

Commissioner Minutes of February 14, 2012

The Gladwin County Board of Commissioners met in Regular Session February 14, 2012. The meeting was called to order at 9:00 a.m. by Chairman Reid. The Pledge of Allegiance was recited. Roll call found all Commissioners present except Commissioners Babcock and Whittington, who had been excused.

The items bolded from the consent agenda were then reviewed by the Board. *Motion by Commissioner Walters, supported by Commissioner Carl, to approve the consent agenda as drafted. Ayes carried, **motion passed.***

The **cash balances** for the General Fund were then read by Commissioner Rhode.
General Fund - \$25,519.17.

Agenda – Items to be added: MMRMA Correspondence, Zoning Committee Report, Central Dispatch Committee by-laws, Oakland County Resolution and Wayne County Resolution.

The **Regular Session minutes of January 24, 2012** were then considered. *Motion by Commissioner Carl, supported by Commissioner Walters, to approve the minutes as presented. Ayes carried, **motion passed.***

Public Comments – *None at this time.*

Gina Conrad came before the Board with an update to the Road Commission's request for GIS data. Discussion. The Road Commission Board will meet tomorrow to approve the proposed cost of \$3,800.00.

Mark Sohldon, Road Commission, spoke to the Board on the upcoming millage renewal question that will be placed on the August 2012 ballot. Discussion. Motion by Commissioner Carl, supported by Commissioner Smith, to support and approve the ballot language pending the Road Commission's vote to accept the GIS partnership. Ayes carried, motion passed.

Old Business – *none to discuss.*

New Business:

- A letter of understanding has been drafted for Unit #7 regarding vacation use. Motion by Commissioner Carl, supported by Commissioner Walters, to approve the document as prepared. Ayes carried, motion passed.
- The Corrections Unit has prepared a letter of understanding outlining the options of an eight, ten or twelve hour shift. The twelve hour shift has been requested as part of the letter of understanding. Discussion. Motion by Commissioner Carl, supported by Commissioner Smith, to allow the Chairman to accept and sign the letter of understanding as prepared. Ayes carried, motion passed.

- Mid Michigan Community Action Agency has declared by proclamation that Saturday, January 25th will be “Walk for Warmth” day in Gladwin County. Motion by Commissioner Smith, supported by Commissioner Carl, to support the proclamation. Ayes carried, motion passed.
- Marie Monaghan needs to be re-appointed to the Human Services Board with a term expiring of October 31, 2014. Motion by Commissioner Carl, supported by Commissioner Smith, to make the appointment as stated. Ayes carried, motion passed.
- Motion by Commissioner Carl, supported by Commissioner Smith, to receive and file the letter of support from “Green Earth Michigan” and “The Charging Initiative”. Ayes carried, motion passed.
- Commissioner Carl gave a brief report on 2011 Zoning activities, noting that the Zoning Ordinance updates are still being worked on. Discussion. Motion by Commissioner Carl, supported by Commissioner Walters, to accept the 2011 Zoning Report as presented. Ayes carried, motion passed.

Tim McGuire, Michigan Association of Counties, came before the Board with an update and answered questions of the Board. Commissioner Carl stated that there is a large concern in Gladwin County with regards to “fracking” and that he would like to see this issue listed as a legislative concern of MAC. Discussion.

New Business Continued:

- Chairman Reid asked the Board for their consideration in approval of the Gladwin County Central Dispatch Committee bylaws, noting there were no changes. Motion by Commissioner Walters, supported by Commissioner Smith, to approve the bylaws as requested. Ayes carried, motion passed.
- Motion by Commissioner Carl, supported by Commissioner Walters, to receive and file the Oakland County resolution in opposition of early release of violent offenders and the Wayne County resolution against fracking. Ayes carried, motion passed.

Board Member comments –

Commissioner Walters asked that the Board re-appoint George Alward as the Persian Gulf representative to the Veterans Committee. Motion by Commissioner Walters, supported by Commissioner Carl, to make the appointment as requested. Ayes carried, motion passed.

Veterans Lost: Raymond Timmons, Korea – Tobacco Township. James Gerow, Vietnam – Gladwin City. Lloyd Mitchell, WWII – Butman Township. Tim Farrow, Vietnam – Billings Township. Donald Evon, WWI and Korea – Billings Township. William Molesworth, Korean – Sage Township.

Commissioner Smith commented on several Data meetings regarding various issues. The committee looked at additional IT services and will be creating a RFP for the bid

process. The Department Heads will have the opportunity to review the wording of the RFP prior to the advertisement for bid.

The problem with the AT&T billing has still not been corrected. Commissioner Smith stated that the matter needs to be sent to the County Attorney for his assistance and resolution prior to the February 28th meeting.

The Data Committee reviewed the responses from the Department Heads on the MOS copier service. Commissioner Smith reported that they had received only two responses, noting both departments had no issue with MOS services and are content with the product.

Commissioner Reid commented on the EDC meeting in Beaverton and a review of 2011 tasks completed as given by Director Alderton.

Commissioner Rhode addressed the following finance matters.

Finance Matters –

1. Mike Brubaker, 911 Director, has asked that two dispatchers be allow to attend a training in Traverse City. Total cost is \$157.48 for lodging and \$500.00 for the training to come from 282-000-804.001 once approved. Motion by Commissioner Rhode, supported by Commissioner Walters, to approve the training as outlined. Ayes carried, motion passed.
2. The Court Officers have asked for a wage increase. It is the decision of the committee to handle this request during the portion of contract "wage re-openers" this summer. In addition, no part time non-union employees received a raise for 2012 and those that did receive a raise for 2012 gave concessions with change of insurance and loss of working hours. This issue is only listed for information to the Board.
3. Mike Brubaker, 911 Director, has submitted the 2011 working hours to be reimbursed to the General Fund from the 282 fund. A total of \$4,740.96 to be moved from 2011 expense line 282-000-804.001 to the 2011 expense line 101-422-704.000. Motion by Commissioner Rhode, supported by Commissioner Carl, to allow the Treasurer to move the funds as outlined in the 2011 budget year. Ayes carried, motion passed.
4. Ron Taylor, Animal Control Supervisor, has requested to spend over \$500.00 on his annual disinfectant cleaner purchase. Total cost of 55 gallons of cleaner is \$1,201.97 from 101-430-727.000 once approved. Motion by Commissioner Rhode, supported by Commissioner Walters, to approve the purchase as requested. Ayes carried, motion passed.
5. The Maximus contract is up for renewal. The committee is recommending a three year contract with Maximus with a savings of \$1,500.00 vs. a one year contract. A motion is needed to allow the Clerk and Chairman to sign the contract as it has been presented to the Board. Motion by Commissioner Rhode, supported by Commissioner Walters, to approve the contract as prepared. Ayes carried, motion passed.
6. The MiDeal 2012 dues are \$230.00. A motion is needed to enter into the dues agreement with MiDeal. Motion by Commissioner Rhode, supported by Commissioner Carl, to allow the payment of dues to MiDeal for 2012. Ayes carried, motion passed.

7. The committee would like to remind employees that if they plan to submit for payment for grant writing, the preparation of the grant paperwork is to be done after work hours. The preparation and submission of grants will not be paid for if they administered during their working hours.
8. The Clerk would like permission to pay any 2011 bills that come in through the end of the month without presentation to the Finance Committee. The Clerk will prepare a listing of any 2011 bills that are paid through the end of February at the Finance meeting in March. Motion by Commissioner Rhode, supported by Commissioner Walters, to allow the Clerk to pay any 2011 bills through the end of February. Ayes carried, motion passed.
9. The Committee spoke about possibly pulling "random time sheets" by department to monitor the credibility of the Department Heads and employees. This matter is for discussion of the Board, not an "action item". Commissioners Rhode and Carl agreed that this area is the responsibility of the Department Head, not the Board.
10. The Finance Committee has reviewed cost saving measures in the Equalization Department. The Treasurer has offered to take back the portion of duties she was handling with the re-hire of her part time clerk. The Committee has made the recommendation to layoff the Level II Assessor, re-hire the part time Data Clerk and re-merge the Treasurer and Equalization departments effective February 14th. The estimated savings of the combination of the office is approximately \$25,000. Motion by Commissioner Rhode, supported by Commissioner Walters, to approve the layoff of the Level II Assessor and allow for the change in duties as outlined above. Ayes carried, motion passed.

Commissioner Rhode stated that there will be a Public Health Summit on April 10, 2012 in Mt. Pleasant. If Board members are interested in attending, they should register with the secretary. Commissioner Rhode also commented that EMCOG received a grant from USDA to use on local food system programs and that volunteers are needed to help transport local residents to Doctor visits and appointments.

Comments from the Chairman:

Commissioner Reid stated that the 2011 Consumers Energy bills showed a \$912.95 savings from the year before after the updates had been completed and the increase to the kW hours have been considered.

A tractor show is being organized in cooperation with the ribbon cutting ceremony for the Farmer's Market on May 19, 2012.

Commissioner Walters commented that the State has discussed the possibility of the County Board taking over the duties of the Road Commission. Commissioner Walters believes that the County has no business conducting those duties and that the Road Commission is doing a great job.

Commissioner Smith spoke about the opening of the new medical center in Beaverton, noting the ribbon cutting would be March 21, 2012 from 4-7 p.m.

Department Head comments – none at this time.

Public Comments – none at this time.

Motion by Commissioner Carl, supported by Commissioner Walters, to receive and file various reports and correspondence. Ayes carried, motion passed.

Motion by Commissioner Carl, supported by Commissioner Walters, to adjourn. Ayes carried. Meeting adjourned at 10:15 a.m. until the February 28, 2012 Regular Session meeting at 9:00 a.m. unless otherwise directed.

Laura Brandon-Maveal, Clerk

Josh Reid, Chairman