



**Kyle Grove, District 1, (Sherman, Butman, Clement, Gladwin Twp.)**  
**Ron Taylor, District 2, Vice-Chairperson (Sage and Gladwin City)**  
**Michael Szuch District 3, (Bentley, Billings, Bourret, Grim & Secord)**  
**Karen Moore, District 4, Chairperson (Buckeye, Hay & Tobacco)**  
**Rick Grove, District 5, (Grout, Beaverton City, Beaverton)**

**Board Meeting Agenda October 26, 2021 9:30 a.m.**

*Agenda and supporting attachments are subject to change.*

**Consent Agenda – All bolded items will be approved with the motion to approve the agenda.**

- A. Call to Order by Chairperson
- B. Pledge of Allegiance
- C. Roll Call
- D. Corrections or Additions to the Consent Agenda
- E. Reading of Cash Balances
- F. Approval of the Board Minutes:**  
**October 12, 2021 Regular Board Meeting**

**G. Communications:**

**H. Finance Reports/Claims and Accounts General Fund**

*Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.*

1. Approval of EMCOG (East Michigan Council of Governments) annual appropriation in the amount of \$4,200. To be paid from line 101-101-801.000
2. Approval of new Barracuda 310 Web Filter plus 3 year subscription, payable to I.T. Right in the amount of \$4,542.48. Pay from line 101-258-815.005 (computer hardware).
3. Discussion of two separate options for replacement of malfunctioning video server.
  - i.* Option 1: Purchase of new server, software, and labor to replace current server in the amount of \$19,077.80. Pay from line 101-258-815.005
  - ii.* Option 2: Purchase of three new servers to replace obsolete servers due for replacement in June, 2022. This would allow the video server to run virtually without having to physically replace it. Cost savings of \$12,000.

4. Request for \$2,600 from General Fund for additional funding to the law library from General Fund to line 269-000-971-000
5. Discussion of utilizing ARPA funds for purchase/upgrading of audio/visual and recording equipment for the courts
6. Approval of transfer of \$23,012 from line 101-215-704 in County Clerk's budget (unused funds for Chief Deputy, not appointed until September 2021) as follows:
  - i. \$15,000 to line 101-191-72 for Election supplies and printing
  - ii. \$ 5,000 to line 101-191-706 for Election wages
  - iii. \$ 2,300 to line 101-215-933 for badge printer and projector
  - iv. \$ 712 to line 101-215-727 for purchase of new Death Record Book

## **I. Committee Meetings**

**Committee of the Whole of October 12, 2021**

**Approval of Data Committee Minutes October 22, 2021**

J. Miscellaneous:

## **K. New Business:**

*Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.*

1. Review/Approve Planning Commission recommendation to add Overlay District created in Section B-2 of Hay Township set forth in the Township of Hay Recreational marijuana Facilities Ordinance effective June 18, 2021
2. Review/Approve Planning Commission recommendation to add Overlay District created in Parcels 010-025-303-001-01 and 010-010-100-001-02 only, located in the Township of Beaverton as set forth in the Township of Beaverton Commercial Marijuana Facilities Ordinance
3. Receive/Approve County Equalization 2021 October Apportionment Report

L. Chair Comments:

M. Board Member Comments/Report:

1. Kyle Grove, District 1: Township Meetings and Committee Meetings:
2. Ron Taylor, District 2: Township Meetings and Committee Meetings
3. Michael Szuch, District 3: Township Meetings and Committee Meetings:
4. Karen Moore, District 4: Township Meetings and Committee Meetings:
5. Rick Grove, District 5: Township Meetings and Committee Meetings:

N. Administration Reports

O. Public Comments

P. Receive and File

Q. Review economic proposals from all bargaining units – *Executive Session*

R. Adjournment

*Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioners' Office at (989) 426-4821*

## Commissioner Minutes of October 12, 2021

*The Gladwin County Board of Commissioners met in Regular Session on Tuesday, October 12, 2021. The meeting was called to order at 9:55 a.m. by Chairperson Moore and the Pledge of Allegiance was recited. Roll call found all Commissioners present except Commissioner Szuch who was excused.*

The Board reviewed the agenda with no additions or corrections to be made. *Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to proceed with the consent agenda as prepared. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Taylor. *General Fund - \$1,086,523.66 before the payment of bills.*

### Finance Matters:

1. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, for Ken Roberts to transfer \$795.00 from line 101-682-810.000 (VTC Veterans Supplemental Funding) to line 101-682-704.000 (Veterans Committee) to cover Veteran's committee pay through 12/31/2021. Ayes carried, motion passed.
2. Motion by Commissioner Kyle Grove, supported by Commissioner Taylor, for Sheriff's Sergeant James Cuddie to cash out 232 hours of accrued PTO time per Union contract from line 101.301.706-000 in the amount of \$6,266.32. Ayes carried, motion passed.
3. Motion by Commissioner Kyle Grove, supported by Commissioner Taylor, for SpyGlass to audit the County telecommunication expenses for potential cost savings. Ayes carried, motion passed.
4. Motion by Commissioner Rick Grove, supported by Commissioner Kyle Grove, to approve the Owens Construction bid of \$28,380 in response to RFP for demo and reconstruction of Courthouse steps to be paid from the Courthouse Restoration funds. Ayes carried, motion passed.
5. Approval is need for the IT Right estimate number ITRQ20436 in the amount of \$10,465.20 from line 101-258-815.006 for new Barracuda Web Security Gateway and 3 year subscription. Commissioner Kyle Grove was a bit confused at the high estimate and contacted IT Right for explanation. Commissioner Taylor suggested getting quotes for replacing the current system since it is considerably lower per year for yearly maintenance. This matter will be moved to the next regularly scheduled Board meeting on October 26<sup>th</sup>.
6. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to approve a check made out to State of Michigan in the amount of \$738 from 101-351-727.000 for garnishments on jail fines. Ayes carried, motion passed.

### New Business:

1. Motion by Commissioner Taylor, supported by Commissioner Kyle Grove, to approve the MDOT/Gladwin City-County Transit Master Agreement. Roll call vote as follows: Kyle Grove -yes, Taylor -yes, Moore – yes, Rick Grove – yes, Szuch - absent. 4 yes, 0 no. Ayes carried, **Resolution for Master Agreement 2022-054 declared adopted.**

2. Motion by Commissioner Kyle Grove, supported by Commissioner Taylor, to ratify the Board of Canvassers motion made September 14<sup>th</sup> effective as of October 12th. Ayes carried, motion passed.

**Chair Comments:**

Chairperson Moore reiterated her feelings on COW meetings being a bit redundant and time consuming. She would like to revisit this to maybe discontinue them in 2022 as long as all other meeting minutes are provided as needed to keep all Commissioners informed.

**Commissioner Reports by District –**

**Commissioner Kyle Grove reported:**

- He attended the Gladwin Township meeting which was a whole 12 minutes long and that there wasn't a lot going on.
- He got married this past weekend and it was a nice small ceremony and reception at his home.

**Commissioner Taylor reported:**

- It has been a slow couple of weeks, but he attended the Airport meeting on September 30th. There are a few trees that need to be removed and the cost will be split between the Airport, the City and the County.
- He attended the Gladwin City meeting.

**Commissioner Szuch was absent.**

**Chairperson Moore reported:**

- She attended the pancake breakfast and fly in at the airport which was a wonderful experience.
- The Fire Board does not have a commissioner assigned but she attends. A new fire chief is needed for the Beaverton Fire Department.
- She attended the Four Lakes Task Force meeting at Meridian High School and things are starting to look much better. People are getting the answers they need and are calming down. The next meeting will be December 7<sup>th</sup> and you can also go to their website for information.
- She attended the Tobacco Township meeting where they discussed the election and the gypsy moth issue.
- She attended the Fair Board meeting, commenting the Annual meeting will be this month at 6:30 p.m. and not 7 as usual.

**Commissioner Rick Grove reported:**

- He did not get married this past weekend, but he was at Kyle's.
- He attended the Beaverton Township meeting where they discussed the 160 acres of land that used to be the dump. They will be getting appraisals on this property and then offering it for sale. It hasn't been used in over 40 years so there should be no problems with anyone buying it. They also expressed their concerns over approving the rail trail because they didn't want to be responsible for maintenance. They were assured this would not be the case.

- He thanked Karen for her update on the Four Lakes Task Force and wondered if it would be possible for people to stop sending letters since it was just time consuming and not really needed since transparency has been greatly improved by the FLTF.
- He will be attending the Grout Township meeting later that evening.

**Administrator Report:**

Chairperson Moore just wanted to make sure that everyone was aware of the FLTF website where you could watch all meetings and find information.

**Public Comments:**

Ken Roberts commented he had good news and bad news to share. The bad news was he hadn't been invited to Kyle's bachelor party (but neither had Kyle). Also bad news was they were having problems getting the material needed to make the banners for the veterans but were diligently working on it. The good news is that the City of Gladwin is getting up the already completed ones much sooner than anticipated.

Joel Vernier spoke on the Council of Local Government potluck dinner at Secord Township Hall on October 25<sup>th</sup>. He also commented on the MCOG funding and what a great resource for funds it is to improve many things in the County. He also spoke on the inflation problem and raises for his Township, basing them on what Social Security does in relation to the current cost of living.

*Motion by Commissioner Kyle Grove, supported by Commissioner Rick Grove, to adjourn. Ayes carried, motion passed. Meeting adjourned at 10:35 a.m., until the next regularly scheduled Board meeting on Tuesday, October 26, 2021, unless otherwise ordered.*

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Julie A. Jackson  
Deputy Clerk

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Karen Moore  
Chairman

Committee of the Whole  
October 12, 2021  
9:00 a.m. – 9:44 a.m.

Meeting called to order and the Pledge of Allegiance was recited. All Commissioners were present except Commissioner Szuch.

**Public Comment:**

Drain Commissioner Walters spoke on the Burleson Drain issue, indicating all assessments were suspended as a result of a \$2 million grant received thanks to Senator Stamas.

**City Administrator:** no business

**County Affairs:**

1. Commissioner Taylor spoke on the MDOT/Gladwin City-County Transit Master Agreement renewal for four years which allows them to continue receiving Federal funds.
2. The Board of Canvassers motion made during the September 14<sup>th</sup> Board Meeting just needs to be ratified again after this date per statute.

**County Facilities and Transportation:** no scheduled items

**Data:** no scheduled items

**511 Council:** no scheduled items

**Insurance:** no scheduled items

**Memorial Restoration:** no scheduled items

**MERS:** no scheduled items

**Public Safety:** no scheduled items

**Parks and Recreation:** no scheduled items

**Personnel:** no scheduled items

**Finance:**

1. Approval for Ken Roberts to transfer \$795.00 from line 101-682-810.000 (VTC Veterans Supplemental Funding) to line 101-682-704.000 (Veterans Committee) to cover Veteran's committee pay through 12/31/2021. This is a just a line item transfer of money to cover shortages of pay increase to Board members for meetings.

2. Approval for Sheriff's Sergeant James Cuddie to cash out 232 hours of accrued PPO time from line 101.301.706-000 in the amount of \$6,266.32. This is per Union contract and Mark has verified the amounts.
3. Approval for SpyGlass to audit the County telecommunication expenses for potential cost savings. This is no cost to the County and IT Right has no issues with this company doing the audit.
4. Approval of Owens Construction bid of \$28,380 in response to RFP for demo and reconstruction of Courthouse steps. Commissioner Rick Grove commented on the difficulty finding contractors to even give us a bid, but this company had also done work at the Bay County Courthouse.
5. Approval of IT Right estimate number ITRQ20436 in the amount of \$10,465.20 from line 101-258-815.006 for new Barracuda Web Security Gateway and 3 year subscription. Commissioner Kyle Grove was a bit confused at the high estimate and contacted IT Right for explanation.
6. Approval of a check made out to State of Michigan in the amount of \$738 from 101-351-727.000 for garnishments on jail fines.

**Report from Civil Attorney:**

The Civil Attorney was not present but Commissioner Moore commented they had discussions on COW meetings being redundant and they may do away with having them in 2022.

Meeting concluded at 9:44 a.m.

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Julie A. Jackson, Deputy Clerk

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Karen Moore, Chairperson



## Data Committee

Present: Tom, Mark, Melanie and Christy

Meeting called to order at 10:05

Discussion on video server and quote looked at talked about possible going to a virtual server.

Tom will present Mark with two quotes one for the virtual server and one from TKS for just the one server to keep the cameras up and going.

Meeting adjourned at 10:45