

Commissioner Minutes of June 12, 2012

The Gladwin County Board of Commissioners met in Regular Session June 12, 2012. The meeting was called to order at 9:00 a.m. Chairman Reid. The Pledge of Allegiance was recited. Roll call found all Commissioners preset, except Commissioners Smith and Whittington who had been excused.

The items bolded from the **consent agenda** were then reviewed by the Board. Chairman Reid stated that the 911 EMS budget would be added under new business. *Motion by Commissioner Carl, supported by Commissioner Walters, to approve the consent agenda as amended. Ayes carried, **motion passed.***

The **cash balances** for the General Fund were then read by Commissioner Rhode. *General Fund - \$6,038.04 after finance bills had been paid and advances from Unallocated and Gypsy Moth.*

Public Comments – *none at this time.*

Molly Whetstone, Equalization Director, came before the Board with the Truth in Budgeting resolution. Discussion. Motion by Commissioner Rhode, supported by Commissioner Walter, to adopt the resolution as drafted. Roll call vote as follows: Walters – yes, Carl – yes, Rhode – yes, Reid – yes, Birgel – yes, Smith – excused, Whittington – excused. 5 yes, 2 excused. Ayes carried, resolution 2012-009 declared adopted.

Commissioner Birgel then gave the Data report specific to the request from Equalization for new programming and software. Discussion on funding for the project and server issues. Commissioner Birgel stated that he will be available to meet with Equalization at the July finance meeting to further discuss the issue.

Board Member comments –

Commissioner Walters noted that the Memorial Day events went very well thanks to the many volunteers that helped place flags at the grave sites. Commissioner Walters discussed the VA benefits received by County residents. Veterans lost – John Truelove, Gladwin City and Richard Sweet, Gladwin City. Commissioner Walters stated that his Township meetings are coming up.

Commissioner Walters commented on a question by his Township on the where the Drain Commissioner is at with his funding for cleaning drains. Chairman Reid stated that the auditors were in yesterday and that both the 801 and 802 funds have dropped considerably (801 fund \$162,000 to \$72,000 and 802 fund \$61,000 to \$17,000) and that the Board ask Mr. Evans to sit down with them to review the funding situation and that all “digging” stop until the County can assess the financial situation. Commissioner Birgel commented that at the Beaverton Township meeting last night, Mr. Evans was present and asked their Board for assistance in funding the balance of the drain district

projects in their Township. The Township Board did not approve the request as there was missing information and no resolution with match money. Discussion. Motion by Commissioner Carl, supported by Commissioner Walters, to recommend that the Drain Commissioner cease digging operations until he provides financial means to the County. Ayes carried, motion passed. Commissioner Reid voiced financial concern on establishing a drain district before more work is completed. Discussion.

Commissioner Carl discussed with the Board the intent of the Planning Commission to rezone Buckeye Township Section 2 from B1 to R/F on West M-61. Discussion. Motion by Commissioner Carl, supported by Commissioner Walters, to approve the resolution as submitted by the Planning Commission. Roll call vote as follows: Carl – yes, Rhode – yes, Reid – yes, Birgel – yes, Smith – excused, Whittington – excused, Walters – yes. Ayes carried, resolution 2012-010 declared adopted.

Commissioner Carl then spoke about issues with the FEMA task force concern that the data had been sent to the State by the deadline. Discussion. Commissioner Reid stated that there were issues with the paper maps sent and the need for the digital work. Erin Maloney from FEMA will put a list together of what she still needs from the County and forward it for the County's consideration. Commissioner Carl noted that the special meeting to review the list from FEMA needs to be held in the evening for residents to attend. Commissioner Carl also asked that the Treasurer hold vouchers for payment to the contractors until further notice.

Commissioner Birgel stated that he has also received questions from the Townships on the FEMA issue, noting that it is difficult to give answers and information when the Board is not made aware of the progress. The Airport will be opening bids for the Engineer Consultant tomorrow at their meeting. Commissioner Birgel attended the Beaverton Township meeting where there was a lot of discussion on the Bear Creek drain project, noting the Township would not give formal approval until the Township costs were identified and that he had attended the EDC meeting.

Guy Alderton, EDC Director, came before the Board to give a review of happenings and EDC activity for the County of Gladwin. Grant revenue was reviewed and the EDC is working with the "Pure Michigan" campaign to promote Gladwin County. Mr. Alderton then revealed and showed the Board the new website that has been created to show previews of business opportunities by County including real estate and regional demographics, noting that it will be a great tool for sales.

Commissioner Rhode noted that he has attended many meetings, most which have already been covered by other Commissioners.

Finance Matters

1. Lt. Ravidue has submitted for payment of 120 hours of unused PTO time per his union contract. Total payment of \$2835.60 to be paid from 101-301-704.001. Motion by Commissioner Rhode, supported by Commissioner Walters, to approve the payment per union contract. Ayes carried, motion passed.
2. Barb Uhl has submitted for payment of 35 hours of unused vacation time per the Court Personnel Policy. Total payment of \$751.80 to be paid from 101-131-704.000. Motion by Commissioner

- Rhode, supported by Commissioner Birgel, to allow for the payment as requested. Ayes carried, motion passed.
3. Laura Brandon-Maveal, County Clerk, has requested permission to attend her fall conference. Total cost would be \$125.00 for registration and will be paid from 101-215-860.000. Motion by Commissioner Rhode, supported by Commissioner Carl, to allow for the registration as submitted. Ayes carried, motion passed.
 4. The Clerk also requested permission to purchase a new shredder for her office. \$749.99 to be paid from 101-215-727.001. Motion by Commissioner Rhode, supported by Commissioner Walters, to approve the purchase as outlined. Ayes carried, motion passed.
 5. The Health Department has drafted a lease agreement for the County's review at \$10.00/square foot and consideration for replacement items. Motion by Commissioner Rhode, supported by Commissioner Carl, to approve the lease agreement as drafted. Ayes carried, motion passed.
 6. The Sheriff Department would like to implement a new fee for deposit of funds to inmate accounts. A \$3.00 fee will be charged on all money orders transferred to the County Inmate Accounts. This fee for revenue will be put in account line 283-000-650.001. Motion by Commissioner Rhode, supported by Commissioner Carl, to accept the new fee and to establish the revenue line as provided. Ayes carried, motion passed.
 7. The State of Michigan is asking for a repayment of awarded grant funding for the Secondary Road Patrol Grant. Repayment will be in the amount of \$2802.00 from revenue line 101-000-543.000. Motion by Commissioner Walters, supported by Commissioner Carl, to refund the money as requested by the State. Ayes carried, motion passed.

New Business

- The Seebeck Foundation is asking for the payment of the two rentals that were booked at the Lodge prior to signing the rental agreement. The total of \$750.00 would be reimbursed from the general fund rental revenue line. Discussion. Motion by Commissioner Rhode, supported by Commissioner Walters, to reimburse the Seebeck Foundation for the rentals as discussed. Ayes carried, motion passed.
- The Finance Committee met with the Auditors to go over the draft audit. Discussion. Motion by Commissioner Rhode, supported by Commissioner Carl, to approve the draft copy as provided by the auditors, noting that the Board would get formal copies upon approval. Ayes carried, motion passed.
- EMS Director, John Shaffer, met with the Finance committee to review the 2012-13 budget. Motion by Commissioner Carl, supported by Commissioner Walters, to approve the EMS budget as presented. Ayes carried, motion passed.
- The 2012 Salary Schedule was never formally approved by the Board. Review and discussion. Motion by Commissioner Rhode, supported by Commissioner Carl, to approve the salary schedule as prepared. Ayes carried, motion passed.

Comments from the Chairman

- There needs to be a policy drafted and included within the Emergency Procedures Manual allowing the Chairman to authorize spending. Chairman Reid stated that he will be reviewing the matter with the County Affairs committee and bringing it back to the Board for consideration.

- Budgets are tight right now. Departments need to review the expense and revenue lines to make sure they are not overspending. Reports will be sent to the Departments before the next Department Head meeting for their review.
- The 4-day work week is going well. There have been no complaints from the employees and the two issues from local businesses have been resolved. Discussion on cuts imposed on the employees and health insurance concessions.
- The audit went very well this year, noting there was improvement from last year. There are some revenue items that need to be addressed and expense items need to be monitored.

Public Comments – Christy VanTiem, County Treasurer, stated that she will be printing tax statements and has agreed again to collect Secord summer tax. Discussion. Motion by Commissioner Carl, supported by Commissioner Rhode, to allow the Treasurer to handle the summer tax collection for Secord. Ayes carried, motion passed.

Motion by Commissioner Carl, supported by Commissioner Walters, to receive and file various reports and correspondence. Ayes carried, motion passed.

Motion by Commissioner Carl, supported by Commissioner Reid, to adjourn. Ayes carried. Meeting adjourned at 10:20 a.m. until the June 26, 2012 Regular Session meeting at 9:00 a.m. unless otherwise directed.

Laura Brandon-Maveal, Clerk

Josh Reid, Chairman

GLADWIN COUNTY BOARD OF COMMISSIONERS

Resolution 2012-009

WHEREAS, Public Act 2 of 1968 as amended by Public Act 41 of 1995 required the adoption of a Truth in Budgeting Act; and

WHEREAS, the Truth in Budgeting Act requires the approval of all mills of Ad Valorem property Taxes to be levied and the purpose for same; and

NOW THEREFORE BE IT RESOLVED that the Gladwin County Board of Commissioners hereby adopts the following millage rate for the summer collection with a total of 4.4052 mills

BE IT FURTHER RESOLVED that the above millage levy will be spread to support the General Appropriations Act.

Resolution proposed by Rhode

Supported by Walters, and adopted as follows:

Ayes 5 Nays 0 Absent/Abstain 2

I, Laura Brandon-Maveal Gladwin County Clerk, certify that the above Resolution

was adopted at a meeting of the Gladwin County Board of Commissioners on

June 12, 20102 Laura Brandon-Maveal

RESOLUTION 2012-010
GLADWIN COUNTY ZONING ORDINANCE REVISION

WHEREAS, Public Act 110 of 2006, being MCLA 125.3101 through 125.3702 as amended, enables a county board of commissioners to adopt a county zoning ordinance to regulate the use of land, and

WHEREAS, Gladwin County adopted a county zoning ordinance pursuant to Public Act 110 of 2006, and such zoning ordinance became effective on February 1, 2008, and

WHEREAS, the Gladwin County Planning Commission reviewed zoning districts boundaries established by the zoning ordinance and has initiated a revision to change specific boundaries to allow new business uses in certain areas, and

WHEREAS, required notices were published in the *Gladwin County Record*, first class mailings were completed, a public hearing was held by the Gladwin County Planning Commission, and the Planning Commission has presented a summary of the comments received at the public hearing along with its recommendation for revision to the Gladwin County Board of Commissioners,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Gladwin County Board of Commissioners approves the recommended revision to the Gladwin County Zoning Ordinance as follows:

Revise zoning district from Business One, (B1) District to a Residential-Farming (R/F) property in the following location: W. M-61, Gladwin, MI. 48624. Having a legal description of: "Part of the SW1/4, consisting of a 49.2 acre parcel of Buckeye Township, Section 2.

The foregoing resolution was offered by Commissioner Carl, supported by Commissioner Walters. Upon roll call vote, the following voted "aye":
absent: 5 "nay": 0

The Chairperson declared the resolution adopted. Laura Brandon-Maveal
Clerk, Laura Brandon-Maveal

I, Laura Brandon, the duly elected and acting Clerk of Gladwin County, hereby certify that the foregoing resolution, 2012-010 was adopted by the Gladwin County Board of Commissioners at a regular meeting of said Board held on March 8, 2011, at which meeting a quorum was present, by roll call vote of said members as hereinbefore set forth; and that said resolution was ordered to take effect May 13, 2012.

Laura Brandon-Maveal
Clerk, Laura Brandon-Maveal