

Committee of the Whole  
December 28, 2021  
9:00 a.m. – 10:30 a.m.

Meeting called to order and the Pledge of Allegiance was recited. All Commissioners were present, with Commissioner Kyle Grove leaving early.

**Public Comment:**

Bob North, Emergency Management Director, spoke on the great job done by Clement, Butman, Sage, Secord and Billings Townships opening during the power outage as warming/charging stations for residents.

**City Administrator:** no business

**County Affairs:**

1. Discussion of Committee assignments for 2022. Commissioner Rick Grove replaced Commissioner Szuch on Airport to get Beaverton City to participate.
2. Discussion on MMRMA's recommendation of utilizing High Caliber Auto for the repairs to patrol vehicle 26-13 that was damaged in a car/deer accident on 12/12/2021.

**County Facilities and Transportation:** no scheduled items

**Data:** no scheduled items

**511 Council:** no scheduled items

**Insurance:** no scheduled items

**Memorial Restoration:** no scheduled items

**MERS:** no scheduled items

**Public Safety:** no scheduled items

**Parks and Recreation:** no scheduled items

**Personnel:** no scheduled items

**Finance:**

1. Authorization to allow the County to hold the 2021 financials open until February 25, 2022, for the purpose of accruals. This is a common practice every year.

2. Authorization to allow Administration to pay all 2021 finances through end of year. Administration will provide the Board with an email of the final listing of bills to be paid for approval on 12/29/2021. This is also standard every year.
3. Review/approval of Salary Schedule for 2022 with one correction to the per diem rate for Commissioners being \$30 and not \$25.
4. Review/approval of Special Funds for 2022 budget.
5. Approval for payout of 120 hours of PTO for Charles Peters in the amount of \$2,322 payable from 101-422-704.000. This is per his Union contract.
6. Approval of \$60 on County credit card for Christina Stickler to take certification exam in Lansing on 3/14/2022, payable from 101-148-801.000. This is for her CEO exam which is a required component of her employment with Friend of the Court.
7. Discuss General Fund shortfall of \$645,000 at year end, with funding to come from Unallocated Tax:
  - i. Current GF balance – (\$135,000)
  - ii. Year-end bills - \$35,000
  - iii. Child Care Fund shortfall - \$175,000
  - iv. 2021 accruals for payroll and expenses - \$300,000

The Treasurer said this should have been discussed and worked on back in October. \$150,00 will be transferred from Unallocated Taxes and \$288,000 from ARPA to get us out of the red temporarily.
8. Authorization for Emergency Manager to purchase the following equipment for \$42,220.28 from 2021 budget. Items are reimbursed 100% upon proof of purchase from EMPG (Emergency Management Grant Program). Transfer from ARPA funds 281-000-001.000 to payable line 101-426-727.000, with funds to be replenished upon reimbursement.
  - i. Weather Station (Grainger Model #6163) Solar Powered/Wireless - \$1,199
  - ii. 10 Lenovo ThinkBooks 20VE003GUS for Emergency Operations Center positions to replace 10 defunct units from 2011 - \$7,990
  - iii. 4 Motorola APX 8000 multi-frequency radios for use from field to Emergency Operations Center with first responder groups - \$33,031.28
9. Approve additional funding for the 292 Child Care Fund. Transfer from Unallocated Tax to General Fund and then increase appropriation from General Fund to Child Care Fund up to \$175,000, as follows:
  - i. DR \$175,000 516-000-999.101/CR \$175,000 516-000-001.000
  - ii. CR \$175,000 101-000-699.516/CR \$175,000 101-000-001.000
  - iii. DR \$175,000 292-000-001.000/CR \$175,000 292-000-699.101
  - iv. DR \$175,000 101-965-998.292/CR \$175,000 101-000-001.000

**Report from Civil Attorney:**

Jaynie indicated only a few changes were needed to the Board Rules for 2022. The COW meeting is being eliminated with the option to add a workshop meeting if needed and the election of the Board Chair needs fixed. Public comment portion was discussed since the COW is being eliminated and it was decided that there would be public comment at the beginning

and end of Board meetings, with a 3 minute limit. A Resolution needs to be done yearly if the Chair is to be elected for one year at a time. She also commented on the good progress being made on Union negotiations.

Meeting concluded at 10:30 a.m.



Julie A. Jackson, Deputy Clerk



Karen Moore, Chairperson