Vancouver, Canada.

In Progress:

1. A case of pericardial mesothelioma with long survival, case report.
2. Synchronous solitary retroperitoneal metastasis of ascending colon cancer: How tumor cells spread without systemic dissemination?
3. Irradiation promotes an EMT-like phenomenon in cervical cancer due to activation of the Hippo pathway.
4. Microenvironment role in stem cell development in glioma.
5. Crk adaptor protein induces EMT and metastasis via novel Rac1/Snail and RhoA/Slug signaling along with TGF positive feedback loop.
6. Brachyuria immunohistochemistry in testis and ovaries.
7. Disaster Severity Index: a proposal for a new tool in disaster metrics.
8. Review of hospital deaths statistics.

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Saginaw, Michigan 48604
INFO@MIFSM.ORG
WWW.MIFSM.ORG



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russell.bush@mifsm.org
P: (989) 341-5077 F: (989) 341-5074

9. Plasmablastic lymphoma presenting as an adrenal mass with meta-analysis

Developing projects:

1. Disaster severity scale a revised tool in disaster metrics.
2. HepR1, EGF-R in pancreato-biliary glands, immunohistochemical study.
3. The interaction between environmental factors and immunogenicity in Vietnamese children.
4. Prevalence and incidence of cardiovascular drug use in patients with dementia.

REFERENCES:

1. Dr. Susan Ely
Program
Director
Office of Chief Medical Examiner
Tel: 1-212-447-2316
Email: Sely@ocme.nyc.gov
2. Dr. Barbara Sampson
Chief Medical
Examiner
Office of Chief Medical Examiner
Tel: 1-212-447-2030
Email: Bsampson@ocme.nyc.gov
3. Dr. Mark
Friedman
Program
Director
Icahn School of Medicine at Mount Sinai St. Luke's-Roosevelt Tel:
1-212-523-7242
Email: Mark.Friedman@mountsinai.org

MICHIGAN INSTITUTE OF FORENSIC SCIENCE & MEDICINE

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Saginaw, Michigan 48604
INFO@MIFSM.ORG
WWW.MIFSM.ORG



Russell L. Bush, MD, MPH
Director & Chief Medical Examiner
russell.bush@mifsm.org
P: (989) 341-5077 F: (989) 341-5074

4. **Dr. Lawrence Kiss**
Site Director/Attending
Pathologist Mount Sinai Beth Israel

Tel: 1-212-420-4062
Email: Lawrence.Kiss@mountsinai.org

5. **Dr. Ippolito Modica**
Site Director/Attending
Pathologist Mount Sinai West

Tel: 1-212-536-3563
Email: Ippolito.Modica@mountsinai.org

6. **Dr. William Miller**
Site Director/Attending
Pathologist Mount Sinai St. Luke's

Tel: 1-212-523-5794
Email: William.Miller@mountsinai.org

MICHIGAN INSTITUTE OF FORENSIC SCIENCE & MEDICINE

4707 McLeod Drive East
Saginaw, Michigan 48604
INFO@MIFSM.ORG
WWW.MIFSM.ORG

RANDY S. TASHJIAN, MD

Personal Demographics

- Birth Date: March 23, 1980
- Birthplace: Memphis, Tennessee, United States of America
- Country of Citizenship: United States of America

Professional Positions

08/2016 - Present

Middle Tennessee Regional Forensic Center / Davidson County

Office of the Medical Examiner

- Nashville, Tennessee, United States of America
- Assistant Medical Examiner

Medical Licensure

07/2016 - Present

State of Tennessee Department of Health: Board of Medical Examiners

- Unrestricted Medical License
- Medical License Number: 54455
- Expiration: 03/31/2022

06/2014 - Present

State of California Department of Consumer Affairs:

Medical Board of California

- Unrestricted Medical License
- Medical License Number: A131339
- Expiration: 03/31/2022

04/2013 - 10/2015

State of Indiana Professional Licensing Agency:

Medical Licensing Board of Indiana

- Unrestricted Medical License
- Medical License Number: 01072279A

01/2013 - 01/2014

State of Michigan Department of Licensing & Regulatory Affairs:

Michigan Board of Medicine

- Unrestricted Medical License
- Medical License Number: 4301094718

07/2009 - 06/2013

State of Michigan Department of Licensing & Regulatory Affairs:

Michigan Board of Medicine

- Educational Limited License
- Medical License Number: 4301094718

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4707 McLeod Drive East
Saginaw, Michigan 48604
INFO@MIFSM.ORG
WWW.MIFSM.ORG



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Michigan Institute of Forensic Science & Medicine

Russell L. Bush, MD, MPH

Director & Chief Medical Examiner

russell.bush@mifsm.org

P: (989) 341-5077 F: (989) 341-5074

Board Certification

08/2020

American Board of Pathology

- Neuropathology

09/2016

American Board of Pathology

- Forensic Pathology

07/2016

American Board of Pathology

- Anatomic Pathology

Post-Graduate Training

07/2014 - 06/2016

University of California, Los Angeles (UCLA) David Geffen School of Medicine

- Los Angeles, California, United States of America
- Fellowship in Neuropathology

07/2013 - 06/2014

Indiana University School of Medicine: Office of the Marion County Coroner

- Indianapolis, Indiana, United States of America
- Fellowship in Forensic Pathology

07/2009 - 06/2013

Saint John Hospital & Medical Center

- Detroit, Michigan, United States of America
- Residency in Anatomic & Clinical Pathology
- Chief Resident (2012 - 2013)

Graduate Education

02/2005 - 04/2009

Saint George's University School of Medicine

- Saint George's, Grenada
- Doctor of Medicine

07/2003 - 05/2004

Finch University of Health Sciences

- North Chicago, Illinois, United States of America
- Certificate of Completion in the Applied Physiology Master's Program

Undergraduate Education

10/1998 - 06/2003

University of California, Los Angeles (UCLA) College of Letters & Science

- Los Angeles, California, United States of America
- Bachelor of Science
 - Major: Organismic Biology, Ecology, & Evolution
 - Minor: Political Science

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4707 McLeod Drive East
Saginaw, Michigan 48604
INFO@MIFSM.ORG
WWW.MIFSM.ORG

Research Experience: Publications

08/2017

- Movassaghi M., Shabihkhani M., Hojat S.A., Williams R.R., Chung L.K., Im K., Lucey G.M., Wei B., Mareninov S., Wang M.W., Ng D.W., **Tashjian R.S.**, Magaki S., Perez-Rosendahl M., Yang I., Khanlou N., Vinters H.V., Liao L.M., Nghiemphu P.L., Lai A., Cloughesy T.F., Yong W.H. "Early Experience with FFPE-Based Commercial Clinical Genomic Profiling of Gliomas - Robust & Informative with Caveats." *Experimental & Molecular Pathology*, August 2017, Volume 103, Issue 01, Pages 87 - 93. PubMed Identification: 28663030.

05/2017

- Khanlou N., **Tashjian R.S.**, Shahinian H., Vinters H.V. "61-Year-Old Man with Chronic Expansile Sellar Mass." *Brain Pathology*, May 2017, Volume 27, Issue 03, Pages 397 - 398. PubMed Identification: 28414887.

08/2016

- Sharim, J., **Tashjian R.S.**, Pouratian N. "Glioblastoma Following Treatment with Fingolimod for Relapsing-Remitting Multiple Sclerosis." *Journal of Clinical Neuroscience*, August 2016, Volume 30, Pages 166 - 168. PubMed Identification: 26970935.

06/2014

- Gilani S., **Tashjian R.S.**, Barawi M., Al-Khafaji B. "Cytologic Features of Solid Pseudopapillary Neoplasms of the Pancreas: A Single Institutional Experience Based on Evaluation of Diagnostic Utility of Endoscopic Ultrasound-Guided Fine Needle Aspiration (EUS-FNA)." *Pathologica*, June 2014, Volume 106, Issue 02, Pages 45 - 50. PubMed Identification: 25291866.

03/2014

- Gilani S., **Tashjian R.S.**, Fathallah L. "Cervical Cytology with a Diagnosis of Atypical Squamous Cells, Cannot Exclude High Grade Squamous Intraepithelial Lesion (ASC-H): A Follow Up Study with Corresponding Histology & Significance of Predicting Dysplasia by Human Papillomavirus (HPV) DNA Testing." *Archives of Gynecology & Obstetrics*, March 2014, Volume 289, Issue 03, Pages 645 - 648. PubMed Identification: 24002355.

01/2014

- Wuttiorn M., **Tashjian R.S.**, Gill B., Leelasinjaroen P., Mazzara P. "Pancreatic Metastasis of Merkel Cell Carcinoma Diagnosed by Endoscopic Ultrasound-Guided Fine Needle Aspiration (EUS-FNA): A Case Report & Review of Literature." *World Journal of Pathology*. January 2014, Volume 03, Pages 01 - 08. Open Access.

10/2013

- Gilani S., **Tashjian R.S.**, Qu H. "Histopathological, Histogenetic, & Immunohistochemical Analysis of Epidermoid Cyst of Spleen." *Acta Chirurgica Belgica*, October 2013, Volume 113, Issue 05, Pages 325 - 329. PubMed Identification: 24294796.

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Saginaw, Michigan 48604
INFO@MIFSM.ORG
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Michigan Institute of Forensic Science & Medicine

Russell L. Bush, MD, MPH

Director & Chief Medical Examiner

russell.bush@mifsm.org

P: (989) 341-5077 F: (989) 341-5074

08/2013

- **Tashjian R.S.**, Gilani S., Falk J., Kelly M., Ockner D., Danforth R. "Primary Inflammatory Malignant Fibrous Histiocytoma of the Breast: A Case Report of an Unusual Variant & Review of the Literature." *Pathology – Research & Practice*, August 2013, Volume 209, Issue 08, Pages 534 - 539. PubMed Identification: 23827212.

07/2013

- Gilani S., **Tashjian R.S.**, Danforth R., Fathallah L. "Metastatic Renal Cell Carcinoma to the Pancreas: Diagnostic Significance of Fine Needle Aspiration Cytology." *Acta Cytologica*, July 2013, Volume 57, Issue 04: Pages 418 - 422. PubMed Identification: 23860411.

04/2013

- Gilani S., **Tashjian R.S.**, Kowalski P. "Histological Evaluation of the Papillary Lesions of the Breast from Needle Biopsy to the Excised Specimen: A Single Institutional Experience." *Pathologica*, April 2013, Volume 105, Issue 02, Pages 51 - 55. PubMed Identification: 23946981.

12/2012

- Gilani S., **Tashjian R.S.**, Fathallah L. "High-Grade Primary Peritoneal Serous Papillary Carcinoma with a Wide Differential Diagnosis: A Diagnostic Challenge." *Pathologica*, December 2012, Volume 104, Issue 06, Pages 442 - 445. PubMed Identification: 23547430.

06/2012

- Gilani S., **Tashjian R.S.**, Qu H. "Clear Cell Papillary Renal Cell Carcinoma with Characteristic Morphology & Immunohistochemical Staining Pattern." *Pathologica*, June 2012, Volume 104, Issue 03, Pages 101 - 104. PubMed Identification: 22931041.

Research Experience:

Platform Presentations

06/2015

- **Tashjian R.S.**, Langer-Gould A.M., Natarajan S., Kleinschmidt-DeMasters B.K., Vinters H.V. "Baló's Concentric Sclerosis." Platform presentation at the Diagnostic Slide Session at the American Association of Neuropathologists (AANP) 2015 Annual Meeting. Denver, Colorado, United States of America. June 13, 2015.

Research Experience:

Abstracts

06/2017

- Movassaghi M., Perez-Rosendahl M., Im K., Lucey G., Mareninov S., Ng D., **Tashjian R.S.**, Magaki S., Lai A., Nghiemphu P., Cloughesy T., Liao L., Yong W.H. "Clinicopathologic Differences Between Latino American Patients with Gross Total Resection of Glioblastoma Compared to those Without." Poster presentation at the American Association of Neuropathologists (AANP) 2017

MICHIGAN INSTITUTE OF FORENSIC SCIENCE & MEDICINE

4707 McLeod Drive East

Saginaw, Michigan 48604

INFO@MIFSM.ORG

WWW.MIFSM.ORG



MIFSM
Michigan Institute of Forensic Science & Medicine

Russell L. Bush, MD, MPH

Director & Chief Medical Examiner

russell.bush@mifsm.org

P: (989) 341-5077 F: (989) 341-5074

Annual Meeting. Garden Grove, California, United States of America. June 09, 2017.

06/2016

- Abdaljaleel M., Movassaghi M., Hojat S.A., **Tashjian R.S.**, Magaki S., Khanlou N., Vinters H.V., Nghiemphu P., Lai A., Liao L., Cloughesy T., Yong W.H. "A Study of 82 Glioblastoma Autopsies Including Subset Evaluation of PD-1 & PDL-1." Platform presentation (Abdaljaleel M.) at the American Association of Neuropathologists (AANP) 2016 Annual Meeting. Baltimore, Maryland, United States of America. June 17, 2016.

06/2015

- Ng D., **Tashjian R.S.**, Vinters H.V., Yong W.H., Khanlou N. "Multiple Skeletal Muscle Biopsies as Primary Evaluation of Myositis with Skipped Lesions: Report of 4 Cases." Poster presentation at the American Association of Neuropathologists (AANP) 2015 Annual Meeting. Denver, Colorado, United States of America. June 12, 2015.

06/2015

- Shabihkhani M., Hojat S.A., Lucey G., Wei B., Mareninov S., Ng D., **Tashjian R.S.**, Khanlou N., Vinters H.V., Liao L., Nghiemphu P., Lai A., Cloughesy T., Yong W.H. "Early Experience with Formalin-Fixed Paraffin-Embedded (FFPE)-Based Commercial Cancer Genomic Profiling of Gliomas." Platform presentation (Ng D.) at the American Association of Neuropathologists (AANP) 2015 Annual Meeting. Denver, Colorado, United States of America. June 12, 2015.

11/2013

- Sheikh U., **Tashjian R.S.**, Tranesh G., Danforth R. "Fine Needle Aspiration Cytology of 227 Salivary Gland Lesions with Histologic Correlation: Thirteen Year Experience at a Large Tertiary Care Community Teaching Hospital." Poster presentation at the American Society of Cytopathology (ASC) 2013 Annual Scientific Meeting. Orlando, Florida, United States of America. November 09, 2013.

10/2013

- Sheikh U., **Tashjian R.S.**, Qu H. "Fibrosarcomatous Variant of Dermatofibrosarcoma Protuberans: A Report of Two Cases of Deceptively Benign Clinical Presentation of a Malignant Neoplasm." Poster presentation at the College of American Pathologists (CAP) 2013 Annual Conference. Kissimmee (Orlando), Florida, United States of America. October 14, 2013.

09/2013

- Gilani S., **Tashjian R.S.**, Barawi M., Al-Khafaji B. "Solid Pseudopapillary Neoplasms of the Pancreas: Evaluation of Diagnostic Utility of Endoscopic Ultrasound-Guided Fine Needle Aspiration (EUS-FNA)." Poster presentation at the American Society for Clinical Pathology (ASCP) 2013 Annual Meeting. Chicago, Illinois, United States of America. September 20, 2013.

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4707 McLeod Drive East
Saginaw, Michigan 48604
INFO@MIFSM.ORG
WWW.MIFSM.ORG

- 09/2013
- Gilani S., **Tashjian R.S.**, Qu H. "Membranous Glomerulonephritis in Renal Allografts: Role of C4d & IgG4." Poster presentation at the American Society for Clinical Pathology (ASCP) 2013 Annual Meeting. Chicago, Illinois, United States of America. September 19, 2013.
- 04/2013
- Dunham G., **Tashjian R.S.** "Myelodysplastic Syndrome, Neuralgia, & Constipation.... Adult Plumbism?" Poster presentation at the American College of Physicians (ACP) Internal Medicine 2013 Annual Conference. San Francisco, California, United States of America. April 11, 2013.
- 09/2012
- Hashmi U., **Tashjian R.S.**, Rosman H. "Hearing Loss, Achilles Tendon Rupture, Acute Aortic Insufficiency: A Case of Cogan's Syndrome." Poster presentation at the American College of Cardiology (ACC) Michigan Chapter 2012 Cardiovascular Summit. Traverse City, Michigan, United States of America. September 30, 2012.
- 09/2012
- **Tashjian R.S.**, Qu H. "Anaplastic Embryonal Rhabdomyosarcoma with Nodal Metastases & Intratesticular Extension." Poster presentation at the College of American Pathologists (CAP) 2012 Annual Conference. San Diego, California, United States of America. September 09, 2012.
- 03/2012
- Gilani S., **Tashjian R.S.**, Kowalski P. "Histological Evaluation of the Papillary Lesions of the Breast from Needle Biopsy to the Excised Specimen: A Single Institutional Experience." Poster presentation at the United States & Canadian Academy of Pathology (USCAP) 2012 Annual Conference. Vancouver, British Columbia, Canada. March 20, 2012.
- 03/2012
- Banerjee A., **Tashjian R.S.**, Danforth R., Boccacio J. "Saccular & Intra-Saccular Neoplasms of the Hernia Sac: A Case Series." Poster presentation at the Society of American Gastrointestinal & Endoscopic Surgeons (SAGES) 2012 Annual Meeting. San Diego, California, United States of America. March 09, 2012.
- 10/2011
- **Tashjian R.S.**, Gilani S., Snower D. "Extraskeletal Ewing Sarcoma/Primitive Neuroectodermal Tumor: A Case Report of a Rare Neoplasm." Poster presentation at the Michigan State Medical Society (MSMS) Foundation 2011 Annual Scientific Meeting. Troy, Michigan, United States of America. October 27, 2011.
- 09/2011
- Raza M., **Tashjian R.S.**, Fathallah L., Mazzara P. "Merkel Cell Carcinoma Metastatic to the Head of the Pancreas: Diagnosed on Pancreatic Fine Needle Aspiration (FNA) Biopsy." Poster presentation at the College of American

MICHIGAN INSTITUTE OF FORENSIC SCIENCE & MEDICINE

4707 McLeod Drive East
Saginaw, Michigan 48604
INFO@MIFSM.ORG
WWW.MIFSM.ORG



Russell L. Bush, MD, MPH
Director & Chief Medical Examiner
russell.bush@mifsm.org
P: (989) 341-5077 F: (989) 341-5074

Pathologists (CAP) 2011 Annual Conference. Grapevine (Dallas), Texas, United States of America. September 12, 2011.

05/2011

- Boka K., **Tashjian R.S.**, Kruer J.A., Ockner D. "Sudden Fatal Ventricular Fibrillation Caused by Lymphocytic Myocarditis in a Patient with Heart Failure." Poster presentation at the American College of Physicians (ACP) Michigan Chapter 2011 Associate's Day. Ann Arbor, Michigan, United States of America. May 20, 2011.

03/2011

- Raza M., **Tashjian R.S.**, Qu H. "Ultrastructural Features of Transplant Glomerulopathy: The Role of Electron Microscopy in Early Diagnosis." Poster presentation at the United States & Canadian Academy of Pathology (USCAP) 2011 Annual Conference. San Antonio, Texas, United States of America. March 02, 2011.

12/2010

- Zulfiqar M., Ahmed Y., Shahab A., **Tashjian R.S.**, Mazzara P. "The Accuracy of Intraoperative Frozen-Section Diagnosis in Clinical Staging of Endometrial Carcinomas According to the American Joint Committee on Cancer (AJCC) Seventh Edition Guidelines." Poster presentation at the Michigan Society of Pathologists 2010 Winter Conference. Plymouth, Michigan, United States of America. December 4, 2010.

10/2010

- Zulfiqar M., Ahmed Y., Shahab A., **Tashjian R.S.**, Mazzara P. "The Accuracy of Intraoperative Frozen-Section Diagnosis in Clinical Staging of Endometrial Carcinomas According to the American Joint Committee on Cancer (AJCC) Seventh Edition Guidelines." Poster presentation at the Michigan State Medical Society (MSMS) Foundation 2010 Annual Scientific Meeting. Troy, Michigan, United States of America. October 21, 2010.

09/2010

- Raza M., **Tashjian R.S.**, Mazzara P. "Adult Nesidioblastosis as a Cause of Persistent Hyperinsulinemic Hypoglycemia." Poster presentation at the College of American Pathologists (CAP) 2010 Annual Conference. Chicago, Illinois, United States of America. September 26, 2010.

Research Experience:

Grant Funding

12/2015

- **Tashjian R.S.**, Ng D., Magaki S., Yong W.H., Khanlou N., Vinters H.V. "Fronto-Temporal Lobar Degeneration - A Clinicopathologic & Immunohistochemical Study." Translational Research Fund (TRF), University of California, Los Angeles (UCLA) Department of Pathology & Laboratory Medicine. \$5,000.00.

MICHIGAN INSTITUTE OF FORENSIC SCIENCE & MEDICINE

4707 McLeod Drive East
Saginaw, Michigan 48604
INFO@MIFSM.ORG
WWW.MIFSM.ORG



MIFSM

Michigan Institute of Forensic Science & Medicine

Russell L. Bush, MD, MPH

Director & Chief Medical Examiner

russell.bush@mifsm.org

P: (989) 341-5077 F: (989) 341-5074

Textbook Chapters

12/2018

- Tashjian R.S., Williams R., Vinters H.V., Yong W.H. Procurement, Storage, & Use of Autopsy Tissues. In: Yong W.H., editor. *Biobanking: Methods & Protocols*. A text in the *Methods in Molecular Biology Series*. First Edition.

12/2018

- Tashjian R.S., Williams R., Vinters H.V., Yong W.H. Procurement, Storage, & Use of Cerebrospinal Fluid. In: Yong W.H., editor. *Biobanking: Methods & Protocols*. A text in the *Methods in Molecular Biology Series*. First Edition.

12/2018

- Gordy N., Tashjian R.S., Vinters H.V., Yong W.H. Domestic & International Shipping of Biospecimens. In: Yong W.H., editor. *Biobanking: Methods & Protocols*. A text in the *Methods in Molecular Biology Series*. First Edition.

03/2018

- Magaki S., Tashjian R.S., Vinters H.V. Pediatric Vascular Malformations. In: Adle-Biassette H., Golden J.A., Harding B.N., editors. *Developmental Neuropathology*. Second Edition. Pages 251 - 267.

Clinical Presentations:

Didactic Teaching Experience

05/03/2016 - 05/05/2016;

05/17/2016 - 05/19/2016

- Medical student laboratory practicum: Introduction to Neuropathology. University of California, Los Angeles (UCLA) David Geffen School of Medicine, Los Angeles, California, United States of America.

05/05/2015 - 05/07/2015;

05/19/2015 - 05/21/2015

- Medical student laboratory practicum: Introduction to Neuropathology. University of California, Los Angeles (UCLA) David Geffen School of Medicine, Los Angeles, California, United States of America.

Clinical Presentations:

Intradepartmental

03/16/2015

- Autopsy Teaching Conference didactic lecture: Neuropathology ("Cortical Laminar Necrosis"). University of California, Los Angeles (UCLA) David Geffen School of Medicine, Los Angeles, California, United States of America.

04/30/2014

- Pathology Resident didactic lecture: Forensic Pathology (College of American Pathologists [CAP] Autopsy & Forensic Anthology of Classic Pathology Images - Part 04). Indiana University School of Medicine, Indianapolis, Indiana, United States of America.

01/29/2014

- Pathology Resident didactic lecture: Forensic Pathology (College of American Pathologists [CAP] Autopsy & Forensic Anthology of Classic Pathology Images - Part 03). Indiana University School of Medicine, Indianapolis, Indiana, United States of America.

MICHIGAN INSTITUTE OF FORENSIC SCIENCE & MEDICINE

4707 McLeod Drive East
Saginaw, Michigan 48604
INFO@MIFSM.ORG
WWW.MIFSM.ORG



MIFSM

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Russell L. Bush, MD, MPH

Director & Chief Medical Examiner

russell.bush@mifsm.org

P: (989) 341-5077 F: (989) 341-5074

10/30/2013

- Pathology Resident didactic lecture: Forensic Pathology (College of American Pathologists [CAP] Autopsy & Forensic Anthology of Classic Pathology Images - Part 02). Indiana University School of Medicine, Indianapolis, Indiana, United States of America.

09/17/2013

- Pathology Resident didactic lecture: Forensic Pathology ("Postmortem Changes - Part 02 [Chemical Considerations]"). Indiana University School of Medicine, Indianapolis, Indiana, United States of America.

08/20/2013

- Pathology Resident didactic lecture: Forensic Pathology ("Postmortem Changes - Part 01 [Anatomical Considerations]"). Indiana University School of Medicine, Indianapolis, Indiana, United States of America.

07/31/2013

- Pathology Resident didactic lecture: Forensic Pathology (College of American Pathologists [CAP] Autopsy & Forensic Anthology of Classic Pathology Images - Part 01). Indiana University School of Medicine, Indianapolis, Indiana, United States of America.

Clinical Presentations:

Interdisciplinary

10/2015 - 06/2016 (Monthly)

- Pediatric Neuro-Oncology Tumor Board: patient Neuropathology review. University of California, Los Angeles (UCLA) David Geffen School of Medicine, Los Angeles, California, United States of America.

01/2016

- Pediatric Hematology-Oncology Tumor Board: patient Neuropathology review. University of California, Los Angeles (UCLA) David Geffen School of Medicine, Los Angeles, California, United States of America.

07/2014 - 06/2015 (Weekly)

- Brain Neuro-Oncology Board: patient Neuropathology review. University of California, Los Angeles (UCLA) David Geffen School of Medicine, Los Angeles, California, United States of America.

07/2014 - 06/2015 (Monthly)

- Pituitary Tumor Board: patient Neuropathology review. University of California, Los Angeles (UCLA) David Geffen School of Medicine, Los Angeles, California, United States of America.

12/03/2014

- Pituitary Tumor Board didactic lecture: Neuropathology ("Pathologic Diagnosis of Spindle Cell Oncocytomas of the Sellar Region"). University of California, Los Angeles (UCLA) David Geffen School of Medicine, Los Angeles, California, United States of America.

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4707 McLeod Drive East

Saginaw, Michigan 48604

INFO@MIFSM.ORG

WWW.MIFSM.ORG



MIFSM

Michigan Institute of Forensic Science & Medicine

Russell L. Bush, MD, MPH

Director & Chief Medical Examiner

russell.bush@mifsm.org

P: (989) 341-5077 F: (989) 341-5074

10/22/2014

- Neurology Clinical Pathologic Conference didactic lecture: Neuropathology ("Lymphomatosis Cerebri"). University of California, Los Angeles (UCLA) David Geffen School of Medicine, Los Angeles, California, United States of America.

10/01/2014

- Pituitary Tumor Board didactic lecture: Neuropathology ("Prognostic Implications of Elevated Ki-67 Labeling Index in Prolactinomas"). University of California, Los Angeles (UCLA) David Geffen School of Medicine, Los Angeles, California, United States of America.

10/01/2014

- Pituitary Tumor Board didactic lecture: Neuropathology ("Interpretation of Immunohistochemical Findings in Acromegalics with Growth Hormone-Negative Pituitary Adenomas"). University of California, Los Angeles (UCLA): David Geffen School of Medicine, Los Angeles, California, United States of America.

07/2013 - 06/2014 (Monthly)

- Child Fatality Review Conference: patient Pathology review. Indiana University School of Medicine & Riley Children's Hospital, Indianapolis, Indiana, United States of America.

07/2009 - 06/2013 (Weekly, Monthly, or Periodically)

- Breast Tumor Board: patient Pathology review. Saint John Hospital & Medical Center, Detroit, Michigan, United States of America.
- Cardiothoracic Tumor Board: patient Pathology review. Saint John Hospital & Medical Center, Detroit, Michigan, United States of America.
- Gastrointestinal Tumor Board: patient Pathology review. Saint John Hospital & Medical Center, Detroit, Michigan, United States of America.
- Genitourinary Tumor Board: patient Pathology review. Saint John Hospital & Medical Center, Detroit, Michigan, United States of America.
- Gynecologic Tumor Board: patient Pathology review. Saint John Hospital & Medical Center, Detroit, Michigan, United States of America.
- Head & Neck Tumor Board: patient Pathology review. Saint John Hospital & Medical Center, Detroit, Michigan, United States of America.
- Leukemia & Lymphoma Tumor Board: patient Pathology review. Saint John Hospital & Medical Center, Detroit, Michigan, United States of America.
- Pediatric Tumor Board: patient Pathology review. Saint John Hospital & Medical Center, Detroit, Michigan, United States of America.

MICHIGAN INSTITUTE OF FORENSIC SCIENCE & MEDICINE

4707 McLeod Drive East

Saginaw, Michigan 48604

INFO@MIFSM.ORG

WWW.MIFSM.ORG



MIFSM

Michigan Institute of Forensic Science & Medicine

Russell L. Bush, MD, MPH

Director & Chief Medical Examiner

russell.bush@mifsm.org

P: (989) 341-5077 F: (989) 341-5074

Clinical Presentations:

Community Health & Non-

Medical Organizations

11/2018

- 2018 Tennessee Tuberculosis Elimination Program (TTBEP) Clinical Tuberculosis Symposium: Diagnostic Dilemmas & Treatment Tangles ("Case 01: Perinatal Tuberculosis"). Nashville & Davidson County Metropolitan Public Health Department. Drury Plaza Hotel Nashville Franklin. Franklin, Tennessee, United States of America. November 1, 2018.

11/2016

- Practical Topics in Death Investigation & Forensic Medicine Symposium: Forensic Pathology ("Recognition & Understanding of Postmortem Changes in Bodies"). Nashville & Davidson County Metropolitan Public Health Department, Lentz Public Health Center, Nashville, Tennessee, United States of America.

Quality Assurance &

Improvement Activities

07/2015 - 06/2016 (Weekly)

- Representative, Neuropathology Laboratory Management Group, Department of Pathology & Laboratory Medicine, University of California, Los Angeles (UCLA), Los Angeles, California, United States of America.

07/2015 - 06/2016 (Semi-Annually)

- Representative, Neuropathology Fellowship Program Evaluation Committee (PEC), Department of Pathology & Laboratory Medicine, University of California, Los Angeles (UCLA), Los Angeles, California, United States of America.

03/2016 - 05/2016

- Neuromuscular Pathology Service Turnaround Time Quality Improvement Project, Department of Pathology & Laboratory Medicine, University of California, Los Angeles (UCLA), Los Angeles, California, United States of America

04/2016

- Telepathology Consult Case Quality Improvement Verification Checklist, Department of Pathology & Laboratory Medicine, University of California, Los Angeles (UCLA), Los Angeles, California, United States of America

02/2016

- Autopsy Pathology Service Central Nervous System Wet Tissue Storage & Disposal Flowchart, Department of Pathology & Laboratory Medicine, University of California, Los Angeles (UCLA), Los Angeles, California, United States of America

Committee Appointments

2010 - 2013

- Representative, American Society for Clinical Pathology (ASCP) Resident Council

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P: (989) 341-5077 F: (989) 341-5074

2009 - 2013

- Representative, Saint John Hospital & Medical Center Graduate Medical Education Technology Committee

Professional & Scholarly

Memberships

01/2019 - Present

2010 - 2013

2005 - 2007

- Member, National Association of Medical Examiners (NAME)
- Michigan Society of Pathologists (MSP)
- Iota Epsilon Alpha Medical Honor Society. Saint George's University School of Medicine, Saint George's, Grenada

Awards & Honors

05/2010

- First place recognition for Resident Research Project in collaboration with Shilpa Rungta, M.D. Saint John Hospital & Medical Center, Detroit, Michigan United States of America

08/2006

- Puzantian Medical Scholarship

Licensing Examinations

05/2012

08/2008

07/2008

05/2007

- United States Medical Licensing Examination (USMLE), Step Three: 192/75
- United States Medical Licensing Examination (USMLE), Step Two (Clinical Skills [CS]): Pass
- United States Medical Licensing Examination (USMLE), Step Two (Clinical Knowledge [CK]): 208/85
- United States Medical Licensing Examination (USMLE), Step One: 211/87

Certifications

05/2014 - 05/2016

09/2011 - 09/2013

06/2009 - 06/2011

12/2006 - 12/2008

02/2005 - 02/2007

- American Heart Association, Cardiopulmonary Resuscitation (CPR) & Automated External Defibrillator (AED) Program: Infant, Child, & Adult
- American Heart Association, Cardiopulmonary Resuscitation (CPR) & Automated External Defibrillator (AED) Program: Infant, Child, & Adult
- American Heart Association, Cardiopulmonary Resuscitation (CPR) & Automated External Defibrillator (AED) Program: Infant, Child, & Adult
- American Heart Association, Cardiopulmonary Resuscitation (CPR) & Automated External Defibrillator (AED) Program: Infant, Child, & Adult
- American Heart Association, Cardiopulmonary Resuscitation (CPR) & Automated External Defibrillator (AED) Program: Infant, Child, & Adult
- American Heart Association, Cardiopulmonary Resuscitation (CPR) & Automated External Defibrillator (AED) Program: Infant, Child, & Adult

Undergraduate Research &

Volunteer Experience

Available upon request

Professional References

Available upon request

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CREMATION PERMIT COST ANALYSIS*

Explanation of \$63.00 Cost Associated with each Cremation Permit Request	Actual costs	MIFSM Costs	Time (min)	Notes
Maintenance cost of MIFSM website where cremation requests are generated.	\$3	\$3		
Technical assistance provided by administrative staff to entities submitting a cremation request.	\$7	\$3	15 min	This step is not always needed but is provided when needed and can take 15 minutes per call.
Researching information that is not entered correctly on a request. (Name, Date of Birth County where Death Occurred, and Date of Death, because including this information is option on the website.) If the phone number and name of person who submitted the request is not included on the request this involves more Admin time to complete request.	\$10	\$6	15 min	The cost applied to this is higher because MIFSM staff must spend extra time doing what should be filled out by the requesting agency.
Admin time for researching death Certs on EDRS.	\$7	\$5	5-10 min	
Admin time for requesting medical records from Hospitals and doing any follow up that is involved with obtain medical records	\$7	\$5	5-15 min	This can include additional time depending on barriers and delays involved with obtaining medical records.
Admin time for reviewing medical records for each request.	\$10	\$7	15-30 min	
Physician time for reviewing medical records for individuals with questionable deaths.	\$42	\$10	15-30 min	\$170 per hour
Admin time to research in MDILog to see if an autopsy has been done.	\$7	\$5	5 -15 min	Additional research may be needed if information is not entered correctly in MDILOG (Electronic Health Record).
Admin time to certify cremation permit	\$5	\$5	5 min	
Admin time entering information into required "logs" (e.g. Hospital death log, Hospice Log for expected deaths, Regular Death Logs, Covid Log, Drug and Alcohol log).	\$7	\$5	5-10 min	
Admin time to upload the death certificate and cremation certificate to the MDILog if person is in MDILOG or other log if not in the EHR	\$7	\$5	5-10 min	Same names are not in MDILOG if they are not a MIFSM case.
Admin time to generate monthly reports.	\$7	\$4	8 min	
Total Cost	\$119	\$63		

*Attorney General Opinion No. 6830

"The salary of the medical examiner and costs of operating his office are current expenses of the county. A portion of that expense is the time devoted to processing cremation authorizations by the county medical examiner. Under MCL 46.11(j); MSA 5.331(j), the county board of commissioners may raise money to defray current county expenses. The cremation authorization fee must not exceed the cost of processing the cremation authorizations.



ANNUAL REPORT Gladwin County

Russell L. Bush, MD, MPH
Director/Chief Medical Examiner





Administrative Offices 3875 Fortune Boulevard, Saginaw Township, MI 48604

Clinical Offices 4707 McLeod Drive, East, Saginaw Township, Michigan 48604



Michigan Institute of Forensic Science & Medicine

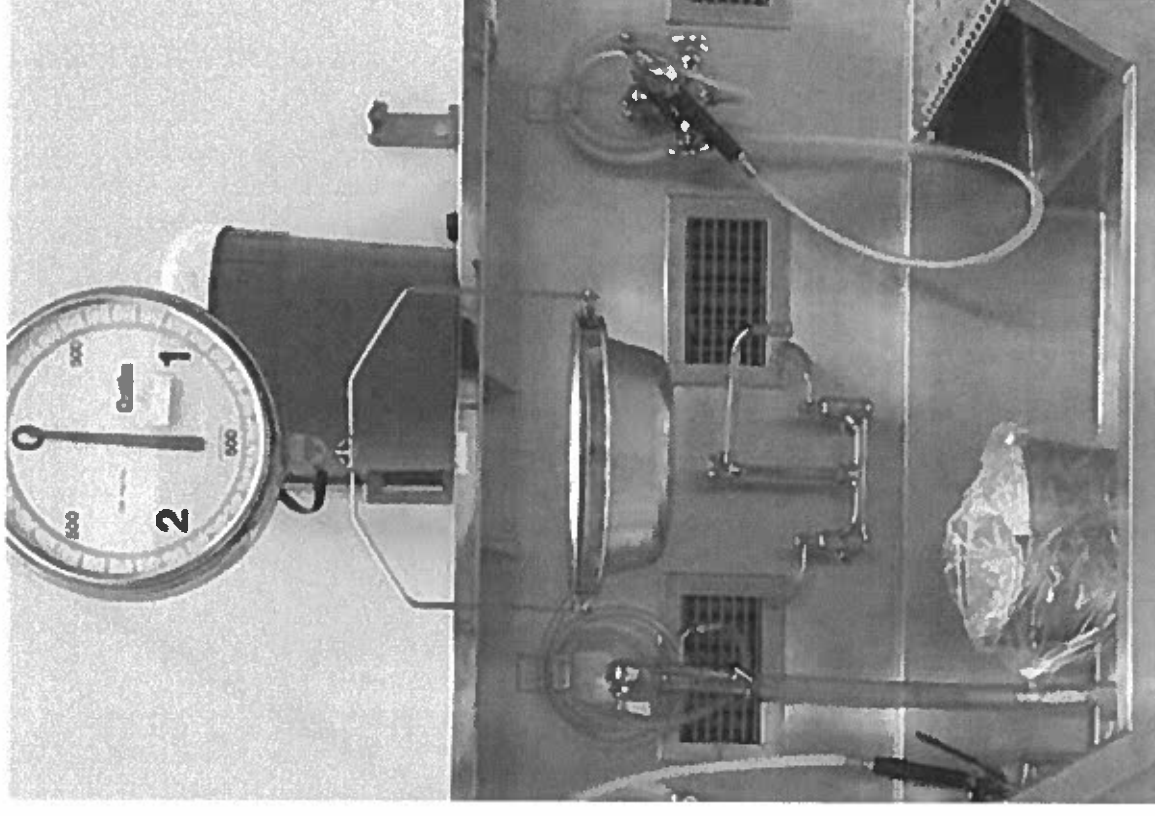
614 Johnson Street, Saginaw, Michigan

Rendering of State-of-the-Art Comprehensive Medical Examiner Facility in Progress



Services Provided

- Death Investigation Services
- Medical Examiner Investigator Training & Education Programs
- Forensic, Neuro, Pediatric & General Pathology
- Forensic Toxicology/Histology
- General & Specialty Laboratory Services
- Forensic Autopsy Services
- Hospital & Private Autopsy Consult Services
- Body Transportation Services
- Ancillary Specialty Consultation Services
- All Associated Medical Examiner Administrative Services



MISSION

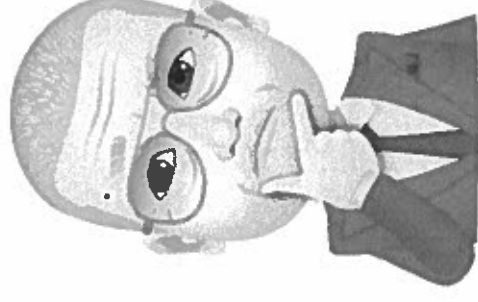


- **Provide** accurate, timely, compassionate, and professional death investigative services
- **Identify** and **develop** awareness and understanding of sudden, unexpected, and unnatural death among healthcare, law enforcement professionals, and the public
- **Educate** colleagues and the public regarding death and the role of the Medical Examiner and field death investigators
- **Assist** and **Collaborate** with agencies involved with death investigations
- **Contribute** to the criminal justice and judicial system in the effort for justice
- **Offer** expert medicolegal death investigation consultation and services
- **Render** unbiased opinions and objective court testimony
- **Participate** and **extend** the research and support for local, national, and international medical, legal, academic and law enforcement organizations in fields of health, health care, and death sciences
- **Afford** comfort, compassion and caring for the people we serve during their time of great need.



VALUES

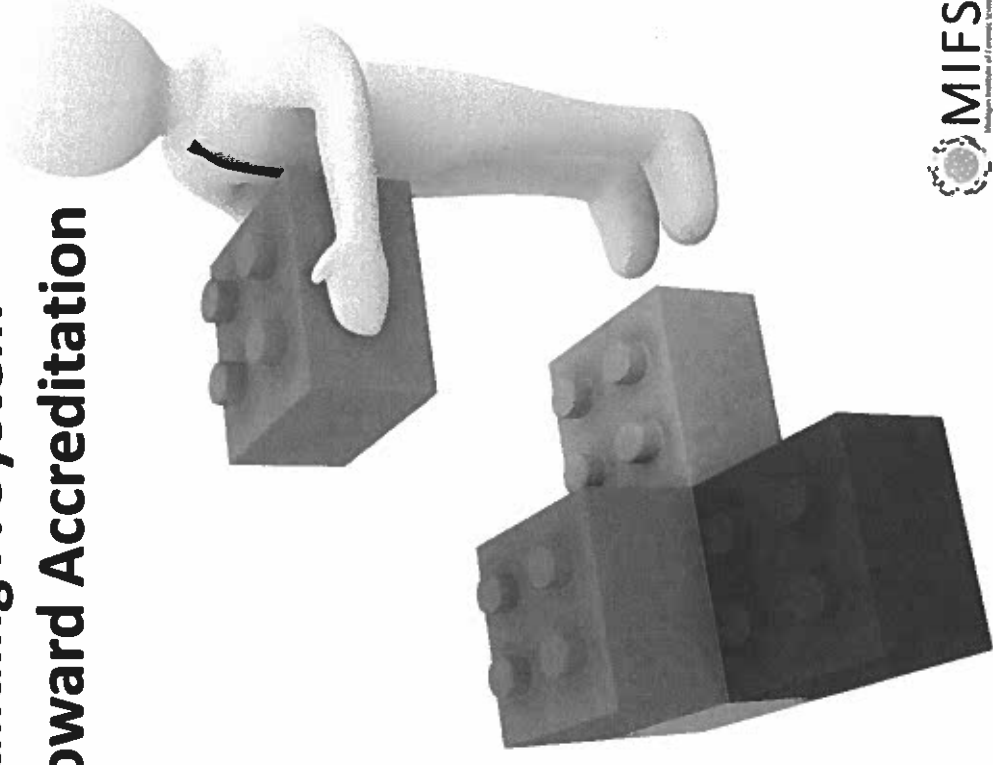
- **Respect** for human dignity in life and in death
- **Professionalism** in all situations, with all people, under all circumstances
- **Compassion** for those suffering loss and grief
- **Integrity** in all practices, performance, actions, and behavior
- **Quality** in performance, process, and outcomes
- **Commitment** to accuracy, efficiency, quality, and timeliness.
- **Service** in a broad-based, community focused, relevant, efficient, and cost-effective manner



Components

- Organizational structure
- Staff functions & development
- Office policies/procedures
- Facility standards & management
- Investigator education & development
- Autopsy standards
- Transportation services
- Body management
- Customer service
- Business & financial stability/integrity
- Security & Safety
- Emergency Management & Disaster Planning

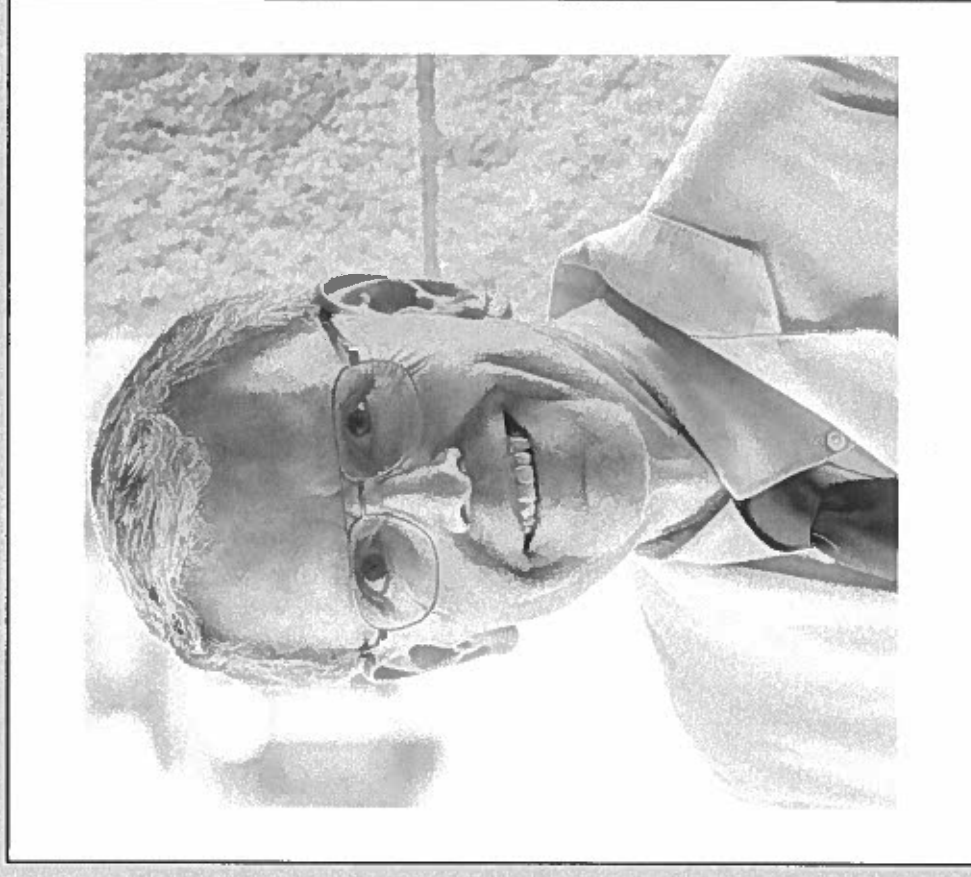
Building A System Toward Accreditation



Administration

Russell Bush, MD, MPH, MBA

- Director
- Chief Medical Examiner



Administration

- **Brian Hart**
CEO/MiHealth Clinics
• **MIFSM**



Administration

Randy Pfau

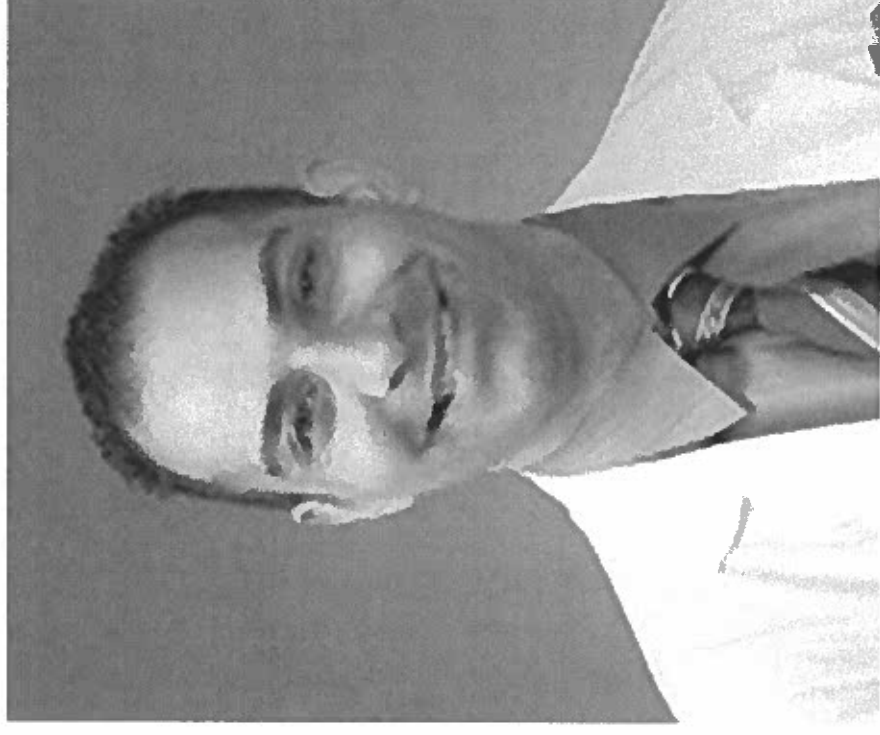
- Director of Operations
- Emergency Management
- Public Information Officer



Forensic Pathology

Randy Tashjian, MD

- Chief Deputy Medical Examiner
- Forensic Pathology
- Neuropathology



Forensic Pathology

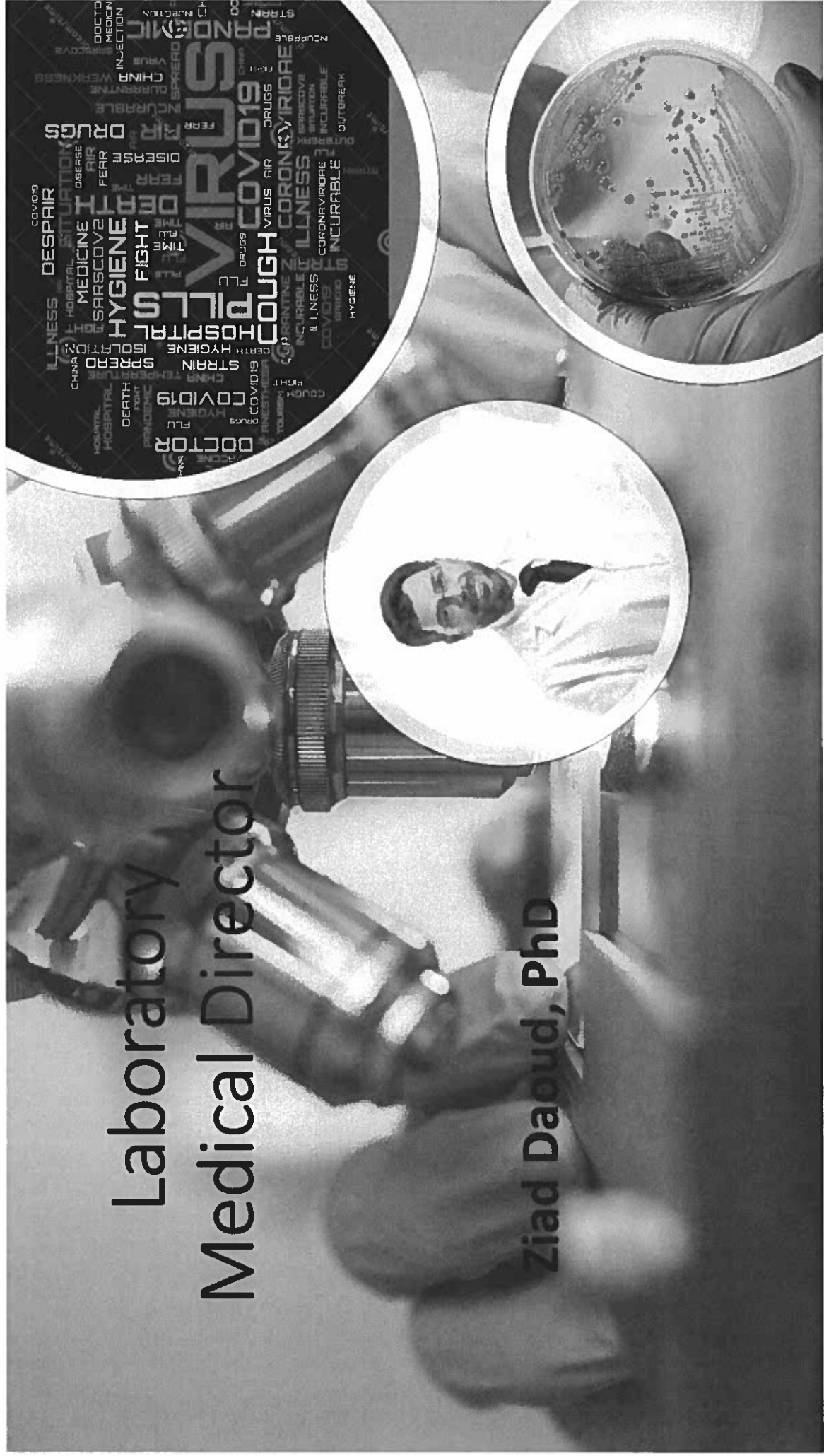
Roshan Mahabir, MD, PhD, MPH

- Deputy Medical Examiner
- Forensic Pathology
- Pediatric Pathology



Laboratory Medical Director

Ziad Daoud, PhD



STAFFING

3 Administrators

2 Forensic Pathologists

3 Medical Examiners

1 Office Manager

2 Office Administrative Staff

2 Pathology/Autopsy
Assistants

28 Field Investigators

4 Transporters



**MEDICAL
EXAMINER**



Transportation & Short-Term Storage

We appreciate the assistance
and cooperative partnership
in providing exceptional
community services with
local funeral homes



Gladwin Chapel
Gladwin Chapel

GLADWIN COUNTY

2020

Investigators

Investigations	32*	• Erika Vulcano-Malisky, RN
M.E. Cases	32	• Eric Malisky, RN
Autopsies	12	• Kenneth Temple
Indigents	0	• Ashley Ehinger
Cremation Permits	31	• Kathie Ehinger
		• Richard Bratton, DO

*More total deaths occurred; these 'Investigation' numbers represent cases involving the M.E. office



2020 Referral Data

County	Referrals (ME + Hospital ME cases)	Donors (ME + Hospital ME cases)	Potential lives healed by tissue grafts
	0	0	0
	6	1	75
Gladwin	4	0	0
	24	7	525
	43	13	975
	11	2	150
	263	30	2250
	79	5	375

Alcona County – Causes of Death*

Cardiovascular disease

Diabetes mellitus

Chronic obstructive lung disease

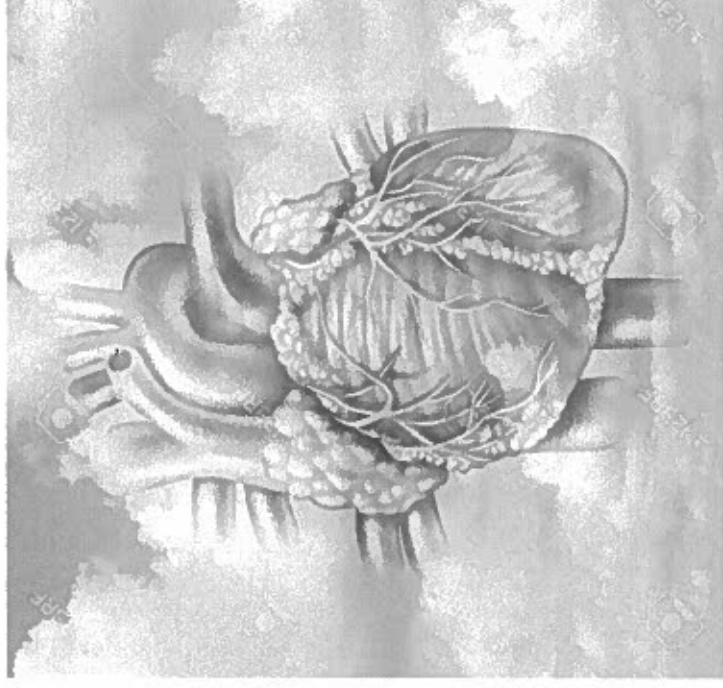
Hypertension

Obesity

Hyperlipidemia

Alcoholic liver disease

Cancer



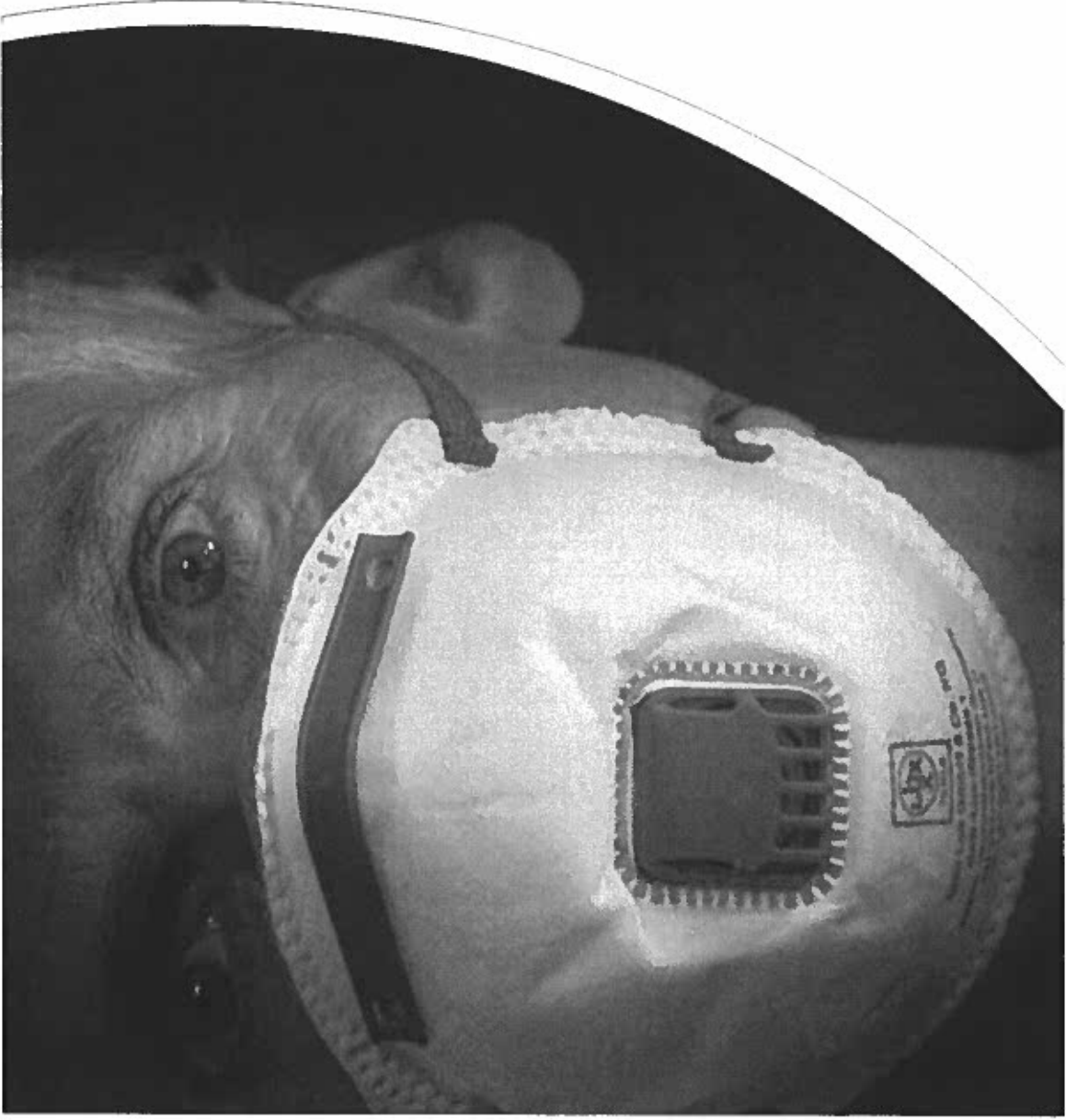
***Chronic diseases are the most common primary cause for death in Alcona County**

Manner of Death - 2020

- Homicide - 0
- Suicide - 5
- Accident - 6
- Natural - 19
- Indeterminate - 2
- Pending - 0



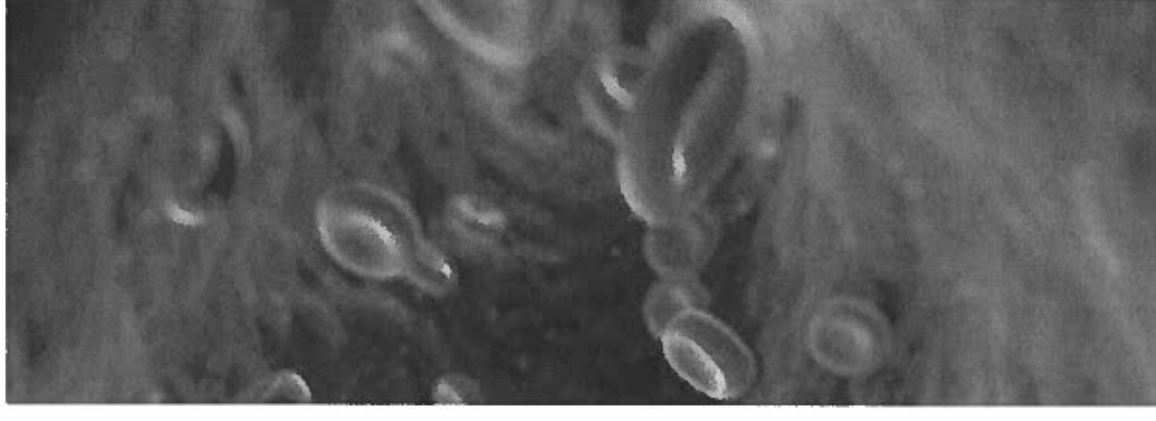
2021 Update



Gladwin County 2021 Update

June 15, 2021

• Cases investigated	50
• Erika Vulcano-Malisky	9
• John Clayton	6
• Ashley Ehinger	7
• Kathie Ehinger	9
• Kenneth Temple	8
• Eric Malisky	3
• Richard Bratton, DO	3
• Office Staff	5



Autopsies & Cremations

- Autopsy 12
- Cremations 34
- Indigent & Unclaimed 0

The Anatomy Lesson
Dr. Nicolaes Tulp, (1632)
By Rembrandt



Gladwin County 2021 Update June 15

Common Diseases Associated with Deaths in Gladwin County*

- Heart disease -
- Diabetes mellitus -
- Chronic lung disease -
- Hypertension -
- Obesity -
- Hyperlipidemia -
- Alcohol/liver disease -
- Cancers -

* Some deaths have more than one cause of death



2021 Referral Data through 7/12*



ORGAN AND TISSUE DONATION

County	Referrals (ME + Hospital ME cases)	Donors (ME + Hospital ME cases)	Potential lives healed by tissue grafts
	2	0	0
	2	0	0
Gladwin	18	0	0
	9	4	300
	29	7	525
	27	2	150
	263	20	1500
	24	3	225

- *Goal: Improve families’ opportunity to donate tissue/organs whenever possible.
- *Goal: Improve process and procedure for MEIs making appropriate referrals per Michigan Public Health Code mandate under MCL 52.209, “Kyle Horning” Law

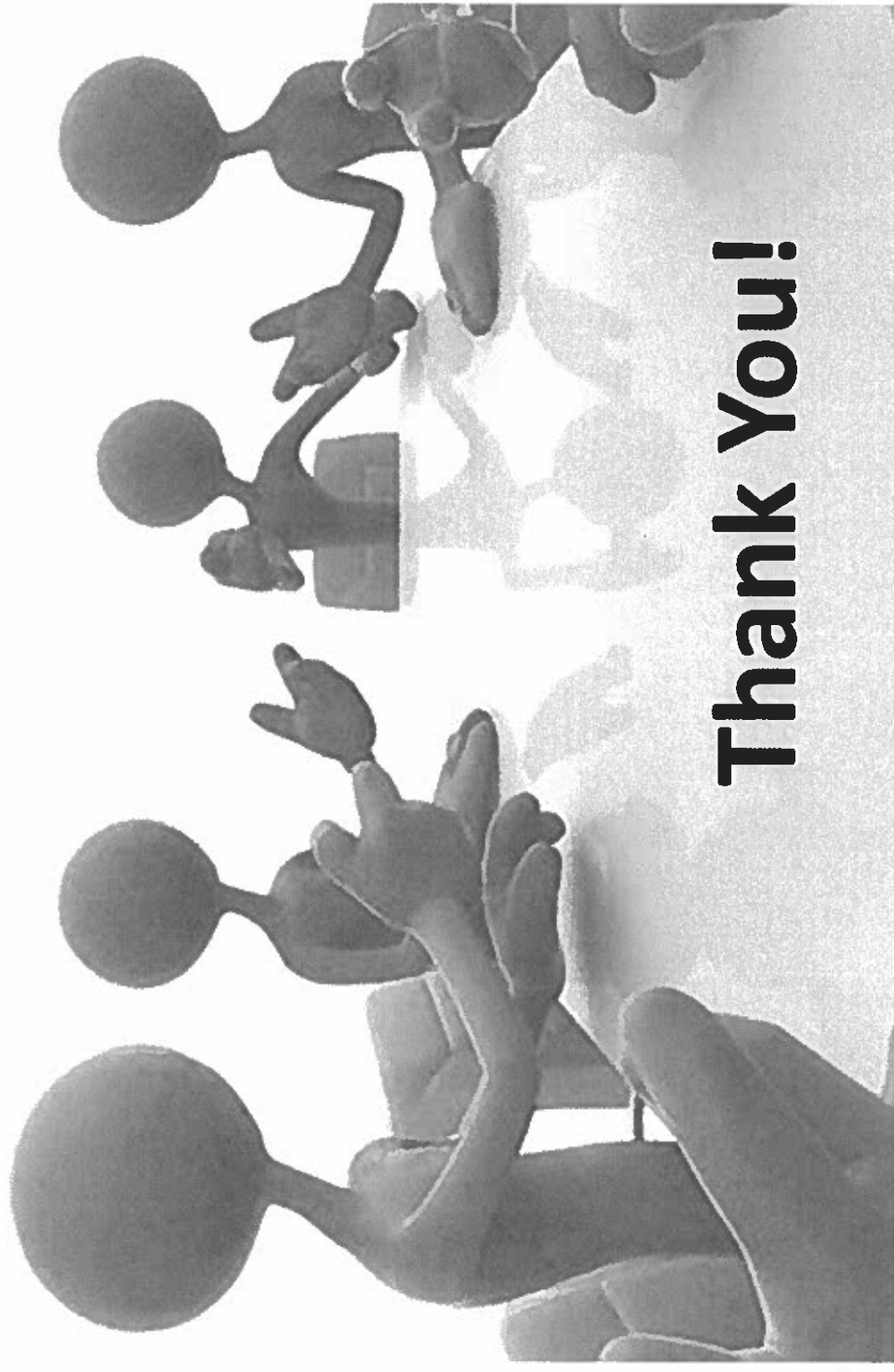
Transportation & Courier Service

- Tom
- Rebecca
- Randy
- Dale

In county partnerships with scene to
cooler body removal & storage with:



Questions?



Thank You!

PROCLAMATION

WHEREAS: *It is the privilege and duty of the American people to commemorate the two hundred and thirty-third anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and*

WHEREAS: *Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,*

NOW, THEREFORE I, _____, by virtue of the authority vested in me as Commissioner, _____ County, Michigan the week of September 17 through 23 as

CONSTITUTION WEEK

IN WITNESS THEREOF, *I have hereunto set my hand and caused this proclamation to be displayed in a public place in my county from now until September 24 on this _____ day of _____ of the year of our Lord two thousand twenty-one.*

SIGNED

AGREEMENT NUMBER: CSFOC17-26001-A22
AMENDMENT NUMBER: 1
 Between
THE STATE OF MICHIGAN
DEPARTMENT OF HEALTH & HUMAN SERVICES
 And

CONTRACTOR	County Of Gladwin
CONTRACTOR ADDRESS	401 West Cedar Avenue, Gladwin, Mi 48624 2053
CONTRACTOR EMAIL	raymondj@clareco.net

CONTRACT ADMINISTRATOR	EMAIL
Maureen Spoelman	spoelmanm@michigan.gov

AGREEMENT SUMMARY			
SERVICE DESCRIPTION	Child Support Friend of the Court		
GEOGRAPHIC AREA	Gladwin		
INITIAL EFFECTIVE DATE	10/01/2016	CURRENT EXPIRATION DATE	09/30/2021
CURRENT AGREEMENT VALUE	\$1,599,348.37		
CONTRACT TYPE	Actual Cost		

AMENDMENT DESCRIPTION			
EXTEND EXPIRATION DATE	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	NEW EXPIRATION DATE	09/30/2023
AMENDMENT AMOUNT	\$715,013.36	<input checked="" type="checkbox"/> INCREASE <input type="checkbox"/> DECREASE	
ESTIMATED REVISED AGGREGATE AGREEMENT VALUE	\$2,314,361.73		
NATURE OF CHANGE	The purpose of the amendment is to add funding to the original agreement for \$1,031,480.00, modify the budget, extend the agreement end date from September 30, 2021 to September 30, 2023 and modify the agreement language.		

The undersigned have the lawful authority to bind the Contractor and DHHS to the terms set forth in this Agreement.

FOR THE CONTRACTOR (CSFOC,CSPA and CSCOM Agreements):

County Of Gladwin

Signature of Chairperson, County Board of Commissioners

Date

FOR THE STATE:

DEPARTMENT OF HEALTH & HUMAN SERVICES

Signature of Director or Authorized Designee

Date

=====

FOR THE CONTRACTOR (CSFOC and CSCOM Agreements Only):

Signature of Chief Circuit Judge

Date

FOR THE CONTRACTOR (CSPA and CSCOM Agreements Only):

Signature of County of Prosecuting Attorney

Date

Agreement Number : CSFOC17-26001-
A22

Amendment Number : 1

Year 1	10/01/2016	through	09/30/2017	\$291,288.56
Year 2	10/01/2017	through	09/30/2018	\$304,880.87
Year 3	10/01/2018	through	09/30/2019	\$319,155.51
Year 4	10/01/2019	through	09/30/2020	\$334,143.31
Year 5	10/01/2020	through	09/30/2021	\$349,880.12
Year 6	10/01/2021	through	09/30/2022	\$357,506.68
Year 7	10/01/2022	through	09/30/2023	\$357,506.68
Total Contract Amount :				\$2,314,361.73

Check all contract years affected by this amendment: ☐ Year 1 ☐ Year 2 ☐ Year 3 ☐ Year 4
☐ Year 5 ☒ Year 6 ☒ Year 7

STATE OF MICHIGAN
DEPARTMENT OF HEALTH & HUMAN SERVICES

WHEREAS, the Department of Health & Human Services of the state of Michigan (hereinafter referred to as "DHHS") entered into a contractual Agreement effective October 1, 2016, with County Of Gladwin and the 55 Circuit Court (hereinafter referred to as "Contractor"), having a mailing address of 401 West Cedar Avenue, Gladwin, Mi 48624 2053 , for the provision of certain services as set forth therein; and,

WHEREAS, it is mutually desirable to DHHS and to the Contractor to amend the aforesaid Agreement.

THEREFORE, in consideration of the promises and mutual covenants hereinabove and hereinafter contained, the parties hereto agree to the following amendment of said Agreement. This amendment shall be attached to the Agreement, said Agreement being hereby reaffirmed and made a part hereof.

Article I

This amendment shall be effective on the date of DHHS signature or October 1, 2016, whichever is later.

Article II

The maximum "Net Budget" and the "GF/GP" dollar amounts of the Agreement shall be increased by \$1,031,474.78 from \$2,276,239.94 to \$3,307,714.72 and increased by \$34,240.00 from \$97,030.00 to \$131,270.00, respectively, for the period 10/01/2016, through 09/30/2023.

From the total "Net Budget" and GF/GP amounts, the maximum amount the Contractor may expend during the following periods is:

Agreement Period	Net Budget Amount	GF/GP Amount	Total Amount
October 1, 2016, through September 30, 2017	\$411,943.27	\$19,406.00	\$431,349.27
October 1, 2017, through September 30, 2018	\$432,537.68	\$19,406.00	\$451,943.68
October 1, 2018, through September 30, 2019	\$454,165.92	\$19,406.00	\$473,571.92
October 1, 2019, through September 30, 2020	\$476,874.71	\$19,406.00	\$496,280.71
October 1, 2020, through September 30, 2021	\$500,718.36	\$19,406.00	\$520,124.36
October 1, 2021, through September 30, 2022	\$515,737.39	\$17,120.00	\$532,857.39

October 1, 2022, through September 30, 2023	\$515,737.39	\$17,120.00	\$532,857.39
---	--------------	-------------	--------------

The maximum "Total Contract" dollar amount of the Agreement shall be increased by \$715,013.36 from \$1,599,348.37 to \$2,314,361.73 for the period 10/01/2016, through 09/30/2023.

From the total "Total Contract" amount, the maximum amount the Contractor may expend during the following periods is:

Agreement Period	Total Contract Amount
October 1, 2016, through September 30, 2017	\$291,288.56
October 1, 2017, through September 30, 2018	\$304,880.87
October 1, 2018, through September 30, 2019	\$319,155.51
October 1, 2019, through September 30, 2020	\$334,143.31
October 1, 2020, through September 30, 2021	\$349,880.12
October 1, 2021, through September 30, 2022	\$357,506.68
October 1, 2022, through September 30, 2023	\$357,506.68

Payment shall be made in accordance with the attached budget.

Revisions to current contract language

4. STANDARD TERMS

4.33 Data Privacy and Information Security

a. Undertaking by Grantee

7) Comply with the requirements of the IRS Publication 1075 (<https://www.irs.gov/pub/irs-pdf/p1075.pdf>). As part of this requirement the Grantee agrees with the following:

In performance of this Agreement, the Grantee agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:

a) All work will be performed under the supervision of the Grantee or the Grantee's responsible employees.

b) The Grantee and the Grantee's employees with access to or who use FTI must meet the background check requirements defined in IRS Publication 1075.

c) Any Federal tax returns or return information (hereafter referred to as returns or return information) made available shall be used only for the purpose of carrying out the provisions of this Agreement. Information contained in such material shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of this Agreement. Inspection by or disclosure to anyone other than an officer or employee of the Grantee is prohibited.

d) All returns and return information will be accounted for upon receipt and properly stored before, during, and after processing. In addition, all related output and products will be given the same level of protection as required for the source material.

e) No work involving returns and return information furnished under this Agreement will be subcontracted without prior written approval of the IRS.

f) The Grantee will maintain a list of employees authorized access. Such list will be provided to the MDHHS and, upon request, to the IRS reviewing office.

g) MDHHS will have the right to void the Agreement if the Grantee fails to provide the safeguards described above.

h) Criminal/Civil Sanctions

(1) Each officer or employee of any person to whom returns or return information is or may be disclosed shall be notified in writing by such person that returns or return information disclosed to such officer or employee can be used only for a purpose and to the extent authorized herein, and that further disclosure of any such returns or return information for a purpose or to an extent unauthorized herein constitutes a felony punishable upon conviction by a fine of as much as \$5,000 or imprisonment for as long as five years, or both, together with the costs of prosecution. Such person shall also notify each such officer and employee that any such unauthorized future disclosure of returns or return information may also result in an award of civil damages against the officer or employee in an amount not less than \$1,000 with respect to each instance of unauthorized disclosure. These penalties are prescribed by IRCs 7213 and 7431 and set forth at 26 CFR 301.6103(n)-1.

(2) Each officer or employee of any person to whom returns or return information is or may be disclosed shall be notified in writing by such person that any return or return information made available in any format shall be used only for the purpose of carrying out the provisions of this Agreement. Information contained in such material shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of this Agreement. Inspection by or disclosure to anyone without an official need-to-know constitutes a criminal misdemeanor punishable upon conviction by a fine of as much as \$1,000.00 or imprisonment for as long as 1 year, or both, together with the costs of prosecution. Such person shall also notify each such officer and employee that any such unauthorized inspection or disclosure of returns or return information may also result in an award of civil damages against the officer or employee [United States for Federal employees] in an amount equal to the sum of the greater of \$1,000.00 for each act of unauthorized inspection or disclosure with respect to which such defendant is found liable or the sum of the actual damages sustained by the plaintiff as a result of such unauthorized inspection or disclosure plus in the case of a willful inspection or disclosure which is the result of gross negligence, punitive damages, plus the costs of the action. The penalties are prescribed by IRCs

7213A and 7431 and set forth at 26 CFR 301.6103(n)-1.

(3) Additionally, it is incumbent upon the Grantee to inform its officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552a(i)(1), which is made applicable to Grantees by 5 U.S.C. 552a(m)(1), provides that any officer or employee of a Grantee, who by virtue of his/her employment or official position, has possession of or access to MDHHS records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is so prohibited, willfully discloses the material in any manner to any person or MDHHS not entitled to receive it, shall be guilty of a misdemeanor and fined not more than \$5,000.

(4) Granting a Grantee access to FTI must be preceded by certifying that each individual understands the MDHHS's security policy and procedures for safeguarding IRS information. Grantees must maintain their authorization to access FTI through annual recertification. The initial certification and recertification must be documented and placed in the MDHHS's files for review. As part of the certification and at least annually afterwards, Grantees must be advised of the provisions of IRCs 7431, 7213, and 7213A. The training provided before the initial certification and annually thereafter must also cover the incident response policy and procedure for reporting unauthorized disclosures and data breaches. For both the initial certification and the annual certification, the Grantee must sign, either with ink or electronic signature, a confidentiality statement certifying their understanding of the security requirements.

i) Inspection

(1) The IRS and the MDHHS, with 24 hour notice, shall have the right to send its inspectors into the offices and plants of the Grantee to inspect facilities and operations performing any work with FTI under this Agreement for compliance with requirements defined in IRS Publication 1075. The IRS' right of inspection shall include the use of manual and/or automated scanning tools to perform compliance and vulnerability assessments of information technology (IT) assets that access, store, process or transmit FTI. On the basis of such inspection, corrective actions may be required in cases where the Grantee is found to be noncompliant with Agreement safeguards.

Appendix A: Child Support Service Types

Combined Agreements: Enforcement Services & Establishment Services

As described in Section 2.5, the Grantee shall comply with the following Performance Standard:

The Training performance standard will be effective as of, October 1, 2021.

As described in Section 3.2, the Grantee shall comply with the following Performance Evaluation and Monitoring:

The performance standard is considered to be met as follows:

8. Training

- 80% of IV- D staff (this does not include county IT staff who have no other IV-D duties) take one (1) hour of customer service training each fiscal year.
- 80% of IV-D staff (this does not include county IT staff who have no other IV-D duties) take four (4) hours of IV-D training each fiscal year.

Friend of the Court: Enforcement Services

As described in Section 2.5, the Grantee shall comply with the following Performance Standard:

The Training performance standard will be effective as of, October 1, 2021.

As described in Section 3.2, the Grantee shall comply with the following Performance Evaluation and Monitoring:

The performance standard is considered to be met as follows:

5. Training

- 80% of IV- D staff (this does not include county IT staff who have no other IV-D duties) take one (1) hour of customer service training each fiscal year.
- 80% of IV-D staff (this does not include county IT staff who have no other IV-D duties) take four (4) hours of IV-D training each fiscal year.

Prosecuting Attorney: Establishment Services

As described in Section 2.5, the Grantee shall comply with the following Performance Standard:

The Training performance standard will be effective as of, October 1, 2021.

As described in Section 3.2, the Grantee shall comply with the following Performance Evaluation and Monitoring:

The performance standard is considered to be met as follows:

6. Training

- 80% of IV- D staff (this does not include county IT staff who have no other IV-D duties) take one (1) hour of customer service training each fiscal year.
- 80% of IV-D staff (this does not include county IT staff who have no other IV-D duties) take four (4) hours of IV-D training each fiscal year.

Budget Summary - 2018

A. CONTRACT DESCRIPTION

COUNTY : Gladwin CONTRACT NO : CSFOC17-26001
 PROVIDER : _____ FOC ☒ PA _____ COM _____
 FISCAL YEAR : 2018 AMENDMENT ☒ LINE ITEM TRANSFER _____

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V
	Current 2018 IV-D Budget	Adjustment To 2018 IV-D Budget	Revised 2018 IV-D Budget	Provider's Total Eligible Budget
Allocation Factors				
SECTION B				
1. FTE Positions	5.26	0.00	5.26	5.45
2. % of Total FTE	96.51	0.00	96.51	100.00
3. Caseload % (FOC, COM)	97.22	0.00	97.22	100.00
Budget Categories	Current 2018 IV-D Budget	Adjustment To 2018 IV-D Budget	Revised 2018 IV-D Budget	Provider's Total Eligible Budget
SECTION C				
1. Personnel	328,431.90	0.00	328,431.90	340,482.89
2. Data Processing	2,895.30	0.00	2,895.30	3,000.00
3. Other Direct	41,040.88	0.00	41,040.88	42,525.00
4. Central Services	60,169.60	0.00	60,169.60	62,345.45
5. Paternity Testing	0.00	0.00	0.00	0.00
6. TOTAL EXPENDITURES	432,537.68	0.00	432,537.68	448,353.34
7. Service Fees	0.00	0.00	0.00	0.00
8. Final Judgment Fees	0.00	0.00	0.00	0.00
9. Other Income	0.00	0.00	0.00	0.00
10. SUB TOTAL	432,537.68	0.00	432,537.68	448,353.34
11. Federal Incentives	0.00	0.00	0.00	0.00
12. NET BUDGET	432,537.68	0.00	432,537.68	448,353.34
13. County Share @ 34.00%	147,062.81	0.00	147,062.81	0.00
14. State Share (IV-D) @ 66.00%	285,474.87	0.00	285,474.87	0.00
15. STATE GF/GP AMOUNT	19,406.00	0.00	19,406.00	0.00
TOTAL CONTRACT AMOUNT	304,880.87	0.00	304,880.87	0.00

Budget Summary - 2019

A. CONTRACT DESCRIPTION

COUNTY : Gladwin CONTRACT NO : CSFOC17-26001
 PROVIDER : _____ FOC ☒ PA _____ COM _____
 FISCAL YEAR : 2019 AMENDMENT ☒ LINE ITEM TRANSFER _____

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V
Allocation Factors	Current 2019 IV-D Budget	Adjustment To 2019 IV-D Budget	Revised 2019 IV-D Budget	Provider's Total Eligible Budget
SECTION B				
1. FTE Positions	5.34	0.00	5.34	5.45
2. % of Total FTE	97.98	0.00	97.98	100.00
3. Caseload % (FOC, COM)	97.22	0.00	97.22	100.00
Budget Categories	Current 2019 IV-D Budget	Adjustment To 2019 IV-D Budget	Revised 2019 IV-D Budget	Provider's Total Eligible Budget
SECTION C				
1. Personnel	342,720.13	0.00	342,720.13	349,982.89
2. Data Processing	11,757.60	0.00	11,757.60	12,000.00
3. Other Direct	36,311.39	0.00	36,311.39	37,060.00
4. Central Services	63,376.80	0.00	63,376.80	64,683.40
5. Paternity Testing	0.00	0.00	0.00	0.00
6. TOTAL EXPENDITURES	454,165.92	0.00	454,165.92	463,726.29
7. Service Fees	0.00	0.00	0.00	0.00
8. Final Judgment Fees	0.00	0.00	0.00	0.00
9. Other Income	0.00	0.00	0.00	0.00
10. SUB TOTAL	454,165.92	0.00	454,165.92	463,726.29
11. Federal Incentives	0.00	0.00	0.00	0.00
12. NET BUDGET	454,165.92	0.00	454,165.92	463,726.29
13. County Share @ 34.00%	154,416.41	0.00	154,416.41	0.00
14. State Share (IV-D) @ 66.00%	299,749.51	0.00	299,749.51	0.00
15. STATE GF/GP AMOUNT	19,406.00	0.00	19,406.00	0.00
TOTAL CONTRACT AMOUNT	319,155.51	0.00	319,155.51	0.00

Budget Summary - 2020

A. CONTRACT DESCRIPTION

COUNTY : Gladwin CONTRACT NO : CSFOC17-26001
 PROVIDER : _____ FOC ☒ PA _____ COM _____
 FISCAL YEAR : 2020 AMENDMENT ☒ LINE ITEM TRANSFER _____

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V
	Current 2020 IV-D Budget	Adjustment To 2020 IV-D Budget	Revised 2020 IV-D Budget	Provider's Total Eligible Budget
Allocation Factors				
SECTION B				
1. FTE Positions	5.40	0.00	5.40	5.45
2. % of Total FTE	99.08	0.00	99.08	100.00
3. Caseload % (FOC, COM)	97.22	0.00	97.22	100.00
Budget Categories	Current 2020 IV-D Budget	Adjustment To 2020 IV-D Budget	Revised 2020 IV-D Budget	Provider's Total Eligible Budget
SECTION C				
1. Personnel	358,222.41	0.00	358,222.41	361,982.89
2. Data Processing	2,972.40	0.00	2,972.40	3,000.00
3. Other Direct	49,188.27	0.00	49,188.27	49,645.00
4. Central Services	66,491.63	0.00	66,491.63	67,109.03
5. Paternity Testing	0.00	0.00	0.00	0.00
6. TOTAL EXPENDITURES	476,874.71	0.00	476,874.71	481,736.92
7. Service Fees	0.00	0.00	0.00	0.00
8. Final Judgment Fees	0.00	0.00	0.00	0.00
9. Other Income	0.00	0.00	0.00	0.00
10. SUB TOTAL	476,874.71	0.00	476,874.71	481,736.92
11. Federal Incentives	0.00	0.00	0.00	0.00
12. NET BUDGET	476,874.71	0.00	476,874.71	481,736.92
13. County Share @ 34.00%	162,137.40	0.00	162,137.40	0.00
14. State Share (IV-D) @ 66.00%	314,737.31	0.00	314,737.31	0.00
15. STATE GF/GP AMOUNT	19,406.00	0.00	19,406.00	0.00
TOTAL CONTRACT AMOUNT	334,143.31	0.00	334,143.31	0.00

Budget Summary - 2021

A. CONTRACT DESCRIPTION

COUNTY : Gladwin CONTRACT NO : CSFOC17-26001-A22
 PROVIDER : _____ FOC ☒ PA _____ COM _____
 FISCAL YEAR : 2021 AMENDMENT ☒ LINE ITEM TRANSFER _____

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V
Allocation Factors	Current 2021 IV-D Budget	Adjustment To 2021 IV-D Budget	Revised 2021 IV-D Budget	Provider's Total Eligible Budget
SECTION B				
1. FTE Positions	5.43	0.00	5.43	5.45
2. % of Total FTE	99.63	0.00	99.63	100.00
3. Caseload % (FOC, COM)	97.22	0.00	97.22	100.00
Budget Categories	Current 2021 IV-D Budget	Adjustment To 2021 IV-D Budget	Revised 2021 IV-D Budget	Provider's Total Eligible Budget
SECTION C				
1. Personnel	376,354.60	0.00	376,354.60	377,918.89
2. Data Processing	12,985.78	0.00	12,985.78	13,034.00
3. Other Direct	42,009.98	0.00	42,009.98	42,165.99
4. Central Services	69,368.00	0.00	69,368.00	69,625.62
5. Paternity Testing	0.00	0.00	0.00	0.00
6. TOTAL EXPENDITURES	500,718.36	0.00	500,718.36	502,744.50
7. Service Fees	0.00	0.00	0.00	0.00
8. Final Judgment Fees	0.00	0.00	0.00	0.00
9. Other Income	0.00	0.00	0.00	0.00
10. SUB TOTAL	500,718.36	0.00	500,718.36	502,744.50
11. Federal Incentives	0.00	0.00	0.00	0.00
12. NET BUDGET	500,718.36	0.00	500,718.36	502,744.50
13. County Share @ 34.00%	170,244.24	0.00	170,244.24	0.00
14. State Share (IV-D) @ 66.00%	330,474.12	0.00	330,474.12	0.00
15. STATE GF/GP AMOUNT	19,406.00	0.00	19,406.00	0.00
TOTAL CONTRACT AMOUNT	349,880.12	0.00	349,880.12	0.00

Budget Summary - 2022

A. CONTRACT DESCRIPTION

COUNTY : Gladwin CONTRACT NO : CSFOC17-26001
 PROVIDER : _____ FOC ☒ PA _____ COM _____
 FISCAL YEAR : 2022 AMENDMENT ☒ LINE ITEM TRANSFER _____

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V
Allocation Factors	Current 2022 IV-D Budget	Adjustment To 2022 IV-D Budget	Revised 2022 IV-D Budget	Provider's Total Eligible Budget
SECTION B				
1. FTE Positions	0.00	0.00	4.39	4.45
2. % of Total FTE	0.00	0.00	98.65	100.00
3. Caseload % (FOC, COM)	0.00	0.00	97.22	100.00
Budget Categories	Current 2022 IV-D Budget	Adjustment To 2022 IV-D Budget	Revised 2022 IV-D Budget	Provider's Total Eligible Budget
SECTION C				
1. Personnel	0.00	371,569.75	371,569.75	376,362.24
2. Data Processing	0.00	16,936.77	16,936.77	17,168.55
3. Other Direct	0.00	68,714.66	68,714.66	69,655.00
4. Central Services	0.00	58,516.21	58,516.21	59,316.99
5. Paternity Testing	0.00	0.00	0.00	0.00
6. TOTAL EXPENDITURES	0.00	515,737.39	515,737.39	522,502.78
7. Service Fees	0.00	0.00	0.00	0.00
8. Final Judgment Fees	0.00	0.00	0.00	0.00
9. Other Income	0.00	0.00	0.00	0.00
10. SUB TOTAL	0.00	515,737.39	515,737.39	522,502.78
11. Federal Incentives	0.00	0.00	0.00	0.00
12. NET BUDGET	0.00	515,737.39	515,737.39	522,502.78
13. County Share @ 34.00%	0.00	175,350.71	175,350.71	0.00
14. State Share (IV-D) @ 66.00%	0.00	340,386.68	340,386.68	0.00
15. STATE GF/GP AMOUNT	0.00	17,120.00	17,120.00	0.00
TOTAL CONTRACT AMOUNT	0.00	357,506.68	357,506.68	0.00

Budget Summary - 2023

A. CONTRACT DESCRIPTION

COUNTY : Gladwin CONTRACT NO : CSFOC17-26001
 PROVIDER : _____ FOC ☒ PA _____ COM _____
 FISCAL YEAR : 2023 AMENDMENT ☒ LINE ITEM TRANSFER _____

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V
Allocation Factors	Current 2023 IV-D Budget	Adjustment To 2023 IV-D Budget	Revised 2023 IV-D Budget	Provider's Total Eligible Budget
SECTION B				
1. FTE Positions	0.00	0.00	4.39	4.45
2. % of Total FTE	0.00	0.00	98.65	100.00
3. Caseload % (FOC, COM)	0.00	0.00	97.22	100.00
Budget Categories	Current 2023 IV-D Budget	Adjustment To 2023 IV-D Budget	Revised 2023 IV-D Budget	Provider's Total Eligible Budget
SECTION C				
1. Personnel	0.00	371,569.75	371,569.75	376,362.24
2. Data Processing	0.00	16,936.77	16,936.77	17,168.55
3. Other Direct	0.00	68,714.66	68,714.66	69,655.00
4. Central Services	0.00	58,516.21	58,516.21	59,316.99
5. Paternity Testing	0.00	0.00	0.00	0.00
6. TOTAL EXPENDITURES	0.00	515,737.39	515,737.39	522,502.78
7. Service Fees	0.00	0.00	0.00	0.00
8. Final Judgment Fees	0.00	0.00	0.00	0.00
9. Other Income	0.00	0.00	0.00	0.00
10. SUB TOTAL	0.00	515,737.39	515,737.39	522,502.78
11. Federal Incentives	0.00	0.00	0.00	0.00
12. NET BUDGET	0.00	515,737.39	515,737.39	522,502.78
13. County Share @ 34.00%	0.00	175,350.71	175,350.71	0.00
14. State Share (IV-D) @ 66.00%	0.00	340,386.68	340,386.68	0.00
15. STATE GF/GP AMOUNT	0.00	17,120.00	17,120.00	0.00
TOTAL CONTRACT AMOUNT	0.00	357,506.68	357,506.68	0.00

Budget Abstract Summary

Description	2017	2018	2019	2020	2021	2022	2023	Total
SECTION B								
1. FTE Positions	5.17	5.26	5.34	5.40	5.43	4.39	4.39	35.38
2. % of Total FTE	94.86	96.51	97.98	99.08	99.63	98.65	98.65	685.36
3. Caseload % (FOC, COM)	97.22	97.22	97.22	97.22	97.22	97.22	97.22	680.54
SECTION C								
1. Personnel	315,421.32	328,431.90	342,720.13	358,222.41	376,354.60	371,569.75	371,569.75	2,464,289.86
2. Data Processing	2,845.80	2,895.30	11,757.60	2,972.40	12,985.78	16,936.77	16,936.77	67,330.42
3. Other Direct	36,672.88	41,040.88	36,311.39	49,188.27	42,009.98	68,714.66	68,714.66	342,652.72
4. Central Services	57,003.27	60,169.60	63,376.80	66,491.63	69,368.00	58,516.21	58,516.21	433,441.72
5. Paternity Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6. TOTAL EXPENDITURES	411,943.27	432,537.68	454,165.92	476,874.71	500,718.36	515,737.39	515,737.39	3,307,714.72
7. Service Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8. Final Judgment Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9. Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10. SUB TOTAL	411,943.27	432,537.68	454,165.92	476,874.71	500,718.36	515,737.39	515,737.39	3,307,714.72
11. Federal Incentives	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12. NET BUDGET	411,943.27	432,537.68	454,165.92	476,874.71	500,718.36	515,737.39	515,737.39	3,307,714.72
13. County Share @ 34.00%	140,060.71	147,062.81	154,416.41	162,137.40	170,244.24	175,350.71	175,350.71	1,124,622.99
14. State Share (IV-D) @ 66.00%	271,882.56	285,474.87	299,749.51	314,737.31	330,474.12	340,386.68	340,386.68	2,183,091.73
15. STATE GF/GP AMOUNT	19,406.00	19,406.00	19,406.00	19,406.00	19,406.00	17,120.00	17,120.00	131,270.00
TOTAL CONTRACT AMOUNT	291,288.56	304,880.87	319,155.51	334,143.31	349,880.12	357,506.68	357,506.68	2,314,361.73

**MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
SCHEDULE OF FINANCIAL ASSISTANCE**

County Of Gladwin

Source of Funds	Catalog of Federal Domestic Assistance (CFDA)		Federal Award		Award Date	Grant Phase	Amount
	Federal Agency Name	Number	Title	Award Number			
Federal	Department of Health and Human Services	93.563	Child Support Enforcement	90330 (20)	Title IV-D Cooperative Reimbursement	10/01/2019	2,183,091.73
State							131,270.00
			Total				2,314,361.73
			Allocation				

The federal funding provided by the Department is \$2,183,091.73.



COUNTY OF GLADWIN

OFFICE OF VETERAN AFFAIRS

555 W. Cedar Avenue Gladwin, Michigan 48624

2020 Status Report

The Office of Veterans Affairs was able to obtain the \$50,000.00 County Veterans Service Fund Grant in 2020 to help supplement our budget and provide improved services to our county Veterans. The CVSF grant is a supplement to the current county budget and is to be used to improve service to our county veterans. Any funds not spent by September 31, 2020 had to be returned to the State. The County Service Fund Grant has been used for:

- Participating in community events.
 - For outreach opportunities to connect veterans with much needed services and opportunities to educate them on services available
- Improvements of our remote office including a mobile hotspot contract and added safety features.
 - This affords us the ability to process claims remotely from veteran's homes, nursing facilities or at outreaches.
- Assistance to veterans with emergent needs who do not qualify for MVTF or SSR relief.
- Veterans resource manuals.

In 2020, the Gladwin County Office of Veterans Affairs averaged:

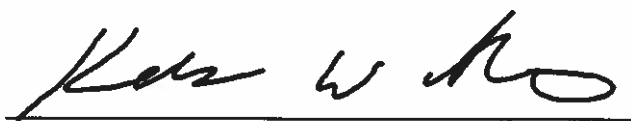
- **29** veterans per month coming to the office (COVID closures caused reduction)
- Nursing home visits were not allowed due to COVID.
- **1** home bound veteran visits per month
- Submitted **168** new veteran claims to the VA (COVID closures caused reduction)
- Handled **6169** phone calls
- Processed **41** financial assistance claims.

The director has maintained VA accreditation with:

- Michigan Veterans Affairs Association (MVAA),
- American Legion
- Disabled American Veterans
- National Association of County Veteran Service Officers (NACVSO).

The annual GDX report provided by the Veterans Administration is a summary of expenditures by the VA to each county in each state. According to the 2020 report, Gladwin County Veterans received:

- **\$24,112,000.00** in services for its **2,244** veterans
 - 2019 = \$22,787,000.00 in services for its 2,255 veterans
 - 2018 = \$19,842,000.00 in services for its 2,309 veterans.
 - 65 fewer veterans than 2019 but \$4,270,000.00 more in payments.
- **\$13,008,000.00** of that was **direct** monetary payments to our veterans for their compensation claims and pensions.
 - \$642,000.00 increase from 2019
- **\$346,000.00** was paid for veteran's education and **\$10,659,000.00** for medical care and prescriptions.
- **869** Gladwin County veterans were newly enrolled in VA Health Care for the first time in 2020
- Provided **\$50,639.85** in assistance to **40** veterans with emergent needs through other than County funds (MVTF, Brouillard)



Kenneth Roberts
Director, Gladwin County Office of Veterans Affairs.
989-426-4891
vadirector@gladwincounty-mi.gov



BYLAWS OF THE GLADWIN COUNTY VETERANS AFFAIRS COMMITTEE

Revised: August 17, 2021

ARTICLE 1

Corporate Name

The name of this Michigan non-profit corporation shall be the Gladwin County Veterans Affairs Committee

ARTICLE II

Offices and Service Area

The principal office of the Gladwin County Veteran Affairs Committee shall be located within the County Annex Building in the County of Gladwin.

ARTICLE III

Mission Statement

The mission of the Gladwin County Veteran Affairs Committee shall be to assist qualified veterans and their dependents who are in emergent need and this need can be alleviated with our help, and to assist the Director by ensuring he/she has the tools and resources necessary to perform their duties.

ARTICLE IV

Purpose

The purpose of this committee is to provide a medium of communication between veterans and eligible family members and those benefits and services they may be entitled.

ARTICLE V

Members of the Committee and Duties

The members of this Committee will be made up of Seven (7) Gladwin County Commissioner appointees of various periods of service, in line with "Act 192 of Public 1953, MCLA 35.621, Sec. 1. As well as one (1) Gladwin County Board of Commissioner as an "Advisory Member".

1. The members will annually elect a member as the chair and co-chair.
2. The members will be responsible to assist the Advisory Member in the review of the Director's performance.
3. It will be the responsibility of the members of this committee to establish/or approve policies for the operation of the Veterans Affairs Office and its employees.
4. Convene meetings to review request for assistance by veterans who believe they have an emergent need and decide as to assist them or not by vote of the members. If for some reason there is a tie vote, the vote will go in favor of the veteran.



BYLAWS OF THE GLADWIN COUNTY VETERANS AFFAIRS COMMITTEE

Revised: August 17, 2021

5. Members with more than three un-excused absences in a calendar year are subject to removal by a majority vote of the committee and approval of the County BOC.
6. Any other manner of business that may be deemed necessary by the committee.

ARTICLE VI

Conflict of Interest

If a member is in conflict with a matter before this committee, they will abstain from voting on that matter.

ARTICLE VII

Vacancies

In the case of a vacancy, the county board of commissioners shall provide notice of that opening to 1 or more newspapers within the county and to the veteran service organizations within the county. A replacement member shall be selected from the interested respondents. Member must be a resident of the county who has served honorably on active duty in the United States Armed Forces. Each committee member appointed under this section shall have demonstrated knowledge, skills, and experience in public service, business, or finance.

ARTICLE VIII

Quorum and Procedure

A quorum for a regular or special meetings of this Committee shall be at least fifty percent (50%) of the non-vacant seats. All meetings of the Committee will be governed by the most current revision of "Robert's Rules of Order".

ARTICLE IX

Schedule and Notice of Meetings

1. **Regular meetings**
 - a. The Committee shall have regular scheduled monthly meetings with not less than six (6) such annually. The date, time and place of all regular meetings shall be determined in advance by the Committee. The meetings shall be scheduled for the convenience of its members and the general public.
2. **Special meetings**
 - a. Special meetings can be called by the Committee Chair, the Co-Chair or two Committee members.
3. **Annual meeting**
 - a. During such annual meeting, at least the following business shall be transacted.
 - i. Election of Chair and Co-chair.
 - ii. The establishment of dates of the Committee's meetings for the ensuing year.



BYLAWS OF THE GLADWIN COUNTY VETERANS AFFAIRS COMMITTEE

Revised: August 17, 2021

4. Meeting Notice

Written notice of every meeting, the time and place be mailed (this would include electronic transfer), to every Committee member at least five (5) working days prior to the meeting.

ARTICLE X

Open Meetings

The provisions of the "Open Meeting Act", Act 267 of 1976 (R.S.) being MCLA 1970 Sec. 15.261-275: MSA 4.1800 (11) through (25) are hereby acknowledged and incorporated by reference as Gladwin County Veterans Affairs Committee bylaws and shall take precedence over any rule to the contrary:

1. All meetings of the Committee shall be held at the Office of Veterans Affairs. All persons shall be permitted to attend any meetings.
2. All decisions of the Committee shall be made at a meeting open to the public.
3. All deliberations of the Committee constituting a quorum of its members, shall take place at a meeting open to the public.
4. No person shall be required, as a condition to attend a meeting of the Committee, to register or otherwise prove his/her name or other information or otherwise to fulfill the conditions precedent to attendance, unless that person is requesting to speak.
5. A person shall be permitted to address a meeting of the Committee under three conditions.
 - a. Upon requesting entry onto the agenda.
 - b. Upon being recognized by the chairperson.
 - c. During a period set aside at the initiation for such meeting for discussion by the general public.
6. No person shall be excluded from a meeting of the Committee except for a breach of the peace committed at the meeting.
7. The Committee shall meet at closed sessions for the following purposes:
 - a. To consider the dismissal, suspension, or discipline of, or to hear complaints or charges brought against, a member of this committee, employee or volunteer, when the named person requests a closed meeting.
 - b. To consider material exempt from discussion or disclosure by State or Federal statute.

ARTICLE XI

Minutes

The Committee shall keep for each meeting, written minutes which include a record of votes on all motions. Minutes of the previous meetings shall be distributed to all members before the next meeting and shall be made available to the public upon request. Minutes will be taken and maintained by staff.



BYLAWS OF THE GLADWIN COUNTY VETERANS AFFAIRS COMMITTEE

Revised: August 17, 2021

ARTICLE XII

Compensation

Compensation may be provided in accordance with Act 192 of 1953, MCLA 35.623, Sec 3;

The members of the committee shall be entitled to receive the same per diem and mileage in attending meetings as members of the Board of Commissioners.

ARTICLE XIII

Officers of the Committee

Officers of the Committee shall be nominated from the Committee membership at the annual meeting and shall take office at the first regular meeting following the annual meeting. The term of office shall be one (1) year. The officers shall be representative of the Committee composition categorically and shall be as follows:

1. Chairperson

The Chairperson shall preside at all meetings of the Committee. The Chairperson shall perform all duties incident to the office and such other duties as may be prescribed the Committee from time to time.

2. Co-Chairperson

In the absence of the Chairperson or in the event of his or her inability or refusal to act, the Co-Chairperson shall perform all the duties of the Chairperson, and when so acting, shall have all the powers of and be subject to all the restrictions of the Chairperson. The Co-Chairperson shall perform such other duties as may be assigned to him or her by the Committee.

ARTICLE XIV

Fiscal Year

The fiscal year of the Committee shall be the same as set by the Gladwin County Board of Commissioners.

ARTICLE XV

Amendments

These bylaws may be amended from time to time by a simple majority vote of the Committee at a regular meeting, or at a special meeting called for such purpose. Notice of any such meeting where an amendment is to be submitted to the Committee must specifically state the nature of the amendment to be considered and such notice shall comply with the notice of meeting provision of these bylaws. In no event shall an amendment be placed on the agenda of a regular or special meeting unless the members of the Committee have been notified of such proposed amendment ten (10) days prior to the meeting at which consideration of the proposed amendment shall be brought before the Committee.



**BYLAWS OF THE GLADWIN
COUNTY VETERANS AFFAIRS
COMMITTEE**

Revised: August 17, 2021

Revised bylaws adopted this 17th day of August 2021 by the Gladwin County Veterans Affairs Committee.

A handwritten signature in blue ink, appearing to read "George Alward".

George Alward

Sissy Mathis

A handwritten signature in blue ink, appearing to read "Tom Alward".

Tom Alward

A handwritten signature in blue ink, appearing to read "John Mella".

John Mella

A handwritten signature in blue ink, appearing to read "Don Hall".

Don Hall

A handwritten signature in blue ink, appearing to read "Terry Walters".

Terry Walters

Rick Robison

DATE

Dear [Name of Member],

On behalf of the **Veterans of Gladwin County** I write to urge you to cosponsor the bipartisan [Commitment to Veteran Support and Outreach \(CVSO\) Act](#) to provide critical new resources to county veterans service officers (CVSOs.) **Gladwin County** supports this legislation, which would meaningfully increase our ability to support veterans as they navigate the cumbersome bureaucracy of the U.S. Department of Veterans Affairs (VA) benefits process.

At the local level, CVSOs help veterans access a range of service-connected federal benefits, including VA health care, housing and transition assistance programs. CVSOs are often the first point of contact in the community for veteran's services. Across the country, CVSOs in 36 states and two Native American tribes CVSOs are responsible for helping veterans obtain more than \$50 billion annually in federal health, disability, pension and compensation benefits. **The Gladwin County Office of Veterans Affairs brings approximately \$13,008,000.00 in VA Compensation benefits to the County's veterans each year.** Though CVSOs' primary focus is helping veterans navigate the federal benefits system, these offices are currently funded almost entirely by counties, which creates challenges for areas with high demand or counties that serve veterans in rural areas. **Approximately 1/10th of the County's operating budget is used to fund this office leaving very little funding for outreaches or additional staff.**

The CVSO act will provide critical federal resources to help us meet our growing caseloads by awarding competitive grants worth \$250 million over five years for states to create, expand, or support CVSOs or similar local entities. **Gladwin County would use the CVSO Act funds to add an additional CVSO which would allow for more contact with the veterans in all areas of our county. We would also use the funds for outreach programs to connect with and assist our veterans.** This is especially important as the twenty-year anniversary of September 11th, 2001 approaches and corresponding active duty service members become eligible for retirement, potentially increasing our caseloads by large volumes. Should it pass, pending legislation to address toxic exposure among veterans in a comprehensive manner will make additional resources for CVSOs even more important to help impacted veterans access the health care and disability benefits for which they are newly eligible.

Thank you for your ongoing, bipartisan commitment to our nation's veterans and for acknowledging the important role that CVSOs play in providing them with the federal benefits they earned through their service. **Gladwin County** looks forward to working with you to ensure this legislation passes during the 117th Congressional session.

Sincerely,

[YOUR NAME/COUNTY]

The CVSO Act is sponsored by Representatives Mike Levin (D-Calif.), Matt Rosendale (R-Mont.), Tim Ryan (D-Ohio) and Cathy McMorris Rodgers (R-Wash) in the House and Senators Tammy Baldwin (D-Wisc.) and Dan Sullivan (R-Alaska) in the Senate. To join the bill or receive more information, please reach out to Faith Williams in Rep. Levin's office (faith.williams@mail.house.gov) or Anna Owens in Sen. Baldwin's office (Anna.Owens@baldwin.senate.gov)

Commitment to Veteran Support and Outreach (CVSO) Act

The CVSO Act will expand community-based outreach that will help veterans access services to improve their health and wellness and prevent suicides

The Problem

The number of veteran suicides nationwide continues to rise, and approximately 14 of the 20 veterans who die by suicide each day are not under Department of Veterans Affairs (VA) care. This national public health crisis requires a national approach that meets veterans where they're located. County Veteran Service Officers (CVSOs) are often the first point of contact in the community for veteran's services and they provide assistance on a range of benefits, including service-connected benefits, enrollment in VA health care, VA home loans, education benefits, and available job placement assistance. Veterans are not always aware of the available benefits, and CVSOs are often the first to inform them about their eligibility. CVSOs are local county employees who are nationally accredited by the VA to prepare, present, and prosecute VA claims. However, there is currently no federal funding directly available for CVSOs.

The Solution

The *CVSO Act* will authorize \$50 million annually for five years to expand and support CVSOs or similar local entities, who currently assist veterans in obtaining over \$50 billion in benefits annually. The VA will award competitive grants to states to create, expand, or support programs that promote health and wellness, prevent suicide and reach veterans who need help navigating the often-burdensome VA process. States can submit an application containing a detailed plan for the use of these funds, and the Secretary will develop guidance for outcome measures to determine the effectiveness of the programs. Lastly, states must show that that these federal funds do not simply supplant current state or local funding. By increasing the number of CVSOs, states will be better able to leverage their local and federal resources to serve our veterans.

Additional Information

CVSOs perform much of the VA's legwork for filing claims in their counties with a modest number of approximately 1,700 accredited representatives throughout 36 states and two Native American Tribes. These employees are responsible for successfully processing more than \$22 billion in claims annually for direct compensation and pension benefits for veterans. If health care and ancillary benefits are included, that number rises to more than \$52 billion. States without CVSOs will also benefit from this legislation because it allows the Secretary to partner with comparable state, local or tribal entities, including Tribal Veteran Service Officers.

Cosponsors

The legislation is cosponsored by Senators Tammy Baldwin (D-WI), Dan Sullivan (R-AK), Jon Tester (D-MT) and Steve Daines (D-MT).

Support

The legislation is supported by the National Association of Counties (NACo), the National Association of County Veteran Service Officers (NACVSO), the Wisconsin Department of Veterans Affairs, and many individual CVSOs, local officials and stakeholders in Wisconsin and Alaska.

JOSHUA M. FARRELL
District Court Judge

Elizabeth M. Post
Magistrate-Attorney

Linda K. Hawkins
Court Reporter

Stacy M. Gasiciel
Probation Officer

State of Michigan
80TH DISTRICT COURT
CLARE AND GLADWIN COUNTIES



Dear County Board Members:

The Court would like to renew our request to extend the part-time employment of Linda Hawkins through the month of September. As jury trials begin running again, it is imperative to have a recorder with the experience of managing a jury trial to train the other recorders in our office.

Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joshua M. Farrell", written over a horizontal line.

Hon. Joshua M. Farrell
District Court Judge

MICHIGAN PROBATE & JUVENILE REGISTERS ASSOCIATION
2021 Annual Conference
Great Wolf Lodge, Traverse City, Michigan

PLANNING COMMITTEE MEETING: Wednesday, October 13, 2021
GENERAL CONFERENCE DATES: October 14-15, 2021

Registration Information: (Complete one registration form for each person attending)

NAME: Kristie Simrau
COUNTY: Gladwin PHONE: 989-426-7451
ADDRESS: 401 W. Cedar Ave.
EMAIL: simrauk@gladwincounty-mi.gov
TITLE: Probate Register No. YEARS AS MEMBER: 8

CONFERENCE REGISTRATION FEE:

☒ MPJRA MEMBER (\$100.00) ☐ NON-MEMBER (\$185.00)

Please make checks payable to MPJRA and return to:

Melissa Andersen, MPJRA Treasurer
Manistee County Juvenile Court
415 Third Street
Manistee, MI 49660
Phone: (231) 398-3510
Fax: (231) 723-1492

Note: Please check with the office that prepares and mails the check for your payment that the mailing address is correct for Melissa Andersen, MPJRA Treasurer

DEADLINE FOR CONFERENCE REGISTRATION IS: August 23, 2021

Registration fee includes all sessions and materials plus breakfast and banquet lunch on Thursday and breakfast and lunch on Friday.

Number of people attending banquet, including yourself: 1. Cost per guest (i.e. spouse, significant other) to attend banquet is \$30.00. Payment **must** be submitted with registration.

☐ Request for vegetarian meal ☐ Request for other dietary needs _____

Requests for refunds for registration/banquet fees must be made by September 30, 2021. Requests must be made in writing and submitted to the Treasurer.

Please indicate which session(s) you plan to attend:

October 14, 2021 ☐ Juvenile Tract

☒ Probate Tract

October 15, 2021 ☐ Juvenile Tract

☒ Probate Tract

For MPJRA Use Only

Date Paid:

Hotel Information: Deadline for hotel reservations is September 13, 2021.

Conference attendees may reserve lodging at the Great Wolf Lodge at a rate of \$119.00 a night. To make a reservation, please contact the Great Wolf Lodge directly at 866-962-9653. When making a reservation, please use the following group code, **2106MPJRA**.

Please indicate if you are staying at Great Wolf Lodge on the following dates:

☒ Wednesday, October 13, 2021

☒ Thursday, October 14, 2021

COVID-19: This year's conference will look a little different due to the COVID-19 pandemic. MPJRA's goal is have a safe and educational conference for all attendees. In order to accomplish this, we ask that all attendees comply with the Michigan Department of Health and Human Services orders that are in place at the time of the conference and comply with the venue's requirements.

All attendees will be asked to complete a COVID-19 Release of Liability form for MPJRA, which will be emailed to the attendees closer to the conference date.

Further, Great Wolf Lodge requires that all guests and attendees complete a COVID-19 screening form. If you have made a reservation with the venue, you will receive an email directly from Great Wolf Lodge regarding the screening during your stay. If you are not staying at the venue, please mark that on this registration form. For those not staying at the venue, MPJRA asks that you turn in the attached COVID-19 screening at the start of each day at the registration table during the conference.

For MPJRA Use Only

Date Paid: _____

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Registration Information: (Complete one registration form for each person attending)

NAME: Hannah McGuire
COUNTY: Gladwin PHONE: 989-426-7451
ADDRESS: 401 W. Cedar Ave Gladwin
EMAIL: HannahMcGuire@gladwincounty-mi.gov
TITLE: Juvenile Registrar No. YEARS AS MEMBER: 4

CONFERENCE REGISTRATION FEE:

☒ MPJRA MEMBER (\$100.00) ☐ NON-MEMBER (\$185.00)

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Manistee County Juvenile Court
415 Third Street
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For MPJRA Use Only

Date Paid:

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Christy VanTiem
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48624 Gladwin

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48624 Gladwin

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mallen

855-487-4448

mallen@itright.com

Phone 989-426-8117

Fax

Phone 989-426-8117

Fax

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Ship Via

Line	Qty	Description	Unit Price	Ext. Price
1	1	Lenovo ThinkPad E15 G2 15.6" Notebook - Full HD - 1920 x 1080 - Intel Core i5 i5-1135G7 Quad-core (4 Core) 2.40 GHz - 8 GB RAM - 256 GB SSD - Glossy Black - Windows 10 Pro - Intel Iris Xe Graphics - In-plane Switching (IPS) Technology - English (US) Keyboard - IEEE 802.11ax Wireless LAN Standard Lenovo Mid Laptop	\$1,086.00	\$1,086.00

* For orders over \$5000, payment for the hardware/software is required prior to processing the order.

Please contact me if I can be of further assistance.

SubTotal	\$1,086.00
Tax	\$0.00
Shipping	\$0.00
Total	\$1,086.00

* For orders over \$5000, payment for the hardware/software is required prior to processing the order.

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