

Commissioner Minutes of February 8, 2011

The Gladwin County Board of Commissioners met in Regular Session February 8, 2011. The meeting was called to order at 8:45 a.m. by Chairman Reid for purpose of a Public Hearing for a USDA funded grant. The Pledge of Allegiance was recited. Roll call found all Commissioners present.

Chairman Reid noted the purpose of the meeting was to discuss the USDA grant funding and allow for questions from the public. Clerk Maveal detailed the expenses associated with the grant and the proposed USDA funding. Discussion. There was no question or comment from the public. Motion by Commissioner Carl, supported by Commissioner Walters, to end the public hearing at 8:55 a.m. Ayes carried, motion passed. The Board then recessed until the Regular Session began at 9:00 a.m.

Regular Session called to order at 9:00 a.m. by Chairman Reid.

Agenda – no corrections or additions.

The **Regular Session minutes of January 25, 2011** were then considered. *Motion by Commissioner Carl, supported by Commissioner Walters, to approve the minutes as presented. Ayes carried, motion passed.*

The **semi-monthly Finance report totaling \$93,591.18** was then considered for payment. *Motion by Commissioner Birgel, supported by Commissioner Smith, to approve the bills for payment as presented. Ayes carried, motion passed.*

Public Comments – Reverend Karen Blatt asked if the County Affairs committee had set a date to proceed with the ORV map distribution plan. Commissioner Walters commented that the deadline for changes is February 18th and a meeting would be scheduled from there.

The **cash balances** for the General Fund and the Judicial Management Fund were then read. *General Fund - \$180,976.90 231 Fund – \$(2,359.53).*

Deb Mason, MSU Extension, came before the Board with an update to the Master Gardeners Program. Ms. Mason passed out information on the gardens maintained and the number of donated hours by gardener. Chairman Reid and others then thanked Ms. Mason and all of the gardeners for their donation to the County.

Correspondence from the Chairman:

- On the request from Region VII Board of Directors to re-appoint Adolph Presidio to a new term ending 3-31-2014. Motion by Commissioner Smith, supported by Commissioner Carl, to appoint Mr. Presidio to the Board as requested. Ayes carried, motion passed.
- On a vacancy on the ZBA committee and the need to place an ad with the Gladwin County Record to seek interested persons. Motion by Commissioner

Carl, supported by Commissioner Smith, to place an ad with the paper for the position. Ayes carried, motion passed.

- On vacancies to the Advisory Board as recognized by Region VII Area on Aging and the need to place an ad for interested parties to fill those position. Motion by Commissioner Birgel, supported by Commissioner Carl, to place an ad in the Gladwin County Record seeking interested persons. Ayes carried, motion passed.
- On letters received by Senator Moolenaar and Dan Wyant from DNRe in response to the FEMA floodplain issues.
- On a letter received from Midland Area Community Foundation.

Chairman Reid then stated that Personnel Policy and Non-Union Benefits Manual have been reviewed by the Board members and need adopted. Discussion of changing the health insurance information to the BCN language as approved by the unions. Motion by Commissioner Birgel, supported by Commissioner Carl, to adopt the Personnel Policy as provided. Ayes carried, motion passed. Motion by Commissioner Carl, supported by Commissioner Birgel, to adopt the Non-Union Benefits Manual with corrections made to the health insurance section to read the BCN language as adopted by the unions. Ayes carried, motion passed.

Committee Reports

Commissioner Walters reported:

- On attending the Community Mental Health meeting on the 25th, noting budgets were discussed.
- On the MMCAA dinner held on the 27th, commenting the nice turnout.
- On the Crime Stoppers banquet where Officers Bean, Lockwood, Goss and McGourty were honored.
- That the "Walk for Warmth" day was scheduled for February 26th at 9:00 a.m. at the Presbyterian Church in Beaverton.
- On the County Affairs meeting and the issue with inaccurate flood maps, stating that Senator Moolenaar has been a great assistance in this matter.

Commissioner Carl reported:

- That his Townships begin tonight.
- On the agenda presented for the Committee of the Whole meetings and the need for the Board to review and "ok" the outlined agenda for use. Discussion.

Commissioner Rhode reported:

- On attending the Eastern Michigan Council of Local Government meeting, noting a five county calendar is being prepared for the website and events can be given to the Gladwin City Clerk to be placed on the calendar.
- On attending the Gladwin City Council meeting last night and their adoption of their Medical Marijuana Ordinance.

Commissioner Birgel reported:

- On attending the MMCAA dinner, noting it was a well attended event.

- On the Personnel meeting for negotiations with Unit 6 & 7, noting a tentative agreement was reached and will be ratified by the Unions.

Finance Matters

1. Mike Brubaker, 911 Director, has made a request to transfer 911 overtime monies from 2010. Total of \$7921.52 from 282-000-804.001 to 101-422-704.000 - \$3929.92 and 101-422-706.004 - \$3991.60. Motion by Commissioner Birgel, supported by Commissioner Carl, to allow for the transfer of funds as outlined. Ayes carried, motion passed.
2. Justin Schneider, Construction Codes, has made request to purchase new code books in the amount of \$813.75. Distribution of payment as follows: 101-371-727.001 \$400.00 and 101-371-727.000 \$413.75. Motion by Commissioner Birgel, supported by Commissioner Walters, to allow for the purchase as requested. Ayes carried, motion passed.
3. The County Clerk has asked permission to pay all 2010 Finance Bills through February 28, 2011, with a full report of payment at the first Finance meeting in March. Motion by Commissioner Birgel, supported by Commissioner Carl, to allow the payment of the bills through February as requested. Ayes carried, motion passed.
4. Ron Taylor, Animal Control Supervisor, is asking for 5 days of unused vacation time in the amount of \$726.25 per his Unit #7 contract. Motion by Commissioner Birgel, supported by Commissioner Walters, to allow for payment of unused vacation time as outlined. Ayes carried, motion passed.
5. County Clerk, Laura Brandon-Maveal, is requesting that she be allowed to sign the following documents for Cadillac Insurance: MRA Plan Document, MRA SPDs, MRA SMMs, and the Administrative Agreement. These documents are for the administration of the HRA accounts and the handling of the BCBSM billings. Motion by Commissioner Birgel, supported by Commissioner Carl, to allow the Clerk to sign the documents as requested. Ayes carried, motion passed.
6. Justin Eastman, Jail Administrator, has made a request to build an enclosure within the Jail Control room for separation of the public and inmates per DOC. Total cost will be up to \$2500.00 and be paid from SECURUS funds if approved. Motion by Commissioner Birgel, supported by Commissioner Walters, to allow the funding for the project as required by DOC. Ayes carried, motion passed.
7. Aaron Miller, Prosecuting Attorney, has requested permission to hire a position that became vacant within his office. Motion by Commissioner Birgel, supported by Commissioner Walters, to allow him to post for the vacant position. Ayes carried, motion passed.

Commissioner Smith reported:

- On attending the Department Head meeting on the 26th.
- That she attended Personnel meeting for negotiations on the 28th.
- On the Finance meeting on the 4th, noting Commissioner Birgel will report further.
- On the Personnel meeting for negotiations with Unit 6 and Unit 7 on the 4th.
- With a short update on IT workings:
 - Bob Frei is doing a lot of installations in the jail, in dispatch and the courthouse basement. He has finished installations of the Video Arraignment systems in the Jail and District Court but since one piece of equipment did not arrive in time, it will be installed into the equipment rack in the Clerk's office. Paul Smith is working additional hours in assignment to specific departments as requested by the surveys they completed.

Commissioner Whittington reported:

- That he had no reports from his Townships as he was away for the month of January, however he did have concern by the comments in the Parks and Rec minutes noting that Mr. Ghent did not properly maintain the facility causing leaking pipes. Commissioner Smith commented that the Parks and Rec minutes have not yet been approved and would be corrected, striking those comments, before approved.

Commissioner Reid reported:

- On attending the Buckeye Township meeting on the 26th, noting the Parks and Rec area was discussed.
- On the Department Head meeting on the 26th, commenting it was a decent meeting.
- On attending the negotiations on the 4th for Units 6&7, noting it went well for what the County has to offer and that all are working well together.
- On the correspondence from MMRMA on the \$31,000 overage to the liability fund and the need for the Board to act on receiving a check, or applying the funds back to the loss fund. Discussion. Motion by Commissioner Rhode, supported by Commissioner Whittington to apply the funds to the loss fund. Ayes carried, motion passed.
- That he has signed various letters of appointment.
- On the DNR tower and discussion of purchase. The State has revoked the opportunity to pay \$1.00 for the parcel, and the new price is \$28,000. Discussion on writing a grant for the costs and maintenance. Commissioner Whittington and Walters both commented on the tower being utilized for HAM operations, but not necessary for the functioning of HAM radio. Motion by Commissioner Carl, supported by Commissioner Smith, to not support the venture in purchasing the DNR tower from the State. Ayes carried, motion passed.
- The Parcel Joiner Agreement prepared by Attorney Jacobson for a Zoning matter between the County and Denail was discussed. Motion by Commissioner Carl, supported by Commissioner Birgel, to allow the Chairman to sign the agreement provided it does not supersede any requirements of the Sugar Springs Property Owners Association. Ayes carried, motion passed.
- On the Zoning Board vacancy issue of filling with Township officials. Attorney Jacobson has looked into the matter and prepared a letter of resolution.
- On the letter received by Michigan Works on the EDC consolidation plan. Commissioner Carl asked that once the “financials” are established that a copy of the expense plan be forwarded to the Townships for their consideration, noting it is important to keep them informed.


Commissioner Birgel then commented that he didn't include in his report that he attended the Region 6 MSU Extension meeting.

Public Comments – Bev Przystas, MSU, stated that the 4-H Fish Fry is this Friday night at the Knights of Columbus. Proceeds will be going back into scholarships and educational materials.

Motion by Commissioner Carl, supported by Commissioner Walters, to receive and file various reports and correspondence. Ayes carried, motion passed.

Motion by Commissioner Carl, supported by Commissioner Walters, to adjourn. Ayes carried. Meeting adjourned at 10:05 a.m. until February 22, 2011 at 9:00 a.m. unless otherwise directed.


Laura Brandon-Maveal, Clerk


Josh Reid, Chairman