



**Gladwin County Board of Commissioners
Board Minutes November 8, 2022**

Kyle Grove, District 1, (Sherman, Butman, Clement, Gladwin Twp.)
Ron Taylor, District 2, Vice-Chairperson (Sage and Gladwin City)
Michael Szuch District 3, (Bentley, Billings, Bourret, Grim & Secord)
Karen Moore, District 4, Chairperson (Buckeye, Hay & Tobacco)
Rick Grove, District 5, (Grout, Beaverton City, Beaverton)

The Gladwin County Board of Commissioners met for a regular Board Meeting on November 8, 2022. The meeting was called to order at 9:01 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was called, and all Commissioners were present.

Public Comment – Agenda Items

No public comment.

City Report

Kimberly Hines from the City of Beaverton spoke on the turbine issues they are having and this is a big revenue source for them. Their FEMA project has also been stalled due to a mussel survey.

Chris Shannon from the City of Gladwin shared information on Silverleaf Street construction, the new patrol car and the new wastewater treatment plant

The Board reviewed the Consent Agenda –

The Board reviewed the consent agenda. Motion made by Commissioner Taylor to accept the agenda with the addition of adding the approval of the Middle Michigan Development Corporation agreement, seconded by Commissioner Szuch, all in favor motion carried.

Cash balances were read by Commissioner Taylor. General Fund balance \$671,222.09 before payment of bills.

Approval of the Board Minutes:

1. **October 25, 2022, Regular Board Meeting**

Communications

None

Finance

1. Request permission for Prosecutor's Office to use the County credit card to pay annual Michigan Bar dues for Norm Gage and Mark Toaz in the amount of \$890 from 101-229-831.001.

Commissioner R. Grove made a motion to use the credit card for this payment, seconded by Commissioner Taylor; all in favor, motion carried.

2. Request approval of budget amendments through September 30, 2022.

Commissioner Taylor made a motion to approve the budget amendments through September 30, 2022, seconded by Commissioner K. Grove; all in favor, motion carried.

Committee Meetings were approved with the approval of the Agenda.

Miscellaneous

The Middle Michigan Development Corporation contract has been signed and Jaynie has reviewed the changes that were made. Motion by Commissioner Taylor to approve the Contract and allow the Chair to sign, seconded by Commissioner K. Grove; all in favor, motion carried.

New Business

1. ARPA Projects:
 - a. City of Gladwin briefed the County on the need to replace a main pump station in the City limits. It was decided the City would have a design plan written and come back to the County then.
 - b. Daren Burns spoke on the Beaverton Athletic Park and the alternate location that is being discussed on school grounds. The Board thanked them for the update and said it was ultimately up to them on location.
 - c. Request of Trail of Two Cities project agreement. Motion by Commissioner Taylor to approve and allow the Chair to sign the Agreement, seconded by Commissioner K. Grove; all in favor, motion carried.

2. Annual performance review of County Administrator to be held in closed session.

Chairperson Comments

- Chairperson Moore reminded everyone it was election day so get out there and vote.

Board Comments

Commissioner Kyle Grove, District 1 –

- His meetings don't start up again until November 26th.

Commissioner Ron Taylor, District 2 –

- Attended the Health Department meeting in Clare on October 26th.
- November 3rd they finished Sheriff Command negotiations.
- November 7th the Gladwin City meeting. Sarah Kile is looking for 20 people to walk the balloons in the parade.
- He will be attending the Veterans service this Friday at 11:00 a.m.

Commissioner Michael Szuch, District 3 –

- Attended the Sheriff Command negotiations on November 3rd.
- The Grim Township meeting was moved last minutes so he was unable to attend.
- Bentley and Billings meetings are on November 14th but he won't be able to attend.
- Secord is November 16th and he will probably miss that for hunting.

Commissioner Moore, District 4 –

- She congratulated Sarah Kile on her promotion with 211.
- Attended the meeting in Bay City regarding the lawsuit on the dam breach; mediation has been strongly suggested and a jury trial has already been set if no agreement.

- Attended the Health Department meeting and commented Commissioner Taylor was thanked by employees for being on the negotiations team.
- She will be attending the veterans ceremony on Friday.

Commissioner Rick Grove, District 5 –

- Attended the Beaverton City meeting.
- The Gladwin football game was great.

Administrators Report - He has mainly been working on the budget since his return from vacation; the jail study is underway; attended the MCOG meeting in Karen's place; and, has been working with the Chief Judge on Court negotiations.

Public Comment -

- Joel Vernier provided updates on the progress for Secord Lake. The chili cook off and golf outing raised \$19,000 to be used for weed control. MCOG would like to get young people involved in the Leadership Program.

- Don Zackett provided some updates on Secord and Smallwood dams with the refilling of both still on track for Spring 2024. The first initial helicopter spray of 80 acres seemed to go great with minimal calls to 911.

-Ken Roberts commented several people had informed residents of what was occurring with the spraying by helicopters to help minimize 911 calls.

-Tami Campbell-O'Donnell provided an update on Wixom Lake and the 1st Annual Membership Celebration. There has been a ton of clean up and mowing with another scheduled for November 12th.

-Mark Justin commented on the new drain placed by the Drain Commission and the photos were dropped off before the meeting.

Civil Attorney

1. Mediation was done with Sheriff Command and the contract is ready to be signed. Commissioner Taylor commented that Good Friday was changed to a full day, a "Me Too" clause was added to add Juneteenth if any other non-Court group received, and this Contract was for 5 years.

Motion by Commissioner Taylor to ratify and sign the Sheriff Command Contract, seconded by Commissioner K. Grove; all in favor, motion carried.

2. The Housing Commission contract was redrafted but hadn't been received back yet to sign.
3. Closed session to discuss County Administrator annual performance review.

Commissioner Taylor made a motion to go into closed session to discuss the Administrator's annual performance review, seconded by Commissioner K. Grove; all in favor, motion carried.

Motion by Commissioner Taylor, seconded by Commissioner Szuch, to return to Open Session at 11:50 a.m.; all in favor, motion carried.

Motion by Commissioner Szuch that the annual performance review for Administrator Mark Justin "meets Board expectations", seconded by Commissioner Taylor; all in favor, motion carried.


Motion by Commissioner Szuch that based on the performance review, the Administrator now get the 4% pay raise effective August 13, 2022, seconded by Commissioner K. Grove; all in favor, motion carried.

No other public comment.

A motion was made by Commissioner Szuch to adjourn, seconded by Commissioner R. Grove. All in favor, meeting adjourned at 11:54 a.m.



Julie A. Jackson, Chief Deputy Clerk



Karen Moore, Chairperson