



Kyle Grove, District 1, (Sherman, Butman, Clement, Gladwin Twp.)
Ron Taylor, District 2, Vice-Chairperson (Sage and Gladwin City)
Michael Szuch District 3, (Bentley, Billings, Bourret, Grim & Secord)
Karen Moore, District 4, Chairperson (Buckeye, Hay & Tobacco)
Rick Grove, District 5, (Grout, Beaverton City, Beaverton)

Board Meeting Agenda December 14, 2021 9:30 a.m.

Agenda and supporting attachments are subject to change.

Consent Agenda – All bolded items will be approved with the motion to approve the agenda.

A. Call to Order by Chairperson

B. Pledge of Allegiance

C. Roll Call

D. Corrections or Additions to the Consent Agenda

E. Reading of Cash Balances

F. Approval of the Board Minutes:

November 23, 2021 Regular Board Meeting

G. Communications:

H. Finance Reports/Claims and Accounts General Fund

Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.

1. Accelerated approval of ARPA funds for Gladwin County to purchase 12 new AED's to replace obsolete/non-working units. Total cost of approximately \$14,000 to be funded via ARPA monies transferred from 101-000-699-281 to General Fund line 101-351-758.000 – *Corrections Sergeant Carl Gruzhit*
2. Approve County Administrator to attend MMRMA workshop on 2/24/2022. No cost for workshop, will be cost for mileage to and from workshop site (925 S. Creyts Road, Lansing, MI 48917 – approximately 117 miles one way-total mileage reimbursement estimate of \$131.04). Payable from line 101-101-860-000
3. Approval invoice from City of Gladwin in the amount of \$3,485 for the County's share of the tree removal necessitated at the Airport. Pay from line
4. Approval of 70 hours of unused vacation time for Stacey DeMoines. \$1,705.55 from line 101-253-705.000
5. Approval of \$2,804 for 6 Stop Sticks. Cost is \$455 per set plus \$74 shipping. Pay from line 101-301-705.000

6. Approval of \$7,168.43 for 3 Tasers, training cartridges, and batteries for one year. Ongoing cost to support these Tasers is \$3,933.01/year for 5 years. Pay from line 101-301-705.000

I. Committee Meetings

Committee of the Whole of November 23, 2021

Gladwin County Planning Commission Meeting 11/3/2021

Budget Committee Minutes

J. Miscellaneous:

K. New Business:

Based on discussion at the Committee of the Whole meeting; which immediately proceeded this meeting, each action will be handled by motion or tabled for additional research as needed.

1. Wave Building Department Fee of \$468 for construction of pavilion for Buckeye Trailhead
2. Reappointment of Bob Balzer to EMCOG – BOC Chairperson, Karen L. Moore
3. Reappoint Milton G. Alward for two-year term on Construction Codes Board of Appeals
4. Discussion/Approval of Independent Contractor Agreement between Gladwin County and East Michigan Council of Governments (EMCOG)

L. Chair Comments:

M. Board Member Comments/Report:

1. Kyle Grove, District 1: Township Meetings and Committee Meetings:
2. Ron Taylor, District 2: Township Meetings and Committee Meetings
3. Michael Szuch, District 3: Township Meetings and Committee Meetings:
4. Karen Moore, District 4: Township Meetings and Committee Meetings:
5. Rick Grove, District 5: Township Meetings and Committee Meetings:

N. Administration Reports

O. Public Comments

P. Receive and File

Q. Legal

1. Approve Chairperson Moore to sign Opioid Settlement documents

R. Adjournment

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioners' Office at (989) 426-4821



The Gladwin County Board of Commissioners met for a regular Board Meeting, on November 23, 2021. The meeting was called to order at 9:51 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was called, all commissioners were present.

The Board reviewed the Consent Agenda

The Board reviewed the consent agenda. Motion made by Commissioner Taylor to accept the agenda as written, seconded by Commissioner Szuch, all in favor motion carried.

Cash balances were read by Commissioner Taylor. General Fund balance \$116,566.73 with no bills.

Communications

Finance

- 1 - Commissioner Taylor motion to approve the advancement of \$5,000 from the General Fund, line 101-000-084-297, to the Veterans Service Grant Fund, line 297-000-214-101 until funding is received in December 2021. Seconded by Commissioner R. Grove; all in favor, motion carried.
- 2 - Commissioner Szuch made a motion to approve the advancement of 16 PTO hours from Dispatcher Karee Barlow to Dispatcher Gary Raney due to unforeseen circumstances. Seconded by Commissioner K. Grove; all in favor, motion carried.
- 3 - Commissioner Taylor made a motion to approve the revised Apportionment Report from Equalization including the newly approved Gypsy Moth Suppression Millage. Seconded by Commissioner K. Grove; all in favor, motion carried.
- 4 - Commissioner K. Grove made a motion to approve the Payout of 64 hours of unused vacation time to Krystal Moore, \$119744 from line item 101-430-704.000. Seconded by Commissioner Taylor; all in favor, motion carried.
- 5 - Commissioner K. Grove made a motion to approve the payout of 68.5 hours of unused vacation time to James Maveal, \$1741.96 from line item 101-430-703.000. Seconded by Commissioner Taylor; all in favor, motion carried.

Committee Meetings were approved with the approval of the Agenda

New Business

1. Commissioner Taylor made a motion to reappoint Mike Mahaffy, Richard Christie, and Robert Killian to the Planning Commission. Seconded by Commissioner R. Grove; all in favor, motion carried.
2. Commissioner Szuch made a motion to reappoint Richard Christie, and Rick Grove to the Zoning Board. Seconded by Commissioner Taylor; all in favor, motion carried.

Chairperson Comments

- Chairperson Moore spoke to address the following:
 - Reminder of the Christmas Parade.
 - Thanks to the Sheriff Shea, Mike Brubaker, Judge Farrell and Norm Gage for the mock trial and tour of the Sheriff's Department given to this year's Leadership Program.

Board Comments

Commissioner Kyle Grove, District 1 –

- Sherman has a new Clerk, Kay Whalen; they are going to appeal their 2020 Census numbers.

Commissioner Ron Taylor, District 2 –

- 9th Cow and Board meetings
- 10th Budget meeting and Sage Township Meeting
- 11th Airport meeting, tree work is complete.
- 15th Gladwin City meeting, being held online.
- 17th Union Negotiations and Health Department Meeting. The Health Department gave an update on hospital bed and staff availability due to COVID.
- 22nd were Union Negotiations and Budget meeting.

Commissioner Michael Szuch, District 3 –

- Township meetings and negotiations.
- Sat in on some discussion with Secord Lake homeowners regarding set backs on the waters edge. There are discrepancies over a permit being issued due to this.

Commissioner Moore, District 4 –

- Spending hours on the Budget process making sure we are being fiscally responsible
- Health Department gave a COVID report, but Commissioner Moore does not feel the data is presented at the meetings.
- Has been attending meetings for the City of Beaverton in anticipation of redistricting
- The Fair board will be having another rodeo, and will be having snowmobile races this winter, first race will be on Jan 15th.
- 11th was the Veterans Ceremonies. The project to move the memorial is very important.
- Fireboard for Beaverton, still looking for a new Fire Chief.
- Dec 7 FLTF quarterly meeting, in person at Secord Township Hall
- Business after hours will be having an anniversary celebration on the 29th at S&H Engraving, they have been in the community for 20 years.
- Happy Thanksgiving

Commissioner Rick Grove, District 5 –

- Shared some thoughts on the COVID Vaccine.
- A Grout Township trustee is moving out of the township and will need to be replaced.
- Zoning meeting was attended.
- Landbank meeting was not held due to not having a quorum.
- Discussion on the responsibilities of the Payroll Clerk and Grant Writing training for the Administrator.

Administrators Report –

- MSU does not have grant writing trainings, will continue to seek opportunities.
- MESSA meetings are today, open enrollment will follow. Retiree open enrollment is taking place now.
- MAC virtual meeting on Friday regarding COVID and vaccine requirements.
- ARPA project requests are coming in, currently have eight (8); Will probably extend the deadline.

Public Comment -

- Mary Moylan, of Beaverton, shared her views, having a master's in journalism, urging residents to be cautious of what you read, specifically regarding COVID.
- Sheriff Mike Shea shared some information on the Marine Grant process. The delays having no direct connection to our finance / administrative departments.

No other public comment.

Motion by Commissioner Taylor to go into closed session for the purpose of Union Negotiation. Seconded by Szuch; All in favor, motion carried.

Closed session began at 10:41 a.m.

Returned to open session at 11:25 a.m.

Commissioner Taylor made a motion to approve the tentative agreement between the General Employee Labor Council (GELC), Corrections Non-Command and Gladwin County, Seconded by Commissioner Szuch, all in favor, motion carried.

Commissioner Taylor made a motion to authorize the Negotiation Committee to negotiate up to the wage agreement in the tentative agreement between General Employee Labor Council and Gladwin County. Second by Commissioner R. grove, all in favor, motion carried.

Motion to amend the agenda made by Chairperson Moore to include information to be presented by the Treasurer's office. Seconded by Commissioner K. Grove, no opposition, motion carried.

Treasurer Christy VanTiem shared an offer to purchase county owned property by the airport for \$15,000. No board action will be taken.

Additional conversation was had on defining the roll of the County Administrator.

A motion was made by Commissioner Taylor to adjourn, seconded by Commissioner K. Grove. All in favor, meeting adjourned at 11:48 a.m.

Karrie Hulme, County Clerk

Karen Moore, Chairperson



**Gladwin County Board of Commissioners
COW Minutes, November 23, 2021**

The Gladwin County Board of Commissioners met for the Committee of the Whole Meeting, on November 23, 2021. Chairperson Karen Moore called the meeting to order at 9:00 a.m. The Pledge of Allegiance was said. All commissioners were present.

Public Comment

_Treasurer Christy VanTiem shared the reapportionment process, maps, and history.

No other comments

City Administrator Report – a lot of infrastructure projects going on, looking for grants, Christmas Parade Dec 4, it will be really nice.

County Affairs

1. Review of bond rating update from Standard & Poor's – Treasurer VanTiem discussed the AA- rating due to the damn failures and COVID, as well as the impacts of that rating on borrowing.
2. Request from Karee Barlow to donate 16 hrs. of PTO to Gary Raney was discussed.
3. Revised Apportionment Report reflecting the new Gypsy Moth Millage was reviewed. Further discussion on the status of the Gypsy Moth suppression process was had.
4. Holiday Party planning was discussed. The party will be Dec. 15th over lunch, pot luck style.
5. Information on the re-appointment of members to the Planning Commission was shared by Attorney Hoerauf.
6. Information on the re-appointment of members to the Zoning Board of Appeals was shared by Attorney Hoerauf. Commissioner Rick Grove shared some of his thoughts as a member of the board

County Facilities and Transportation- none

Data – none

511 Council – none

Gladwin Parks and Recreation – none

Insurance – Chairperson Moore gave a reminder of the MESSA meetings taking place today.

Memorial Restoration - none

MERS - none

Public Safety – none

Personnel - none

Finance

1. Advance of \$5,00 from the General Fund to Veterans Services Grant Fund until funding is issued in December 2021 –VA Director Ken Roberts shared information on the status of grant funds.
2. Review the requests for the payout of unused PTO hours Krystal Moore and James Maveal in Animal Control.

Report from Civil Attorney –

1. Union Negotiations Progress/Strategies will be discussed in closed session. Has met with Corrections yesterday and scheduled to meet with Dispatch on the 1st. Language updates are being worked on.
2. Medical examiner has replaced some staff, new contract is being developed. More information to come.
3. A Vehicle Use Policy for non-law enforcement and maintenance vehicles is being worked on.

No additional discussion. Meeting closed at 9:41 a.m.

Karrie Hulme, Clerk

Karen Moore, Chairperson

**GLADWIN COUNTY PLANNING COMMISSION MEETING
and PUBLIC HEARING**

Gladwin County Commissioners Chambers
401 West Cedar Avenue,
Gladwin, MI 48624

Minutes of November 3, 2021

Assistant Zoning Administrator Donn called the meeting to order at 1:00 P.M. and led in the Pledge of Allegiance.

Present: Roll call vote: Commissioner Kyle Grove, members Don Birgel, Mike Mahaffy, Marsha Smith present. Assistant Zoning Administrator Kim Donn and citizens listed on attached sign in sheet.

Ms. Donn stated that because of the absence of the Chair and Vice Chair in order to follow the Board rules, a motion must be made to allow the Assistant Zoning Administrator, Kim Donn, to Chair the meeting.

Motion made by Member Birgel to allow the Assistant Zoning Administrator, Kim Donn, to chair the meeting. Supported by Member Smith. All ayes. Motion carried.

Absent: Excused, Michael Bassage, Robert Killian, Richard Christie, and Zoning Administrator Justin Schneider.

Additions/corrections to Agenda: None.

Approval of the Agenda: Motion by Member Birgel to approve the agenda as presented. Supported by Member Smith. All ayes. Motion carried.

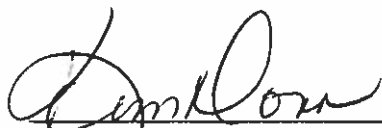
Approval of minutes of previous meeting: Motion made by Member Birgel to approve the minutes of October 6, 2021. Supported by Member Smith. All ayes. Motion carried

Announcements/correspondence: None.

Citizen Comments: None.

Chairperson summarizes purpose for Public Hearing and procedures to be followed.

Public Hearing: Motion made by Member Birgel. Supported by Member Smith. All ayes. Motion carried at 1:04pm.



Kim Donn
Recording Secretary



Michael Bassage
Chairperson, Planning Commission



Reviewed and approved
Marsha Smith
Board Secretary

Mar 1, 2021
Date

GLADWIN COUNTY ZONING BOARD OF APPEALS

555 W. Cedar Avenue
Gladwin, MI 48624
(989) 426-4787

MEETING SCHEDULE 2022

The Gladwin County Zoning Board of Appeals meets the third Tuesday of each month at 1:00 PM in the Gladwin County Commissioners' Chambers on the third floor of the Gladwin County Court House, located at 401 W. Cedar Avenue, Gladwin, MI 48624.

Meeting dates for 2022 are as follows:

January 18, 2022

February 15, 2022

March 15, 2022

April 19, 2022

May 17, 2022

June 21, 2022

July 19, 2022

August 16, 2022

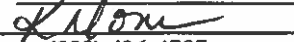
September 20, 2022

October 18, 2022

November 22, 2022

December 20, 2022

Posted:

By: 
(989) 426-4787

THIS NOTICE IS POSTED IN COMPLIANCE WITH PA 267 OF 1976 AS AMENDED (OPEN MEETINGS ACT), MCLA 125 219 AND THE AMERICANS WITH DISABILITIES ACT (ADA). ALL INTERESTED PERSONS MAY ATTEND AND PARTICIPATE. PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE MAY CALL THE OFFICE AT (989) 426-4787. A 48-HOUR ADVANCE NOTICE IS NECESSARY FOR ACCOMMODATION.

ZONING BOARD OF APPEALS MEMBERS 2022

MEETINGS ARE HELD THE THIRD TUESDAY OF EACH MONTH AT 1:00 PM IN THE GLADWIN COUNTY COURTHOUSE THIRD FLOOR COMMISSIONERS CHAMBERS, 401 WEST CEDAR AVENUE, GLADWIN, MI 48624

(5 board members)

Term Expires On:

RICHARD CHRISTIE, Chairman 1850 S. M-18 GLADWIN, MI 48624 (SUMMER ADDRESS) BOX 503 MANTON, MI 49663	989-426-8317 CELL # 989-578-8251	12-31-2024
RICK GROVE-Commissioner/Secretary 4726 CALHOUN BEAVERTON MI 48612	989-239-5314	12-31-2024
ROBERT SCHAFER 5842 ARNOLD LAKE RD. GLADWIN MI 48624	989-426-8302	12-31-2022
RON BRABON, Vice-Chair 2262 S. RIVER RD BEAVERTON, MI 48612	989-435-4160	12-31-2022

GLADWIN COUNTY PLANNING COMMISSION

555 W. Cedar Avenue, Suite C

Gladwin, MI 48624

(989) 426-4787

MEETING SCHEDULE 2022

The Gladwin County Planning Commission meets the first Wednesday of each month at 1:00 PM (unless otherwise posted) in the Gladwin County Commissioners Chambers on the third floor of the Gladwin County Court House, located at 401 W. Cedar Avenue, Gladwin, MI 48624.

Required meeting dates for 2022 are as follows:

March 02, 2022

June 01, 2022

September 07, 2022

December 07, 2022

All others are at the call of the chair.

January 5, 2022

February 2, 2022

April 6, 2022

May 4, 2022

July 6, 2022

August 3, 2022

October 5, 2022

November 2, 2022

Posted:

By:



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PLANNING COMMISSION MEMBERS 2022

Meetings are held the first Wednesday of each month at 1:00 P.M. in the Gladwin County Courthouse, Third Floor, Commissioners Chambers, 401 West Cedar Avenue, Gladwin, MI 48624 unless otherwise posted.

(7 Commission Members, appointed by resolution by Board of Commissioners)

		Term expires
KYLE GROVE (Board of Commissioners) 1348 M-18 GLADWIN, MI 48624	329-9041	12-31-2023
MICHAEL BASSAGE (Beaverton School Board Member) 3180 NORTH BRANCH DR. BEAVERTON, MI 48612 (Chairperson)	435-3488	12-31-2022
MIKE MAHAFFY 5550 FIFE CT. GLADWIN, MI 48624	426-7055	12-31-2024
RICHARD CHRISTIE (ZBA) 1850 S. M-18 GLADWIN, MI 48624 (Vice-Chair)	Cell: 989-578-8251	12-31-2024
DONALD BIRGEL 5134 PLUDE GLADWIN, MI 48624	426-6836	12-31-2022
ROBERT KILLIAN 2790 GROUT RD BEAVERTON, MI 48612	435-7152	12-31-2024
MARSHA SMITH 4795 SYLVAN GROVE GLADWIN, MI 48624 (Secretary)	426-4655 989-701-5848	12-31-2022

Please note: While this information is available to the public, cell phone numbers and email addresses will not be given out.

1-17-19