



Kyle Grove, District 1, (Sherman, Butman, Clement, Gladwin Twp.)
Ron Taylor, District 2, Vice-Chairperson (Sage and Gladwin City)
Michael Szuch District 3, (Bentley, Billings, Bourret, Grim & Secord)
Karen Moore, District 4, Chairperson (Buckeye, Hay & Tobacco)
Rick Grove, District 5, (Grout, Beaverton City, Beaverton)

Board Agenda August 10, 2021 9:30 a.m.

Agenda and supporting attachments are subject to change.

Consent Agenda – All bolded items will be approved with the motion to approve the agenda.

A. Call to Order by Chairperson

B. Pledge of Allegiance

C. Roll Call

D. Corrections or Additions to the Consent Agenda

E. Reading of Cash Balances

F. Approval of the Board Minutes:

July 27, 2021 Regular Board Meeting

G. Communications:

H. Finance Reports/Claims and Accounts General Fund

Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.

1. Michigan Sheriffs Association 2021 Fall-Matthew McGourty
2. Michigan Sheriffs Association 2021 Fall-Susan Walker

I. Committee Meetings

Committee of the Whole of July 27, 2021

Personnel Committee Meeting of August 5, 2021

J. Miscellaneous:

K. New Business:

Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.

1. Mers- 75th Retirement Conference
2. Live Scan

L. Old Business

1. BCBSM Group Enrollment for Gladwin County inmates, already discussed and agreed to, but need an authorized signature on the agreement.

M. Chair Comments:

N. Board Member Comments/Report:

1. Kyle Grove, District 1: Township Meetings and Committee Meetings:
2. Ron Taylor, District 2: Township Meetings and Committee Meetings
3. Michael Szuch, District 3: Township Meetings and Committee Meetings:
4. Karen Moore, District 4: Township Meetings and Committee Meetings:
5. Rick Grove, District 5: Township Meetings and Committee Meetings:

O. Administration Reports

P. Public Comments

Q. Receive and File

R. Adjournment

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioners' Office at (989) 426-4821



The Gladwin County Board of Commissioners met for a regular Board Meeting, on July 27, 2021. The meeting was called to order at 10:40 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was called, all commissioners were present.

The Board reviewed the Consent Agenda –

The Board reviewed the consent agenda. Motion made by Commissioner Taylor to accept the agenda as written, seconded by Commissioner R. Grove, all in favor motion carried.

Cash balances were read by Commissioner Taylor. General Fund balance - \$124,908.13.

Communications

Finance

- 1 - Commissioner Taylor made a motion to transfer the 2019/20 Baseline ARPA funds of \$344,559.60 into line 101-000-699.281 Once receipted in, they are to be appropriated as follows: \$77,690 to the Trail Authority Fund 298 and \$266,869.60 to Capital Improvements, line item 101-900-970.001, to reduce the balance owed on the energy efficiency loan. This motion will allow the creation of line item 101-000-699.281 for this purpose. Seconded by Commissioner K. Grove; all in favor, motion carried.
- 2 - Commissioner K. Grove made a motion to accept the quote from IT Right for \$1,867.73 server connectivity of Animal Control from the building maintenance fund, line 101-430-930.000. Seconded by Commissioner Szuch; all in favor, motion carried.
- 3 - Commissioner Taylor made a motion to allow the Payroll Clerk to pay \$5040.11 from 101-101-705.000 to Laura Brandon Maveal for unused time and benefits per the Nonunion Employee Benefits Manual. Seconded by Commissioner K. Grove. Further conversation was had, all in favor, motion carried.
- 4 – Commissioner Taylor made a motion to allow Ms. Hawkins continued employment up to 15 hrs. per week through the end of August, to be reviewed at that time. Seconded by Commissioner K. Grove; further conversation was had, Roll Call vote, 4- y, 1 – n by Commissioner Moore, motion carried.
- 5 – Commissioner K. Grove made a motion to accept the Grant Award for the 2022 MI Indigent Defense Commission, naming Clare County as the fiduciary and allowing Vice-Chair Taylor to sign the agreement if required. Seconded by Commissioner Taylor; Chairperson Moore abstained, all others in favor, motion carried.
- 6- Motion made by Commissioner Taylor to allow for advancement of unallocated funds to the General Fund for the purpose of paying expenses until the anticipated 2021 tax collection is complete, to be repaid before December 31, 2021. Seconded by Commissioner K. Grove, all in favor, motion carried.
- 7 - Motion made by Commissioner Taylor to allow the establishment of a project fund for Animal Shelter with Gladwin County Community Foundation in the amount of \$10,000 from the Animal Shelter Millage fund 206. Seconded by Commissioner R. Grove. Further discussion was had on the placement of millage dollars into a fund with the Foundation. Commissioner Taylor withdrew his motion, Commissioner R. Grove withdrew his second. Item Tabled.

Committee Meetings were approved with the approval of the Agenda

New Business

1 - Commissioner R. Grove made a motion to approve the Gypsy Moth Millage language of 1 mill, Option 2, to the County Clerk for placement on the Nov 2021 ballot. Seconded by Commissioner K. Grove. Additional conversation was had on the valuation of the proposed millage. Motion withdrawn by Commissioner R. Grove, second withdrawn by Commissioner K. Grove.

Commissioner R. Grove made a motion to approve a Gypsy Moth Millage of .75 mil, to the County Clerk for placement on the Nov 2021 ballot. **Commissioner Szuch seconded, roll call vote, 5 – y, 0 - N motion carried.**

2 - Commissioner Szuch made a motion to allow administration to hire and **train for the fall Gypsy Moth Mass Count. These employees will be paid according to the part-time employment scale from the Gypsy Moth Fund 239.** Seconded by Commissioner Taylor; all in favor, motion carried.

3 - Commissioner Taylor made a motion to accept the Letter of Understanding as drafted for the UAW Local 1974, Unit 7. This motion will allow for the personnel Committee to sign this document, and for the building official, Justin Schnieder, to create a roster of individuals to fill this position at \$35/hr. Seconded by Commissioner K. Grove. Further conversation was had on the need for a **back-up** building official.

Motion amended by Commissioner Taylor to state \$35 per inspection, not \$35 per hour. Commissioner K. Grove seconded the amended motion; all in favor, motion carried.

4 - Commissioner K. Grove made a motion to approve the Interim Administrator Contract as drafted by Attorney Hoerauf and authorize signatures as required. Seconded by Commissioner Taylor. 4 -Y, 1 -N, motion carried.

Motion by Commissioner Taylor for Closed session for items 5, County Administrator Employment and 6, Union Negotiations. Per Attorney Hoerauf, item 5 should be conducted in open session.

5 - Commissioner Moore made a motion to offer the Administrator position to Joel Johnson for contract negotiation, second by Commissioner Szuch. Additional conversation was had about the scoring criteria, the interviews, and qualifications of the candidates. Roll call vote, 2- Y Moore and Szuch, 3 – N Taylor, Grove and Grove. Motion failed.

Motion by Commissioner Taylor to offer a contract negotiation to Mark Justin, seconded by Commissioner K. Grove. Additional conversation was had about Mark Justin's qualifications, 4- Y, 1 – N, Szuch, motion carried.

Chairperson Comments

- Chairperson Moore presented Laura Brandon Maveal with a plaque as a token of appreciation for over 23 years of service to Gladwin County.

Board Comments

Commissioner Kyle Grove, District 1 –

- Not much going on in the townships, other than Gypsy Moth conversation
- Commented on the Fire Board, damage to a trucks bucket
- Reg of Deeds office received a letter from...01:71:00 in reference to employee Brad.

Commissioner Ron Taylor, District 2 –

- 13th Veteran's meeting, reviewed bylaws
- 14^h Sherman Township, Gypsy Moth Conversation
- 17th Gladwin City meeting, Hazardous Waste Day 8/21/21, 9am – 2pm
- 19th Finance,
- 20th were interviews for the Administrator & Wiggins Lake Authority
- Sat August 14th, 1:00 – 3:00 pm Chapel Dam Open House
- 21st had three lake improvement boards.

Commissioner Michael Szuch, District 3 –

- Attended township meetings
- Site visits over algae concerns.
- Gypsy Moths are the main issue at townships.
- Attended FLTF webinars over the last month along with Secord Lake Association meetings.

Commissioner Moore, District 4 –

- Wixom Lake Association has had conversation on what to do with the trees. The Improvement Board met, discussion was had on the pooling of water in canals, algae concerns, and state communication.
- Northern Michigan Association of Counties met in person in Roscommon
- MAC Conference in Frankenmuth on July 22nd, ARP funds were discussed among other things
- Thank you to the Board for good conversation in today's meetings.

Commissioner Rick Grove, District 5 –

- Grout has painted their hall; blight issues are still a concern. Parking lot is being redone, cleaned up the cemetery
- Point of Sale language needs some work; E coli was discussed on this topic. He has mixed feelings on this topic.

Administrators Report –

Laura Maveal addressed the board and shared her appreciation of them allowing her to collaborate with them on behalf of the department heads. Made recommendations to promote positivity in the county.

Public Comment -

- Sheriff Mike Shea addressed the board to publicly thank Laura Maveal on behalf of the administrative staff for her work.
- Joel Vernier, restorethelakes.org was discussed. They will be addressing a bill for \$500 million and asking for help with the financing of a tool for lake residents to be able to view information and write their legislatures.
- Marietta Sprott, shared her views on the point-of-sale discussion
- Chris Waugh shared her thoughts on the Commissioners knowledge base. Additional thoughts were given on public comment. Ms. Waugh shared her appreciation of our county's volunteers and services.
- Treasurer VanTiem thanked Laura Maveal for her help during her time at the County.
- Mike Brindley, Gladwin County Trails Authority President shared his appreciation of the Board for their financial support on the Trail project.
- Kristie Simerau shared her relationship with Laura, that she will be very missed, and thanked her for her for her time at the county.

-Commissioner Moore explained the need for input from the Treasurer during meetings and not just during public comment.

No other public comment.

Commissioner Tylor made a motion for closed session, Commissioner K. Grove seconded.

Commissioner Taylor made a motion to go back into open session, seconded by Commissioner K. Grove

Commissioner Taylor made a motion to allow the civil attorney to move forward with negotiation strategies as was discussed in closed session. Seconded by Commissioner R. Grove; all in favor, motion carried.

Commissioner Taylor made a motion to allow our civil attorney to negotiate a contract with the inter. Seconded by Commissioner K. Grove; all in favor, motion carried.

A motion was made by Commissioner K. Grove to adjourn, seconded by Commissioner R. Grove. All in favor, meeting adjourned at 1:23 p.m.

Karrie Hulme, County Clerk

Karen Moore, Chairperson



**Gladwin County Board of Commissioners
COW Minutes, July 27, 2021**

The Gladwin County Board of Commissioners met for the Committee of the Whole Meeting, on July 27, 2021. Chairperson Karen Moore called the meeting to order at 9:00 a.m. The Pledge of Allegiance was said, all commissioners were present.

Public Comment

_Marietta Sprott discussed e coli in ross lake, possible causes and the runoff from agricultural properties. Also touched on the "point of sale" conversation taking place at the county and its relation to the e coli issue.

_Joel Vernier, discussed Isabella County moving forward with their "point of sale" and the positive impact on their water ways, and how we could make this an easier process. He is asking that the county continue to consider a county wide point of sale

No other comments

City Administrator Report – none

County Affairs

1. Gypsy Moth Program and proposed millage language - Interim Administrator Maveal and Attorney Hoerauf discussed the options for a millage proposal and the recommendation based on referencing the statutes. Further discussion was had on why a flat rate proposal is not being recommended and the cost / timeline of the process.
2. Transfer of America Rescue Plan Act (ARPA) funds – Interim Administrator Maveal & Treasurer Van Tiem discussed the loss of revenues in 2020 based on 2019 baseline, and how those funds can be recovered under this initial ARPA funding. Additional conversation on the disbursement of the ARPA funds to grow state revenue sharing, the pay down of capitol improvement loans, and contributions to community improvements to show upward direction in Gladwin County to the State.

County Facilities and Transportation- none

Data –

1. Network Connectivity Project for Animal Control – Commissioner K. Grove discussed the connection of Animal Control to the server in real time for the purpose if finance control.

511 Council – none

Gladwin Parks and Recreation – none

Insurance - none

Memorial Restoration - none

MERS - none

Public Safety – none

Personnel - Due to time restraints for District Court, Chairperson Moore asked to hear the request for continued employment first.

1. Request for continued employment of Linda Hawkins – Judge Farrell and Magistrate Post thanked the Board for their continued support on this matter. Judge Farrell provided an update on the current COVID related backlogs, the need for the additional staffing and the CER Certification that Ms. Hawkins possesses. Additional conversation was had about proposed hours, and the workload anticipated for Jury Trials. Discussion was had on funding options, how Clare County is addressing this in their court, the difference in CER v. CEO certification, and the Statutory relationship/retirement of this position.
2. Letter of Understanding, UAW Local 1974 Unit – Attorney Hoerauf discussed a civil letter of agreement for a “temporary” Building Official in the absence of our Current Building Official. The agreement is not currently within the Union Recognition Language.
3. Request for payment of unused time & benefits for Laura Maveal – Attorney Hoerauf explained the request for payout, compared to the Nonunion Employee Benefits Manual, and her opinion that the request complies with the manual. Further conversation was had on the lack of a contract for the Interim Administrator, and how this request did or did not comply.

Finance

1. Approval of the FY2022 MI Indigent Defense Commission Grant Award - Interim Administrator Maveal discussed the grant funding process through Clare County fiduciary. Additional explanation was given by Chairperson Moore.
2. Advance from Unallocated Fund 516 to the General Fund for payment of expenses - Interim Administrator Maveal discussed the August tax collection in relation to the advancement of funds to cover General Fund expenses. Commissioner Taylor explained this is a standard process.
4. Request from the Animal Control Committee to establish a project fund with the Gladwin County Community Foundation, - Interim Administrator Maveal discussed the request, and explained it is specifically used for donations.

Report from Civil Attorney –

1. Interim Administrator Contract revisions were discussed. Further conversation was had on the lack of this contract prior to date. The Nonunion Employee Benefit Manual was referenced in relation to the lack of prior contract.
2. County Administrator selection process was mentioned, asking how the Board plans to move forward.
3. County Administrator Employment Contract – will be discussed in closed session during the Board Meeting.
4. Union Negotiations – will be discussed in closed session during the Board Meeting.

No additional discussion. Meeting closed at 10:30 a.m.

Karrie Hulme, County Clerk

Karen Moore, Chairperson

Personnel Committee Minutes

August 5, 2021

9:04 a.m. – 9:45 a.m.

Present: Chairperson Moore, Commissioner Kyle Grove, Clerk Hulme, Registrar Clayton,
Treasurer VanTiem.

Registrar Clayton proposed the change of passport processing from the Clerk's Office to the Register of Deeds. Ms. Clayton presented supporting documentation on the number of counties that process passports, and in which offices. Ms. Clayton proposed moving a part time staff person to full time; an estimate on the cost increase to the county was given.

Additional conversation was had on revenues created through the Register of Deeds Office, duties of staff in the Clerk's Office, and wage funding options. A decision was made to postpone any recommendation until further research could be presented.

Submitted:

Karrie Hulme

Gladwin County Clerk.