

Commissioner Minutes of June 24, 2014

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, June 24, 2014. The meeting was called to order at 7:00 p.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present. Pastor Martin Hodge gave a short prayer before the meeting.

There were no changes or additions to the agenda. *Motion by Commissioner Carl, supported by Commissioner Smith, to proceed with the agenda as prepared. Ayes carried, motion passed.*

The **cash balances** were then read by Commissioner Birgel. *General Fund - \$858,747.59. Unallocated has a balance of \$92,506.05. There has been an advance from the 216 fund (911 millage funds) in the amount of \$400,000 and a TAN note of \$1,300,000.00 that has been borrowed. Commissioner Birgel noted that the County Treasurer secured a rate of only .51% on the TAN note; compared to Clare County that paid 1.9% on their same note.*

Public Comments –

Sheriff Shea provided the Board members with a copy of the resignation letter from Deputy Salter. Sheriff Shea pointed out his concerns in the letter, noting reasons for his resignation being the unknown financial future of Gladwin County and his need to secure a financial future for his family. Sheriff Shea stated that he needs to provide jobs to those individuals who have been born and raised in this county and have “roots”. He will not be able to do this is if the Board continues to threaten layoffs in his department. The department will not be able to function 24/7 through the summer months. Discussion.

Stephanie Buffman, Gladwin County Record, introduced new reporter, Cari McNichol. The Board welcomed Ms. McNichol and wished her luck with her new position.

*Motion by Commissioner Carl, supported by Commissioner Smith, to approve the minutes of June 10, 2014 with the following corrections: Page 2 should include “Group Term Life” as part of the motion to change from Cadillac Insurance to Burkhart Presidio. Page 5 should read that the \$50.00 survey will be included in their tax bills. The Clerk stated she will make the corrections as requested. Ayes carried, **motion passed.** Commissioner Birgel made motion to correct the appointment of Commissioner Aultman to the EDC Revolving Loan Committee, not the Landbank Committee as referenced at the June 10, 2014 meeting. Motion supported by Commissioner Carl. Ayes carried, **motion passed.***

Shari Spoelman, MSU Extension, came before the Board with a request to place a MSU millage questions on the November ballot. Ms. Spoelman stated that she and her Director, Tom Coon, discussed the future of MSU and the County. MSU will be willing to carry the department until the end of the year. This will allow the 4-H program to start their new year in September and allow for the committee to work with them on a funding plan for the millage funds. Ms. Spoelman asked the Board to allow for the placement of the millage language on the November ballot and allow for the voters to make the decision. Discussion. Motion by Commissioner Smith, supported by Commissioner Carl, to allow Ms. Spoelman to finalize accurate wording, continue to pursue the



placement of the millage on the ballot and that the wording be brought back to the July 8, 2014 meeting for the consideration of the Board. Ayes carried, motion passed.

Finance Matters – Commissioner Birgel:

1. The Jail is in need of updating the JAMIN software for their department. Discussion on the options and the price of the software. The 2014 maintenance will be covered on the new software for the balance of the year and the vendor is willing to bill the County \$5,000 each August for the years 2014, 2015 and 2016. Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the purchase of the software, subject to the Sheriff finding funding within his budget by August. Ayes carried, motion passed.
2. On the budget amendments that have been passed by the Board, but have not been posted to the budget. Discussion. Commissioner Birgel asked that the Clerk and Treasurer prepare the semi-annual budget amendments and post the already approved budget amendments from June 10th and May 27th.
3. That the Committee of the Whole Finance minutes should be changed to reflect the Commissioners Smith and Carl were excused. Motion by Commissioner Birgel, supported by Commissioner Smith to change the minutes as stated. Ayes carried, motion passed.

Commissioner Reports by District –

Commissioner Carl reported:

- That everything is going well in his Townships.
- On the letter prepared by Attorney Jacobson on the FEMA issue, asking the Commissioner Birgel correspond with Camp and Moolenar on possibly getting the maps delivered.

Commissioner Smith reported:

- On attending the DATA meeting where the following items were discussed: 1) Mobile app for the aerial imagery program. There will be further research on the assignment of a user name and password. 2) That Mike Brubaker had attended a Broad band seminar, noting that EDC will be following with a survey in the summer tax billings. A County Affairs committee meeting will be held tomorrow to discuss the issue. 3) Uniform Addressing was discussed. 4) The importance of the JAMIN software upgrade was discussed.
- The Beaverton 4th of July events kick off this weekend. Commissioner Smith read a list of the upcoming events.
- That she had a great time at Nationals.

Commissioner Birgel reported:

- The he would like to make a motion to charge a \$50.00 fee for addressing. Discussion on the past actions, noting no resolution had been passed for fees. *Motion supported by Commissioner Smith to adopt the resolution for addressing committee with a fee of \$50.00 for the service, to be effective immediately.* Roll call vote as follows: Carl – yes, Walters -yes, Aultman – yes, Smith – yes, Birgel – yes. 5 yes, 0 no. Ayes carried, **resolution 2014-019 declared adopted.**
- *Commissioner Birgel then made motion to appoint Commissioner Aultman to the Fair Board committee. Motion supported by Commissioner Smith.* Ayes carried, **motion passed.**



- That he attended the Chamber of Commerce dinner at the Knight of Columbus Hall.
- That Republic Waste donated 7 large trash barrels to the Sports Complex for their use. Commissioner Birgel asked that the Board send a letter of thanks to Republic for their support.

Commissioner Aultman reported:

- On attending the EDC meeting in Beaverton on June 11th where they had a Small Business Development presentation and then gave a status on the Broad Band efforts.
- That she also attended the Wixom Lake Improvement meeting on June 11th, noting they will be doing weed treatments on June 12th.
- On attending the Airport meeting on June 12th.
- That she went to the Fair Board meeting on the 17th, commenting on the multiple events that are upcoming.
- On attending the Secord Township meeting on the 18th stating the tower is still not ready.

Comments from the Chairman:

- That he would like a letter sent to the Townships about mosquito spray, commenting that a countywide spray would be nice, with some Townships and Cities funding their own right now.
- On attending the Pratt Lake, Contos and Wiggins Lake Improvement meeting.
- The he spoke with Sally Burdgick of FORGE, stating they are in need of volunteer assistance.
- On attending the Finance meeting with the Auditors and reviewed the final draft of the 2013 audit, noting he was not pleased with the variance of figures in individual departments.

Veterans Lost: Jerry Whittington – Vietnam, Brother of Terry Whittington (former Commissioner). The Board's thoughts are with the family at this time.
Jack Bossick, WWII – Gladwin City

Public Comments –

Treasurer VanTiem stated that she and the Clerk are willing to make the budget amendments from the May and June meetings, however; each department is adopted under a line item budget. Discussion that the Board must first work with the department heads to identify where the proposed savings are coming from so that the appropriate line item can be adjusted. Discussion.

Commissioner Smith reminded everyone that the next Council of Local Government meeting would be held on Monday, June 30, 2014 at Secord Township beginning at 7:00 p.m.

Commissioner Birgel made motion to approve and accept the 2013 Audit as prepared. Motion supported by Commissioner Smith. Ayes carried, motion passed.



*Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the Chairman to sign the Business Associate Agreement with Burkhart Presidio effective July 1, 2014. Ayes carried, **motion passed.***

*Motion by Commissioner Carl, supported by Commissioner Smith, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Carl, supported by Commissioner Smith, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 7:58 p.m., until the next regular Board meeting on July 8, 2014 at 9:00 a.m., unless otherwise ordered.*

Laura Brandon-Maveal
County Clerk

Terry Walters
Chairman



Resolution:

The County of Gladwin Street and Road Numbering Resolution Number 2014-019 is hereby created by the County Board of Commissioners to read:

Section 1. Short Title.

This Resolution may be referred to as the "Street Numbering Resolution."

Section 2. Purpose.

The purpose of this Resolution is to assign and maintain a uniform street and road numbering system County-wide, with the exception of cities and villages providing their own street numbering systems; to provide for a central supervisory agency for the issuance and control of street numbers; and to provide for the enforcement of this Resolution by that agency to promote the health, safety and welfare of the citizens of Gladwin County.

Section 3. Definitions.

For the purposes of this Resolution, the terms listed shall have the following meanings:

- 3-1. The term "County" means the County of Gladwin. The County Board of Commissioners shall designate the County Department(s) to administer the provisions of this Resolution.
- 3-2. The term "County grid system" means the general east-west and north-south division of Gladwin County into two (2) grids, the North Grid and the South Grid, to facilitate the assignment of identifying numbers, with provision for 500 numbers, 250 addresses each side of road, per mile for each mile of distance in each of the four directions from the base lines while traveling in the direction that the numbers increase, with the numbers on the right side being even numbers and the numbers on the left side being odd numbers. The County may also establish an internal grid system for large developments with limited points of vehicle access that do not relate to the base lines.
- 3-3. The term "east and west base lines" shall refer to the lines drawn east and west to establish a starting point for numbering on streets that are predominately north and south in overall direction. The east and west base

line is a straight line drawn due east and west predominately over M-61 at a point from the East county line directly to the West county line.

3-4. The term "north and south base lines" shall refer to the lines drawn north and south to establish a starting point for numbering on streets that are predominately east and west in overall direction. The north and south base line is a line following North and South predominately over M-30 at a point from the South county line directly to the North county line.

3-5. The term "owner" means a person possessed of the most recent fee title or a land contract vendee's interest in real property as shown by the records of the Gladwin County Register of Deeds.

3-6. The term "premises" means any lot or parcel of land improved with buildings or structures, whether occupied or unoccupied.

3-7. The term "street" means any street, road, highway, lane, drive, avenue, boulevard, easement two-track, court, cul-de-sac, circle, way, route, track, artery and so forth which affords a means of travel and ingress or egress to abutting property, whether public or private.

3-8. The term "street name" means the official name recognized by government authority.

3-9. The term "street number" means the number assigned by the County in conformity with the County grid system for the purpose of identification of a premise in relation to the grid system.

3-10. The term "clear and unobstructed view" means plainly visible from street traffic from either direction and clear of any weeds, snow or other visual obstruction etc...

3-11. The term "driveway" means servicing a single premise.

Section 4. STREET NAMES.

4-1. No street name shall be given or changed without the approval of the County, the Gladwin County Road Commission, and the applicable Township Board.

- 4-2. No Street shall be given a street name which duplicates the name of any other street.
- 4-3. Street names shall be given to all streets, as defined in Section 3-Subsection 7, servicing 2 or more premises.
- 4-4. Driveways shall not be given street names.
- 4-5. All signs with street names, whether for public or private streets, shall be approved by or meet specifications used by the Gladwin County Road Commission for such signs. The property owners shall be responsible to display and maintain the street name signs and supports for private streets.
- 4-6. Unauthorized signs with street names are prohibited.

Section 5. STREET NUMBERS

- 5-1. **Assignment.** When requested by the property owner, street numbers shall be assigned by the County in accordance with this Resolution. Even numbers shall be assigned on the right side and odd numbers on the left side of the street as a person faces in the direction that the numbers increase. The assignment of a street number shall precede the issuance of any building permit required under the Stille-Derossett-Hale Single State Construction Code Act, 1972 PA 230, as amended.
- 5-2. **Fees.** The County shall provide the service of issuing street numbers with a cost of \$50.00 to property owners. The Board of Commissioners determined this fee as necessary and is subject to change per Board approval.
- 5-3. **Display.** The owner of any premises shall be responsible to display the street number assigned to the premises. Street numbers shall be displayed in accordance with the requirements in this section.
 - 5-3.1. **Posts.** Street numbers shall be displayed on a post of suitable strength and construction adjacent to the driveway of the premises. The post height shall be sufficient to allow for a clear unobstructed view of the numbers from either direction. It is recommended that the bottom height be a minimum of 40" above the street level. The numbers shall be no less than three (3) inches in height and shall be reflectorized and contrast with the background color.

5-3.2. **Stricter Regulations.** Nothing in this Resolution shall be construed to prohibit another governmental entity with jurisdiction, including, but not limited to the U.S. Postal Service, from requiring a stricter, more visible display of street numbers.

Section 6. Violations and Sanctions.

6-1. **Violation.** Any person, firm or corporation that violates, disobeys, omits, neglects or refuses to comply with any provision of this Resolution shall be responsible for a municipal civil infraction. Each day that a violation is permitted to continue shall constitute a separate violation.

6-2. **Civil Fine.** The sanction for a violation of this Resolution which is a municipal civil infraction shall be a civil fine in the amount \$100 and other sanctions, as authorized under Chapter 87 of 1961 PA 236, as amended, and other applicable laws.

6-3. **Additional Remedies.** In addition to enforcing a violation of this Resolution as a municipal civil infraction, the County may initiate proceedings in a court of competent jurisdiction to abate or eliminate a violation or to seek other equitable and/or legal relief.

Section 7. Enforcement.

7-1. **Authorized County Officials.** The following personnel of the County of Gladwin shall have the authority to enforce this Resolution and to issue and serve municipal civil infraction notices and citations for violations of this Resolution:

- a. The Resolution Enforcement Officer(s), or
- b. The Gladwin County Sheriff or his/her deputies.

Section 8. Severability.

The invalidity of any clause, sentence, paragraph or part of this Resolution shall not affect the validity of the remaining parts of this Resolution.

Section 9. Effective date.

This Resolution shall take effect immediately.

Amended and Approved June 24, 2014

Resolution proposed by Commissioner DONALD BIRGEL

Supported by Commissioner Smith

Ayes 5

Nays 0

Absent/ Abstain 0

