



MICHAEL SHEA  
SHERIFF

## GLADWIN COUNTY SHERIFF'S OFFICE

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RAY HARTWELL  
UNDERSHERIFF

### **Full time 911 Dispatcher**

Gladwin County Central Dispatch is seeking qualified applicants interested in joining our 911 team. This is a career position in public safety communications within the Gladwin County Sheriff Department. Gladwin County dispatchers communicate with the general public, Law, Fire and EMS agencies. Applicants must possess exceptional organizational skills, be able to multi-task, data entry, communicate effectively and are required to possess quick decisions making skills in emergency situations. This position is required to work days, evenings, nights, weekends, overtime and holidays. Minimum requirements are a high school diploma or equivalent, must pass a criminal background check, ability to type fluently, possess computer skills, outstanding multi-tasking skills, ability to handle and perform well under stress and excellent customer service skills. Testing of quality applications will be conducted.

Applications are being accepted until the position is filled. You can find the application on the Gladwin County web page under Departments-Sheriff Department-Job applications, or also available at the Gladwin County Sheriff Office. Applicants can drop off your completed application to the Gladwin County Sheriff Department, Attention Mike Brubaker-911 Central Dispatch Director, along with your resume and complete a background check form at this time.