

Commissioner Minutes of April 23, 2013

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, April 23, 2013. The meeting was called to order at 9:00 a.m. by Chairman Reid. The Pledge of Allegiance was recited. Roll call found all Commissioners present, except Commissioner Carl who had been excused.

Motion by Commissioner Walters, supported by Commissioner Birgel, to approve the consent agenda as presented. Ayes carried, motion passed.

The cash balances were then read by Commissioner Whittington. *General Fund - \$37,818.78, which includes a \$600,000 advancement from Unallocated and \$250,000 from Gypsy Moth. It was stated that the Finance bills that had been prepared could be paid with the exclusion of the three large appropriation billings that would need to be held until the May meeting.*

Public Comments – none at this time.

Correspondence from the Chairman:

- The Housing Commission has additional grant funding that could be used to demolish two homes on Silverleaf Street. Discussion. *Motion by Commissioner Walters, supported by Commissioner Whittington, to draft a letter of support on behalf of the Housing Commission toward this grant award. Ayes carried, motion passed.*
- A letter was sent out to all Department Heads and Elected Officials yesterday asking for their cooperation in reducing each budget by 10%. The alternative to the 10% reduction is proposed cuts, based on seniority, by the Financial Coordinator. Discussion. Commissioner Walters stated that he feels the Board should have a committee of the whole meeting with the Department Heads and Mr. Hammerbacher to make these decisions, noting this situation did not happen overnight; nor will it fix itself overnight. Discussion. The Board will set up dates that Department Heads can meet with Finance.
- That there was an evacuation of Radov Drive over the weekend due to flooding. Leo Gary spoke to the Board on the timeline of events. Commissioner Walters thanked Leo for his work over the weekend on this matter.

Commissioner Reports by District -

Commissioner Walters reported:

- On attending the Sage Township meeting where they are talking about blacktopping roads and a possible noise ordinance.
 - That the Gladwin City Council met twice and that the new Family Dollar store has started construction.
 - That Gladwin City will be planting trees in the city on April 26th for Arbor Day.
- Veterans who have been lost: **Howard Allen**, Billings Township – Korea. **Roger Rechlin**, Butman Township – Korea. **Evect Karjala**, Sage Township - Korea. **Gordon***

Rohrer, Beaverton Township – WWII. **Richard Crawford**, Buckeye Township – Korea. **John Carnahan**, Gladwin City – Korea.

Commissioner Birgel reported:

- On attending the Michigan Northern Counties Association meeting where they discussed the revenue sharing policy and proposed reductions.
- That he attended the Beaverton City meeting where Mayor Frei announced she will not be running for re-election.
- On attending the Human Service Coordinating Committee, noting it was well attended.
- That he attended the Central Michigan District Health Department meeting.
- On attending the ZBA meeting where they worked on three appeals.
- That he attended the Airport meeting and a copy of their financial report is available for review. Chairman Reid commented that he signed the lease agreement for the Thunder on the Strip.

Commissioner Whittington reported:

- That he too attended the Airport meeting, commenting that all operations are going well.
- On attending several committee meetings.
- That the Board received a letter from a Union member regarding dues. There is no Board action on this item.

Finance Matters:

1. **Carrie Jones, District Court**, has taken a job with DHS. Per her contract, it allows for payment of unused vacation, pro-rated vacation, and 50% of sick balances with 5 years of services. Her **total payment of \$7,353.81** will come from 101-136-706.000 once approved. *Motion by Commissioner Whittington, supported by Commissioner Walters, to allow for the payment of the unused time as outlined. Ayes carried, motion passed.*
2. With the vacancy listed above, the Finance committee is making the **recommendation not to fill the vacancy** and that the following budget amendment is done to **take the funding out of the budget.**

	101-136-706.000	\$12,177.00
	101-136-720.000	\$ 6,631.00
	101-891-969.000	\$18,808.00

Motion by Commissioner Whittington, supported by Commissioner Birgel, to approve the budget amendment as provided. Ayes carried, motion passed.
3. **MERS has requested that an additional resolution** be signed to allow the transfer of current staff in and out of the closed “B divisions”. All new employees after January 1, 2013 will not be allowed to transfer into these groups, only the employees prior to 12-31-2012. *Motion by Commissioner Whittington, supported by Commissioner Birgel, to authorize the Chairman to sign the resolution as presented. Roll call vote as follows: Carl – excused, Walters – yes, Reid – yes, Whittington – yes, Birgel – yes. 4 yes, 1 excused. Ayes carried, motion passed.*
4. The 280 fund is set to appropriate \$80,000 to General Fund in the 2013 budget. The funding is not available, so the money will need to be appropriated from the 216 fund. A motion is needed to allow the Treasurer and Clerk to make the appropriate budget amendments to **move the \$80,000 due from the 280 fund to the 216 fund** so that the appropriation can be made to General Fund. *Motion by Commissioner Whittington, supported by Commissioner Walters, to allow for the appropriate budget amendments. Ayes carried, motion passed.*
5. Mike Brubaker, 911 Director, has requested that **2 dispatchers be allowed to attend “Critical Thinking” training** in Lansing on May 3, 2013. Total cost is **\$298.00 for the training,**

approximately **\$100.70 for lodging plus meal costs**. All charges to come from 282-000-804.001 once approved. *Motion by Commissioner Whittington, supported by Commissioner Walters, to allow for the training as requested. Ayes carried, motion passed.*

6. DHS has requested that the County transfer their entire **2013 appropriation to Midland County**. The Finance Committee is recommending that the Board wait until we receive accounting from Midland County as requested. *Motion by Commissioner Whittington, supported by Commissioner Walters, to wait on funding the appropriation until the accounting reports are satisfied. Ayes carried, motion passed.*
7. It is the recommendation of the Financial Coordinator to not allow for the **payment of per diem and mileage for the Veterans volunteer**. This authorization came from the Veteran's committee to the Finance Committee for a \$25.00 per diem for each day worked and mileage each day they commute to work. A motion is needed to approve or deny the request. Discussion. It was the decision of the Board to have Ms. Grant appear at the next Finance meeting to discuss the matter.

Commissioner Reid reported:

- On attending multiple committee meetings.
- That he has received many questions on the Dog Ordinance and Census, noting that the census will not be done just to produce revenue, but to ensure that rabies vaccinations are being done. The last countywide census was done in 2008. Discussion on the benefits of the census and the change in law with the new ordinance.
- That he spoke to an auctioneer on the sale of the equipment at Parks and Rec and that he is working on a consignment auction sale.
- That the Board received a letter from Tuscola County on Revenue Sharing, noting concerns on further reductions.
- On the letter received from Region VII Area on Aging on their proposed cuts.
- That Dave Camp's office is still waiting to assist on the Wixom Lake level issue.
- That he will be setting dates for a Committee of the Whole meeting with Mr. Hammerbacher.

The Board then opened the only bid they received for the two Crown Victorias they had for sale. Jordan Welke: 2006 \$708.29 - 2007 \$703.82. *Motion by Commissioner Walters, supported by Commissioner Birgel, to accept the bids as offered. Ayes carried, motion passed.*

Motion by Commissioner Walters, supported by Commissioner Reid, to receive and file various correspondence and reports. Ayes carried, motion passed.

Public Comments – *Don Birgel stated that he had attended the Council of Local Government meeting last night, noting that both Joel Johnson and Dave Camp spoke.*

Motion by Commissioner Walters, supported by Commissioner Reid, to adjourn. Ayes carried, motion passed. Meeting adjourned at 9:55 a.m., until May 14, 2013 at 9:00 a.m., unless otherwise ordered.

Laura Brandon-Maveal
County Clerk

Josh Reid
Chairman

**EMPLOYER RESOLUTION ESTABLISHING
UNIFORM TRANSFER PROVISION**



WHEREAS, the County of Gladwin is a participating municipality or court in the Municipal Employees' Retirement System of Michigan ("MERS"); and

WHEREAS, the Standard MERS Transfer Rules became effective in August 2007; and

WHEREAS, under the Standard Rules, all transferees to a new division are covered under the active employee plan in the new division; where the defined benefit plan in the new division is closed to entrants, the accrued defined benefit (based on benefits, service and wages as of transfer date) of transferees is frozen as of transfer date.

WHEREAS, pursuant to Retirement Board action on November 10, 2010, the employing municipality or court will be allowed, on a one-time irrevocable and uniform basis, to adopt for all its MERS divisions (present and future) an alternate policy which allows all transferred employees an individual choice at the time of transfer to either be placed in: (1) the division's open plan, or (2) the closed plan if it is the same plan type, provided there are active employees remaining in the plan type.

WHEREAS, this alternate transfer provision applies to transferred employees only; rehired employees will continue to be enrolled into the active plan; and

NOW THEREFORE BE IT RESOLVED, that effective January 1st, 2013, the Governing Body adopts this Resolution (or for a participating court, the Chief Judge by Administrative Order) for all present and future employee divisions requiring that all transferred employees (select only one):

- shall be covered under the active employee plan in the division they are transferred into.
- shall be given the individual choice to either be placed in the open plan or the closed division if it is the same plan type (in the division from which the employee is transferred from) provided there are active employees remaining in the closed plan type.

CERTIFICATION FOR PARTICIPATING MUNICIPALITY OR COURT

I hereby certify that this Resolution was adopted by (check one):

The Governing Body of the County of Gladwin at its meeting held on April 23, 2013.

Administrative Order No. _____ adopted by the Chief Judge of the _____, on _____, 20____.

(Signature of Authorized Official)

Chairperson, Board of Commissioners

(Title)

Committee of the Whole

May 3, 2013

5:30 p.m.

Chairman Reid called the meeting to order and the Pledge was recited. Chairman Reid introduced Neil Hammerbacher, Financial Coordinator, and stated the purpose of the meeting was to review the proposed cuts that have been recommended.

Mr. Hammerbacher reviewed the history of Gladwin County fund balance and provided charts to show the “high points” of cash flow. Neil believes that the County will be out of funding by June or July to pay the bills and make payroll and that he would direct the Board to begin working with the Treasurer on a Tax Anticipation Note (TAN).

Mr. Hammerbacher stated that he has a proposed list of revenue enhancements that the Department Heads came up with along with a few budget amendments to expense. The main amount of funding will come from the reduction or layoff of six employees. Discussion. There was original thought to eliminate the District Court position, but the Board had already taken that action and to reduce hours from 40 to 35/week and 35 to 32/week.

The Board listed the following concerns and comments –

Walters – 911 dispatcher with being a millage funded department.

Whittington – The Board has already been reduced from 7 to 5 and then with the reduction of the Board Secretary to 20 hours a week will be difficult for the department.

Reid – impressed with the list the Department Heads prepared and thoughts on how to reduce work hours across the board to save money and positions.

Walters – would like to see the Sheriff participate in a millage for Law Enforcement.

Walters – there could be a 1% collection on the tax billings for Veteran operations. The Board will look into this matter and the amount that would be generated.

Whittington – would like the Board to look at all “non-mandated” services before making cuts.

Mr. Hammerbacher stated that the Clerk and Treasurer are “jumping through hoops to make sure the bills are being paid” and that the proposed budget amendments will be done for the May 14th meeting so that the Board can take actions. The effective date of the layoffs and reductions are to be determined after speaking with Borushko.

The committee adjourned the meeting at 6:17.